



ADDENDUM NO.: 2

Description: Furnish, Deliver, and Install
AV Equipment

Project: CCNY Aronow Theater

BID Due Date: 09/25/2025 at 2:30 PM

Specifics of the Addendum: The purpose of Addendum No. 2 is to provide information from the September 8, 2025 site visit.

At the September 8, 2025 Pre-Bid Conference/Site visit a brief introduction to project personnel was provided together with a general scope of work overview. The bid opening date was confirmed and the information below was discussed with attendees.

1. Bid Documents are available via the DASNY website at the following link:
<https://www.dasny.org/opportunities/rfps-bids/2025/ccny-aronow-theater-renovation-furnish-deliver-and-install-av>
2. All Request for Information (RFI) related to the bid must be submitted in writing via email no later than September 15, 2025. Questions and inquiries related to the project scope submitted in any other form will not be acknowledged. RFIs should be submitted via email to Kevin Towle, Procurement Administrator at ktowle@dasny.org. Prospective Bidders are encouraged to obtain confirmation of receipt of the inquiry.
3. DASNY Purchasing will issue Addenda with responses to bidders' questions and other information pertaining to the project during the bidding phase to DASNY's website. The last Addendum will be issued no later than Thursday, September 18, 2025. Bidders are responsible for acknowledging receipt of the Addenda when submitting their bid.
4. Bids must be submitted in the form prescribed in the Information for Bidders document.

5. The apparent low bidder shall demonstrate their understanding of overall project scope. The workforce and work plan includes, but is not limited to: listing of major project activities, Critical Schedule Milestones and/or preliminary project schedule, Phasing of the Work, if required, list of long lead items, a preliminary list of site-/project-specific safety hazards, résumés for Contractor's proposed supervisory staff, names of all proposed sub-contractors and vendors and a listing of the related trade of work and value, any special coordination requirements with other trades, any special storage and staging requirements for construction materials, detailed bid breakdown and list of five (5) contracts of similar size, scope, and complexity to this Project completed or substantially completed within the last ten (10) years.
6. The Aronow Theater Renovation is already in progress and coordination will be required with the General Contractor already working on this project.
7. Timely submission of the required Pre-Award documents (insurance, vendor responsibility questionnaire, Workforce & Work Plan, etc.) is critical for the timely award and start of the work. All Pre-Award Submittals are required to be submitted within five (5) business days after receipt of the Pre-Award letter notification. Contractors who fail to do so will be sent a notification from procurement. Procurement shall reserve the right to reject the bid of a contractor that fails to responsively submit any/all pre-award submittals. In addition, DASNY will not adjust the Time of Completion for reasons that are not beyond Contractor's control.
8. M/WBE Goals have been waived for this procurement.
9. Bids must be received by DASNY Albany office no later than 2:30pm on the day of the Bid or they will not be opened. Bidders are strongly recommended send bids with at least a day lead-time to ensure timely delivery and ensure that the package has been received by DASNY. Bidders are responsible for ensuring bid submittals are received by the deadline, including if using third-party carriers.
10. A Mandatory Pre-Award Meeting for the apparent low bidder will be held on October 2, 2025 in DASNY Field Office.
11. The overall construction on the Project is scheduled for completion in July 2026. The AV Contractor will be required to participate in some of the work as needed to ensure that all parts of the AV package are incorporated in the construction as required for future installation.
12. Supervision must be provided at ALL times. DASNY will enforce compliance with Project Specifications. This project will require a full time Project Superintendent.
13. Daily reports will be required to be submitted by the AV Contractor to DASNY and CM.

Two-week look-ahead schedules must be submitted on Fridays with detailed projected activities.

14. Bidder's attention is brought to the fact that the area of work is in the fully occupied and busy academic building. Extensive coordination with Facilities will be required. There will be brief work shutdowns for the Commencement in late May or early June each year. The Facility might request to reduce the level of work activities in preparation for the Commencement. Contractor is expected to cooperate fully with Facilities.
15. There may be some restrictions on the work activities that generate excessive noise during the mid-terms and finals. Please consult the CCNY Academic Calendar available on the CCNY website for more information. DASNY will NOT compensate contractors for any additional costs associated with such modifications. Please plan accordingly.
16. Bidders' attention is brought to the fact that the level of noise and dust must be kept to a minimum. Dust mitigation measures must be implemented during the demolition work and throughout the course of the project.
17. The Contractor will be required to coordinate the work with the General Contractor on the project and comply with his Site Safety Plan.
18. Contractors are FULLY responsible for temporary protection of all work areas and existing building during the work. Costs for mitigation of any and all damages resulting from the failure of the Contractor to provide such protection will be borne by the Contractor.
19. Contractor's attention is brought to the fact that storage and staging space is limited to the site and immediate areas.
20. Working Hours: Regular hours are 7 am to 3:30 pm. Contractors will be allowed to work off hours with proper notifications, permits, and supervision being provided.
21. Site Specific Requirements:
 - No personnel parking on site.
 - Building and ground conditions. Maintain site in clean and professional order, debris removal on a daily basis, demolition debris pile-up will not be allowed.
 - Interaction with College students and employees must be very limited and through DASNY. All questions and inquiries must be directed to DASNY Field Office.
 - Contractors will NOT be provided with a space within the building for field office.

22. Cooperation and consideration are required from every contractor. Storage areas must be secured, organized, and maintained in professional manner.
23. Access by the Facility to the equipment must be always provided.
24. Requests for actual site visits must be put in writing to DASNY Project Management Team. DASNY will schedule a site visit to review the existing conditions.

All other terms and conditions of the original Invitation for Bids shall remain the same.