

1. The upload instructions for Administrative Proposal indicates (6) separate files, but in Section 5. Content of Administrative Proposal requests (8) items. How would DASNY like us to provide item d. Proof of Registration to do Business in NYS, and item h. Written Statements?
 - Please include the items under the administrative proposal as separate files. These two additional files can be labeled “NYS DOS Registration” and “Written Statements and Potential Conflicts.”
2. How many contracts do you anticipate awarding under this RFP?
 - The number of firms that will be selected has not yet been determined.
3. Can you provide a summary of the prior contracts awarded and what agencies and amounts of work were executed during the prior contract term?
 - During the prior contract term there were five contracts awarded. These contracts were \$0 contracts amended by work authorizations with fees totaling anywhere from \$0 to \$6 million per contract. The contracted agencies listed within Section 2.3 include the agencies contracted in the prior term.
4. What percentage of the total contract amount is anticipated to be utilized by each agency?
 - There isn't an anticipated contract amount for each agency, agencies utilize DASNY contracts as needs arise.
5. Can you provide an estimate of percentages of work by general type (Industrial Hygiene, Investigation and Remediation, Compliance, other) anticipated to be requested under this contract?
 - Because client needs consistently change over time, an anticipated breakdown of services is not available.
6. Is there a minimum dollar amount of work expected to be executed for each contract awarded?
 - No.
7. Are copies of laboratory ELAP certificates required as part of the submission or is a description of experience along with NYSDOH ELAP Certification ID sufficient to demonstrate certification.
 - Copies of the laboratory ELAP certificates are not required but are factored into the criteria for selection. Please refer to Section 6.3 of the RFP.
8. Are resumes for all staff proposed in the organization chart and rate table required to be included in the submission or are key staff resumes sufficient.
 - Resumes of key staff are sufficient. Please refer to section 3.1 Tab 2 of this RFP.
9. If the bidder submits their bid for “Statewide” services is there a potential for that bidder to be selected only for one region or is that bidder limited to being awarded “Statewide” or not selected (all or nothing).
 - Proposing firms are required to provide services statewide. Once selected, a firm can provide services anywhere in New York State.
10. Can we use one firm to provide services at 10% to satisfy the 5% MBE and 5% WBE requirements if the firm is certified as an M/WBE?

- No, you cannot use the same firm to satisfy MBE goal and WBE goal. They can count toward the MBE only or WBE only.

11. Can a firm propose as both a prime and as a sub to another firm?

- Yes.

12. Can the asbestos and lead licenses be held by a subcontractor/subconsultant?

- The Prime Proposer must hold the asbestos and lead licenses required under this RFP. Please refer to Section 3.1 Tab 7 for licensing requirements.

13. Is a registered architect required for the team? What services would they provide?

- Yes. The scope of services can be found in Section 2.1 of the RFP.