

BIDDING REQUIREMENTS for PURCHASING

NOTICE AND INFORMATION FOR BIDDERS

Attachment A: Bid Breakdown & Schedule

Bidder:

DASNY Contact: Theresa Graffeo, Purchasing Coordinator, tgraffeo@dasny.org, (518) 257-3583

Services/Product Required By: Delivery and installation services will be scheduled immediately after award based on product lead time.

Description: Furnish, Deliver and Install Windows

Bid Open Location: DASNY, Corporate Headquarters, 515 Broadway, Albany, NY 12207

Bid Open Date and Time: February 10, 2022 at 2:30PM

Item No.	Manufacturer	Make/Model	Description	QTY	UOM	Unit Price	Extended Price
1			Labor to remove and dispose of all old windows.			\$	\$
2			Labor to install new windows.			\$	\$
3			Materials *			\$	\$

*Attach an itemized and detailed price sheet with unit cost for all product (manufacturer/model/quantity/unit cost/extended total).

INSTALLATION LABOR (if required)

LABOR TO INSTALL _____

Estimated No. of Hours _____

Hourly Rate (Prevailing Wage rates are required for this work) _____

Total Materials/Equipment/Commodities: _____

Total Installation: _____

TOTAL BID _____

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(The below questions 1) and 2) need only be answered if the above total bid is for one million dollars or more)

- 1. Does your firm anticipate the use of subcontractors and outside suppliers specific to this procurement
Yes No
- 2. Does your firm anticipate the creation of employment opportunities arising from this procurement?
Yes No

(The below information must be completed for all bids.)

Identify all subcontractors, if any: _____

STATE, PROVINCE FOR FOREIGN COUNTRY
THAT YOUR FIRM'S PRINCIPAL PLACE OF
BUSINESS IS LOCATED:

ADDRESS OF FACTORY OR PLANT WHERE
ITEMS ARE MANUFACTURED AND/OR
ASSEMBLED. *(Attach additional sheet(s) if more
than one manufacturer)*

BIDDER (FIRM NAME)

SIGNATURE

NAME (TYPE/PRINTED)

TITLE

Date

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Attachment B: Detailed Specifications

Quantity and measurements for the Delmar window replacement:

1 – 96 ½”L x 62 1/8” H - casement window

27 - 44 ½ ”L x 61 ½” H - Double hung windows

21 – 129” L x 82 1/8” H – casement windows

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Attachment C: Scope of Work and Site Logistics

Remove and dispose of all windows on the first and second floor of 161 Delaware Avenue. Provide new windows to the first and second floors of 161 Delaware Avenue and install the new windows.

A site visit had been scheduled, see Section 3.0 of the Information for Bidders, and it is highly recommended that all potential bidders attend.