



ADDENDUM NO.: 3

IFB or RFP NO.: 590

Description: Furnish and Deliver Goal Setting Software Application

Project: DASNY

Bid Opening Date: Tuesday, October 3, 2023, at 2:30PM

Specifics of the Addendum: Provide responses to the Requests for Information.

Please see responses to the requests for information below:

Question 1: Could you kindly specify which processes the agency aims to automate? Are our efforts directed towards automating database refreshes, or streamlining the bid uploading and requirement determination process? How does the agency envision utilizing automation in this context?

Answer 1: Automate the process of identifying qualified Minority and Women-Owned Business Enterprises (MWBES) and Service Disabled Veteran- Owned Business (SDVOB) to assist in setting participation goals on DASNY's procurement of materials, supplies, equipment, construction services and professional services.

Question 2: We would appreciate further clarification regarding the statement in Attachment B, specifically within the "Scope of Services" under point 3. It mentions conducting project-specific analyses to determine the potential participation of NYS-certified MWBE and SDVOB firms using the algorithm outlined in Federal Regulations 49 CFR Part 26. Could you elaborate on this?

Answer 2: The selected firm will be required to perform project specific searches for MWBE/SDVOB (subcontractors/suppliers) participation to assist in the goal setting process.

Question 3: With respect to the database integration outlined in the scope of work, could you kindly confirm if DASNY will provide API access? There is no need to interface with any DASNY database.

Answer 3: Regarding the dispatch of batch emails, will DASNY provide access to their email server and account, or is there a preference for a third-party platform to manage outgoing email batches? Batch emails will come from the awarded bidder's email server.

Question 4: We would like to understand the types of documents that will be managed within the document management platform. Does DASNY already utilize an internal data storage platform for these documents, or is there a need for external storage solutions? Should external storage be necessary, could you provide an estimation of the storage capacity DASNY anticipates for their document workflow?

Answer 4: Document storage is not required for this procurement or than retaining copies of the MWBE goal assessments which are email documents.

Question 5: We seek further clarity on what constitutes “outreach services to NYS-Certified MWBEs & SDVOBs”. What specific data metrics is DASNY aiming to capture for this process?

Answer 5: DASNY on occasion may require the selected firm to outreach to various MWBES/SDVOBS regarding upcoming DASNY procurements via email and or telephone.

Question 6: Does any aspect of the project's scope or DASNY's envisioned objectives necessitate the use of AI to achieve its primary goals?

Answer 6: The awarded Bidder will need to determine the best way to meet DASNY’s objectives through their software application.

Question 7: Given that we are adopting a Software as a Service (SaaS) delivery model, could you please clarify if DASNY envisions the Contractor hosting the platform, or will the software be housed on resources furnished by DASNY?

Answer 7: Contractor hosted platform.

All other terms and conditions of the original Invitation for Bids shall remain the same.