

**INTENT TO BID
DASNY BID NO. 752
Microsoft Dynamics 365 Implementation Services and Managed Services**

A Vendor may submit a completed form to the Designated Contact via email: kcostello@dasny.org by **March 16, 2023**.

Please Note: By submitting this form, a Vendor is **not** obligated to provide a bid on the solicitation.

Legal Business Name of Vendor Intending to Respond:				
D/B/A - Doing Business As (if applicable):				
Street	City	State	County	Zip Code
Printed Name	Title	Signature		Date
Phone	Extension	E-mail Address		
Vendor has completed and certified the NYS Vendor Responsibility Questionnaire on-line: Yes No				
Date of most recent NYS Vendor Responsibility On-Line Certification:				
Signature:				

A completed Intent to Bid consists of the following required documents:

1. A signed Intent to Bid Form.
2. Documentation confirming Vendor’s authorization and accreditation as a Microsoft Gold Certified Dynamics 365 Enterprise Resource Planning (ERP) Partner.
3. Documentation demonstrating Vendor having experience in implementing solutions similar in size and scope to what DASNY is seeking (see Information for Bidders for expectations regarding scope of services). Vendors must provide five (5) references with at least three (3) of the references for systems that have been implemented in the last three (3) years. Vendor references may include past performance documentation/testimonials.
4. Documentation describing the Vendor’s familiarity with public sector ERP systems and associated business processes, and specific experience with public sector entities similar to DASNY. Vendor must assign a US based implementation team with personnel having relevant product and industry experience to work on this project. Vendors must provide a list of all project personnel in the following format. DASNY may schedule interviews with the team or individual personnel. Resumes for all team members are required.

Job Function/ Description	Name	Key Personnel
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

5. Documentation providing Vendor’s experience in migrating data from legacy applications (such as Oracle, JDE, etc.) to the D365 platform measured and defined by a track record of multiple successful migration projects.
6. Documentation identifying Vendor’s existing client base including the number of existing clients using system DASNY intends to implement.
7. NYS Vendor Responsibility Questionnaire – Provide a copy of the certification (if filed online).
8. Confirmation the Vendor can comply with all insurance requirements.

Submission of this form and information allows DASNY to complete a pre-qualifying review prior to the bid opening for those bidders that intend to participate. DASNY reserves the right to seek clarifications regarding any of the above referenced documents. DASNY will advise all entities that submitted an Intent to Bid of their pre-qualification status via the email address provided with the Intent to Bid. Submission of these forms in no way obligates your company to submit a bid, but failure to submit these forms by March 16, 2023, will preclude your company from receiving an award under DASNY BID NO. 752.