

**Dormitory Authority of New York State**  
**Term Elevator Inspection and Consulting Services**  
**RFP 7601**

*Questions and Answers to be posted - Updated as of 1/10/24*

Question #	Corresponding RFP Section	Question	Answer
1	Attachment d. Pricing Schedule	The pricing schedule asks for a single unit price. How are we to account for annual price increases?	The unit price proposed and agreed upon will be the price utilized for the entire contract term.
2	Section 1 - General Information	How many devices are included in this SOW? Can you please provide a breakout by region, and the number of devices/by device type (Elevators, Escalators, Dumbwaiters, etc.)?	Based on the previous contract's term, DASNY's contract term holders routinely inspected approximately 800+ units on an annual basis depending on the cycle of inspections (estimated percentages: 70% Downstate, 30% Statewide). Please note this does not take into account all of DASNY's Client's needs related to elevator inspection services. Please also note, while this volume of service was provided in the past, it is not guaranteed that this same volume will be requested in the future.
3	Section 1 - General Information	Who are/is the current maintenance provider(s) contracted with DASNY for each of the 10 regions?	DASNY does not hold the contracts with maintenance providers.
4	Section 7 – Submission of Proposals	Considering we're in the holiday season and many key people are taking PTO, it is proving difficult to pull together the level of detail that is being asked within this RFP. Would you consider extending the due date by two weeks to allow all bidders additional time to prepare their responses?	Yes, DASNY will consider pushing out the Proposal Due Date and any other related dates found in Section 1 - General Information, 1.4 Key Events and Dates of RFP 7601. Modifications made by addenda will be posted to DASNY's website, <a href="http://www.dasny.org">www.dasny.org</a> , under Opportunities - RFPs & Bids - <i>Specific RFP</i> - Attachments. Proposers responding to this RFP shall be solely responsible for checking the website throughout the RFP process for addenda, and no individualized notices shall be provided.

5	Section 6 – Evaluation of Proposals	The RFP states that evaluation is based on qualifications required by Section 2 (Engagement Reqs) and Section 3 (Content of Technical Proposal). Can the government clarify if and how the Price Proposal will be evaluated?	Cost is not a factor for firm selection, this is a qualifications based selection.
6	Section 4 – Content of Cost Proposal	We understand the request to provide "the total not to exceed cost for each task" within our price proposal. If awarded a Master Contract, will there be an opportunity to provide lower rates to clients at the Task Order level? I.e. is the government looking for "ceiling rates".	Yes, there will be an opportunity to provide lower rates to clients at the Task Order level.
7	Section 13 – Freedom of Information Law and Public Disclosure	Please provide a list of the previous/incumbent "DASNY's contract term holders".	<ol style="list-style-type: none"> <li>1. Savkom, Inc.</li> <li>2. Van Deusen &amp; Associates (VDA)</li> <li>3. Bureau Veritas - National Elevator Inspection Services, Inc.</li> </ol>
8	Section 13 – Freedom of Information Law and Public Disclosure	Are previous award notices posted online? Please provide the link.	Award Notices issued to responding firms are not posted online. To see a list of previously awarded, see response to Question 7.
9	Section 13 – Freedom of Information Law and Public Disclosure	Will the technical, cost, and admin proposals be posted online? We'd like to understand the handling of sensitive / proprietary information.	No, the technical, cost, and administrative proposals will not be posted online. Should your proposal contain any such trade secrets, other confidential or proprietary information or is otherwise exempt from disclosure pursuant to FOIL, you must submit a request to exclude such information from disclosure. Further information on how to submit a request can be found in Section 13 - Freedom of Information Law and Public Disclosure in the RFP.
10	Section 1 - General Information	Is there an estimated number of awards/maximum number of awards that DASNY is planning on making for this contract?	DASNY anticipates awarding approximately 4 contracts to qualified respondents to provide sufficient coverage for clients located in all New York State Regions.

11	Section 4 – Content of Cost Proposal	For clarity, does the acronym "FAR" in the statement "Submit an approved FARs audited financial statement" in Section 4 Tab 2 (d) of the RFP refer to "Federal Acquisition Regulation"? If not, please clarify.	Yes, "FAR" stands for Federal Acquisition Regulation.
12	Section 1 - General Information	Does work authorization form need to be filled out? I dont see any information in RFP about deliverable 1, 2, or 3.	The Sample Work Authorization does not need to be filled out. This was provided to show an example of what Work Authorizations may look like once approved.
13	Section 1 - General Information	Does classification/Rate for pertain to all employees or key personnel?	All personnel that are anticipated to work on any projects you may be engaged on under this Contract should be listed on the Classification/Rate Form.
14	Other	How do we get on this list of Interested Subs/ Suppliers and what is the purpose of it?	<p>The Interested Subs/Suppliers List is for those firms that would like to be reached out to by firms proposing as Prime for the opportunity to be included on their team as a Sub, should they have a team. Being on the list does not guarantee any proposing firms will reach out, but gives them the opportunity to do so if they wish. Firms are allowed to put their name on the list as well as propose as Prime for this opportunity.</p> <p>To add your companies name to the list, please login to your dasny.org account.</p> <ol style="list-style-type: none"> <li>1. Hover over Opportunities, a drop down will appear, select RFPs &amp; Bids.</li> <li>2. Scroll down to "Select Area of Interest:" and select "Professional Services"</li> <li>3. There you will see the listing for "Term Elevator Inspection and Consulting Services" and on the right of the listing there is a gray button to "Add your firm as an Interested Sub/Supplier".</li> </ol>

15	Other	How do we access questions to answers?	Modifications made by Addenda, as well as Responses to Questions are posted on DASNY's website within the Attachment Section of the specific RFP. <a href="https://www.dasny.org/opportunities/rfps-bids/2023/term-elevator-inspection-and-consulting-services">https://www.dasny.org/opportunities/rfps-bids/2023/term-elevator-inspection-and-consulting-services</a>
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