

DORMITORY AUTHORITY - STATE OF NEW YORK

Request for Proposal #7582 - Relocation Consulting and FF&E Management

This **ADDENDUM** is hereby included in and made part of the Request for Proposal whether or not attached thereto. All requirements of the original Request for Proposal shall remain in force except as noted by this **ADDENDUM No. 2**.

The purpose of Addendum No. 2 is to revise Section 3, Content of Technical Proposal, 3.1 Information to be Provided by Proposers, Tab 2. Firm and Proposed Team as follows:

Tab 2. Firm and Proposed Team

Provide the following information related to your firm and proposed team:

- a. One-page profile of your firm, summarizing the following: core competencies of firm, number of employees, firm's office locations, and staff by office and discipline. The purpose of this vendor profile is to provide DASNY a clear and concise document to review the background of the firm.
- b. An overview of your firm's organization and team makeup including key sub-consultants and sub-contractors (if applicable). ~~and the resumes of partners, principals, associates, and other key staff proposed to provide Relocation Consulting and FF&E Management Services to DASNY.~~
- c. An organizational chart describing the organizational structure of the proposed team and their intended roles and responsibilities.
- d. ~~e.~~ Resumes of ~~Proposers' and sub-consultants' and sub-contractors' (if applicable)~~ your firm's proposed key personnel, including key sub-consultants' and sub-contractors' (if applicable), demonstrating each person's experience and ability to provide Relocation Consulting and FF&E Management services to DASNY.
- e. ~~f.~~ Identification of past working experience of team, including sub-consultants and sub-contractors (if applicable).