



ADDENDUM NO.: 1

IFB or RFP NO.: 728

Description: Provide Point-of-Sale Software associated hardware and implementation services for retail cannabis dispensaries across NYS

Project: DASNY OCM

Bid Opening Date: September 15th, 2022, at 2:00PM

Specifics of the Addendum: Answer questions received during the RFI period.

Question: For the Bid process, can you clarify what we need to provide for the insurance requirements. As a software provide we will have limited onsite work (training), no construction, no wastewater, etc. We can easily add the state or DANSY as an additional insured on our General Liability policy and provide a certificate for that. But I am unclear on if that is needed for bid and what else you would like to see. The General Conditions (15.02) seem to state that we only need to worry about this upon execution of a contract. Thank you for your understanding on this one.

Response: Bidders need to confirm whether or not they will be able to obtain our insurance requirements in their Intent to Bid Submission. Insurance submittals will be requested if notified of an intent to award after the Bid Opening. We will require a Certificate of Insurance with the limits set forth in the sample, the additional insured endorsement, NYS Workers Comp and NYS Disability. These items will not be required when submitting the Intent to Bid.

Question: The submission process provides a mailing address. Should all forms be physically mailed or can they be scanned and submitted electronically?

Response: The Intent to Bid form may be provided electronically to kcstell@dasny.org no later than August 29, 2022. After review of the Intent to Bid, we will notify all Bidders of their qualification status. If pre-qualified to submit a Bid, the Bid needs to be submitted either by mail or delivered to our Albany Office located at 515 Broadway, Albany, NY 12207 by 2PM, September 15, 2022 (the Bid Opening Date). The envelope should reference Bid 728 and ATTN: DASNY Purchasing.

Question: Bid Breakdown and Schedule document seems to state that there could be 100-150 licensed locations. Is that correct, or is that 100-150 terminals where some locations could have more than one terminal? Is there any anticipated schedule for the ramp up to these (i.e. over x months).

Response: There could be up to 100-150 locations across NYS. There will be at least one terminal per location, however, it is yet to be determined if an individual location will require more than one terminal. The Bid Breakdown and Schedule requests Bidders to provide pricing for a hardware kit for a qty 1 with a breakdown of all associated hardware (description/make/model/quantities included). Point of Sale Systems will be delivered, installed and implemented as dispensaries are built out. Dispensary build out is anticipated over the next two years.

All other terms and conditions of the original Invitation for Bids shall remain the same.