



CUNY Baruch College

Newman Vertical Campus Elevator Upgrades – A/E Services

RFP No. 7616

Questions & Answers RFP Phase

No.	Questions	DASNY Responses
1.	Bullet b. under Tab 3 Project Experience on page 8 of the RFP states that five project examples from within the past five years must be provided in proposals. Will it be permitted to provide more than five example projects and/or five examples per each firm involved, i.e., five examples from the prime firm and each of its subconsultants?	Five examples from the Prime and subconsultants would be recommended.
2.	Do example projects need to be complete to be included in the experience section of technical proposals? This is in reference to the same section cited in the previous question.	Projects do not have to be completed. Indicate % complete
3.	Vertical Transportation Scope Clarification: Can DASNY confirm whether the selected prime is expected to provide full elevator design (modernization or new) directly, or if that scope is intended to be led and signed/sealed by a vertical transportation engineering sub-consultant?	Prime to hire elevator subconsultant is allowed.
4.	Existing Documentation Availability: Will as-built drawings, prior elevator modernization studies, elevator service records, or fire alarm interface documentation be made available to proposers and their subconsultants?	Yes, all relevant documentation pertaining to the project will be provided, if available.



5.	Will a walkthrough of the site be scheduled?	A walkthrough of the site will be made available to the shortlisted firms.
6.	Should proposers include full design and construction-phase services in the base cost proposal, or will the assessment/feasibility study be authorized first, followed by separate NTPs based on the approved scope of work?	Yes. Both design and construction phase services should be included.
7.	Project Examples: are the recent project examples to be by the Prime consultant or can they have been completed by the subconsultant(s)?	Both Prime and subconsultants should provide examples.
8.	Please clarify which attachment "Base & Total Cost Spreadsheet" refers to.	This document was not included as an attachment and will not be utilized.
9.	Provide the number of elevators and NYC ID#'s that are expected to be upgraded.	Fourteen (14) elevators. NYC ID numbers to be provided post selection.
10.	<p>Project timeline from NTP to Completion for the elevator upgrades.</p> <p>How many elevators will be modernized at the same time?</p> <p>What is the expected completion date(s) per elevator banks (If applicable) or elevators?</p>	<p>This will be an occupied building, and a phasing plan of elevators must coordinate to ensure access to all floors at all times.</p> <p>Schedule to be coordinated by the selected firm based on phasing plan and number of elevators in construction.</p>
11.	Based on page 8 of the RFP under Tab 3. Project Experience - Section B. where it says, "Five (5) project examples, from within the past five (5) years, illustrating the team's experience providing services for a wide variety of similar project types and for a variety of project phases", can you please confirm if we may include ongoing projects here or are we limited to projects completed within the last five years only?	See Question No. 1 & 2.



12.	<p>Based on page 33 of the Sample Contract - Chapter Two, where it states, "It is anticipated that the following required supplemental services shall also be performed by the Professional's subconsultants: Section A-Asbestos Containing Materials", can you please confirm that if Hazardous Materials are identified during testing, we will receive a contract amendment for mitigation of Hazardous Materials?</p> <p>a. Can we assume that the Hazardous Material Design (if needed) would not be included in our scope, but rather, it would be a supplemental service?</p>	<p>Hazardous Materials survey to be performed by qualified subconsultant.</p> <p>Yes, Haz-Mat Design services, if required, would be a supplemental service.</p>
13.	<p>Will there be a pre-bid walkthrough?</p>	<p>No. See Question No. 5</p>
14.	<p>Is the existing Fire Alarm system capable of addressing the work on this project, or will the consultant need to determine that?</p>	<p>Coordination and assessment of the existing Fire Alarm system is required by the selected Firm.</p>
15.	<p>Is there a specific amount of review time that should be captured in the schedule for each submission?</p>	<p>A two (2) week review is required.</p>
16.	<p>Are there any records of ambulatory elevators and emergency power that can be shared?</p>	<p>No.</p>
17.	<p>Are there any specific elevator capacity changes that should be shared at this time?</p>	<p>No.</p>
18.	<p>Is there any desire or need to change the stops to any of the elevators?</p>	<p>To be coordinated during design.</p>
19.	<p>Is the building a historic building?</p>	<p>No.</p>
20.	<p>Is there an operable security system currently in place?</p>	<p>Yes.</p>



21.	Is the existing fire alarm system programmable, and does it have capacity for additional contacts?	The Fire Alarm system is currently being upgraded by Siemens and they will be the FA service provider. The selected Firm to coordinate.
22.	Are the escalators included in the scope of work?	No.
23.	How was the \$25M budget determined? Is there a report or preliminary cost estimate available for review?	The \$25M budget was determined by CUNY. No report or cost estimate is available at this time.
24.	Considering the relatively recent construction of the building, are there any expectations of encountering hazardous materials during the upgrade?	See Question No. 12
25.	Are bi-weekly site visits mandatory? Based on our experience, such frequency may not be necessary.	Bi-weekly meetings to be determined. Monthly in-person/remote meetings are required.
26.	Does the generator provide backup power to all elevators or just one car per group? Also, does the ATS have two sets of contacts to each elevator machine room—one for normal power and one for pre-transfer signaling?	See Question #32
27.	Can the existing maintenance agreement for the elevators and escalators be shared prior to the bid submission?	Not Available.
28.	Can a site visit be arranged?	See Question #5
29.	How many elevators are there, and which floors do they serve?	There are 14 elevators.
30.	Are any escalators involved?	No
31.	What is the age and condition of the fire alarm system and is replacement of the fire alarm system being contemplated as part of the base SOW?	See Question #21.
32.	Are the elevators currently connected to an emergency generator and, if so, what is the age and condition? Is the	Yes. The age is unknown, and condition is fair. The emergency generator assessment should be part of your proposal. Replacement requirement will be



	replacement being contemplated as part of the base SOW?	determined during the awarded design phase by firm.
33.	Given the overall type of work, the Conditions Assessment/Feasibility Study phase and the Pre Schematic phase seem to largely overlap. Will there be two separate phases or will the Conditions Assessment/Feasibility Study phase and the Pre Schematic Phase be considered one phase?	A shorter timeline is appreciated if it does not affect quality of the product.
34.	<p>After the Conditions Assessment/Feasibility Study of the existing elevators and related equipment and structures, will the fee for the design phase be re-evaluated if the scope of work is increased?</p> <p>For example, if the fire alarm needs to be replaced, would that be considered an additional service to the original fee?</p>	<p>Yes.</p> <p>Yes.</p>
35.	Can the proposal deadline be extended?	No.