

Dormitory Authority of New York State			
Energy Master Planning and Consulting Services			
RFP#7574			
Questions and Answers to be posted			
Question #	Corresponding RFP Section	Question	Answer
1	Section 1.2 – Purpose:	How many Consulting Firms, approximately, does DASNY plan to qualify for this program?	Selection will be based on determining the appropriate number of qualified firms that are identified to meet client needs. It is anticipated that the amount of firms will not exceed 10.
2	Section 1.2 – Purpose:	Will selection as a Consulting Firm preclude the firm or its subconsultants from providing other services on selected projects?	Firms will not be precluded; however, DASNY, will assess operationally what the programmatic requirements are and how overall services will be delivered.
3	Section 3 - Content of Technical Proposal, Tab 2c:	Should respondents to this RFP identify all potential subconsultant partners at this stage or can potential subconsultants be identified once the task orders / services required are released?	Firms should include the appropriate information in order to provide a response that adheres to the requirements of the RFP. It is the respondents decision to bring forward a team that best demonstrates their ability to meet the requirements of the RFP.
4	Section 6.3 – Evaluation of Proposals / Criteria for Selection:	Will a weighting be applied between Section 2 and Section 3 for determining selection?	Yes, evaluation criteria has been established based on the information that is provided in sections 2 and 3.
5	Section 9 – Negotiation:	How will services be issued and contracted for specific projects?	A project/program is identified by a client agency and services are requested of DASNY. DASNY assesses consultant workload, past performance, reviews information regarding capabilities, and obtains input from the client agency; at that point DASNY will identify and recommend a consultant to receive the assignment and a formal RFP is requested and evaluated.
6	Contract ARTICLE XI: INSURANCE, Part D - Other Insurance:	Many of the insurance policies outlined in the Sample Agreement do not appear relevant to the Energy Master Planning Services requested. Are all parts required and when should these requests be addressed?	The contract provided with the RFP is a representative sample and the insurance coverages that are listed are coverages that may be required for a standard contract engagement with DASNY. Further clarifications and refinements to the specific items of coverage would be at the time of contract execution.
7	CONTRACT Appendix E - OWNER-CONSULTANT RELATIONSHIP:	Who will be the DASNY Representative supervising this program, and will their role continue under respective Service projects?	This is to be determined by DASNY at a later date.
8	Sample Contract - Section C, 1, c, item 6	Will the respondent need Excavation, Collapse and Underground Hazards coverage?	The contract provided with the RFP is a representative sample and the insurance coverages that are listed are coverages that may be required for a standard contract engagement with DASNY. Further clarifications and refinements to the specific items of coverage would be at the time of contract execution.
9	Sample Contract - Section C, 1, c, item 19	Will the respondent need the railroad policy?	The contract provided with the RFP is a representative sample and the insurance coverages that are listed are coverages that may be required for a standard contract engagement with DASNY. Further clarifications and refinements to the specific items of coverage would be at the time of contract execution.
10	Technical Proposal, Tab 3 Project/Program Experience, Section C,	Can you please confirm if you are looking for 7 separate project descriptions—one to represent each of the 7 project/program categories listed? If so, can these projects overlap with the 5 prior selected project pages from Section B? Alternatively, for Section C, may we submit fewer than 7 project descriptions if each project represents more than one of the listed categories?	Please submit at least one example, more can be submitted. It is not required to submit one example for each of the services listed under section C.
11	Technical Proposal, Tab 4 Firm and Team Approach, Section B	Please clarify if the intent is to demonstrate ability to expand cost effective services beyond the regions we have selected in our proposal; or, is the statement meant to be an opportunity to explicitly describe our ability to provide cost effective services in the regions we have chosen to commit to in our proposal, which may happen to be outside of the direct region of our firm's office location?	The intent here is to provide respondents an opportunity to demonstrate to the committee their ability to provide services, in a cost-effective manner, in the regions outside of the direction region of the firms office location(s).
12	Section 3; Tab 5. M/WBE and SDVOB Utilization	Is the Use of Service-Disable Veteran-Owned Business Plan, which must be included with our submission, the same as the Utilization Plan Template as describe this template, or direct where it can be found, if it is a different form?	Yes, SDVOB plan information should be included within the Utilization plan. No, this is not a different form.
13	Section 3.1 of RFP, Tab 3, Project/Project Experience	For paragraph a. please confirm DASNY is seeking a description only of this experience only or would DASNY prefer this experience be captured among the five projects in b? Do the projects described in a. need to be included in b. or can they be separate?	For paragraph a. provide a brief narrative if your firms experience with these types of projects/programs.
14	Section 3.1 of RFP, Tab 3, Project/Project Experience	Confirm that acronyms ZNE and ZNC refer to Zero-Net Energy and Carbon, respectively.	Confirmed.
15	Section 3.1 of RFP, Tab 3, Project/Project Experience	Can DASNY clarify what is expected for the "Overall project monetary value" for the five projects in b., and how that differs from the value of services provided by our Firm?	Please provide the overall value of the project/program. The specific value of the firms services
16	Section 3.1 of RFP, Tab 3, Project/Project Experience	For Value of services by sub-consultants or subcontractors, do those firms need to be identified by name or just the combined dollar value for subcontracted services?	If a project example includes services provided by the respondent and its team of subconsultants that are cure
17	Section 3.1 of RFP, Tab 3, Project/Project Experience	For paragraph c. is DASNY looking for one project example for each bullet or a combination of projects that might fulfill several or all of them? Can projects included in response to b. also be included in c. if applicable or would DASNY prefer separate examples?	Please submit at least one example, more can be submitted. It is not required to submit one example for each of the services listed under section C. Yes, projects can overlap.
18	Section 3.1 of RFP, Tab 3, Project/Project Experience	For paragraph d. is it a similar requirement to only provide a summary of projects that are relevant and again, can they among projects already included in the previous a. through c. responses?	Yes, projects can overlap. The intent is for firms to be able to demonstrate the experience on a wide variety of different types of energy related projects.
19	Section 3.1 of RFP, Tab 3, Project/Project Experience	For paragraph e., does DASNY prefer references not already among those provided in response to paragraph b. that also requires client contact information?	References can be derived from the projects that are listed under paragraph b.
20	Section 3.1 of RFP, Tab 5 Requirement, M/WBE and SDVOB Utilization, paragraph/bullet b. and Attachment g.	Is the 8/22 version of the Utilization Plan available in word?	Yes, the word version of the attachment has been published to the website.
21	Section 3.1 of RFP, Tab 7 Requirement, Additional Information, paragraph/bullet d	Ramboll could not locate the Code of Business Ethics – Certification that was referenced as an Attachment. Please provide.	This certification is included within the Omnibus Certification form. Please consider this requirement satisfied within the submission of a completed Omnibus Certification.
22	General	How many consultants do you intend to establish term contacts with?	Selection will be based on determining the appropriate number of qualified firms that are identified to meet client needs. It is anticipated that the amount of firms will not exceed 10.
23	General	Since the intent of this RFP is to select multiple consultants, would there be an RFP/proposal request for individual assignments from the list of qualified consultants?	No. A project/program is identified by a client agency and services are requested of DASNY. DASNY assesses consultant workload, past performance, reviews information regarding capabilities, and obtains input from the client agency; at that point DASNY will identify and recommend a consultant to receive the assignment and a formal RFP is requested and evaluated.