

ADDENDUM No. 03

Date: 10/26/2023

DORMITORY AUTHORITY - STATE OF NEW YORK
Capital District Psychiatric Center
Parking Garage Removal and Replacement
(Design-Build)
RFQ 7599

This **ADDENDUM** is hereby included in and made part of the Contract whether or not attached thereto. All requirements of the original Request for Qualifications (RFQ), Addendum No. 1 and Addendum No. 2 shall remain in force except as noted by this **ADDENDUM No. 03**. The purpose of Addendum No. 3 is to revise the following RFQ section:

- Section 6 – Submission of Statement of Qualifications – 6.1 Submission of Statement of Qualifications
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Section 6 - Submission of Statement of Qualifications:

6.1 Submission of Statement of Qualifications

DASNY will be accepting electronic submissions only. Submissions will be accepted electronically on or before 3:00 pm on the SOQ Due Date. Follow the directions below to upload your submission electronically. Any technical issues or questions should be directed to the Designated Representative for this procurement via email prior to the due date of the SOQ. It is strongly encouraged to request access to the site 48 hours before the due date. DASNY may not be able to assist proposers with troubleshooting errors if submissions are not made in a timely manner.

- a. Email UpstateRFPCoordinator@dasny.org with the subject line: “RFQ – CDPC Parking Garage Replacement RFQ 7599 - Request Access - Enter your Firm’s Name.”
 - i. Please provide the name and email address of any additional contact from your firm that may require access to submit the RFQ responses through the SharePoint site.
 - ii. An expression of interest does not qualify as a request for access. Please ensure that your firm explicitly requests access using the described procedure.
 - iii. Please request access at a minimum of 48 hours in advance and ensure access to the site works correctly.
- b. You will receive an email from UpstateRFPCoordinator@dasny.org with a link to a Microsoft SharePoint site: “RFQ – CDPC Parking Garage Replacement RFQ 7599.” Please confirm receipt of this email and ability to access the SharePoint site.
- c. Click on the link within the SharePoint Email.

- i. If you open your documents after they are submitted, the system will show it as “modified”.
 - ii. The submitted documents will remain in a “pending” status so that they will remain private and will not be visible to the other proposers throughout the procurement process.
- g. The SharePoint site CDPC Parking Garage Replacement RFQ 7599 will close at 3:01 PM on the SOQ Due Date. Any questions or issues on submitting must be addressed to the Designated Representative for the procurement prior to the expiration of the site. Please provide enough time to upload all required files.

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