# NOTICE AND INFORMATION FOR BIDDERS

# Attachment A: Bid Breakdown & Schedule

Bidder:	
DASNY Contact:	Theresa Graffeo, Purchasing Coordinator tgraffeo@dasny.org
Request for Information (RFI's):	RFI's due February 17, 2023. Submit in writing via email to tgraffeo@dasny.org. Responses will be posted to DASNY's website via addenda no later than February 21, 2023. It is the responsibility of the Bidder to obtain Addenda.
Product Required By:	June 2023
Description:	Furnish and Deliver Hill-Rom Equipment
Bid Open Location:	DASNY, Corporate Headquarters, 515 Broadway, Albany, NY 12207

Bid Open Date and Time:

Tuesday, March 7<sup>th</sup>, 2023 at 1:30PM

Item No.	Manufacturer	Make/Model	Description	QTY	UOM	Unit Price	Extended Price
1		VersaCare with Foam	Bed, Patient w/ IV	24	EA	\$	\$
	Hill-Rom	Surface	Pole				-
2			Bed, Patient w/ IV	1	EA	\$	\$
	Hill-Rom	TOTAL CARE SERIES	Pole				
3			Bed, Birthing w/ IV	1	EA	\$	\$
	Hill-Rom	AFFINITY 4	Pole				
4			Overbed patient	26	EA	\$	\$
			table with single				
			top design, cutout				
			for mirror, with				
	Hill-Rom	ART OF CARE OBT635	tuning fork design				
5		ART OF CARE BEDSIDE	Bedside cabinet	26	EA	\$	\$
	Hill-Rom	CABINET	with 3 drawers.				
6			Inside Delivery		LS	\$	\$
			(Union Labor)				

TOTAL BID

# NOTICE AND INFORMATION FOR BIDDERS

(The below questions 1) and 2) need only be answered if the above total bid is for one million dollars or more)

- 1. Does your firm anticipate the use of subcontractors and outside suppliers specific to this procurement Yes No
- 2. Does your firm anticipate the creation of employment opportunities arising from this procurement? Yes No

(The below information must be completed for all bids.) Identify all subcontractors, if any: \_\_\_\_\_

STATE, PROVINCE FOR FOREIGN COUNTRY THAT YOUR FIRM'S PRINCIPAL PLACE OF BUSINESS IS LOCATED:	BIDDER (FIRM NAME)
ADDRESS OF FACTORY OR PLANT WHERE	SIGNATURE

ITEMS ARE MANUFACTURED AND/OR ASSEMBLED. (Attach additional sheet(s) if more than one manufacturer)

TITLE

Date

# NOTICE AND INFORMATION FOR BIDDERS

# **Attachment B: Detailed Specifications**

1. Bed, Patient w/ IV Pole VersaCare with Foam Surface: Patient bed with IV Pole.

Main School 09 - Med Surg Unit - 4 Main School 022 - Nursing Skills Lab 1 – 20

2. Bed, Patient w/ IV Pole TOTAL CARE SERIES: ICU Patient bed with IV Pole.

Main School 05 - ICU Unit E- 1

3. Bed, Birthing w/ IV Pole: Birthing bed with IV Pole.

Main School 017 - Maternity & Pediatric – 1

4. Table, Overbed ART OF CARE OBT635: Overbed patient table with single top design, cut out for mirror, with tuning fork design base.

Main School 05 - ICU Unit - 1 Main School 09 - Med Surg Unit X 4 - 4 Main School 017 - Maternity & Pediatric - 1 Main School 022 - Nursing Skills Lab 1 – 20

5. Cabinet, Bedside ART OF CARE BEDSIDE CABINET: Bedside cabinet with three drawers.

Main School 05 - ICU Unit - 1 Main School 09 - Med Surg Unit X 4 - 4 Main School 017 - Maternity & Pediatric - 1 Main School 022 - Nursing Skills Lab 1 – 20





**Cut Sheet Summary** 

MGBA Id	301A			
ltem	Bed, Patient w/ IV Pole			
	Manufacturer	Hill-Rom		
	Model	VersaCare with Foam Surface		



Image shown may vary in color or finish from actual item to be purchased.

Physical		Electrical	Plumbing/Mechanical	Responsibilities
Height ("):	40.00	Multiple Elec Reqs	Medical Gas	Furnished by: <b>Owner</b>
Width ("):	40.00	Voltage: 120	Compressed Air	New Install: Owner Logistics Vendor
Depth ("):	97.00	Hertz: <b>60</b>	External Exhaust	Existing Install: N/A
Weight (lb):	495	Phase: 1	Ventilation	Existing Install. N/A
Operating Wt (lb):	1,045	Amps: <b>6</b>	Building Steam	Deinstall/ N/A
		Watts:	Integral Steam Generator	Move:
Installation / Place	ement	Volt Amps:	Cold Water	Notes
Placement:		Breaker Size:	Hot Water	INDIES
Mobile		Dedicated	Treated Water	Critical Path Item
Component Syster	n	✓ Emergency	Drain	Refer to Vendor Dwg
		<ul> <li>Hard-wired ✓ Power Cord</li> <li>NEMA:</li> <li>Network</li> <li>Connection:</li> <li>Cable TV</li> <li>Analog Phone Line</li> <li>Remote Alarm</li> </ul>	BTUs/Hr:	<ul> <li>See Mfgr Cut Sheets</li> <li>Dimensions may be rounded; see vendor sheets</li> <li>N/A Responsibilities = No Qty (New /Existing)</li> </ul>
Comments:				

## Comments:

If the Versacare is equipped with the auxiliary power outlet option, a second 120 V 8.0 amp receptacle is required.

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# **USER MANUAL**

# VersaCare® Bed

From Hill-Rom



Product No. P3200 and P3201 (K model and newer)

161956 REV 2

# Specifications

# **Product Identification**

Product Number	Description	
P3200 and P3201	VersaCare® Bed	

Feature	Dimension
Total Length:	
Foot Section Lengthened	94.5" (240.0 cm) beds without the integrated transport shelf in the footboard 97" (246 cm) beds with the integrated transport shelf in the footboard
Foot Section Shortened	82.5" (210.0 cm) beds without the integrated transport shelf in the footboard 85" (216 cm) beds with the integrated transport shelf in the footboard
Maximum Width (siderails stored)	37" (94 cm)
Maximum Width (siderails up)	40" (102 cm)
Maximum Headboard Height	39.5" (100 cm)
Mattress to Siderail Height	9.5" (24 cm)
Minimum Under-Bed Clearance	3" (8 cm) 1.25" (3.18 cm) for IntelliDrive® Transport System beds
Wheel Base	26.75" x 62" (67.95 cm x 157.48 cm)
Surface Dimensions:	
Surface Width	35.5" (90 cm)
Surface Length	86.4" (219.5 cm)
Surface Mattress Thickness	8" (20 cm) (measured in the center of the mattress)
Surface Weight	25 lb (11 kg) for treatment/therapy, 26 lb (12 kg) for prevention foam
Alternate Mattresses: Recommended height above the mattress at the deck perimeter to the top of the siderail, per IEC 60601-2-38	8.7" (220 mm)
Caster Size	5" (13 cm) standard, or 6" (15 cm) for IntelliDrive® Transport System beds
Detachable Power Cord, IEC 320/Interface	USA—84" (213 cm) International—248.9 cm (98")
Total Weight without Surface	495 lb (224 kg)
Head Section Inclination (maximum)	65°
Knee Section Inclination (maximum)	16°
Foot Section Inclination (maximum)	-27°

# Dimensions

Feature	Dimension
Bed Height Range, Lowest Position	13" (33.0 cm) (from the floor to the center of the deck) 17" (43.2 cm) (from the floor to the edge of the deck) <b>NOTE</b> : The optional IntelliDrive® Transport System or 6" casters add height to these dimensions: IntelliDrive adds 4" (10.2 cm) or 6" casters add 1.5" (3.8 cm).
Bed Height Range, Highest Position	30" (76.2 cm) (from the floor to the center of the deck) 34" (86.4 cm) (from the floor to the edge of the deck) <b>NOTE</b> : The optional IntelliDrive® Transport System or 6" casters add 1.5" (3.8 cm) height to these dimensions.
Trendelenburg Position (maximum)	15°
Reverse Trendelenburg Position (maximum)	10°
Bed Lift Capacity (safe working load) (includes patient weight, mattress, IV poles, and such)	550 lb (249 kg)
Siderail Opening Size	3.5" (8.9 cm)

# **Nurse Call Connection Requirements**

For information about the Nurse Call connection requirements, refer to the *SideCom*® *Communication System Design and Application Manual* (DS059).

# **Environmental Conditions for Transport and Storage**

Condition	Range	
Temperature	-40°F to 158°F (-40°C to 70°C)	
Relative Humidity	95% non-condensing	
Pressure	50 kPa to 106 kPa	

## **Environmental Conditions for Use**

Condition	Range	
Temperature	50°F to 95°F (10°C to 35°C) ambient tempera- ture	
Relative Humidity Range	20% to 85% non-condensing	
Atmospheric Pressure	70 kPa to 106 kPa	

# **AC Power Requirements**

Nominal Power Distribution Voltage (Volts)	Nominal Power Distribution Frequency (Hertz)	Maximum Equipment Current (Amps)
120 (P3200)	60	6.0ª
100/110/115/120/127 (P3201)	50/60	6.0
220/230/240 (P3201)	50/60	3.0

a. North American power supply configuration.

# Auxiliary Outlet Power Specifications (120V Beds Only)

Condition	Range
Auxiliary Receptacle	120V AC, 60 Hz, 8 A outlet, electrically isolated from the bed's mains power. Equipped with an 8 A, single-pole, resetable circuit breaker.

# **Fuse Specifications**

There are no user accessible fuses. Refer to the *VersaCare*® *Bed Service Manual* (161955) for fuse ratings and replacement procedures.

# **United States and Canadian Flammability Codes**

All recommended sleep surface mattresses meet the applicable US and Canadian flammability specifications.

European Mattress	Flammability	Codes
-------------------	--------------	-------

Condition	Range
P3251A, P3250EA, P3254A2, and P3254A3	BS EN 597-1, Furniture - Assessment of the Ignitability of Mattresses and Upholstered Bed Bases; Part 1: Ignition Source: Smouldering Cigarette (Surfaces and Siderail Coverings Only)
	BS EN 597-2, Furniture - Assessment of the Ignitability of Mattresses and Upholstered Bed Bases; Part 2: Ignition Source: Match Flame Equivalent (Surfaces and Siderail Coverings Only)





# MGBA Id 2949A Item Bed, Patient w/ IV Pole Manufacturer Hill-Rom Model TOTAL CARE SERIES

Image shown may vary in color or finish from actual item to be purchased.

Physical		Electrical	Plumbing/Mechanical	Responsibilities
Height ("):	45.00	Multiple Elec Reqs	Medical Gas	Furnished by: <b>Owner</b>
Width ("):	40.00	Voltage: <b>120</b>	Compressed Air	New Install: Owner Logistics Vendor
Depth ("):	94.00	Hertz: <b>60</b>	External Exhaust	
Weight (lb):	585	Phase: 1	Ventilation	Existing Install: N/A
Operating Wt (lb):	1,085	Amps: <b>9.9</b>	Building Steam	Deinstall/ N/A
		Watts:	Integral Steam Generator	Move:
Installation / Place	ement	Volt Amps:	Cold Water	Notes
Placement: <b>Mobile</b>	n	Breaker Size: Dedicated Emergency Hard-wired Power Cord NEMA: Network Connection: Wired Cable TV Analog Phone Line Remote Alarm	Hot Water Treated Water Drain BTUs/Hr:	<ul> <li>Critical Path Item</li> <li>Refer to Vendor Dwg</li> <li>See Mfgr Cut Sheets</li> <li>Dimensions may be rounded; see vendor sheets</li> <li>N/A Responsibilities = No Qty (New /Existing)</li> </ul>

# **Comments:**

Requires P379 cable for nurse call and television data connections.

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# TotalCare<sub>®</sub> Connect Bed

The right bed to help you drive reduced length of stay and reduced pulmonary complications.



# **Technical Specifications**

Overall bed length (with roller bumpers)	
Fully extended	237 cm)
Fully retracted	207 cm)
Overall bed width	
Siderails stowed	(93 cm)
Siderails up 40" (1	02 cm)
Overall bed height	
Low position - sleep deck to the floor 15" (38	3.1 cm)
High position - sleep deck to the floor	6.4 cm)
Low position – top of surface*	.18-22"
*depending on surface with seat deflate	
High position - top of surface*	.40-45"
*depending on surface	

#### IntelliDrive® system unit only Transport and braking system

Optional IntelliDrive  power transport	Yes
Caster diameter	5" (12.7 cm) standard
with IntelliDrive® power transport	6" (15.2 cm) optional
Braking systemFour wheels, rol	lling and swiveling locked
Weight limit	
Patient weight all surfaces	500 lbs (227 kg)

Patient weight, all surfaces	. 500 lbs (227 kg)
Safe working load, including all accessories	550 lbs (250 kg)
Static load capacity	per IEC 601-2-38

#### Optional scale system

Accuracy	1% of patient weight	
Weigh in any position (except Trend/Rev Trend)	Yes	
Scale weight capacity	500 lbs (227 kg)	
Rated voltages available 100V, 110V, 120	IV, 127V, 220-240V AC	
Power/input	9.9 A / 5.0 A	
Frequency	60 Hz / 50 Hz	
Safety listing	UL60601-1 and CE	
Patient safety features		
30°/45° Head of Bed Alarm	Yes	
Bed Exit System	Yes	
Nurse Call	Optional	
Siderail down notifications during Turn Assist	Yes	
Siderail down cessation of rotational therapy	Yes	

#### Notes

1. St. Mary's Hospital, Huntington, West Virginia, Data on File.

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CTG271rc rev 7 1/26/10



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www.hill-rom.com

2949A





# MGBA Id 11750A Item Bed, Birthing w/ IV Pole Manufacturer Hill-Rom Model AFFINITY 4

Image shown may vary in color or finish from actual item to be purchased.

Physical		Electrical		Plumbing/Mechanical	Responsibilities
Height ("):	52.00	Multiple Elec Re	qs	Medical Gas	Furnished by: <b>Owner</b>
Width ("):	39.00	Voltage:	120	Compressed Air	New Install: Owner Logistics Vendor
Depth ("):	92.00	Hertz:	60	External Exhaust	Existing Install: N/A
Weight (lb):	500	Phase:	1	Ventilation	
Operating Wt (lb):	970	Amps:	4	Building Steam	Deinstall/ N/A
		Watts:		Integral Steam Generator	Move:
Installation / Place	ement	Volt Amps:		Cold Water	Notes
Placement: <b>Mobile</b> Component Syster	n	Breaker Size: Dedicated Emergency Hard-wired NEMA: Network Connection: Cable TV Analog Phone Li Remote Alarm	Power Cord <b>Wired</b> ne	<ul> <li>☐ Hot Water</li> <li>☐ Treated Water</li> <li>☐ Drain</li> <li>BTUs/Hr:</li> </ul>	<ul> <li>Critical Path Item</li> <li>Refer to Vendor Dwg</li> <li>See Mfgr Cut Sheets</li> <li>Dimensions may be rounded; see vendor sheets</li> <li>N/A Responsibilities = No Qty (New /Existing)</li> </ul>

# **Comments:**

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# The revolutionary birthing bed designed for ease and safety.



Affinity. 4 Birthing Bed



Enhancing Outcomes for Patients and Their Caregivers....



# Our birthing bed is the perfect combination of safety and ease-of-use.

In labor and delivery, every second counts. You must be able to respond quickly and easily, especially in an emergency. The Affinity. 4 birthing bed delivers on the promise of a safe, sleek birthing bed that functions in the busiest environment with ease.

No more hassle with a removable foot section – How do you remove it? How does it go back on? With Affinity 4 Stow and  $Go_{TM}$  feature, the integrated foot section simply slides under the bed for birth and back into place afterward. Or, if you choose our ergonomically designed lift-off version, simply place the foot section on the built-in stand.

With the Affinity 4 birthing bed, we have made dozens of quality improvements, large and small, from duallocking casters to stronger calf supports.





## At a glance

#### Ease of use

- No-lift, Stow and  $\operatorname{Go}_{\ensuremath{^{\rm TM}}}$  foot section
- · Battery back-up
- Zero transfer gap
- · Easy to use gas-assist Trend mechanism
- · OneStep. siderail release

#### Safety for patients and caregivers

- · Foot section easily slides back into place
- Stronger EasyGlide. calf supports
- Four dual-locking casters to keep the bed securely in place
- Hill-Rom Tempur-Pedic mattress for comfort and pressure redistribution
- nano Ag+TM silver technology option for surfaces
- Comfortline<sub>\*</sub> mattress with pressure reducing foam
- Automatic pelvic tilt to reduce patient migration
- Clean perimeter around the bed with no protruding pieces
- · Optional ergonomically designed lift-off section

For over 75 years, Hill-Rom has served the care environment. In a recent study<sup>\*</sup>, nine out of ten facilities report having a Hill-Rom birthing bed. That kind of experience makes a difference.

# **Technical Specifications**

Product Identification	
Product Number	Description
Р3700	Affinity <sub>®</sub> 4 Birthing Bed
Bed Length	
Feature	Dimension
Full	90" (229 cm)
Bed Width	
Feature	Dimension
Siderails up	39" (99 cm)
Siderails down	36" (91 cm)
Bed Height	
Feature	Dimension
Low (with mattress)	23" (58 cm)
High (with mattress)	39" (99 cm)
Maximum height of seat section in Trend-like position .	40" (102 cm)
Mattress	
Feature	Dimension
Length	78" (198 cm)
Width	35" (89 cm)
Thickness (head section)	5" (12.7 cm)
Thickness (foot section)	3.5" (8.9 cm)
Critical Angles	
Condition	Range
Maximum head elevation	63°
Maximum seat elevation	15°
Maximum Trend-like positioning	8°

Feature	Dimension
Bed	500 lbs. (227 kg)
Foot section	400 lbs. (181 kg)
Caster Size	6" (15 cm)/8"(20 cm)
Bed Weight	
Standard Features	
Battery Back-up	Standard 6" (15 cm) Caster
<ul> <li>Automatic Night Light</li> </ul>	<ul> <li>Lift-off or Stow and Go™ Foot Section</li> </ul>
Automatic Seat Tilt	<ul> <li>V-cut or Straight Edge Surface</li> </ul>
<ul> <li>4 Tente<sub>*</sub> Locking Casters</li> </ul>	Blow-Molded Headboard
• Fluid Basin	Central Brake and Steer
Instant CPR Release	<ul> <li>Lockout Control and Indicator</li> </ul>
Instant Labor Grips	• IV Pole
OneStep <sub>*</sub> Siderail Release	Trend-like Positioning
Foot Section Removal	Foot Supports
Accessories	
Anesthesia Screen	<ul> <li>ISS System</li> </ul>
Arm Board	Labor Bar
Calf Supports — Attached	O2 Tank Holder
<ul> <li>Calf Supports — Telescoping</li> </ul>	Pendant Control
Disposable Drapes	Permanent IV Pole
• Foley Hook Kit	Sheets
<ul> <li>Full Leg Supports — Attached</li> </ul>	<ul> <li>Slip Cover — Foot Section</li> </ul>
<ul> <li>Full Leg Supports — Telescoping</li> </ul>	<ul> <li>Slip Cover — Head Section</li> </ul>
IV Poles	<ul> <li>Tempur-Pedic. Comfort Pad</li> </ul>
Options	
Air Support System	<ul> <li>Variety of Wood Headboards</li> </ul>
Voltage — 120A or 230A	Sidecom <sub>®</sub> Communication Controls
Comfortline <sub>*</sub> Foam \Mattress	Hill-Rom Tempur-Pedic <sub>®</sub> Mattress

\*Hill-Rom Market Research – on file.

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# Specifications

# **Specifications**

# Table 2. Product Identification

Product Number	Description	
P3700A	Affinity® Three Birthing Bed	
P3700B	Affinity® Four Birthing Bed, introduces Stow and Go™ Retractable Foot Section	
P3700C	Affinity® Four Birthing Bed, updated foot section	
P3700D	Affinity® Four Birthing Bed, introduces transport handles	
P3700E	Affinity® Four Birthing Bed, EN 60601-1 3rd edition and IEC 60601-2-52 compliant	

# **Table 3. Specifications**

Feature	Dimension	
Overall Length (maximum)	90" (229 cm) (A through C model beds) 92" (234 cm) (D model and newer beds)	
Length from roller bumpers to break in seat section	61 7/8" (157 cm)	
Length from break in the seat section to end of bed	28 1/8" (71 cm)	
Maximum Width (siderails stored)	36" (91 cm)	
Maximum Width (siderails up)	39" (99 cm)	
Maximum Headboard Height	52" (132 cm)	
Maximum Siderail Height (without mattress)	14¾" (37.47 cm)	
Minimum Under-Bed Clearance	5" (13 cm), 3" (7.62 cm) for Stow and Go <sup>™</sup> foot sections	
Wheel Base	50" (127 cm) x 29" (74 cm)	
Mattress Width	35" (89 cm)	
Mattress Length	78" (198 cm)	
Mattress Thickness (head/seat)	5" (12.7 cm)	
Mattress Thickness (foot)	3.5" (8.9 cm)	
Detachable Power Cord, IEC 320/interface	US, 84" (213 cm)/international, 98" (248.9 cm)	
Caster Size	6" (15 cm) or 8" (20 cm)	
Head Section Inclination (maximum)	63°	
Seat Section Inclination (maximum)	15°	
Bed Height Range	18" (46 cm) to 34" (86 cm)	
Bed Height Range (with mattress)	22" (56 cm) to 38" (97 cm)	
Trend-Like position (maximum)	8°	
Bed Lift capacity (safe working load) <sup>®</sup>	500 lb (227 kg)	
Maximum patient weight	470 lb (213 kg)	
Foot Section Lift capacity (maximum)	400 lb (181 kg)	
Head Section Lift capacity (maximum)	200 lb (91 kg)	
Maximum Height of Seat Section (in Trend-Like position)	40" (102 cm)	

a. Bed lift capacity (safe working load) includes mattresses, headboard, patient weight, any accessories or equipment on the bed, caregiver weight, and any visitors sharing the bed.

Affinity® Three Birthing Bed and Affinity® Four Birthing Bed User Manual (USR025 REV 6)

# **Specifications**

# Table 4. Environmental Conditions for Transport and Storage

Condition	Range	
Temperature	-40°F(-40°C) to 158°F (70°C)	
Relative humidity	95% non-condensing	
Pressure	500 hPa to 1060 hPa	

# Table 5. Environmental Conditions for Use

Condition	Range	
Temperature	59°F (15°C) to 104°F (40°C) ambient temperature	
Relative humidity range	10% to 85% non-condensing	
	Medical electric equipment rated to operate at an altitude of less than 9842.5' (3000 m)	

## **Table 6. Mains Power Requirements**

Condition	Range
Rated voltage	120V AC/230V AC
Power/input	4 A/2 A
Frequency	50/60 Hz

# Table 7. Fuse Specifications

Condition	Range	
Air system fuse (air system optional)	2 A, 250 V~, 5 x 20 mm, UL 198G Fast Acting	
Battery fuse	10 A, 32 V~, ATO	
Mains fuse (120 V bed model)	4 A, 125 V~, 5 x 20 mm, UL 198G Slo-Blo® or equivalent	
Mains fuse (230 V bed model)	2 A, 250 V~, 5 x 20 mm, IEC127 Sheet III, Time Delay, high-breaking capacity	

# Table 8. Bed Weight

Condition	A, B, and C Model Beds	D and E Model Beds
Bed weight—includes frame and plastic headboard only	464 lb (210 kg) (Lift off) 485 lb (220 kg) (Stow and Go)	480 lb (217 kg) (Lift off) 511 lb (232 kg) (Stow and Go)
Mattress—seat section and main mattress	25 lb (11 kg) (foam mattress) 26 lb (12 kg) (air mattress)	25 lb (11 kg) (foam mattress) 26 lb (12 kg) (air mattress)

# NOTICE AND INFORMATION FOR BIDDERS

# Attachment C: Scope of Work and Site Logistics

Furnish, deliver, and provide inside delivery of Hill-Rom Medical Equipment. Inside Delivery includes unbox or uncrate, set-up, assemble and make ready for use. All debris should be removed from the premises and warranty information should be turned over to the Owner's Representative.

CUNY Lehman College Nursing Lab

# A. Project Overview:

- 1. The Lehman College Nursing Education, Research and Practice Center will be 52,289 gross square feet, five floor building located on the site of a parking lot and the former bookstore located between Carman Hall and Davis Hall. The center will include a simulation lab, classrooms, faculty offices, computer lab, testing center, research lab, administrative and support spaces.
- 2. The project is located at: 2900 Goulden Avenue Bronx, NY 10468.
- 3. This project is covered by a Project Labor Agreement (PLA). The PLA has been provided to all vendors in the Request for Quotation documents.

# B. Site Visit, Conditions and Logistics:

- 1. All vendors are responsible for scheduling a site visit to assess logistical delivery issues and site conditions. DASNY shall presume all vendors have visited the project site and verified existing field conditions. All visits must be coordinated with DASNY's Project Manager, Chris Wuest (<u>cwuest@dasny.org</u> or (646) 773-0081).
- 2. Each vendor shall be responsible for assessing all site logistics, including appropriate truck size, loading dock conditions and gate availability, and shall be responsible for providing and fitting equipment in locations, as required. All vendors shall assume full responsibility for all equipment and accessories required to unload furniture and/or equipment at the dock.
- 3. If the site is still under construction at the time of delivery and/or installation, all workers entering the site must wear the required Personal Protective Equipment (PPE) including safety vests, hard hats, work boots, etc., in accordance with OSHA and other authorities having jurisdiction.
- 4. All loading dock and/or elevator usage must be coordinated with DASNY.

# C. Site Restrictions:

1. Limited site access. Deliveries limited to 28' box trucks.

# CUNY Lehman College Nursing Lab

- 2. Vendors shall provide PPE for workers on site. Vests, hardhats, and appropriate footwear are required.
- 3. Dumpsters are not available on-site. Vendors shall be responsible for daily removal of debris off site. All vendors shall be responsible for obeying all site rules and established protocol.
- 4. Installation work shall include unloading, unpacking, and delivering to respective floor locations.

# D. Elevator Information:

# 1. <u>Freight Elevator:</u>

- **a.** Vendors are responsible for confirming the dimension of the elevator's cabs and doors before delivery.
- **b.** Elevator protection: By vendors.

# E. Building Protection:

- 1. The vendor shall be responsible for the protection of all access and work areas, including, but not limited to walls, doors etc., but not flooring. Flooring protection will be by the vendors. The vendor will be held responsible for the repair or replacement of any damage to the building, grounds, walls, and flooring due to the delivery and installation of the product.
- 2. All delivery paths (walls, etc.) will be protected and maintained, with paper and masonite. The utilization of steel-wheel dollies is prohibited.
- 3. Furniture/Equipment Protection: All furniture/equipment work surfaces shall be protected after installation is completed. The work surface protection shall be removed by others at a later date.

# F. <u>Delivery Schedule:</u>

1. All deliveries shall occur from 7:00 am to 3:00 pm unless otherwise scheduled with DASNY.

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- 2. The Vendor shall be responsible for coordinating permitting for their deliveries in the street as required.
- 3. The Vendor shall be responsible for coordinating exact delivery dates and times with the project site. Only products that can be immediately installed in a completed space shall be delivered, to avoid staging and on-site storage. The Vendor shall be responsible for temporarily storing materials in a secure warehouse for a period of up to 30 days from DASNY's requested delivery date at no additional cost. The Vendor shall be responsible for the rejection of product delivery, replacement, repair or any other corrective action required, for items received damaged, soiled or not conforming to the detailed specifications.

# G. <u>Tentative Fixtures, Furniture and Equipment Delivery Schedule:</u>

- 1. Installation of furniture is anticipated to begin in April of 2023.
- 2. Installation of fixtures and equipment can begin as indicated in the Request for Quotation and/or Invitation for Bid.

# H. Supervision:

1. A full-time Coordinating Project Manager and a minimum of one (1) Coordinating Superintendent/Foreman per floor shall be engaged while delivery and installation work are performed.

# I. Parking:

1. No On-site parking is available.

# J. <u>Punch list</u>:

- 1. Each vendor is responsible for contacting DASNY's designated representative at the end of each workday to review project status and obtain sign-off for daily work.
- 2. The furniture/equipment vendor shall schedule a punch list review with DASNY's designated representative. DASNY reserves the right to withhold 5% payment pending resolution of open punch list items.

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# K. <u>Security Requirements</u>

- 1. Vendors are responsible to obtain security clearance from Campus Security. All vendors and their workers are required to be vaccinated to gain access to the campus.
- 2. All Contractors shall submit Daily Reports to Chris Wuest (cwuest@dasny.org) by 10:00 am the following day. Daily Reports are to record, at the minimum, the date, temperature, weather conditions, number of workforce, subcontractors, work activities and location, and special observations. Submission of Daily Reports to Chris Wuest will be a condition of monthly payments to the Contractor.
- 3. Vaccination card and ID required

# L. Special Provisions

- 1. This is a designated Hard Hat Project.
- 2. There shall be no eating in the work area.
- 3. Smoking is not permitted on campus.
- 4. Use of alcohol and controlled substances on campus is not permitted.
- 5. No signs or advertising material will be permitted on the job site.
- 6. All provisions of all applicable State Labor Standards must be complied with under provisions of this contract. In addition to the PLA agreement.