

Questions Received on the Mentor Protege Program and DASNY's responses:

1. Will the work be assigned based on geographical coverage (Upstate/Downstate), and should this be specified in the response package?

Response:

Work will be assigned by geographical location. Bidders should make note in their Bid submission of all the regions they cover.

2. What form of partnership is anticipated between the Mentor and Portege?

Response:

A partnership agreement will be executed by both parties after a potential Protégé has won a bid as a Prime or Subcontractor on a DASNY project.

3. Please expand/advise on the statement “the Mentor favorable financial health”?

Response:

No additional requirements other than the financial disclosure information required in the RFP needs be submitted. The minimum financial requirements for the RFP denote the minimum “Financial Health” necessary to be selected.

4. The RFP indicates that Mentors are expected to assist a Protege that has been awarded an MPP Project. Does this mean that the Protege has already been selected as the lowest responsible bidder by DASNY before the Mentor enters into a contract, or should the Mentor anticipate providing pre-bid support?

Response:

Pre-Bid support is not part of the Bid scope.

5. How many Mentors are anticipated to be selected for this program?

Response:

The number of mentors selected will be determined by the number of responses.

6. Will Proteges be pre-qualified by DASNY to participate in the program?

Response:

Proteges will have already successfully bid as a Prime or Subcontractor on a DASNY project.

7. How does DASNY determine which projects qualify as MPP projects? Are these projects pre-designated, or are they identified during procurement?

Response:

The Projects are pre-designated at this time.

8. What is DASNY's expectation related to the location of the Mentor team? Is the Mentor team required to have a field office or work within a DASNY main NYC office?

Response:

The Mentors selected for the panel are not expected to work within the NYC office. The Mentors should be appropriately located such as to support assigned protégé(s) as per the contract agreement

9. Does DASNY anticipate the Protégé's to act and bid on projects in the role of a GC or a subcontractor?

Response:

Both.

10. Has DASNY established a threshold/maximum construction value for projects to be bid on by Proteges?

Response:

No.

11. How many Mentor contracts will be awarded?

Response:

The number of mentors selected will be determined by the number of responses.

12. How many Protégé contractors does DASNY anticipate having participate in the program?

Response:

The number of Proteges selected will be determined by the number of responses.

13. During bid events, will all bidders bidding on a project be Proteges?

Response:

Proteges will already have successfully bid as a Prime or Subcontractor on a DASNY project.

14. Should our subconsultants submit their own multiplier and RCR form?

Response:

Yes. The RFP requires the Prime to submit their multiplier and the RCR Form. DASNY will also require the same from all subconsultants.

15. Is the agreement mentioned in section 2.1.5. of the RFP, legally binding (signed by officers of each firm) or is it more of a plan of deliverables, metrics and expectations for Protégé?

Response:

The agreement should be signed by officers of each firm.

16. Who will be holding contracts with the Proteges; Mentor or DASNY?

Response:

DASNY.

17. Is the intent that DASNY will contract directly with the contractors?

Response:

DASNY will contract with Mentors and Proteges who are prime contractors. Sub-contractor contracts will be held by prime contractors on MPP projects.

18. Will the selected CM firm(s) use their own office as a home office or will their staff be at the DASNY office?

Response:

DASNY offices are not available as a home office for the projects.

19. Can you please list all reimbursements to the CM such as cell phones, office supplies, PPEs, etc.?

Response:

The Mentor is not acting as the Construction Manager in this program. The Mentor is providing mentoring assistance as it relates to the technical and business capabilities of the Protégé. The reimbursements such as cell phones, office supplies, PPE's, etc., are covered in the Mentor's multiplier. Reimbursable expenses under this contract include necessary and reasonable expenses incurred by the Mentor in performance of the required services including but not limited to, transportation, living and administrative expenses directly related to the assigned project. Reimbursables also include reproductions, postage and handling or costs associated with engaging a printing firm.

20. For the purposes of detailing an approach in response to Tab 4, please provide examples of what types of construction projects would be assigned as part of the Mentor Protege Program.

Response:

At this time projects were selected that are trade specific with low complexity.

21. Does the Mentor or the Protégé hold the contract with DASNY on the MPP projects?

Response:

The Projects will be awarded to Prime contractors. Mentors will not be a party to construction projects awarded to Proteges.

22. RFP states in 2.1.2.5, that the "Mentor may debrief eligible bidders who competed for but were not awarded a MPP contract." Can DASNY provide more detail on how the MPP programs are assigned/awarded? (IE: Are they awarded to the Mentor, who then solicits proposals from a list of Protege firms? Do the Mentor forms competitively bid for the MPP projects? etc.)?

Response:

As part of the mentoring process, Mentors may be asked to debrief firms who bid unsuccessfully for a project where a Protégé was selected. This process will be done in coordination with DASNY's Opportunity Programs Group and the Project Manager.

23. Can DASNY expand on the type and general scope of the MPP projects? Approximate contract value of the projects? Confirm that a construction management firm can submit to be a Mentor?

Response:

MPP Projects will be for construction. The value of the projects will be determined by DASNY. Construction Management firms are eligible to be Mentors.

24. How many Mentors does DASNY expect to issue contracts to? How many Proteges does DASNY expect to have in the program?

Response:

The number of Mentors selected will be determined by the number of responses. There is no maximum or minimum number of bidders who will be selected. There is no maximum number of Proteges who will be eligible.

25. Does DASNY have a standard Mentor Protégé agreement? Or is the Mentor responsible for providing the Mentor Protégé agreement?

Response:

This agreement will be made in cooperation with the Opportunity Programs Group.

26. RFP states, "Mentors may be engaged on multiple projects. A protégé firm can only have one (1) Mentor at a time." Can DASNY provide more information. IE: How many projects does DASNY expect to have on-going at any one point in time? How many protégé firms does DASNY expect to accept into the program? For example, if there are ten protege firms and five mentor firms, could there be ten projects ongoing through DASNY, with each mentor firm being awarded/involved on two projects with two separate protege firms?

Response:

The example is accurate. Mentors are to gauge the number of projects undertaken based on their own capacity.

27. A protégé firm can be in the program for a maximum of five years. The contract term for a Mentor is for two years per 2.3. If the Mentor firm is engaged with a protégé firm at the end of the Mentor's two-year term, will the Mentor's firm be renewed until the project with that Protege has reached final completion?

Response:

This is correct.

28. On the list of training of Proteges is bonding assistance - does the Protégé firm have to issue a bond to DASNY as part of its involvement in a specific project?

Response:

Protégés will not be required to issue a bond to DASNY as part of its involvement in this program.

29. In our proposal, Mentor firms must provide a statement that selection by DASNY into the program does not guarantee that any services will be requested from your firm. Why would the services of a particular firm not be utilized?

Response:

The procurement is to establish a group of Mentor firms who are able and available to provide mentoring services. Partnership with a Protégé is not a guarantee.

30. Confirm that the multiplier being used is for office-based multiplier, not a field-based multiplier?

Response:

Confirmed.

31. On the Classification & Rate Form, if Mentor has employees of the same title but with different rates, are we providing each person with their separate rate or does DASNY want a single max rate per title?

Response:

Provide the name, title and rate of each individual that will be providing services on the project.

32. Does DASNY want the VRQ for Construction or Non-Construction?

Response:

Construction.

33. Where will the pre-selected Mentor Protégé construction projects be located?

Response:

Statewide.

34. Will the construction projects be divided into geographic regions for assignment to Mentor firms?

Response:

Yes.

35. Will there be reimbursable General Conditions costs included in the contract?

Response:

See response to Question 19 above.

36. Will a field office be required for this program and if so, will it be covered under the GC reimbursable costs?

Response:

A field office is not required. Mentors have some discretion as to what level of presence on a job site is sufficient to fulfill the scope of services.

37. Will Mentor firms be responsible for assisting Protégé firms in securing project financing?

Response:

Mentor firms should anticipate aiding some proteges with securing financing. However, successful financing being secured for Proteges is not a requirement.

38. What are the bonding requirements for Protégé firms participating in the program?

Response:

Sufficient bonding will be requirements will be designated based on the scope of services being performed.

39. Are there MWBE/SDVOB participation goals for Mentor firms? If so, what are the specific goals?

Response:

Actual required goals will be assessed on an individual basis, but the aspirational goals on the MPP project are stated in the RFP as 18% MBE 12% WBE and 6% SDVOB. The goals will be placed on the entire master contract for a mentor and not on individual work orders or assignments.