

BIDDING REQUIREMENTS for PURCHASING

NOTICE AND INFORMATION FOR BIDDERS

Attachment A: Bid Breakdown & Schedule

Bidder: _____

DASNY Contact:

Theresa Graffeo, Purchasing Coordinator
tgraffeo@dasny.org

Request for Information (RFI's):

RFI's due February 17 ,2023. Submit in writing via email to tgraffeo@dasny.org. Responses will be posted to DASNY's website via addenda no later than February 21, 2023. It is the responsibility of the Bidder to obtain Addenda.

Product Required By:

June 2023

Description:

Furnish and Deliver Capsa Solutions Equipment

Bid Open Location:

DASNY, Corporate Headquarters, 515
Broadway, Albany, NY 12207

Bid Open Date and Time:

Tuesday, March 7th, 2023, at 1:00PM

Item No.	Manufacturer	Make/Model	Description	QTY	UOM	Unit Price	Extended Price
1	Capsa Solutions	Carelink RX Nurse Station	Workstation with Meds Cabinet	9	EA	\$	\$
2	Capsa Solutions	NXC-X01N0-C01-D111	Automated Dispensing Cabinet	16	EA	\$	\$
3			Inside Delivery (Union Labor)		LS	\$	\$

TOTAL BID _____

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(The below questions 1) and 2) need only be answered if the above total bid is for one million dollars or more)

1. Does your firm anticipate the use of subcontractors and outside suppliers specific to this procurement
Yes No
2. Does your firm anticipate the creation of employment opportunities arising from this procurement?
Yes No

(The below information must be completed for all bids.)

Identify all subcontractors, if any: _____

STATE, PROVINCE FOR FOREIGN COUNTRY
THAT YOUR FIRM'S PRINCIPAL PLACE OF
BUSINESS IS LOCATED:

ADDRESS OF FACTORY OR PLANT WHERE
ITEMS ARE MANUFACTURED AND/OR
ASSEMBLED. *(Attach additional sheet(s) if more
than one manufacturer)*

BIDDER (FIRM NAME)

SIGNATURE

NAME (TYPE/PRINTED)

TITLE

Date

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Attachment B: Detailed Specifications

1. Carelink RX Nurse Station - Workstation with Meds Cabinet:
Workstation on casters with locking bins for medication dispensing.

Main School 017 - Maternity & Pediatric - 1

Main School 021 - Physical Assessment Lab - 2

Main School 022 - Nursing Skills Lab - 1

Main School 022A - Prep, Nursing Skills Lab - 2

Main School 022B - Linen & Storage E - 1

Main School 207 - Dry Lab (Exam) - 1

Main School 211 - Wet Lab (Blood Draw) - 1

2. NXC-X01N0-C01-D111 - Automated Dispensing Cabinet

Main School 022 - Nursing Skills Lab - 5

Main School 022A - Prep, Nursing Skills Lab - 5

Sim Labs - 6



CAPSAHEALTHCARE

A Customized Nexsys Automated Dispensing Cabinet

Configuration Part Number

- NXC-X01-N0-C01-D111

Storage Tiers

- Tier 1 - CAM With Insert (15 SKUs) - 207043



- Tier 2 - 9-Bin Medication Bin - 206062
- Tier 5 - 3" Supply Drawer
- Tier 6 - 6" Supply Drawer
- Tier 8 - 10" Supply Drawer

Power and Accessories

- North America Power Cord
- Label Printer - 206148

Annual Software Equipment Support & Licensing

- 1 Year

Will this NexsysADC be interfaced to your pharmacy management system (PMS)?

- Yes

Do you plan to use a full exchange - 1-to-1 CAMs and/or medication bins?

- No

Is this the 1st time NexsysADC is implemented for this pharmacy location?

- Yes

Barcode Registration Scanner Kit: Web-based scanner and software to map medication barcodes.

- No

Interface Console: Conduit between your pharmacy system, HL7 interface, and NexsysADC.

- No

Replenishment Station: Controls and tracks who performed the filling and checking, and what medications were filled.

- No

Auxiliary Cabinet

- No



www.capsahealthcare.com - 800.437.6633

Carelink™



CareLink™, the next generation of nursing technology, provides enhanced features and benefits to maximize time available for patient care through an easy-to-use, intelligent platform that improves productivity and reduces time-wasting activities.



Saves Time

CareLink's 7" glass touchscreen enables improved communications and personal preferences



Easier to Move

With N-Stride™ steer assist, easily navigate halls and turn corners



Intelligent Platform

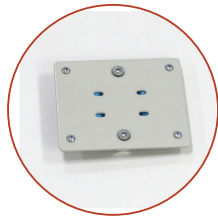
Remote fleet management with no software to install or maintain

Power System	Non-Powered	AC Powered Lithium
Target Run-Time (typical configuration):	Laptop battery only	9-12 Hours/Charge
Charge Time from Empty:	Laptop charge time only	2.5 Hours
Battery Life Cycles:	N/A	2500+
Recommended Technology:	Laptop (up to 17" screen)	Laptop (folded), thin client, or All-In-One PC

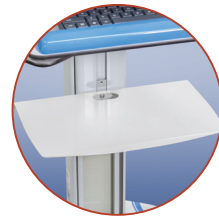
Optional Accessories



Access Pack for med cups, tape and alcohol wipes and/or scanner holder



Infection Control Wipes Bracket



Printer Shelves



Locking Side Bin with removable bin



Mounting Plate for Sharps Bracket and Accessory Bins



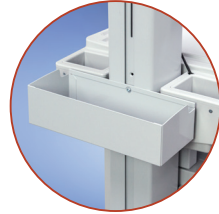
Wire Basket (standard or extra large)



Barcode Scanner Shelf



Waste Container



Zebra Printer Holder

Check with your Capsa Healthcare regional sales manager about these and more accessories specific to your chosen point-of-care solution.

Bin Configurations



Locking: FG9M3811
Non-Locking: 1874831



Locking: FG9M3833
Non-Locking: 1874836



Locking: FG9M3812
Non-Locking: 1874832



Locking: FG9M3823
Non-Locking: 1874835



Locking: FG9M3822
Non-Locking: 1874834



Locking: FG9M38DD
Non-Locking: 1874837



Locking: FG9M3813
Non-Locking: 1874833



Locking: FG9M38QQ
Non-Locking: 1874838



Pharmacy Robot Envelope Drawer
Locking Only:
1779309

Model Options



Carelink
Document Model



Carelink
XP Model



Carelink
RX Model

General Specifications:

- Starting Weight: 106 lbs
- Base Size: 17"W x 19"D (43.2 cm x 48.3 cm)
- Height Range: 49.3" to 65" (125.2 cm to 165.3 cm)
- Adjustment Range: 15.7" (40.0 cm)
- Work Surface: 20.75"W x 10"D (52.7 cm x 25.4 cm)
- CPU Cavity: 21.5"W x 11.1"D x 2.9"H (54.6 cm x 28.3 cm x 7.5 cm)
- Casters: 5" (12.7 cm), 2 locking
- Lift Type: Manual or Electronic
- Display Max Weight: 15 lbs (6.8 kg) max , 24" (60.96 cm) monitor max

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Attachment C: Scope of Work and Site Logistics

Furnish, deliver, and provide inside delivery of Capsa Solutions Medical Equipment. Inside Delivery includes unbox or uncrate, set-up, assemble and make ready for use. All debris should be removed from the premises and warranty information should be turned over to the Owner's Representative.

A. Project Overview:

1. The Lehman College Nursing Education, Research and Practice Center will be 52,289 gross square feet, five floor building located on the site of a parking lot and the former bookstore located between Carman Hall and Davis Hall. The center will include a simulation lab, classrooms, faculty offices, computer lab, testing center, research lab, administrative and support spaces.
2. The project is located at: 2900 Goulden Avenue Bronx, NY 10468.
3. This project is covered by a Project Labor Agreement (PLA). The PLA has been provided to all vendors in the Request for Quotation documents.

B. Site Visit, Conditions and Logistics:

1. All vendors are responsible for scheduling a site visit to assess logistical delivery issues and site conditions. DASNY shall presume all vendors have visited the project site and verified existing field conditions. All visits must be coordinated with DASNY's Project Manager, Chris Wuest (cwuest@dasny.org or (646) 773-0081).
2. Each vendor shall be responsible for assessing all site logistics, including appropriate truck size, loading dock conditions and gate availability, and shall be responsible for providing and fitting equipment in locations, as required. All vendors shall assume full responsibility for all equipment and accessories required to unload furniture and/or equipment at the dock.
3. If the site is still under construction at the time of delivery and/or installation, all workers entering the site must wear the required Personal Protective Equipment (PPE) including safety vests, hard hats, work boots, etc., in accordance with OSHA and other authorities having jurisdiction.
4. All loading dock and/or elevator usage must be coordinated with DASNY.

C. Site Restrictions:

1. Limited site access. Deliveries limited to 28' box trucks.

2. Vendors shall provide PPE for workers on site. Vests, hardhats, and appropriate footwear are required.
3. Dumpsters are not available on-site. Vendors shall be responsible for daily removal of debris off site. All vendors shall be responsible for obeying all site rules and established protocol.
4. Installation work shall include unloading, unpacking, and delivering to respective floor locations.

D. Elevator Information:

1. Freight Elevator:

- a. Vendors are responsible for confirming the dimension of the elevator's cabs and doors before delivery.
- b. Elevator protection: By vendors.

E. Building Protection:

1. The vendor shall be responsible for the protection of all access and work areas, including, but not limited to walls, doors etc., but not flooring. Flooring protection will be by the vendors. The vendor will be held responsible for the repair or replacement of any damage to the building, grounds, walls, and flooring due to the delivery and installation of the product.
2. All delivery paths (walls, etc.) will be protected and maintained, with paper and masonite. The utilization of steel-wheel dollies is prohibited.
3. Furniture/Equipment Protection: All furniture/equipment work surfaces shall be protected after installation is completed. The work surface protection shall be removed by others at a later date.

F. Delivery Schedule:

1. All deliveries shall occur from 7:00 am to 3:00 pm unless otherwise scheduled with DASNY.

CUNY
Lehman College
Nursing Lab

2. The Vendor shall be responsible for coordinating permitting for their deliveries in the street as required.
3. The Vendor shall be responsible for coordinating exact delivery dates and times with the project site. Only products that can be immediately installed in a completed space shall be delivered, to avoid staging and on-site storage. The Vendor shall be responsible for temporarily storing materials in a secure warehouse for a period of up to 30 days from DASNY's requested delivery date at no additional cost. The Vendor shall be responsible for the rejection of product delivery, replacement, repair or any other corrective action required, for items received damaged, soiled or not conforming to the detailed specifications.

G. Tentative Fixtures, Furniture and Equipment Delivery Schedule:

1. Installation of furniture is anticipated to begin in April of 2023.
2. Installation of fixtures and equipment can begin as indicated in the Request for Quotation and/or Invitation for Bid.

H. Supervision:

1. A full-time Coordinating Project Manager and a minimum of one (1) Coordinating Superintendent/Foreman per floor shall be engaged while delivery and installation work are performed.

I. Parking:

1. No On-site parking is available.

J. Punch list:

1. Each vendor is responsible for contacting DASNY's designated representative at the end of each workday to review project status and obtain sign-off for daily work.
2. The furniture/equipment vendor shall schedule a punch list review with DASNY's designated representative. DASNY reserves the right to withhold 5% payment pending resolution of open punch list items.

K. Security Requirements

1. Vendors are responsible to obtain security clearance from Campus Security. All vendors and their workers are required to be vaccinated to gain access to the campus.
2. All Contractors shall submit Daily Reports to Chris Wuest (cwuest@dasny.org) by 10:00 am the following day. Daily Reports are to record, at the minimum, the date, temperature, weather conditions, number of workforce, subcontractors, work activities and location, and special observations. Submission of Daily Reports to Chris Wuest will be a condition of monthly payments to the Contractor.
3. Vaccination card and ID required

L. Special Provisions

1. This is a designated Hard Hat Project.
2. There shall be no eating in the work area.
3. Smoking is not permitted on campus.
4. Use of alcohol and controlled substances on campus is not permitted.
5. No signs or advertising material will be permitted on the job site.
6. All provisions of all applicable State Labor Standards must be complied with under provisions of this contract. In addition to the PLA agreement.