

BIDDING REQUIREMENTS for PURCHASING  
NOTICE AND INFORMATION FOR BIDDERS

**Attachment A: Bid Breakdown & Schedule**

**Bidder:** \_\_\_\_\_

**DASNY Contact:**

Theresa Graffeo, Purchasing Coordinator  
[tgraffeo@dasny.org](mailto:tgraffeo@dasny.org)

**Request for Information (RFI's):**

RFI's due January 2, 2024. Submit in writing via email to [tgraffeo@dasny.org](mailto:tgraffeo@dasny.org). Responses will be posted to DASNY's website via addenda no later than January 4, 2024. It is the responsibility of the Bidder to obtain Addenda.

**Product Required By:**

As soon as product lead time allows.

**Description:**

Furnish and Deliver Digital 2-Way Radios and Accessories.

**Bid Open Location:**

DASNY, Corporate Headquarters, 515  
Broadway, Albany, NY 12207

**Bid Open Date and Time:**

Tuesday January 16, 2024, at 2:30PM.

Item No.	Manufacturer as specified	Make/Model as specified	Description as specified	QTY	UOM	Unit Price	Extended Price
1	Hytera	HR1062	UHF DMR Repeater (power supply, duplexer, antenna, connectors, brackets)	5	EA	\$	\$
2	Hytera	HP682-G-BT	UHF Professional DMR Handheld Radio, LCD, GPS, Bluetooth	16	EA		
3	Hytera	ESW01	Bluetooth Earpiece with micro-USB charging adapter (CHARGING SOURCE WITH MICRO-USB CONNECTOR)	16	EA	\$	\$
4	Hytera	HP602	UHF Professional DMR Handheld Radio	80	EA	\$	\$
5	Hytera	MCL32	6-unit Charger for H-series	10	EA	\$	\$
6	Hytera	HP682	UHF Professional DMR Handheld Radio, LCD (NO BLUETOOTH)	7	EA	\$	\$
7			Freight		LS	\$	\$

Equal Commodities will not be accepted

**TOTAL BID** \_\_\_\_\_

BIDDING REQUIREMENTS for PURCHASING

NOTICE AND INFORMATION FOR BIDDERS

*(The below questions 1) and 2) need only be answered if the above total bid is for one million dollars or more)*

- 1. Does your firm anticipate the use of subcontractors and outside suppliers specific to this procurement  
Yes  No
- 2. Does your firm anticipate the creation of employment opportunities arising from this procurement?  
Yes  No

*(The below information must be completed for all bids.)*

Identify all subcontractors, if any: \_\_\_\_\_

STATE, PROVINCE FOR FOREIGN COUNTRY  
THAT YOUR FIRM'S PRINCIPAL PLACE OF  
BUSINESS IS LOCATED:

\_\_\_\_\_

ADDRESS OF FACTORY OR PLANT WHERE  
ITEMS ARE MANUFACTURED AND/OR  
ASSEMBLED. *(Attach additional sheet(s) if more  
than one manufacturer)*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
BIDDER (FIRM NAME)

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
NAME (TYPE/PRINTED)

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
Date

BIDDING REQUIREMENTS for PURCHASING

NOTICE AND INFORMATION FOR BIDDERS

**Attachment B: Detailed Specifications**

Room Name: Campus Services

Room Number: 002

Lehman Group: Public Safety

DIGITAL 2-WAY RADIOS & ACCESSORIES:

- (1) HR1062 UHF DMR Repeater (power supply, duplexer, antenna, connectors, brackets)
- (16) HP682-G-BT UHF Professional DMR Handheld Radio, LCD, GPS, Bluetooth
- (16) ESW01 Bluetooth Earpiece with micro-USB charging adapter (CHARGING SOURCE WITH MICRO-USB CONNECTOR)
- (40) HP602 UHF Professional DMR Handheld Radio
- (7) MCL32 6-unit Charger for H-series 7

Room Name: Campus Services

Room Number: 002

Lehman Group: Buildings and Grounds

DIGITAL 2-WAY RADIOS & ACCESSORIES:

- (4) HR1062 UHF DMR Repeater (power supply, duplexer, antenna, connectors, brackets)

Room Name: Campus Services

Room Number: 002

Lehman Group: Buildings and Grounds

DIGITAL 2-WAY RADIOS & ACCESSORIES:

- (7) HP682 UHF Professional DMR Handheld Radio, LCD (NO BLUETOOTH)
- (40) HP602 UHF Professional DMR Handheld Radio
- (3) MCL32 6-unit Charger for H-series

BIDDING REQUIREMENTS for PURCHASING

NOTICE AND INFORMATION FOR BIDDERS

**Attachment C: Scope of Work and Site Logistics**

Furnish, and deliver Digital 2-Way Radios and Accessories to Lehman College's Nursing Education Center. Exact address to be provided on Purchase Order.

**A. Project Overview:**

1. The Lehman College Nursing Education, Research and Practice Center will be 52,289 gross square feet, five floor building located on the site of a parking lot and the former bookstore located between Carman Hall and Davis Hall. The center will include a simulation lab, classrooms, faculty offices, computer lab, testing center, research lab, administrative and support spaces.
2. The project is located at: 2900 Goulden Avenue Bronx, NY 10468.
3. This project is covered by a Project Labor Agreement (PLA). The PLA has been provided to all vendors in the Request for Quotation documents.

**B. Site Visit, Conditions and Logistics:**

1. All vendors are responsible for scheduling a site visit to assess logistical delivery issues and site conditions. DASNY shall presume all vendors have visited the project site and verified existing field conditions. All visits must be coordinated with DASNY's Project Manager, Chris Wuest ([cwuest@dasny.org](mailto:cwuest@dasny.org) or (646) 773-0081).
2. Each vendor shall be responsible for assessing all site logistics, including appropriate truck size, loading dock conditions and gate availability, and shall be responsible for providing and fitting equipment in locations, as required. All vendors shall assume full responsibility for all equipment and accessories required to unload furniture and/or equipment at the dock.
3. If the site is still under construction at the time of delivery and/or installation, all workers entering the site must wear the required Personal Protective Equipment (PPE) including safety vests, hard hats, work boots, etc., in accordance with OSHA and other authorities having jurisdiction.
4. All loading dock and/or elevator usage must be coordinated with DASNY.

**C. Site Restrictions:**

1. Limited site access. Deliveries limited to 28' box trucks.

2. Vendors shall provide PPE for workers on site. Vests, hardhats, and appropriate footwear are required.
3. Dumpsters are not available on-site. Vendors shall be responsible for daily removal of debris off site. All vendors shall be responsible for obeying all site rules and established protocol.
4. Installation work shall include unloading, unpacking, and delivering to respective floor locations.

**D. Elevator Information:**

**1. Freight Elevator:**

- a. Vendors are responsible for confirming the dimension of the elevator's cabs and doors before delivery.
- b. Elevator protection: By vendors.

**E. Building Protection:**

1. The vendor shall be responsible for the protection of all access and work areas, including, but not limited to walls, doors etc., but not flooring. Flooring protection will be by the vendors. The vendor will be held responsible for the repair or replacement of any damage to the building, grounds, walls, and flooring due to the delivery and installation of the product.
2. All delivery paths (walls, etc.) will be protected and maintained, with paper and masonite. The utilization of steel-wheel dollies is prohibited.
3. Furniture/Equipment Protection: All furniture/equipment work surfaces shall be protected after installation is completed. The work surface protection shall be removed by others at a later date.

**F. Delivery Schedule:**

1. All deliveries shall occur from 7:00 am to 3:00 pm unless otherwise scheduled with DASNY.

CUNY  
Lehman College  
Nursing Lab

2. The Vendor shall be responsible for coordinating permitting for their deliveries in the street as required.
3. The Vendor shall be responsible for coordinating exact delivery dates and times with the project site. Only products that can be immediately installed in a completed space shall be delivered, to avoid staging and on-site storage. The Vendor shall be responsible for temporarily storing materials in a secure warehouse for a period of up to 30 days from DASNY's requested delivery date at no additional cost. The Vendor shall be responsible for the rejection of product delivery, replacement, repair or any other corrective action required, for items received damaged, soiled or not conforming to the detailed specifications.

**G. Tentative Fixtures, Furniture and Equipment Delivery Schedule:**

1. Installation of furniture is anticipated to begin in April of 2023.
2. Installation of fixtures and equipment can begin as indicated in the Request for Quotation and/or Invitation for Bid.

**H. Supervision:**

1. A full-time Coordinating Project Manager and a minimum of one (1) Coordinating Superintendent/Foreman per floor shall be engaged while delivery and installation work are performed.

**I. Parking:**

1. No On-site parking is available.

**J. Punch list:**

1. Each vendor is responsible for contacting DASNY's designated representative at the end of each workday to review project status and obtain sign-off for daily work.
2. The furniture/equipment vendor shall schedule a punch list review with DASNY's designated representative. DASNY reserves the right to withhold 5% payment pending resolution of open punch list items.

**K. Security Requirements**

1. Vendors are responsible to obtain security clearance from Campus Security. All vendors and their workers are required to be vaccinated to gain access to the campus.
2. All Contractors shall submit Daily Reports to Chris Wuest (cwuest@dasny.org) by 10:00 am the following day. Daily Reports are to record, at the minimum, the date, temperature, weather conditions, number of workforce, subcontractors, work activities and location, and special observations. Submission of Daily Reports to Chris Wuest will be a condition of monthly payments to the Contractor.
3. Vaccination card and ID required

**L. Special Provisions**

1. This is a designated Hard Hat Project.
2. There shall be no eating in the work area.
3. Smoking is not permitted on campus.
4. Use of alcohol and controlled substances on campus is not permitted.
5. No signs or advertising material will be permitted on the job site.
6. All provisions of all applicable State Labor Standards must be complied with under provisions of this contract. In addition to the PLA agreement.