

## Q & A for the Construction Site Safety Services RFP

**Question 1.:** RFP page 5, Section 3.1 Information to be Provided by Proposers, tabs 6 and 9: The RFP mentions tabs 1-6 and then tab 9. Could you please clarify if there should be a tab 7 and tab 8 or if the tabs should be renumbered.

**Response:** **Tab 9 should be renumbered to read Tab 7. This was a typo.**

**Question 2.:** If the awarded firm currently holds construction management (CM) contracts with DASNY and/or other city and state agencies, will that firm be precluded from performing safety inspections at those sites?

**Response:** **To avoid potential conflicts of interest, Construction Management firms with safety subsidiaries who are currently working directly or indirectly on any DASNY project are prohibited from responding to this solicitation.**

**Question 3.:** What is the anticipated average number of project sites to be audited each month?

**Response:** **Unknown at this time due to upcoming budget discussions. In the past, 3 to 4 per month**

**Question 4.:** What are the anticipated monthly man-hours for the selected Consultant?

**Response:** **See Question #4**

**Question 5.:** Are there any non-standard working conditions/hours (extended day/2<sup>nd</sup> shift/overnight) anticipated?

**Response:** **Typically, construction hours 7-330. No other shifts anticipated**

**Question 6.:** What other specialists, besides industrial hygienists and ergonomists, may be requested?

**Response:** **CSP, CHST**

**Question 7.:** What types of facilities will be audited? New building construction? Renovation projects?

**Response:** **Both new building installations and existing building rehabilitations**

**Question 8.:** Concerning Section 3.1 Information to be Provided by Proposers, "Provide your response in the same order in which it is requested using numbered side tabs that correspond with each of the numbered tabs below." Since this is an electronic submission do, we need to use numbered side tabs?

**Response:** **Your electronic submission should state the tab numbers for each requested document.**

**Question 9.:** Will multiple awards be made for this RFP? And if so, how will the awards be distributed (i.e. geographically, project size, etc...).

**Response:** **At this time we do not know how many awards will be granted.**

**Question 10.:** How many bidders have received this RFP?

**Response:** **This is still an open procurement and we have no way of knowing at this time.**

**Question 11:** Is (Are) there an incumbent(s) for this work and if so, who?

**Response:** **You will need to FOIL for any information pertaining to a prior procurement.**

**Question 12:** Concerning Section 5.2 Evaluation and 5.3 Criteria for Selection, can DASNY elaborate by providing specific details regarding selection criteria and weighting factors for the selection criteria?

**Response:** The firms will be evaluated on the following weighted criteria:

| <u>Criteria</u>  | <u>Points</u> | <u>Tab</u> |
|--|---------------|------------|
| Firms' ability to provide statewide coverage   | 15            |            |
| Experience of Key Staff  | 25            | 2          |
| Firms experience in providing similar services   | 20            | 3          |
| Firms approach to providing the requested scope of services  | 10            | 4          |
| Description of team's makeup including subconsultants  | 10            | 2          |
| Sample accident investigation report and sample safety report focused on safety/loss control services applicable to construction operations  | 10            | 6          |
| The record of diversity and employment including (i) recognition of the proposer's equal employment opportunity and diversity policies, programs, and initiatives (ii) the diversity of the staff that will be mainly involved in work performed for DASNY | 10            |            |
| Overall quality of the response and the firm's demonstration of a clear understanding of the scope of services   | <u>10</u>     |            |
| <b>Total Points</b>  | <b>100</b>    |            |

**Question 13:** Is (Are) there an incumbent(s) for this work and if so, who?

**Response:** Your firm will need to FOIL for any information pertaining to a prior procurement.

**Question 14.:** Regarding Section 2.3, are we correct that the submission must include an AIHA-certified industrial hygienist and not ACGIH?

**Response:** Correct ACGIH does not license CIHs

**Question 15:** Can CIH (Certified Industrial Hygienist) certification be used in place of ACGIH-certified industrial hygienists as noted in section 2.3 Certification Preferred?

**Response:** Yes see #13

**Questions 16:** What credentials are required by DASNY for the technical specialists pertaining to ergonomists and other specialized consultants as noted in section 2.3 Certification Preferred?

**Response:** Construction Safety experience including CSP and CHST

**Question 17:** Do the (3) separate files (technical proposal, cost proposal, and additional submission requirements) get submitted via email to UpstateRFPcoordinator@dasny.org with the subject line: "Construction Site Safety Services" as noted in section 6.1 Submission of Technical and Cost Proposal?

**Response:** Yes

**Question 18:** What are specific consulting and technical services that DASNY could request from the Consultant, Industrial Hygienists, Ergonomists, and other specialized consultants as noted in section 2.3 Certification Preferred?

**Response:** See question #15

**Question 19:** In Section 4 under tab 2: to provide rates are we supposed to use **Appendix B- Approved Classifications and Rates for unit cost layout listed in the Sample Contract**) or attachment Request for Classification Rate Form – RCR?

**Response:** To provide hourly rates, please use the Request for Classification Form listed as an attachment in the RFP. The rates should include labor, profit, overhead and travel. For any unit rates, please follow the layout that is listed in Appendix B, No. 2, of the sample contract, when providing the these rates.

**Question 20:** What is the min or max time required for a site inspection?

**Response:** **Enough time to perform a proper Construction Site Survey**

**Question 21:** Do you require the sample contract to be signed?

**Response:** **No, it is a sample contract and only for your reference at this point until a firm(s) are chosen.**

**Question 22:** In Item **2.2 Qualifications and Certification Requirements** and Item **2.3 Certification Preferred** it is not stated that any NYCDOB Safety Certifications be held. Is this an omission or are those certifications not required to propose on this RFP or to perform the Construction Site Safety Audits in the NYCDOB jurisdictional areas?

**Response:** **NYCDOC Safety Certifications are required to gain access to NYC Construction sites**