



Bidders:

The Dormitory Authority of the State of New York (DASNY) will be using the Bid Express® service at www.bidexpress.com for this Purchasing Bid.

DASNY's Bids may also be accessed using the following link: [Bid Express :: Dormitory Authority of the State of New York \(DASNY\)](#)

If you are not a current user, please register for a free vendor account to reference DASNY's upcoming Bid/Solicitations.

Bidders may view and access the Bid documents on the Bid Express site for free. A fee is required if Bidders choose to submit a Bid electronically through the Bid Express Service. Bidders may pay per-solicitation or pay a monthly subscription. The pay per-solicitation (\$50 per solicitation) option is most cost effective for Bidders who do not submit bids to solicitations often. Bidders submitting to DASNY solicitations more often, may choose the monthly subscription-based fee (\$60 per month) which allows Bidders to submit unlimited bids.

Electronic bid submission:

- Allows for digitally-signed bids
- Eliminates costs for hand and hired delivery of bid packages
- Provides error checking and alerts to omissions before submission
- Easily accommodates last-minute changes
- Automates email notifications to alert vendors of solicitation postings and solicitation changes

For more information about the service, please refer to the Bid Express service's [Knowledge Center here](#) to get started.

For Bid Express technical assistance, please call the service's Customer Success team **at 888-352-2439**, available **Monday - Friday from 8:00 am – 6:30 pm (EST)**. You can also email them at **bidexpress.support@infotechinc.com**

All other questions should be directed to the DASNY Designated staff listed in the Notice and Information for Bidders.