



DASNY

ANDREW M. CUOMO
Governor

ALFONSO L. CARNEY, JR.
Chair

REUBEN R. MCDANIEL, III
Acting President & CEO

SECTION A

ALBANY (HEADQUARTERS): 515 Broadway, Albany, NY 12207 | 518-257-3000

NEW YORK CITY: One Penn Plaza, 52nd Floor, New York, NY 10119 | 212-273-5000

BUFFALO: 539 Franklin Street, Buffalo, NY 14202 | 716-884-9780

ROCHESTER: 3495 Winton Place, Building C, Suite 1, Rochester, NY 14623 | 585-461-8400

DORMITORY AUTHORITY STATE OF NEW YORK

**WE FINANCE, DESIGN & BUILD
NEW YORK'S FUTURE.**

www.dasny.org



BID NO.: 693

PROJECT NAME & LOCATION:

SUNY at Albany
1400 Washington Avenue
Albany, NY 12222

Description: Furnish, Deliver and Install Closet Drapes

Bid Open Location: DASNY

515 Broadway, Albany, NY 12207

Bid Open Date: May 3, 2021

Contact: Stacie Craft

Bid Open Time: 2:30 p.m.

NOTICE TO BIDDERS

MAIL BIDS EARLY

Sealed bids will be received by DASNY at the above address for the items listed in the attached Bid Breakdown and Schedule. When submitting your bid you must:

1. Prepare your bid on the attached Bid Breakdown and Schedule. Return one signed original of the Bid Breakdown and Schedule
2. If your bid deviates from Specifications, explain such deviations or qualifications on your letterhead, setting forth therein such explanations, and attach them to the Bid Breakdown and Schedule.
3. Submission of a bid constitutes full knowledge and acceptance of all provisions of the Notice to Bidders, all information referenced in the Purchasing General Conditions, Supplemental and Detailed Specifications, the Bid Submission and any Supplemental General Requirements contained herein, as well as any addenda issued in relation to the Invitation for Bids.

4. Each bid shall bear on the outside of the envelope the name of the bidder, address, telephone number and designated as a bid for the following:

DASNY Bid No. 693 - Furnish, Deliver and Install Closet Drapes

Bid Opening Date: May 3, 2021 @ 2:30PM

Return to:

DASNY

Attn: Purchasing Unit

515 Broadway

Albany, NY 12207-2964



Bid No.: 693

When a sealed bid is placed inside another delivery jacket, the bid delivery jacket must be clearly marked on the outside **"BID ENCLOSED"** and **"ATTENTION: PURCHASING UNIT"**. The Dormitory Authority will not be responsible for receipt of bids which do not comply with these instructions.

5. Mail bid responses early in order for them to be received before the time of the bid opening. **Late bids will be automatically rejected.** Individuals submitting bids in person or by private delivery services should allow sufficient time for processing through building security to assure that the bids are received prior to the deadline for submitting bids. All individuals who plan to attend bid openings will be required to present government-issued picture identification to building security officials and obtain a visitor's pass prior to attending the bid opening.
6. In accordance with State Finance Law § 139-j and 139-k, this solicitation includes and imposes certain restrictions on communications between Dormitory Authority personnel and an Offerer during this procurement process. Designated contact for this solicitation is: Stacie Craft, at Dormitory Authority – State of New York, 515 Broadway, Albany, NY 12207, (518) 257-3085. Contacts made to other Dormitory Authority Personnel regarding this procurement may disqualify the Offerer and affect future procurements with governmental entities in the State of New York. Please refer to the Authority's website www.dasny.org for Authority policy and procedures regarding this law, or the NYS office of General Services website www.ogs.ny.gov/BU/PC/ for more information about this law.



Bid No.: 693

If you are not submitting a bid it is requested that you complete and return the lower portion of this form

(Please check all that apply and provide comments in the space provided, if necessary)

☐ We are not Submitting a bid.

☐ We Request removal of our name from the mailing list.

☐ Location of the job site.

☐ Commodity is not carried by our company.

☐ Scope is too large.

Other/Additional Explanation: _____

NAME OF
BIDDER: _____

ADDRESS
:

Street
Telephone

City

State

Zip

Signature of Bidder

Official Title

CLAUSES PURSUANT TO THE OMNIBUS PROCUREMENT ACT OF 1992

It is the policy of New York State to maximize opportunities for the participation of New York State business enterprises, including minority and woman-owned business enterprises as bidders, subcontractors and suppliers on its procurement contracts.

Information on the availability of New York subcontractors and supplies is available from:

Empire State Development
Small Business Division
30 South Pearl Street, 7th Floor
Albany, NY 12207
Phone: (800) 782-8369

A directory of minority and woman-owned business enterprises is available from:

Empire State Development
Division of Minority and Women Business Development
30 South Pearl Street
Albany, NY 12207
Phone: (518) 292-5250

Online Directory: <https://ny.newnycontracts.com/FrontEnd/VendorSearchPublic.asp>

DASNY maintains a directory of minority and women-owned business enterprises:
<http://www.dasny.org/construc/mwsbereg/index.php>

The contractor acknowledges notice that New York State may seek to obtain offset credits from foreign countries as a result of this contract and agrees to cooperate with the State in these efforts.

DASNY encourages the use of recycled Materials in the manufacturing process. To that end, the recycled product must meet the same codes, specifications and standards the non-recycled materials do, including requirements for cost, installation, aesthetics, availability and maintenance.

The Omnibus Procurement Act of 1992 and § 2879 of the NYS Public Authorities Law require that by signing this bid, contractors certify that whenever the total bid amount is greater than \$1 million:

1. The contractor has made reasonable efforts to encourage the participation of New York State Business Enterprises as suppliers and Subcontractors on this project, and has retained the documentation of these efforts to be provided upon request to the State. If the contractor determines that NYS business enterprises are not available to participate on the contract as subcontractors or suppliers, the contractor shall provide a statement indicating the method by which such determination was made. If the contractor does not intend to use subcontractors, contractor shall provide a statement verifying such;
2. The contractor has complied with the Federal Equal Opportunity Act of 1972 (PL 92-261), as amended;
3. The contractor agrees to make reasonable efforts to provide notification to New York State residents of employment opportunities on this project through listing any such positions with the Job Service Division of the New York State Department of Labor, or providing such notification in such manner as is consistent with existing collective bargaining contracts or agreements. The contractor agrees to document these efforts and to provide said documentation to the State upon request;

DASNY is required by law to notify the NYS Department of Economic Development of any procurement contract for one million dollars or more that is to be awarded to an out-of-state vendor. This notice must be done simultaneous to the notification of award provided to the vendor. A purchase order or contract cannot be issued until fifteen (15) days after such notification is provided.

GENERAL SPECIFICATIONS

- (1) The enclosed Purchasing General Conditions are hereby incorporated by reference. Submission of a bid response shall constitute acceptance of such conditions. Any exceptions/clarifications/qualifications to these conditions or other specifications and/or requirements contained herein must be clearly stated in the bid response and, depending upon the nature of such, may be grounds for rejection of your bid.
- (2) Bids must be submitted in the bidder's full legal name, or the bidder's full legal name plus a registered assumed name, if any.
- (3) All NYS bidders are required to be registered to do business with the NYS Department of State or their local County Clerk, whichever is applicable.
- (4) All out-of-state bidders will be required to provide proof of registration to do business in their state. All out-of-state bidders that "do business in New York State" **MUST BE REGISTERED WITH THE NYS DEPARTMENT OF STATE**. Please contact the NYS Department of State at (518) 473-2492. Information is available at the DOS website: www.dos.ny.gov
- (5) DASNY is required by law to notify the Empire State Development of any procurement contract for one million dollars or more that is to be awarded to an out-of-state vendor. This notice must be done simultaneous to the notification of award provided to the vendor. A purchase order or contract cannot be issued until fifteen (15) days after such notification is provided.
- (6) Empire State Development is required by law to identify states and other jurisdictions that impose preferences or other penalties against New York bidders. DASNY is precluded from soliciting bids or entering into procurement contracts with companies that have their principal place of business located in one of the listed jurisdictions, unless the procurement is for a product that is substantially manufactured in New York State or the services are to be performed in New York State. Currently, this list of jurisdictions includes the states of Alaska, Hawaii, Louisiana, South Carolina, West Virginia and Wyoming.
- (7) Unless otherwise indicated, any reference to brands or model numbers is intended to establish a standard. Items of all manufacturers will be considered, provided the item is determined to meet or exceed the required specification. DASNY's decision as to whether a substitute item meets specification will be final. Your attention is directed to Article II-7, Page 5 of the General Conditions. In order to evaluate substitute items, detailed specifications must be submitted for any product that is other than the one(s) specified in the bid.

GENERAL SPECIFICATIONS CONTINUED

- (8) Unless otherwise noted, guarantee on all items is to be one year as detailed in Article XVI of the General Conditions
- (9) All upholstered furniture and drapery panels and lining must meet strict flammability requirements. Standards applicable to this bid, if any, will be delineated in the Detailed Specifications.
- (10) **LABOR/TRADES** - Any labor, materials or means whose employment, or utilization during the course of this contract, shall not in any way cause or result in strike, work stoppages, delays, suspension of work; or similar troubles by workers employed by this contractor or his subcontractors, or by any of the trades working in or about the buildings and premises where work is being performed. Any violation by the contractor of this requirement may in the sole judgment of DASNY be considered as proper and sufficient cause for declaring the contractor to be in default, and for the owner to take action against him as set forth in the Purchasing General Conditions, Article VIII, "Termination", or such other action as DASNY may deem proper.
- (11) Bid results are available on the DASNY website (www.DASNY.org). Bid results will not be given over the phone.
- (12) If you are a NYS Certified Minority or Women Owned Business, please include a copy of your certification with the bid.



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SUPPLEMENTAL SPECIFICATIONS

The following items are attached for informational purposes. Referenced documents need not be returned with the proposal. These documents are only applicable to the successful bidder and the ensuing procurement contract. Documents are only applicable to the successful bidder and the ensuing procurement contract. Documents applicable to the procurement that will result from this Invitation for Bids are designated by a check box (☒). Unless otherwise indicated, the referenced documents are located at the end of this Invitation for Bids.

- ☒ **Purchasing General Conditions** – The DASNY Purchasing General Conditions contains terms and conditions of purchases made by DASNY. It is recommended that this document be reviewed fully.
- ☐ **M/WBE Utilization Plan and Request for Waiver** - Minority and Women-Owned Business Enterprise (M/WBE) goals for this project are 0% and 0%, respectively. The successful bidder shall be required to complete a Utilization Plan or Request for Waiver, to be approved by DASNY's Opportunity Programs Group. Reference Purchasing General Conditions, Article XIX, Affirmative Action for Contracts Mr. Michael Clay, DASNY Opportunity Programs Group at (518) 257-3464, is available to assist all bidders in attaining these goals. *Reference the enclosed "Good Faith Efforts Guidelines".*
- ☒ **Supplemental General Requirements** – Attached (if applicable) are the Supplemental General Requirements (SGRs) which provide important logistical information and additional conditions which govern this procurement. Please read these SGRs carefully.
- ☐ **Form of DASNY Contract** – The procurement resulting from the Invitation for Bids will be executed through a DASNY purchase order and a related contract. The contract executed with the successful bidder will be in the same substantial form as the attached "Form of Contract". Note that this Invitation for Bids and any response to such will be annexed as binding terms of the purchase agreement.
- ☒ **Certificate of Insurance** (*sample enclosed*) – The successful bidder will be required to provide a Certificate of Insurance pursuant to Article XIV of the enclosed Purchasing General Conditions. The certificate shall name DASNY and other designated parties as additional insureds.

SUPPLEMENTAL SPECIFICATIONS CONTINUED

- ☒ **Worker's Compensation / Disability Insurance** – The successful proposer will be required to provide specific documentation with respect to Worker's Compensation and Disability Insurance pursuant to Article XIV of the enclosed Purchasing General Conditions. Requirements are detailed in the enclosed "Workers' Compensation and Disability Benefits Requirements" document.
- ☐ **Prevailing Wage Schedule** – NYS Labor Law requires all wages paid by contractors and subcontractors on public work projects be paid at the prevailing wage rates. Enclosed is the current rate schedule for the appropriate county. Contractors and Subcontractors are responsible for obtaining current rates throughout the course of the project. The NYS Department of Labor (NYS DOL) updates these rates on July 1st of each year. Current rates can be obtained on the NYS DOL website (www.labor.state.ny.us) or by fax at (518) 485-1870. Note that an executed Contractor and Subcontractor Certification and certified payrolls, which include the hours and days worked by each workman, laborer or mechanic, the occupation at which he worked, the hourly wage rate paid and the supplements paid or provided, must be submitted with each and every payment requisition. **DASNY will not process an invoice without this information.** Forms are available on the DASNY website:
<http://www.dasny.org/construc/forms2/vendors.php>
- ☐ **Labor and Material Payment Bond** – The successful bidder must be prepared to provide surety bonds prior to award in accordance with Article XIV of the DASNY Purchasing General Conditions. The costs of these bonds are to be separately stated in the total bid price as indicated on the Bid Breakdown and Schedule.
- ☐ **Performance Bond** – The Successful bidder must be prepared to provide surety bonds prior to award in accordance with Article XIV of DASNY Purchasing General Conditions. The costs of these bonds are to be separately stated in the total bid price as indicated on the Bid Breakdown and Schedule.
- ☐ **Standard Vendor Responsibility Questionnaire (SVRQ)** – The successful proposer, in accordance with Article XXII of DASNY Purchasing General Conditions, will be required to complete the enclosed SVRQ. The award of a contract will be subject to a review of the information contained in these forms.

SUPPLEMENTAL SPECIFICATIONS CONTINUED

- ☐ **NYS Uniform Contracting Questionnaire (UCQ)** – The successful proposer will be required to complete the enclosed UCQ. The award of a contract will be subject to a review of the information contained in these forms.

- ☐ **DASNY Contractor and Consultant Questionnaire (CCQ)** – The successful proposer will be required to complete the enclosed CCQ. The award of a contract will be subject to a review of the information contained in these



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Supplemental General Requirements

Request for Information: All requests for information pertaining to Bid No. 693—Furnish, Deliver and Install Closet Drapes are due no later than 4:00 p.m. on Tuesday, April 13, 2021 to scraft@dasny.org. Responses will be posted via Addenda to DASNY's website in the Attachments Section of the Bid Opportunity Page for Bid No. 693.

Site Visit: Due to COVID-19 restrictions a site visit will not be conducted as part of this Bid.

Field Verifications:

The awarded Bidder will be required to complete final field verifications on or about May 20, 2021, prior to fabrication.



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SCOPE OF WORK and Detailed Specifications

SEE ATTACHED

Scope of Work:

Furnish, Deliver and Install Closet Drapes as per the Closet Drape specifications and the quantities noted below:

Quantities by Size/Location (Refer to the quantities listed in the table below in lieu of quantities shown on floor plans):

Dormitory	Closet Opening	Drape Dimension	Quantity
Adirondack Hall	52" x 88.5"	48" x 88"	110
Adirondack Hall	52" x 88.5"	36" x 88"	6
Cayuga Hall	52" x 88.5"	48" x 88"	109
Cayuga Hall	52" x 88.5"	36" x 88"	6
Mahican Hall	52" x 88.5"	48" x 88"	114
Mahican Hall	52" x 88.5"	36" x 88"	6
Spares	52" x 88.5"	48" x 88"	6
Spares	52" x 88.5"	36" x 88"	2
TOTAL			359

This section includes manufacturing and delivery of closet drapes based on the specifications below.

Closet drape is a soft treatment and alternative door system for closets. All materials will be delivered to site. Tracks will be mounted to the ceiling. Drapes will be attached to the track with movable hook carriers. One end carrier will be fixed to the track; all other carriers will be movable. A white fiberglass baton will be attached to the first carrier. The drape will be made from medium weight poplin. The drape will have a two color surface screen printed logo.

All closet drapes must meet the flammability requirements of NFPA 701. Each bidder must supply a manufacturer's statement on company letterhead that the fabric being bid meets NFPA. Bidders must produce an independent laboratory certification verifying such within thirty (30) days of the date that the information is requested. All bids failing to comply with these requirements may be considered incomplete and non-responsive.

General Drape Construction:

1. Top Hem: 1 ½" double fold hem with single needle stitching.
2. Side and bottom hem: ½" double fold hem with single needle stitching.
3. Grommets: #1 nickel colored brass grommets spaced each corner of top hem, then every 6-7" on center across top hem of drape.
4. Logo: Surface screen printed Using pantone 124C yellow and white ink. 36" maximum for height and width. All logos shall be centered on finished drape.

Fabric: Medium weight poplin

1. Fiber Content: 100 Polyester Poplin
2. Fabric width: 72" standard
3. Flammability requirements: Must meet the flammability requirements of NFPA 701.
4. Weight 5.5 oz. per square yard.
5. Color: Pantone 2695C purple

Track Construction:

1. Track CS Contract System from Forest Group
2. Constructed with (2) locking end caps and (1) carrier for each grommet on the drape; (3) clamp style mounting brackets that slide along the track and allow for flexibility in positioning; (1) fiberglass wand snapped into first carrier.
3. Extruded aluminum track: Model CS white powder coated finish, Pre lubricated with Teflon coat
4. Carriers with stainless steel hooks: model 52105-25 button slide carrier with hook
5. Endstop with locking set screw: model 52301-25
6. Ceiling Bracket: Model 3001-25-regular duty, powder coated. Single screw clamp action bracket.
7. Baton with snap: Model 54110-25- 3/8" fiberglass baton with snap, minimum 36" in length.

Submittals:

1. Submit samples of FR Polyester fabric, track section, carrier, endcap, mounting bracket and fiberglass baton.

Quantities by Size/Location (please utilize these quantities in lieu of those shown on floor plans):

Dormitory	Closet Opening	Drape Dimensions	Quantity
Adirondack Hall - Basement & 1 st Floor	52" x 88.5"	48" x 88"	34
Adirondack Hall - Basement & 1 st Floor	52" x 88.5"	36" x 88"	2
Adirondack Hall - 2 nd & 3 rd Floor	52" x 88.5"	48" x 88"	76
Adirondack Hall - 2 nd & 3 rd Floor	52" x 88.5"	36" x 88"	4
Cayuga Hall - Basement & 1 st Floor	52" x 88.5"	48" x 88"	33
Cayuga Hall - Basement & 1 st Floor	52" x 88.5"	48" x 88"	2
Cayuga Hall - 2 nd & 3 rd Floor	52" x 88.5"	48" x 88"	76
Cayuga Hall - 2 nd & 3 rd Floor	52" x 88.5"	36" x 88"	4
Mahican Hall – Basement & 1 st Floor	52" x 88.5"	48" x 88"	34
Mahican Hall – Basement & 1 st Floor	52" x 88.5"	36" x 88"	2
Mahican Hall – 2 nd & 3 rd Floor	52" x 88.5"	48" x 88"	80
Mahican Hall – 2 nd & 3 rd Floor	52" x 88.5"	36" x 88"	4
Spares	52" x 88.5"	48" x 88"	6
Spares	52" x 88.5"	36" x 88"	2
TOTAL:			359

The University of Albany Logo & Visual Identity Standards Manual

Logo:

Logo Selection – Split A - Two College

(picture is for reference only and not actual size)

File is available thru EPS Download and/or PNG Download. If you have questions or need another file type, please contact marketingservices@albany.edu.

<https://www.albany.edu/office-communications-and-marketing/logo-downloads>



Note: The University logo being used would need to be compliant with the University's standard. Document is attached for your review and coordination and/or or can be found thru the link below.

<https://www.albany.edu/office-communications-and-marketing/logo-downloads> -

Under LOGO DOWLOADS

Direct Link:

https://livealbany.sharepoint.com/sites/web_commmarketing/Shared%20Documents/Forms/AllItems.aspx?id=%2Fsites%2Fweb%5Fcommmarketing%2FShared%20Documents%2FPublic%20PDF%20Documents%2FUA%5FBrand%5FGuidelines%5Fv9%2E0%5FFINAL%5F09%5F24%5F2020%5FREDUCED%2Epdf&parent=%2Fsites%2Fweb%5Fcommmarketing%2FShared%20Documents%2FPublic%20PDF%20Documents&p=true&originalPath=aHR0cHM6Ly9saXZlYWxiYW55LnNoYXJlcG9pbmQuY29tLzpiOi9zL3dlYl9jb21tbWVy a2V0aW5nL0VkvUNCdDRDUUxOTG4yQjl0aFFtb2JrQkZJaUx0VHNGZ0NYQIRsdVZzRHZZcGc cnRpbWU9d XZTa25ORDEyRWc



UNIVERSITY^{AT}ALBANY
State University of New York

BRAND AND MARKETING GUIDELINES

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VISUAL IDENTITY STANDARDS

Welcome to our Brand Guidelines and Visual Identity Standards

Our story begins with greatness.

In 1844, a group of young people answered an extraordinary call: To learn how to better instill knowledge in others in order to improve the world. From those solid roots as a training ground for teachers, we've grown into a great public research university. And for more than 175 years, we have kept our promise to provide opportunities for those who aspire to do great things.

In tribute to our pioneering legacy and enduring optimism, we are proud to present the next evolution of our brand. It is a brand story that recognizes and honors the achievements that have brought us to today, and one that inspires and empowers the achievements of tomorrow.

It is our promise to do what we've done from the very beginning: UNLEASH GREATNESS. It is what we do and why we exist. It is who we are.

As we proudly recommit to telling the story of our brand, we offer these carefully crafted guidelines and standards to enable our entire UAlbany community to speak in one voice and present a consistent, meaningful and positive image to the world.

However, the most important element to building a strong and trusted brand won't be found in the pages of this document. The most meaningful and essential part of this brand is in you and every other student, professor, staff member, alum, and community partner who believe in the University at Albany and all the things for which we stand.

We hope you share in the excitement and pride as we help write the next great chapter in UAlbany's history.

Sincerely,
Fardin Sanai
Vice President, University Advancement
University at Albany, State University of New York

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**Our mission
is to empower
our students,
faculty and
campus
communities
to author
their own
success.**

What is a brand?

The sum of all impressions, thoughts and feelings held by customers, resulting in a distinctive position in their mind's eye based on perceived emotional and functional benefits.

Our brand is firmly rooted in our mission: "To empower our students, faculty and campus communities to author their own success."

It is through our ability to UNLEASH GREATNESS, in all its forms, that we will realize our vision "to be the nation's leading diverse public research university—providing the leaders, knowledge and innovations to create a better world."

The world needs greatness and just as we did in 1844, it is all of us—the Great Danes—who will answer the call.

OUR BRAND EXPRESSION

UNLEASH GREATNESS

OUR IDENTITY

Greatness is at the heart of the University at Albany. Since 1844, it has inspired us and propelled our academic excellence. Today, greatness fuels our nationally ranked programs, drives our innovative research and amplifies our international impact. Greatness springs from our diversity where all are welcome—from every corner of the globe and all walks of life. Here, at UAlbany, we make it possible for anyone to aspire to something more—something greater.

OUR PERSONALITY

PASSIONATE:

Ignited by our collective power to pursue greatness in everything we do.

ASPIRING:

Energetically reaching for greater possibilities within ourselves and others.

CREATIVE:

Harnessing the power of great ideas to imagine great solutions.

EMPOWERED:

Inspired and supported to be actively engaged in addressing society's greatest needs.

DETERMINED:

The relentless belief that greatness can and will make a better world. ■

What are brand promises? They're pledges made to the world. These are ours.

UNLEASHING INDIVIDUAL POTENTIAL

We unleash the individual potential that rests inside each member of our community. Through academic challenges that relate to the real world, work experiences they can actually put on a resume, and an authentically diverse community that emboldens new perspectives. We grow students who are ready to take on the world. We know a degree can be affordable and impactful. We know greatness can arise in the most unexpected of places.

WHO WILL FIT IN HERE?

The untapped leaders. The underestimated. The fighters.

WHAT DOES THIS LOOK LIKE?

Bold, optimistic, confident, determined

WHAT ARE THE STORIES?

Students and alumni rising from difficult life experiences, first-generation students, beating the odds, comebacks, meaningful career preparation (drones, archeological dig, etc.), graduation and outcomes imagery, alumni success

INCLUSIVE EXCELLENCE

We are among the most diverse public research universities in the nation. Our scholarship has long focused on social justice and human rights. Our legacy of advocacy was forged in the hearts of legendary alumni like Harvey Milk and grows with each graduating class. Our mission is to use the intelligence and fortitude of this community to build communities of inclusion—on our campus and much, much further. We strive to create a UAlbany experience that mirrors the diversity of the future workplace. We don't create a bubble around our students where everyone looks, acts, and talks the same. Rather, we want to create a community where the views and experiences of others are celebrated and respected.

WHO WILL FIT IN HERE?

The boundary pusher. The new-horizon seeker. The open and accepting.

WHAT DOES THIS LOOK LIKE?

Authentic diversity (never contrived), active collaboration, open

WHAT ARE THE STORIES?

Inclusion efforts, student clubs and activities, student and faculty advocates and thought leaders, meaningful collaboration, clear and unforced inclusion (events, residential life, athletics, student activities), social justice research and learning

EDUCATION AND RESEARCH FOR THE BETTERMENT OF ALL

We are the doers. We don't wait for permission. With rolled up sleeves, our graduates are using their education to be the change they want to see in the world. They don't get an education simply to better themselves. They come to UAlbany to get an education that allows them to change their community—from the inside out. They see the problems and they want to be part of their solution, not simply rise above them. Our researchers discover tangible solutions to the problems that face the entirety of humanity. We are a public research university with a focus on protecting the vulnerable. The findings in our laboratories and centers are leading the change society needs.

WHO WILL FIT IN HERE?

The brave. The pioneer. The compassionate. The selfless. The doers. The change agents.

WHAT DOES THIS LOOK LIKE?

Physical, applied, focused, directly helping, passionate, determined, heroic, inspiring, emotional

WHAT ARE THE STORIES?

Puerto Rico hurricane relief, NYPD deputy chief, athletics performing community service, social welfare research in the field, CEHC disaster response training, hundreds of research examples out of nearly every academic unit with a clear place for CEHC, Social Welfare, Criminal Justice, SPH and Rockefeller ■

Use your words

VOICE AND TONE

How we write and speak about the University has a direct impact on how people perceive it. Use these guidelines to inform your word choices and delivery style when writing messages to different audiences in different formats. ■

WHAT DOES OUR GREATNESS SOUND LIKE?

The UAlbany voice expresses unchanging aspects of our collective character and personality. Together with the visual brand identity, the brand voice gives people a certain, singular feeling about the University. In other words, UAlbany is:

BOLD
STRONG
INSPIRING
DETERMINED
AFFIRMATIVE
CREATIVE
OPTIMISTIC
ACTIVE
PASSIONATE
CONFIDENT

DON'T USE WORDS THAT REFLECT:

- › *indifference*
- › *inertia*
- › *convention*
- › *limitation*
- › *indecision*

DON'T USE WORDS THAT FEEL:

- › *boastful*
- › *negative*
- › *boring*
- › *uncertain*
- › *aggressive*

Writing for greatness

BE ACTIVE

Creative voices are energetic. Energize your writing with action words (verbs) and avoid passive sentences. For example, say “Rob made a mistake” rather than “mistakes were made.”

BE BRIEF

Empowering voices get to the point.
Communicate an idea using as few words as possible.
Communicate using as few words as possible.
Communicate using the fewest words.
Use the fewest possible words.
Use fewer words.
Be concise. (*See what we did there?*)

BE TRUE

Authenticity and accuracy count. Avoid humility and hyperbole. Show pride without puffery.

BE SPECIFIC

Craft a single-minded message and write to your target audience.

BE REAL

Use plain language. Strive for emotion, not just information. Favor straightforward over complex. ■



The UAlbany promise articulated

FOCUSING GREATNESS

Our brand helps our people, partners, and communities to turn good things into great things. We've developed "*Turn phrases*" to reflect that positioning and which align with our strategic priorities. These help to define the many ways we **UNLEASH GREATNESS**. ■

EXAMPLE TURN PHRASES:

TURN PASSION INTO PURPOSE



student success, research excellence

TURN IDEAS INTO ACTION



research excellence, engagement and service

TURN ENERGY INTO ENGAGEMENT



engagement and service, internationalization

TURN KNOWLEDGE INTO KNOW-HOW



student success

TURN GRIT INTO GLORY



student success/athletics

TURN UNDERSTANDING INTO INCLUSION



diversity and inclusion

TURN GATEWAYS INTO GLOBAL



internationalization

TURN POSSIBILITIES INTO PROMISE



student success, research excellence

TURN DRIVE INTO DEGREE



student success

TURN INSPIRATION INTO INGENUITY



research excellence, engagement and service

These phrases are suggestions. The UAlbany Marketing team can help you develop an appropriate phrase for your department, school, college or initiative.

The UAlbany promise illustrated

RULES OF GREATNESS

01. NO SUBSTITUTES, PLEASE.

UNLEASH GREATNESS is our brand expression. Please do not substitute other words for use as a headline (e.g. Unleash Excitement).

02. A LITTLE GREATNESS GOES A LONG WAY.

It is acceptable to use the words “*unleash greatness*” in body copy, however, take care not to be redundant or over use the word “*great*” or “*greatness*.”

03. THE TURN PHRASE – IT’S NOT A TAGLINE

The Turn phrase should not be used as a tagline (e.g. “The University at Albany. Turn Ideas into Action.”).

04. REMEMBER—IT’S ABOUT TRANSFORMATION

We recommend using the Turn phrase in body copy to help define Greatness in your context. ■



Marissa Lusk,
Biological Sciences Graduate student
at the Paper Lab of the RNA Institute.

**UNLEASH
GREATNESS**

UALBANY TURNS POSSIBILITIES INTO PROMISE.
For 175 years, we've been home to boundary pushers,
path blazers and solutions seekers – people who rigorously
pursue their passions, create connections and seize every
opportunity to build a better world.

 **UNIVERSITY at ALBANY**
State University of New York

A WORKING EXAMPLE:

This ad was created for a New York Times special section on Higher Education:

HEADLINE:

UNLEASH GREATNESS (Graphic treatment)

SUBHEAD/TURN PHRASE:

UAlbany turns possibilities into promise.

COPY:

For 175 years, we've been home to boundary pushers, path blazers and solutions seekers – people who rigorously pursue their passions, create connections and seize every opportunity to build a better world.

Our positioning statement takes the lead

The UNLEASH GREATNESS headline treatment represents the confidence and strength of UAlbany and should be treated consistently across branded and marketing materials. There are two possible arrangements of the text, with a reversed (white), gold and purple version of each. The offset version is the recommended option and should be used where horizontal space allows. While the degree of offset can be varied, when possible, the graphic should bleed off both edges of the space. In vertical applications, such as light-post banners, the stacked version can be used. The headline should never be recreated with live text, but rather placed as a graphic.

To request a copy of the UNLEASH GREATNESS headline graphic, please contact marketingservices@albany.edu. ■

OFFSET VERSIONS



STACKED VERSIONS



Advancing forward – using the chevron as a visual metaphor

The large chevron device is an intentionally crafted branding element that was designed to create energy and motion within our brand and marketing materials. It is visually striking, quickly identifiable, and will serve as a quick visual reminder that regardless of the medium the message is delivered in, that it is from UAlbany.

For us the left to right directional cue conveys forward momentum, action, and implies movement to a time in the future.

The angle of the chevron is derived from the angle of our Split A Logo and is a precise 48.5 degrees with a 97 degree interior angle.

GUIDELINES FOR THE CHEVRON:

- › The chevron should always face to the right.
- › The interior angle of the chevron should always be centered vertically in the visual frame.
- › It is preferred that the point of the chevron be included in layouts, however, there is flexibility to crop the point as long as the inside angle of the chevron remains within the layout.
- › The chevron can be paired with a photograph, used as a stand-alone graphic or made into a pattern—designed to help communicate our brand expression. ■

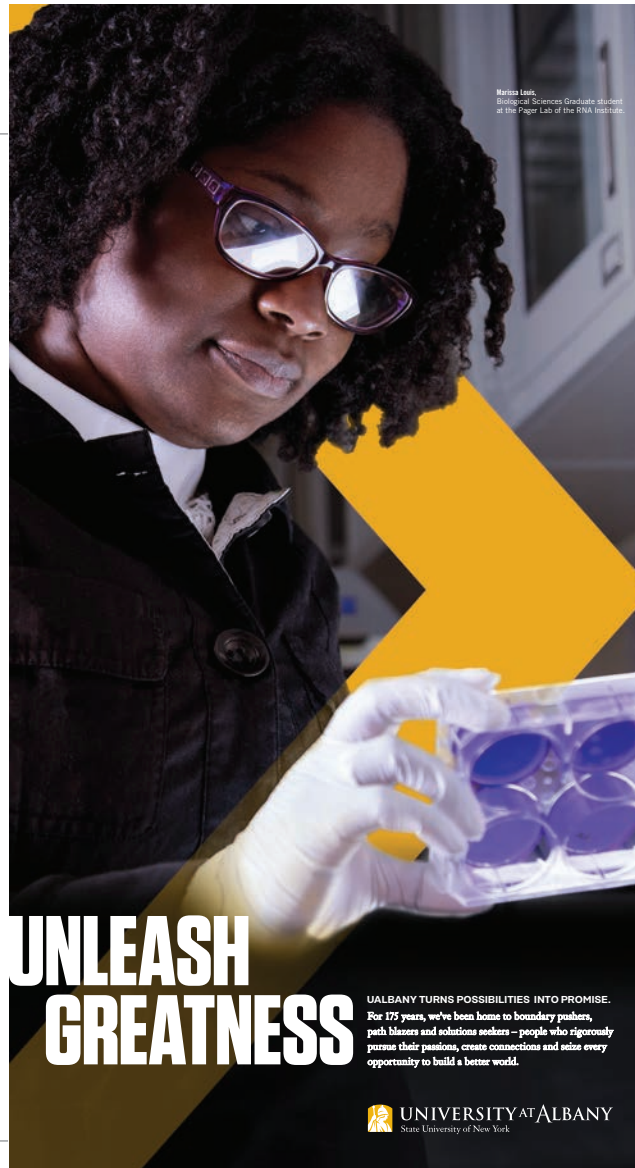


Using the chevron device to bring depth to our purpose

THE CHEVRON Z-AXIS WRAP CONCEPT

To underscore the concept of energy and engagement the chevron device is used as a symbol of advancing forward and reaching greater potential. In our institutional, branded advertising and design, the chevron wraps its subject vertically along the Z-axis.

1. In the lower left, the chevron overlaps the subject.
2. In the center, the point of the chevron touches the right-hand side of the document.
3. In the upper left, the subject overlaps the chevron. ■



It's not rocket science, but it's close

MAINTAINING THE APPEARANCE OF THE CHEVRON DEVICE

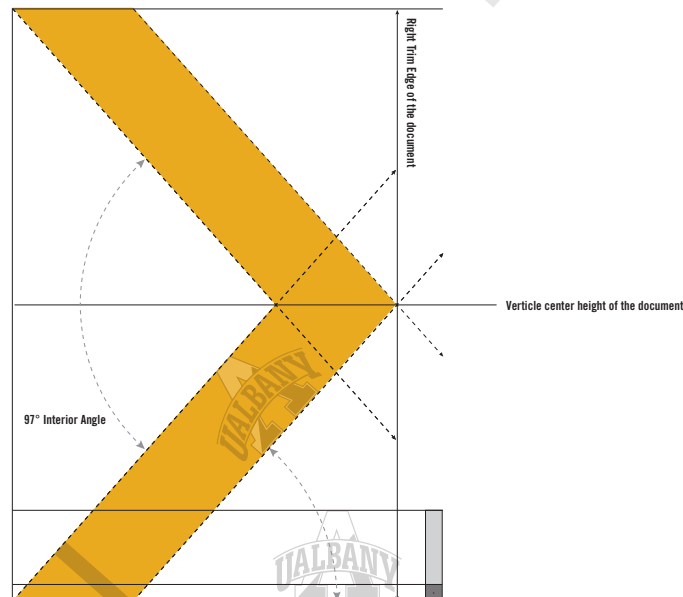
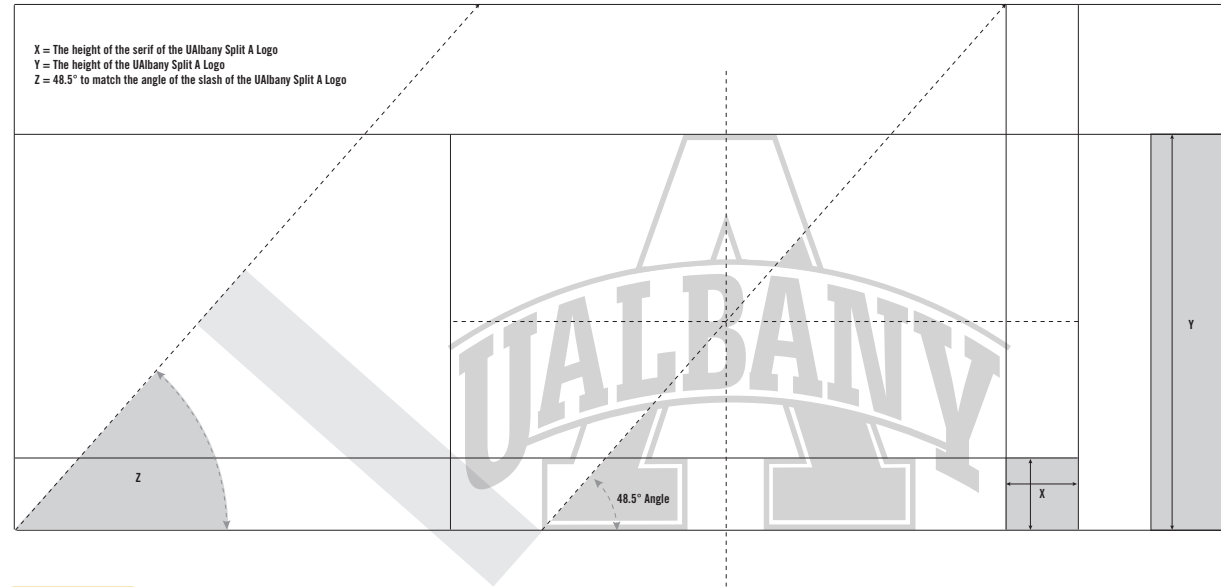
The chevron device's width and placement are not arbitrary. The UAlbany Split A serves as the basis for the device. There is a formula for every placement. It has been carefully crafted to deliver maximum impact.

THE CONCEPT BEHIND THE ANGLE AND WIDTH OF THE CHEVRON DEVICE

- › *X = The height of the serif of the UAlbany Split A Logo based on the document width*
- › *Y = The height of the UAlbany Split A Logo relative to the layout grid*
- › *Z = 48.5° to match the angle of the color slash of the UAlbany Split A Logo*

The exterior point of the chevron is formed at the verticle center (50% of the overall verticle height of the document) along the right-hand trim edge of document. A reflected, inverse angle, using the calculated width of the chevron relative to the width of the page (see page 38) will form an interior angle of 97°.

When placing the point of the chevron, the right side of the page takes precedence over the left. ■



Not too thick, not too thin— it's all about ratios

RATIOS OF THE SPLIT A MARK

The width of the chevron device IS relative to the width of the document, as shown in these examples:

- 11"(w) x 17"(h): x= is equal to 20% of the document or device width (See Figure A)
 - 8.5"(w) x 11"(h): x= is equal to 20% of the document or device width (See Figure B)
 - 2:1 Aspect Ratio: x= is equal to 10% of the document or device width (See Figure C)
 - 24"(w) x 72"(h) (Banners): x= is equal to 33% of the document or device width (See Figure D)
- NOTE: In cases where the chevron device width is greater than 30%, the chevron will bleed right.
- The trim should fall at 50% of the distance from the interior angle of the chevron device and the right, exterior point of the chevron device.

In all cases, once the width ratio has been established, the vertical height of the chevron is vertically centered on the vertical height of the document.

- In all cases, placement of the chevron relative to the right side of the page is given higher importance. The left is variable. The right is not.

These are guidelines and can not anticipate every design need. If you need assistance in determining what size or how to use the chevron device, please contact marketingservices@albany.edu. ■



Fig. A

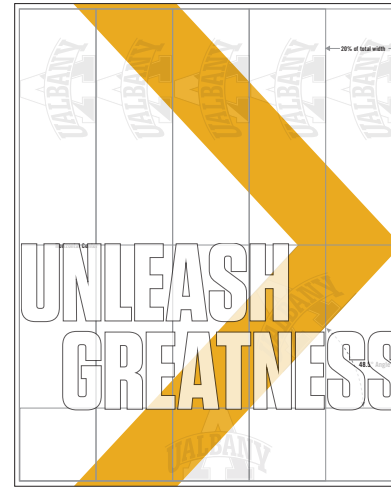


Fig. B



Fig. C

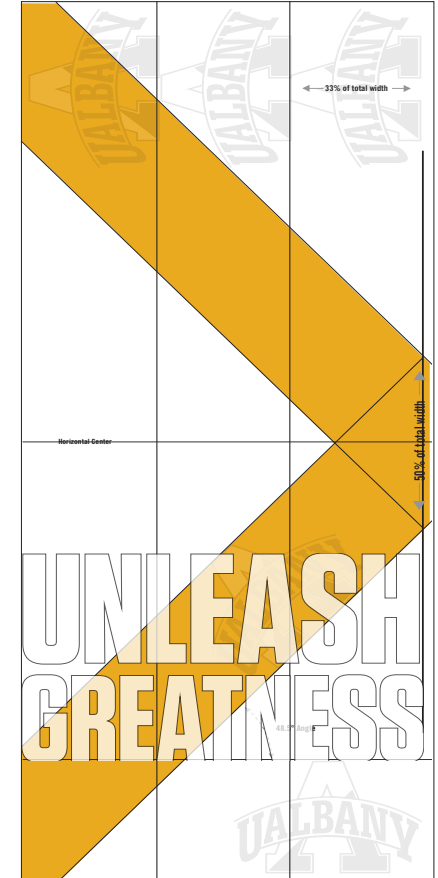


Fig. D

We want everyone to unleash greatness – but not everywhere

PLACEMENT OF THE UNLEASH GREATNESS HEADLINE GRAPHIC

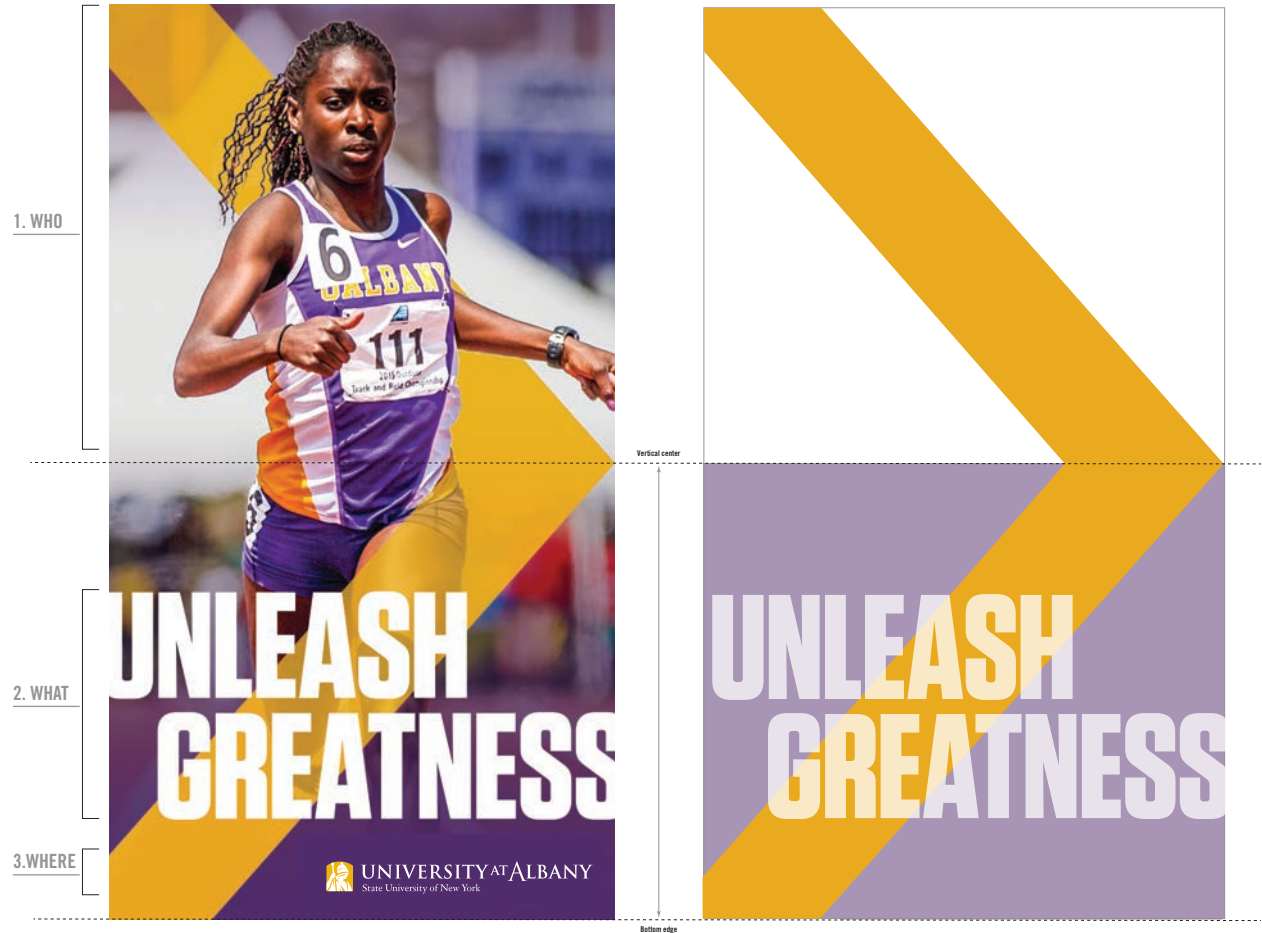
The UNLEASH GREATNESS headline graphic is part of a visual narrative that's told in 3 parts:

1. *Who? A visual illustration of someone in the state of action or emotion.*
2. *What are they doing? Discovering and unleashing their greatness.*
3. *Where do they do this? The University at Albany.*

In order to create this visual narrative, the visual layout must also follow this visual 1, 2, 3 structure.

After an illustrative image is chosen, and the width and placement of the chevron device have been established, the UNLEASH GREATNESS headline graphic will be placed below the interior angle of the chevron device and the vertical centerline of the page. Please see page 34 for color and bleed requirements for the UNLEASH GREATNESS headline graphic.

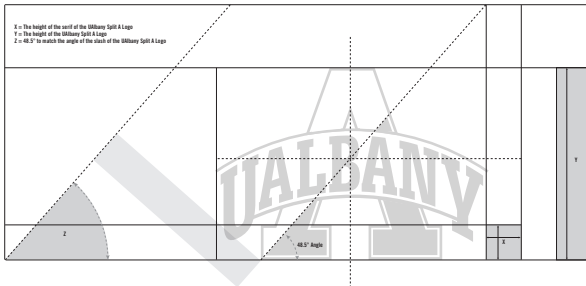
These are guidelines and can not anticipate every design need. If you need assistance in determining what size or how to use the chevron device, please contact marketingservices@albany.edu. ■



The chevron formula is just the beginning

USING THE SYSTEM TO CREATE VARIATION

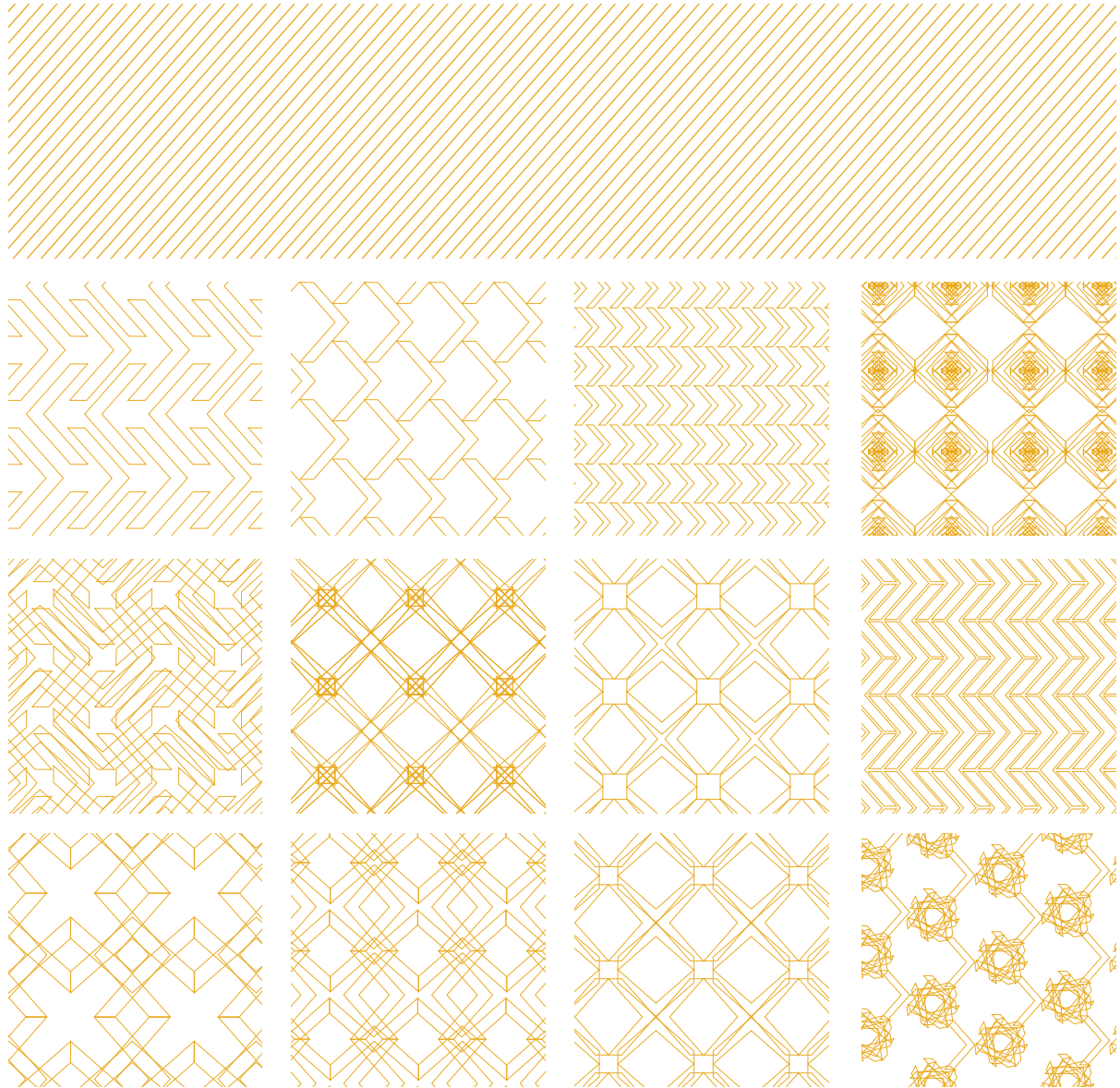
Using the chevron device all the time can get pretty boring, pretty fast. Using the chevron form can add visual variation to design while re-enforcing our brand in subtle (or not so subtle) ways.



Think of it as visual toolkit

By combining the 48.5° angle of the chevron device basis grid with the traditional 0°(x), and 90°(y) axis grid, there are limitless variations that can be created to give variation and texture to design.

These are guidelines and can not anticipate every design need. If you need assistance in determining what size or how to use the chevron device grid, please contact marketingservices@albany.edu. ■



Taking UNLEASH GREATNESS and UAlbany into the world

UNLEASH GREATNESS CAN STAND ON ITS OWN

A stand-alone UNLEASH GREATNESS brandmark that incorporates the chevron brand device has been created for use on merchandise for the promotion of the University.

If you are creating promotional items and need to access the art files for this mark, please contact marketingservices@albany.edu.

YOU GOT TO KEEP 'EM SEPARATED

- › The UNLEASH GREATNESS and the chevron device is a new marketing initiative for UAlbany
- › UAlbany and University at Albany, State University of New York, are long-established brands
- › The marketing message and the brandmark serve two different purposes, and each should appear as a stand-alone entities. If they appear as one unit, they each lose their power in the minds of consumers. They must stand alone. ■



Building brand identity through the use of color

UAlbany Purple and UAlbany Gold are the official colors of our University. These colors are inextricably linked to the history, culture, and community here and they unite every unit, from academic areas to athletics to recruitment. Consistent use of these colors will help the University build strong connections and affiliations, especially to external audiences.

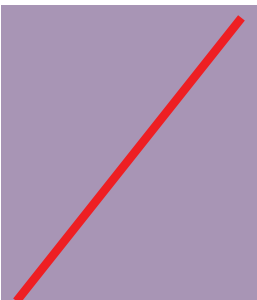
In the rare case where standardized color swatches are the only choice and our specific purple or gold can't be color matched, such as when using novelty vendors, make every attempt to find the closest match. If a standard color is unavailable, consider white, gray, or black.

THE USE OF TINT EFFECTS

To ensure constancy and vibrancy, our colors, UAlbany Purple or UAlbany Gold, should never be screened (tinted or set to a lower opacity than 100%) when used alone. The only permitted use of a tint of the UAlbany color is when it is combined with a value of 100% of the color for effect. The word images shown to the upper-right are one example. The diagonal texture pattern shown at lower-right is another example. Note in both examples, the primary value of the UAlbany colors are at 100%.

Never use screened values of the UAlbany colors alone unless they are used for emphasis. Text blocks would be one example. ■

INCORRECT USAGE



This is a correct example of using a screened value of a UAlbany color to emphasize text.

The example shown at left is not used to emphasize text, an illustration, or a photograph. It is an incorrect use of a screen UAlbany color.

UALBANY PURPLE



PMS: 269
CMYK: 78, 100, 0, 33
RGB: 70, 22, 107
Web/Hex: #46166b

BLACK



WHITE



UALBANY GOLD



PMS: 124
CMYK: 0, 28, 100, 6
RGB: 238, 178, 17
Web/Hex: #eeb211

GRAY (50% BLACK)

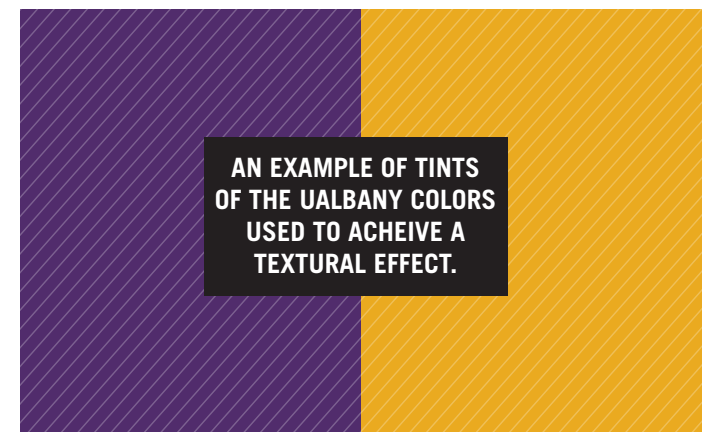
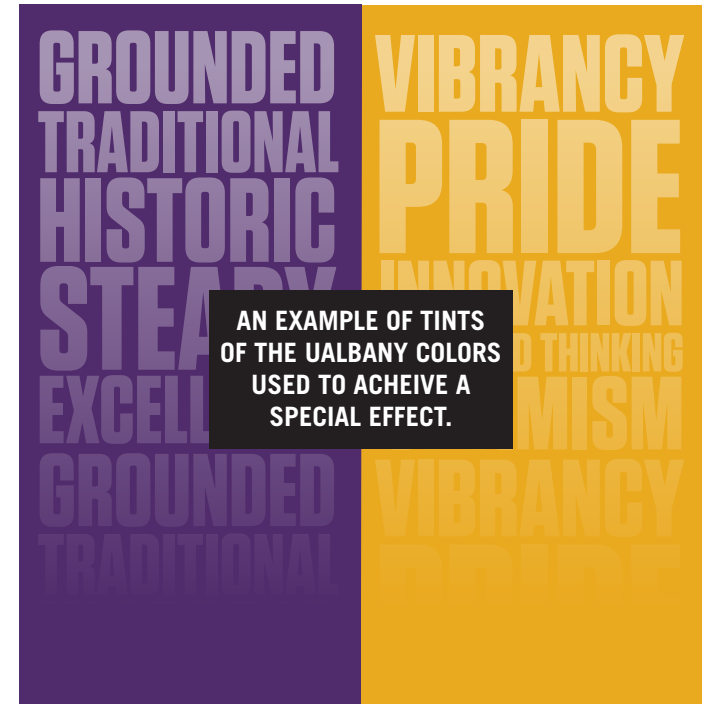


UNIVERSITY PRESIDENT AND CABINET ONLY



PMS: 872
CMYK: 0, 25, 56, 51
RGB: 133, 113, 77
Web/Hex: #85714D

EXAMPLES OF ACCEPTABLE UALBANY COLOR TINT EFFECTS



Using color to say who we are without using a single word

UAlbany's color palette consists of purple and gold and UAlbany Purple is the primary color of the University. UAlbany Gold is embraced to inject vibrancy and energy into the UNLEASH GREATNESS campaign in all executions. ■

Use
UALBANY PURPLE
to represent these concepts:

**GROUND
ED
TRADITIONAL
HISTORIC
STEADY
EXCELLENCE**

PMS: 269
CMYK: 78, 100, 0, 33
RGB: 70, 22, 107
Web/Hex: #46166b

Use
UALBANY GOLD
to represent these concepts:

**VIBRANCY
PRIDE
INNOVATION
FORWARD THINKING
OPTIMISM**

PMS: 124
CMYK: 0, 28, 100, 6
RGB: 238, 178, 17
Web/Hex: #eeb211

Be bold, be strong, be colorful, – be a Great Dane

When using the UAlbany colors, keep them bold and strong because they truly reflect the values of our personality as an institution:

WE ARE PASSIONATE:

Ignited by our collective power to pursue greatness in everything we do.

WE ARE ASPIRING:

Energetically reaching for greater possibilities within ourselves and others.

WE ARE CREATIVE:

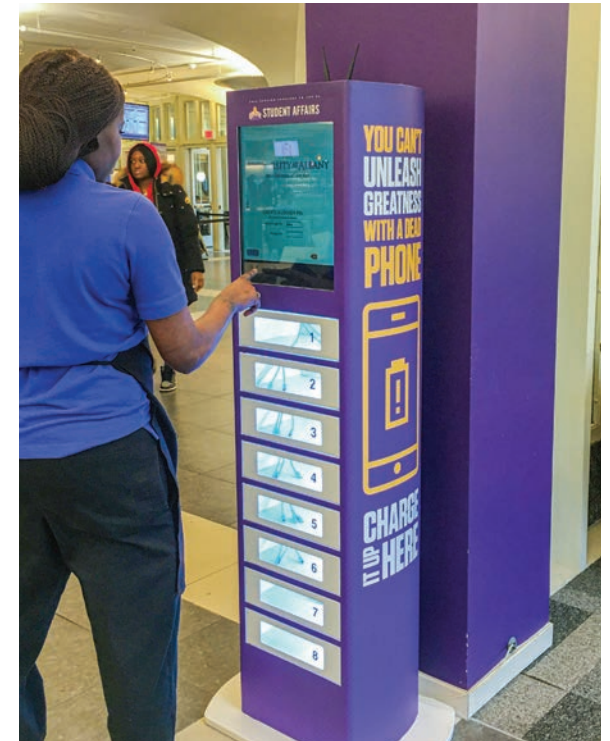
Harnessing the power of great ideas to imagine great solutions.

WE ARE EMPOWERED:

Inspired and supported to be actively engaged in addressing society's greatest needs.

WE ARE DETERMINED:

The relentless belief that greatness can and will make a better world. ■



A picture is worth a thousand words— a thousand times over

We are fortunate to spend our days on one of the most beautiful and unique campuses in the country. We are also fortunate to have award winning photographers on staff to help you capture the moments that make the University one of the most culturally diverse R1 Institutions in the nation. Sometime you may need to capture images on your own. Here are a few of the basic concepts to keep in mind.

SOME BASIC RULES

Emotional, strong, interesting, authentic photography communicates the personality of our campus and our people. By providing a visual perspective on the University at Albany as a community, our photography should reflect the vibrancy of our brand.

- *Images should be inspiring, distinctive, and thought provoking.*
- *Imagery should resonate with the intended audience:*
 - prospective students,
 - current students,
 - parents,
 - alumni,
 - donors, and others in the broader audience.

MOOD AND STYLE

The mood and style of the photography should be rich and editorial in style, with a contemporary feel. Our market research has shown that if an image looks or feels like a stock image, it is disliked by our target audiences. Images should feel active and upbeat, and stress interaction between students or between students and faculty/staff. Hands-on learning experiences are always great opportunities for photos. Also important is maintaining negative space in the composition. Students from a range of backgrounds and experiences should be represented, and portrayed as positive, focused, and committed to their education.



PHOTOGRAPHY OF PEOPLE

Photography attributes include:

- › *Diversity and inclusion that is:*
 - representative of our student body and faculty
 - reflects the inclusive history of the Institution
- › *A strong focal point to help the viewer understand*
- › *what the image is about*
- › *Rich, saturated color*
- › *Vibrant subjects and settings*
- › *People should always front and center*
- › *Un-posed subjects*
- › *Subjects in the act of doing*
- › *Positive, authentic emotion*
- › *A sense of aspiration, lifting, upward trajectory in photos*

Visual movement should lead the eye to the right



PHOTOGRAPHY OF BUILDINGS AND LANDSCAPES

We are fortunate to spend our time in and around:

- › *A historic, architecturally significant Uptown campus;*
- › *A storied, richly detailed, and classically traditional Downtown campus,*
- › *A diversely styled Health Sciences Campus.*

All are unique to the University at Albany.

Photos of the campus should:

- › *Include people. In most cases, photos with people front and center are most successful.*
- › *A sense of scale relative to the setting*
 - *Majestic if photographing the openness of the Uptown Campus*
 - *Intimate if photographing in the Law Library, or a Lab*
- › *Be photographed in the best lighting possible*
- › *Do not be afraid to show pristine snow*
- › *Avoid flat mid-day light or overcast, gloomy light*
 - *Avoid mid-summer and mid-winter*
 - *Maximize our best seasons: fall and spring*



ADDITIONAL REQUIREMENTS:

- Please shoot at the highest resolution possible
- Raw, uncompressed files are preferred
- Try not to crop in camera. Photos are often used in multiple configurations (horizontal, vertical, vignetted, etc.). Please give designers options.

COVID-19 NOTES

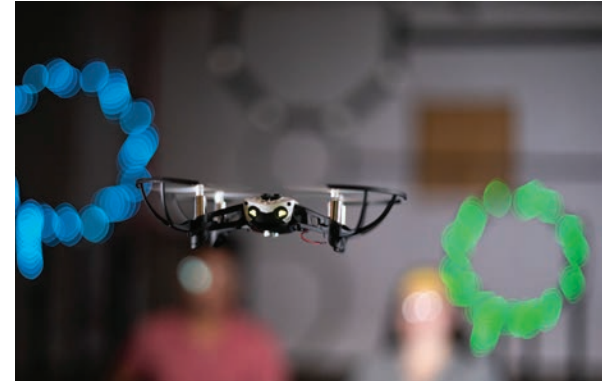
You must employ the following steps to ensure the safety of your crew and associates:

- Face coverings are mandatory for everyone present at a photo/video shoot
- Face coverings are required for all subjects if more than one person is being photographed at a time and a minimum distance of 6 feet cannot be maintained
- A photo/video subject may temporarily remove their face covering only if all of the following are true:
 - Only one person is being recorded or photographed at a time
 - A minimum distance of 6 feet can be maintained
 - The photo/video subject returns their face covering as soon as the shoot is completed

For the full list of University approved guidelines, please visit:

albany.edu/communicationsmarketing/covid-19-procedures.php

If you need further assistance or need help with booking a photoshoot with Marketing Services' Digital Media Group, please contact marketingservices@albany.edu. ■



Keep our images as vibrant as our UAlbany community

We are very fortunate at UAlbany to have a remarkable combination of amazing people, a beautiful campus, and a very comprehensive image database that covers both. When using imagery, it is always preferred to keep the usage as close to the original as possible. To that end, the preferred use of all images would be full color.

THE USE OF TINT EFFECTS – JUST BECAUSE YOU CAN DOESN'T MEAN YOU SHOULD

We also understand that the reality of budgets does not always allow for the use of full color images. In those cases the recommended path is to keep the reproduction simple with either a traditional grayscale halftone or a PMS 269 halftone with a broad tonal range. ■

If you are shooting custom photography, please see pages 20-22 for image guidelines.

FULL COLOR



ONE-COLOR USE



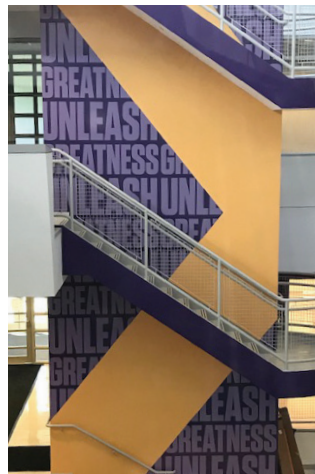
There's no "one answer" but we're here to help

CREATING FLEXIBLE BRANDING CAN CREATE A LOT OF QUESTIONS

When we create anything in our office, there are several factors we consider:

- › *Who is the audience? Students, alumni, community?*
- › *What is the goal of the communication?*
- › *What is the tone?*
- › *Is it a formal or informal communication?*
- › *Does the message appear on campus, off campus, out of the country?*

We deal with these questions every day across every department, school or division of the University. If you have a project, we are always available to lend a hand to help you make the biggest impact possible. If we can help you, email us at marketingservices@albany.edu. ■





UNIVERSITY
AT ALBANY

State University of New York

VISUAL IDENTITY STANDARDS

What's in a name? The heart of our Brand

THE OFFICIAL UNIVERSITY NAME IS:

- › *University at Albany, State University of New York*

ACCEPTED ABBREVIATED NAMES FOR THE UNIVERSITY ARE:

- › *University at Albany*
- › *UAlbany*

THE UNIVERSITY MASCOT IS TO ALWAYS BE REFERRED TO AS:

- › *the Great Dane*

UNSANCTIONED UNIVERSITY NAMES

Please refrain from using any or all the following to refer to the University at Albany:

- › *UA*
- › *SUNY-Albany*
- › *SUNYA*
- › *University of Albany*
- › *any other iteration*

UNSANCTIONED MASCOT NAMES

Please refrain from using any or all the following to refer to the Great Danes:

- › *Danes*
- › *Lady Danes*
- › *Dane*
- › *any other iteration*



SYMBOL OF THE UNIVERSITY: MINERVA

Since the University at Albany's beginnings as the New York State Normal College, Minerva, the Roman goddess of wisdom has been the institution's enduring symbol.

The figure of Minerva and the Latin motto, *Sapientia et sua et docendi causa* ("Wisdom, both for its own sake and for the sake of teaching") have appeared on the University seal since about 1913. Today, Minerva, wearing her distinctive helmet, continues to symbolize the University's proud past and long-standing reputation for educational excellence. ■

Communicating our brand identity consistently

INTRODUCTION

The University at Albany's Graphic Standards provide a foundation for clear and consistent communication of the institution's identity.

Adhering to common standards ensures that the University's correct name appears on all official University at Albany communications.

All media — publications, websites, advertising, signage, letterhead, or business cards — layout, color, and typography are orchestrated to impart a unified "signature."

ABOUT THE UNIVERSITY IDENTIFIERS

The University has two primary identifiers—the University wordmark and the University brandmark. Either identifier can be used to represent the University. Each identifier is available using the full name University at Albany and the informal name UAlbany (see page 6). The wordmark or logo should appear on all University and University-affiliated publications.

WORDMARKS

- › *University at Albany, State University of New York*
- › *UAlbany, State University of New York*

THREE WORDMARK USAGE STYLES

Formal Wordmark: To be used on all external, formal communications on behalf of the University. The formal mark can also be used for internal communications on behalf of the university.

Informal Wordmark: Can be used for internal audiences only (i.e., students, alumni, faculty, and staff). With limited exceptions, we discourage its use for external, formal communications.

Informal Wordmark-Promotional: This mark is reserved for promotional items or giveaways where size or reproduction methods make the addition of "State University of New York" impractical. Examples could include: caps, flash drives, pens, t-shirts, decals, bumperstickers or other items or representation that are used to build goodwill. ■

Shown below is an example application of the Informal Wordmark-Promotional



THE FORMAL WORDMARK-STACKED

UNIVERSITY
AT ALBANY

State University of New York

THE FORMAL WORDMARK-HORIZONTAL

UNIVERSITY AT ALBANY

State University of New York

THE INFORMAL WORDMARK

UALBANY

State University of New York

THE INFORMAL WORDMARK-PROMOTIONAL

UALBANY

The short name is “the logo” – its meaning is so much more

ABOUT THE UNIVERSITY BRANDMARK

The University at Albany Graphic Identity Program was launched in April 2003 with the introduction of a new University graphic signature (logo). The signature combines the likeness of Minerva—the Roman goddess of wisdom—framed by an arch to echo the motif of Edward Durell Stone’s architecturally significant design of our campus. The words “University at Albany, State University of New York,” are set in a powerful, classic typeface. The signature treatment forms the foundation upon which the entire Graphic Identity Program is built. It captures the University’s important place history as well as our institution’s bold vision for the future.

NOTE: The Minerva icon should not be used as a stand-alone element. The icon should always appear with either a University wordmark, or with the official University name.

Also included within this identity system are the University’s established athletic logos featuring the University mascot, the Great Dane.

The identity program is designed to be flexible enough to meet the needs of a large research university serving a number of audiences while creating a strong brand presence for the University in the higher education marketplace.

The campus community’s use of the identity program guidelines is integral to building public awareness of the University’s prestige and support for its mission.

THE IMPORTANCE OF THE UALBANY BRANDMARK

The University at Albany’s brandmark is not “just a logo.” Our brandmark is an important message that presents the benefits and uniqueness of our University to all our key audiences with the intent to build a strong reputation. It is built upon attributes that we can demonstrate and stand behind. It is distinctive and believable and communicates the essence of the UAlbany educational experience.

Our brandmark is a promise. A “trust mark” for what UAlbany represents: in short, it is the most concise expression of UAlbany’s core attributes.

Consistent use of our brandmark is important to our institutional goals. It influences student/consumer preferences and our ability to attract first-tier faculty and staff. It provides a focus for our institutional communications that can help us in weathering crises and preventing market-share erosion. It helps build and communicate our pride in UAlbany.

TWO BRANDMARK STYLES

FORMAL: To be used on all external, formal communications on behalf of the University. The formal mark *can also be used for internal communications* on behalf of the University.

INFORMAL: Can be used for internal audiences only (i.e., students, alumni, faculty, and staff). It should never be used for external, formal communications on behalf of the University. ■

The Minerva Arch icon should not be used as a stand-alone element. A stand-alone Minerva icon has been developed for use by institutional University social media accounts where University at Albany is clearly identified in close proximity to the icon (e.g., Facebook, Twitter, Instagram, LinkedIn, etc.).



THE FORMAL BRANDMARK-STACKED



THE FORMAL BRANDMARK-HORIZONTAL, FLUSH LEFT



THE FORMAL BRANDMARK-HORIZONTAL, STACKED



THE INFORMAL BRANDMARK-STACKED



THE INFORMAL BRANDMARK-HORIZONTAL, FLUSH LEFT



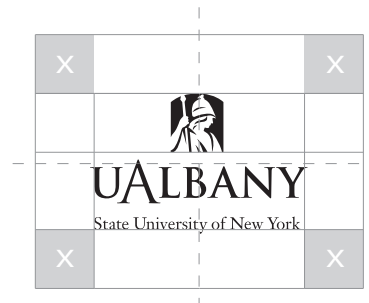
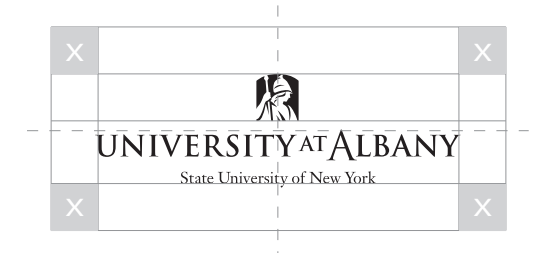
The “safe area” is for protecting the visual clarity of our brandmark

GIVE THE LADY SOME ROOM

To ensure legibility and quality, you are required to maintain a minimum clearance (the “safe area”) as indicated here between any part of the UAlbany brandmarks and other elements.

The x-height of the safe area is equal to the height of the Minerva seal. Please consult with Marketing Services if your needs can’t accommodate these minimum clearances.

We will be happy to assist you. ■



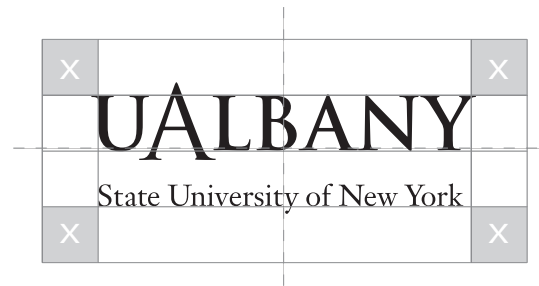
The wordmark “safe area”

GIVING OUR WORDMARK VISUAL SPACE

To insure legibility and quality, you are required to maintain a minimum clearance (the “safe area”) as indicated here between any part of the UAlbany wordmark and other elements.

The x-height of the safe area is equal to the height of the “U” in University. Please consult with Marketing Services if your needs can’t accommodate these minimum clearances.

We will be happy to assist you. ■



Building brand identity through the use of color

UAlbany Purple and UAlbany Gold are the official colors of our University. These colors are inextricably linked to the history, culture, and community here and they unite every unit, from academic areas to athletics to recruitment. Consistent use of these colors will help the University build strong connections and affiliations, especially to external audiences.

In the rare case where standardized color swatches are the only choice and our specific purple or gold can't be color matched, such as when using novelty vendors, make every attempt to find the closest match. If a standard color is unavailable, consider white, gray, or black. ■

UALBANY PURPLE



PMS: 269
CMYK: 78, 100, 0, 33
RGB: 70, 22, 107
Web/Hex: #46166b

UALBANY GOLD

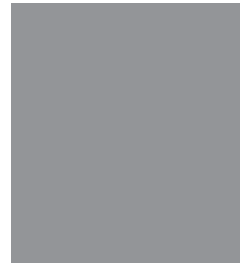


PMS: 124
CMYK: 0, 28, 100, 6
RGB: 238, 178, 17
Web/Hex: #eeb211

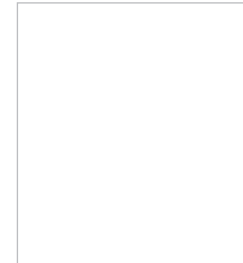
BLACK



GRAY (50% BLACK)



WHITE



UNIVERSITY PRESIDENT AND CABINET ONLY



PMS: 872
CMYK: 0, 25, 56, 51
RGB: 133, 113, 77
Web/Hex: #85714D

Bringing the wordmark and color together

COLOR USAGE AND THE WORDMARK:

The only acceptable uses of color in regard to the wordmark are:

- › Solid UAlbany Purple
- › Solid black
- › Solid white

UNIVERSITY
AT ALBANY
State University of New York

UNIVERSITY
AT ALBANY
State University of New York

UNIVERSITY
AT ALBANY
State University of New York

UNIVERSITY^{AT}ALBANY
State University of New York

UNIVERSITY^{AT}ALBANY
State University of New York

UNIVERSITY^{AT}ALBANY
State University of New York

U^{ALBANY}
State University of New York

U^{ALBANY}
State University of New York

U^{ALBANY}
State University of New York

The wordmark never appears in UAlbany Gold, or any other color not listed above.

INCORRECT USAGE
UNIVERSITY
AT ALBANY
State University of New York

INCORRECT USAGE
UNIVERSITY
AT ALBANY
State University of New York

INCORRECT USAGE
UNIVERSITY
AT ALBANY
State University of New York

The wordmark must never be screened to any value less than 100%.

INCORRECT USAGE
UNIVERSITY
AT ALBANY
State University of New York

INCORRECT USAGE
UNIVERSITY
AT ALBANY
State University of New York

INCORRECT USAGE
UNIVERSITY
AT ALBANY
State University of New York

Bringing the brandmark and color together

THE PREFERRED LOGO COLORS ARE:

- › *UAlbany Gold for the Minerva symbol*
- › *UAlbany Purple for all type*



THE SECOND PREFERRED LOGO COLORS ARE:

- › *UAlbany Gold for the Minerva symbol*
- › *Black for all type*



WHEN PRINTING THE BRANDMARK IN ONE (1) COLOR THE MARK CAN EITHER PRINT:

- › *Solid UAlbany Purple, or*
- › *Solid black*



Use of the brandmark and wordmark on backgrounds

ON DARK BACKGROUNDS:

- › *UAlbany Gold for the Minerva symbol*
- › *White should print behind the symbol*
- › *White for all type**

*Due to low contrast ratios, never use purple or black type on a dark background

Under no circumstance should the Minerva symbol be reversed out of a dark background color.



INCORRECT USAGE



ON LIGHT BACKGROUNDS

The background color should show behind the symbol. The background color should be at least 50% lighter than the Minerva symbol color. ■



On light backgrounds the background color should show behind the symbol. The background color should be at least 50% lighter than the Minerva symbol color.

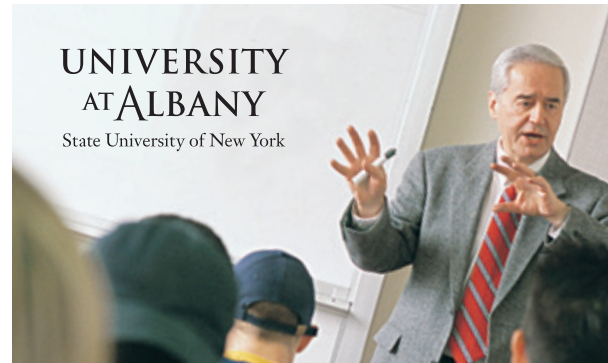
When in doubt about how the Minerva symbol will work on a light background use either the UAlbany Purple wordmark or the black wordmark.

For backgrounds darker than 50%, as stated previously, use

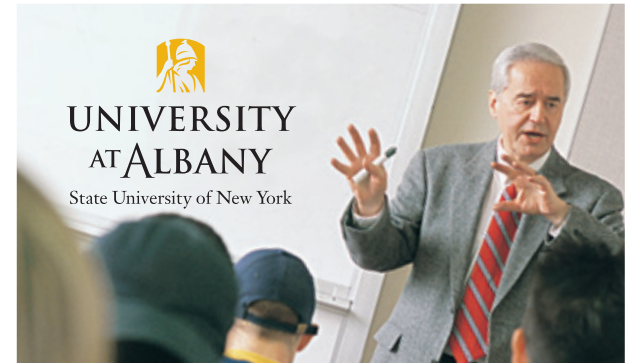
- › *UAlbany Gold for Minerva symbol*
- › *White should print behind the symbol*
- › *White for all type*

Use of the brandmark and wordmark on photos

PRINTING ON LIGHT PHOTOGRAPHS

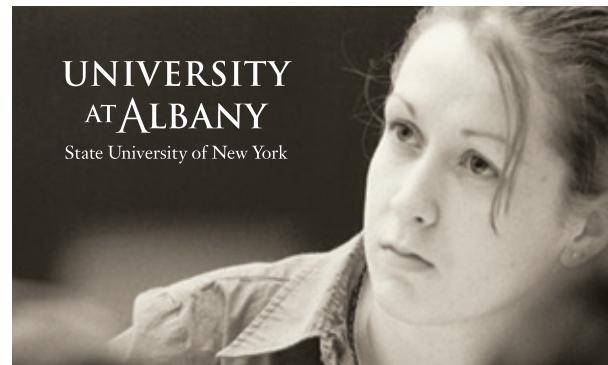


THE BLACK OR UALBANY PURPLE WORDMARK IS THE PREFERRED IDENTIFIER for using on photographs. On light photographs the wordmark should print black or purple PMS 269 and be placed in a light, untextured area.

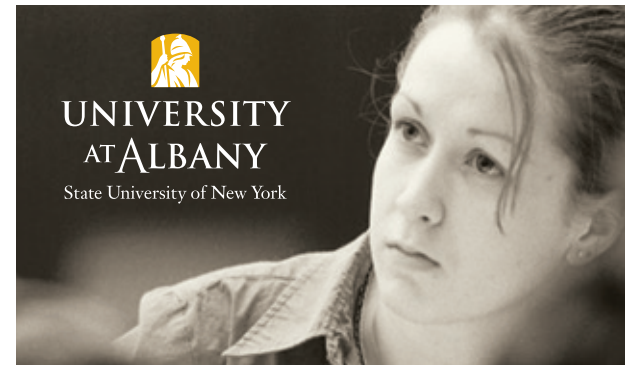


WHILE NOT PREFERRED, THE BLACK OR UALBANY PURPLE BRANDMARKS CAN BE USED ON LIGHT, UNTEXTURED AREAS OF PHOTOGRAPHS. It is recommended that the background be no darker than 20% in value. The background should show behind the symbol.

PRINTING ON DARK PHOTOGRAPHS



THE WORDMARK IS THE PREFERRED IDENTIFIER for knocking out of photographs. It can be used with color or black and white photos. On dark photographs the wordmark should reverse to white and be placed in a dark, untextured area.



WHILE NOT PREFERRED, THE GOLD SYMBOL/WHITE TYPE LOGO IS THE ONLY LOGO THAT CAN BE USED ON DARK AREAS OF PHOTOGRAPHS. The logo should be placed in an untextured area of the photo. White should print behind the symbol and the type should reverse to white. ■

Legends don't have to die nor do they have to fade away

The legacy Split A will now be called the Display Split A. Due to contrast issues, the Display Split A should only be used for large scale applications such as buildings and vehicles with a minimum vertical height of 12 inches. Allowances will be made in regard to Alumni functions and any applications that relate directly to the history of the University at Albany.

Given the wide spread usage of the legacy mark on campus as well as with licensed materials in the marketplace, these marks will be phased out over time and do not need to be removed immediately - but they should not be replaced when they are removed.

If you would like to use the Display Split A and are unsure about its usage, we're here to help. Please feel free to email us at marketing-services@albany.edu. ■



We've got a new UAlbany A logo that's built on a history of greatness

The UAlbany A Logo, also known as the Split A Logo, was traditionally used for athletics, recognized student organizations and student-centered materials. It should appear on all University and University-affiliated materials that relate to the athletics profile and/or student life of the University.

Starting this year, Fall of 2020, we have built a new version of the Split A by looking at the history of the mark. Starting with the original "STATE" jerseys from the 1950s and moving forward through the 1990s and 2000s, we drew on the mark's proud UAlbany history. The Legacy Split A will now become the Display Split A and will be present and available for many years to come on buildings and other large-scale installations greater than 12 inches in vertical height. ■

STATE



1993-2003



2008-2020

The new Split A was built with 4 things in mind:

› History

The entirety of the mark should be able to demonstrate its connection to the mark's past. An evolution of the mark - not a revolution.

› Legibility

The rethinking of the low-contrast, outlined type that made "UAlbany" difficult to read. Greater contrast was added in the form of a typeface that echoes the original "STATE" jerseys to help with readability.

› Reproduction

The distinctive elements that gave the mark its style also made it hard to reproduce - especially at small sizes.

› Pride

The University at Albany is bold and proud. The mark was redesigned to reflect the strength and confidence of the proud history of our institution.

PRIMARY SPLIT A MARK



SECONDARY SPLIT A MARK

Previous versions of the Split A had difficulty when reduced. The secondary mark was created to allow users to have the ability to reproduce the mark at smaller sizes. The goal was to allow individuals and organizations to have greater flexibility in using the mark in a wide variety of applications, from print, to the web, to garments.



BUILT ON THE UNIVERSITY AT ALBANY BRAND LEGACY

The angle in the legacy Split A served as the basis of UNLEASH GREATNESS branding. It was only fitting to make sure the mark expanded on that thinking.





We've got game and The perfect mark for it: the UAlbany A logo

Color blocks and outlines should be kept as is and not altered in any way. The full-color version should always be outlined in white on all non-white backgrounds or photographs. Do not screen the full-color Split A.

One-color versions can be produced in black, purple, gold or white. When using a one-color version, the lower-right (purple) portion of the A should always be lighter than the upper-left (gold) portion. Do not screen the one-color version of the Split A.

The UAlbany Split A Logo should never replace the letter A in any word.

ON WHITE/LIGHT BACKGROUNDS THE ACCEPTED ONE-COLOR VERSIONS ARE:

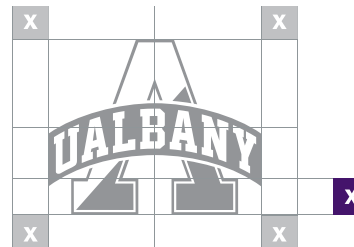
- › UAlbany Purple
- › Solid black

ON DARK BACKGROUNDS THE ACCEPTED ONE-COLOR VERSIONS ARE:

- › UAlbany Gold
- › Solid white

SPLIT A SAFE AREA:

The safe area (x) is equal to the height of the slab serifs of the A. ■



INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



Taking the UAlbany mark out into the world

OFFICIAL MARKS

University at Albany schools, colleges, centers, institutes, and administrative offices must not have any other identifying marks or logos. The Minerva unit mark and UAlbany Split A unit mark are the approved logos to represent the University at Albany and all associated entities.

THE MINERVA UNIT MARK

Unit marks using the Minerva Logo are for use by schools and colleges, research centers and other approved campus entities. These marks highlight the unit name while maintaining a strong tie to the University identity through the use of the Minerva shield.

It is optimal for Minerva unit marks to maintain 1 line of text for the unit name. A maximum of 2 lines for the unit name is permitted in necessary cases. Unit marks are offered in 2 orientations: left-aligned and centered.

Units can use these marks as a secondary identifier on materials. The primary identifier on the cover of all publications should be the University wordmark or logo.

ONLY MARKS CREATED BY COMMUNICATIONS AND MARKETING ARE AUTHORIZED FOR USE. New marks can be obtained by contacting the Office of Communications and Marketing. ■

MINERVA UNIT MARK EXAMPLES



Bringing the New Split A mark to the campus community

THE UALBANY SPLIT A UNIT MARK

Unit marks using the UAlbany Split A Logo are for use by athletics, student-centered units and other approved campus entities. These marks highlight the unit name while maintaining a strong tie to the University identity.

With the redesign of the UAlbany Split A for visual clarity, a new approach was taken in the type treatment of the names of the organizations that use the mark. At this time, the use of the redesigned marks is not mandatory to allow them to be transitioned in over time to keep budgetary impact as minimal as possible.

It is optimal for Split A unit marks to maintain 2 lines of text for the unit name. A maximum of 3 lines for the unit name is permitted in necessary cases. Unit marks are offered in 2 orientations: left-aligned and centered.

Units can use these marks as the primary identifier on materials. The Great Dane Logo can be used as a secondary identifier in conjunction with this mark.

ONLY MARKS CREATED BY COMMUNICATIONS AND MARKETING ARE AUTHORIZED FOR USE. New marks can be obtained by contacting the Office of Communications and Marketing. ■

SPLIT A UNIT MARK EXAMPLES



CAMPUS
CENTER



CAMPUS
RECREATION



ORIENTATION
AND TRANSITION
PROGRAMS



STUDENT
AFFAIRS

Damien and The Great Dane brandmark

The Department of Athletics introduced new branding for the University mascot on July 22nd, 2020. Please visit

https://ualbanysports.com/documents/2020/7/21/UAlbany_BrandGuide_2020.pdf

for the full brand guidelines. ■



UALBANY

Legacy Damien and the Great Dane landmark

With the launch of the new Great Dane landmark, the legacy Great Dane landmarks have been retired.

Given the wide spread usage of the legacy mark on campus as well as with licensed materials in the marketplace, these marks will be phased out over time and do not need to be removed immediately - but they should not be replaced when they are removed.

Examples of the legacy Damien mark are shown at right. These logos featured the University mascot, Damien, a Great Dane dog. The primary Great Dane logo was the Damien Head. Secondary versions included Damien with the words "Great Danes University at Albany," Damien with the UAlbany A or Full-Body Damien.

If you want to use the new Great Dane landmark please visit:

https://ualbanysports.com/documents/2020/7/21/UAlbany_BrandGuide_2020.pdf

for the full brand guidelines. ■



The temporary construction barricade on the Lecture Center level is an example. It has a short usage cycle and does not need to be replaced, but it should not be used again in future construction projects.

LEGACY DAMIEN HEAD EXAMPLE



LEGACY FULL-BODY DAMIEN



LEGACY DAMIEN WITH GREAT DANES WORDMARK



LEGACY DAMIEN WITH LEGACY DISPLAY SPLIT A



Keep all informal marks away from our official wordmark – Minerva gets really jealous

In order to maintain a consistent brand identity, our informal marks should never appear with our Official University at Albany Wordmark at any time. ■

INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



INCORRECT USAGE



Sometimes Minerva needs to take the lead

DISPLAY LOGO

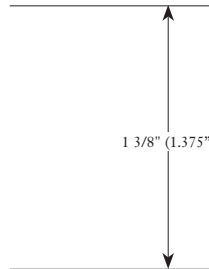
A special configuration of the logo is available that emphasizes the Minerva symbol. This configuration is designed for applications where a larger visual is desired e.g.: banners, displays, decorative applications.

DISPLAY LOGO CONFIGURATIONS

FORMAL VERSION



INFORMAL VERSION



When reducing the display logo the Minerva symbol should be no smaller than 1 3/8" (1.375") in height. This is to maintain legibility of *State University of New York*.

COLOR OPTIONS-ONE COLOR REPRODUCTION

ALL BLACK



ALL UALBANY PURPLE (PMS 269)



COLOR OPTIONS-TWO COLOR (ON BACKGROUND LIGHTER THAN 30%)

UALBANY GOLD (PMS 124) + BLACK OR WHITE (FOR REVERSAL)



UALBANY GOLD (PMS 124) + UALBANY PURPLE (PMS 269)



COLOR OPTIONS-ON COLOR FIELDS

GOLD PMS 124 ON DARK COLOR



BLACK ON LIGHT COLOR



PURPLE PMS 269 ON LIGHT COLOR



The Minerva Arch icon should not be used as a stand-alone element. A stand-alone Minerva icon has been developed for use by institutional University social media accounts where University at Albany is clearly identified in close proximity to the icon (e.g., Facebook, Twitter, Instagram, LinkedIn, etc.).

The university seal is our most highly reserved mark

UNLESS IT IS AN OFFICIAL UNIVERSITY DOCUMENT, MEDALLION OR BUILDING, IT IS NOT AVAILABLE FOR USE. PERIOD.

The University seal uses a simplified, full body version of Minerva. The seal is restricted to use on official University materials such as certificates and medallions. Contact Marketing Services at (518) 956-8151 or marketingservices@albany.edu for permission to use the University seal.

COLOR

The seal can be reproduced in black, UAlbany Purple (PMS 269), UAlbany Gold (PMS 124) or metallic gold pms 872.

PRINT BACKGROUNDS

The seal should not be reversed out of a background. It should not overprint photographs. When using the seal with a background color, white should show behind the seal (see below.) When printing on a colored stock the stock color will show through the seal. For this reason, only light colored stocks should be used.

SPECIAL PRINT TECHNIQUES

The seal may be embossed, engraved or foil stamped on paper. It may also be etched in metal, glass or stone.

MINIMUM SIZE

The seal should not be reduced below 3/4" diameter. ■

THE FOUR ACCEPTABLE COLORS FOR REPRODUCTION OF THE UNIVERSITY SEAL:

BLACK



UALBANY PURPLE (PMS 269)



UALBANY GOLD (PMS 124)



METALLIC GOLD (PMS 872)



THE UNIVERSITY SEAL SHOULD NEVER PRINT AS A REVERSAL:



Seal printed on white stock with a printed color in the background.



Seal printed on light colored stock.

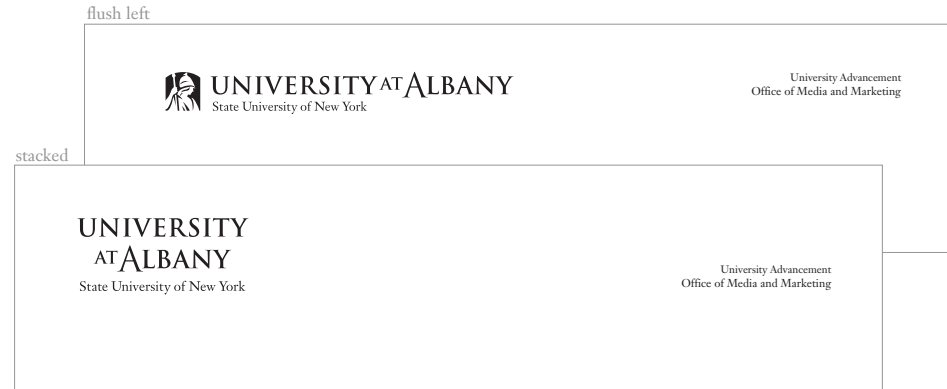
If it's the first impression, make it a strong one

For all stationery, the University has established an online storefront with Pugs Print for letterhead, envelopes and business cards preformatted with the University logo and word mark. To place your order, please visit:

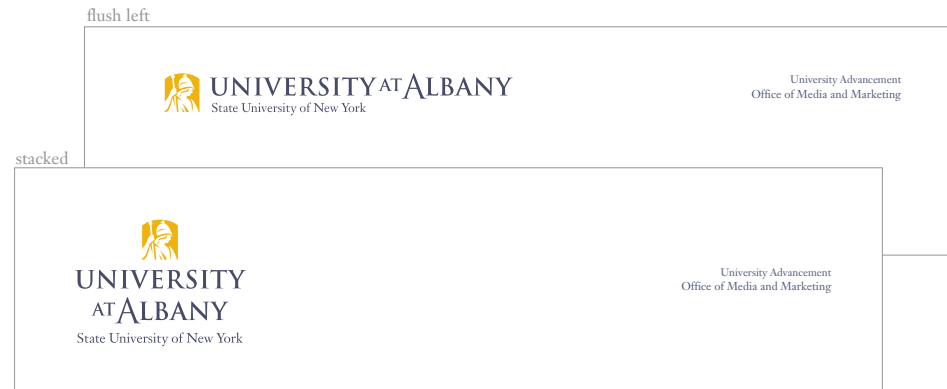
<http://pugsprint.com/albany-sign-in-page/>

The layout and design of University Stationery items cannot be altered or modified in any form. Stationery fonts, logos, and designs are all to be produced with adherence to the University Graphic Identity Manuals. For more information, please contact marketingservices@albany.edu. ■

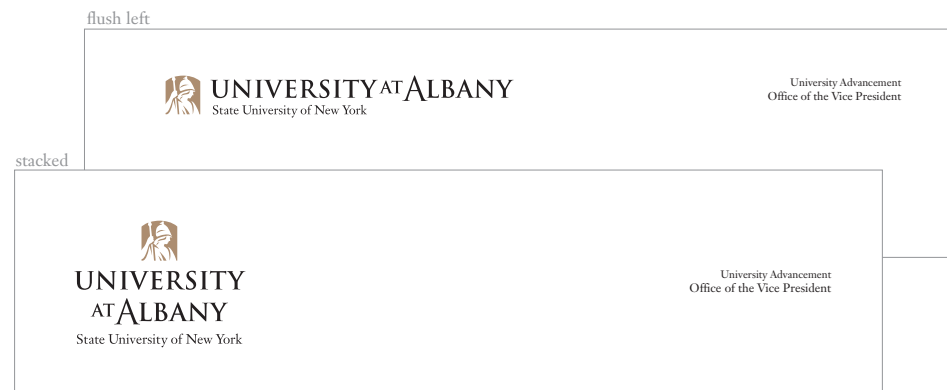
1 COLOR ALL BLACK



2 COLOR



PRESIDENT AND CABINET



Letterhead layout option 1: Flush-left brandmark

For all stationery, the University has established an online storefront with Pugs Print for letterhead, envelopes and business cards preformatted with the University logo and word mark. To place your order, please visit:

<http://pugsprint.com/albany-sign-in-page/>

The layout and design of University Stationery items cannot be altered or modified in any form. Stationery fonts, logos, and designs are all to be produced with adherence to the University Graphic Identity Manuals. For more information, please contact marketingservices@albany.edu. ■

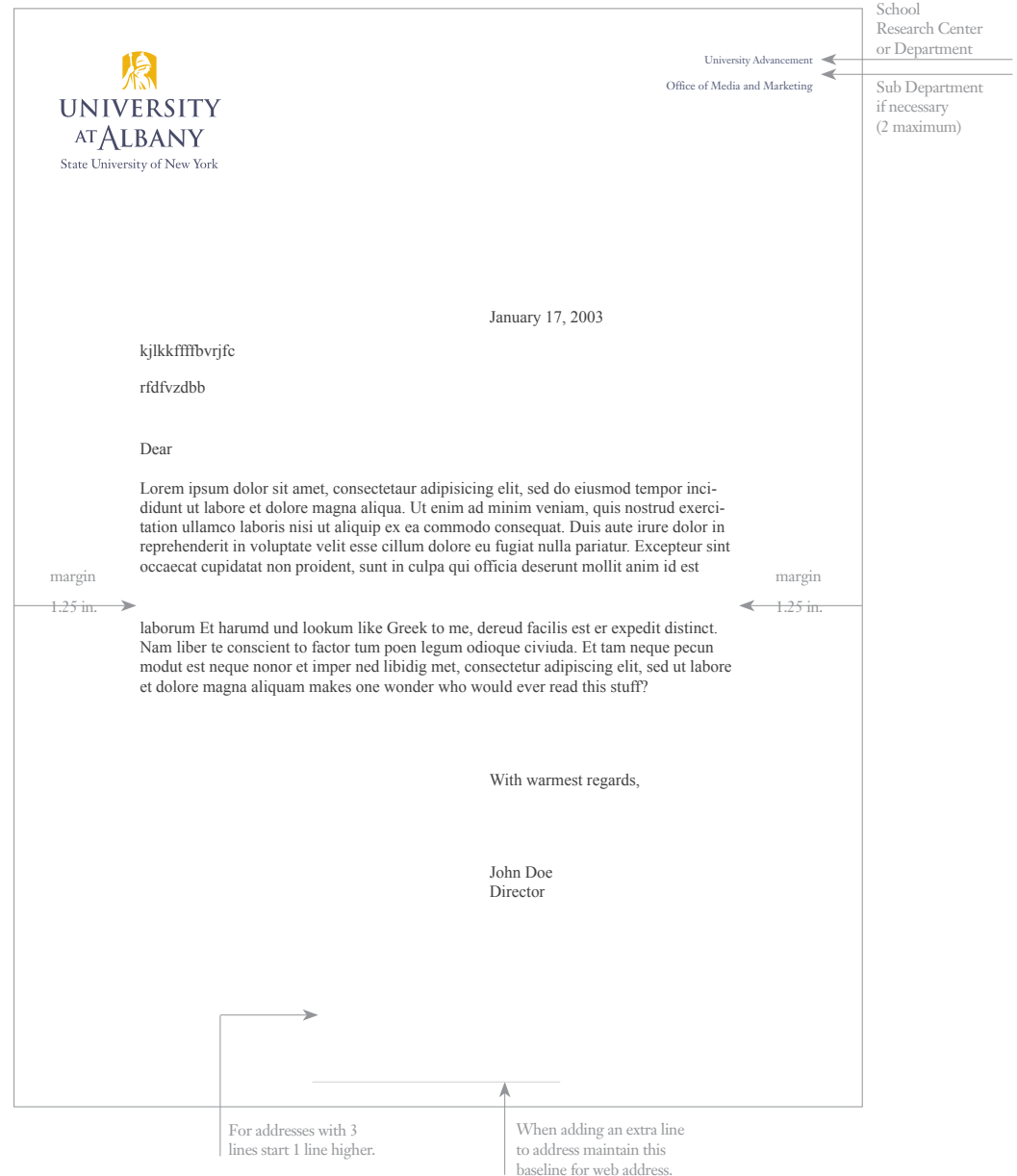


Letterhead layout option 2: stacked brandmark

For all stationery, the University has established an online storefront with Pugs Print for letterhead, envelopes and business cards preformatted with the University logo and word mark. To place your order, please visit:

<http://pugsprint.com/albany-sign-in-page/>

The layout and design of University Stationery items cannot be altered or modified in any form. Stationery fonts, logos, and designs are all to be produced with adherence to the University Graphic Identity Manuals. For more information, please contact marketingservices@albany.edu. ■



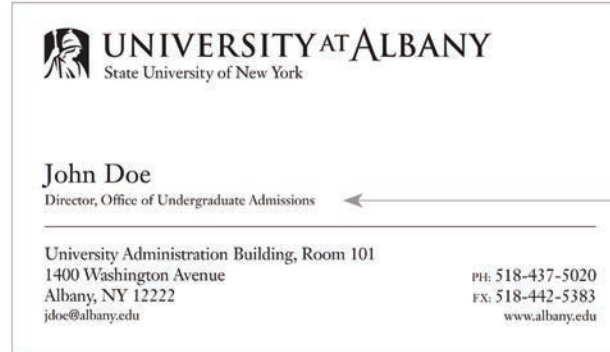
The business card layout uses the flush-left brandmark only

For all stationery, the University has established an online storefront with Pugs Print for letterhead, envelopes and business cards preformatted with the University logo and word mark. To place your order, please visit:

<http://pugsprint.com/albany-sign-in-page/>

The layout and design of University Stationery items cannot be altered or modified in any form. Stationery fonts, logos, and designs are all to be produced with adherence to the University Graphic Identity Manuals. For more information, please contact marketingservices@albany.edu. ■

1 COLOR ALL BLACK

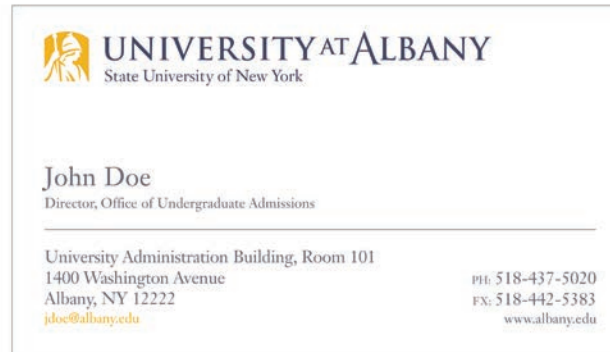


To add a 2nd title keep this line as the base and move name and first title up
Max: 2 lines for titles

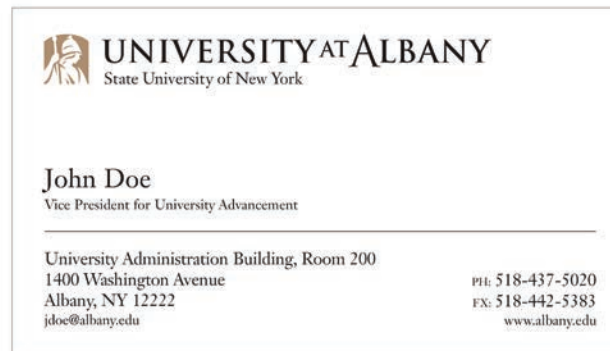
Do not move rule

For 4 line addresses: Place email under web address and move entire block up so phone number lines up with first line of address

2 COLOR



PRESIDENT AND CABINET



Envelopes

For all stationery, the University has established an online storefront with Pugs Print for letterhead, envelopes and business cards preformatted with the University logo and word mark. To place your order, please visit:

<http://pugsprint.com/albany-sign-in-page/>

The layout and design of University Stationery items cannot be altered or modified in any form. Stationery fonts, logos, and designs are all to be produced with adherence to the University Graphic Identity Manuals. For more information, please contact marketingservices@albany.edu. ■

**1 COLOR
ALL BLACK**



Division of University Advancement
Office of Media and Marketing
UAB 209
1400 Washington Avenue
Albany, NY 12222-0001

2 COLOR



Division of University Advancement
Office of Media and Marketing
UAB 209
1400 Washington Avenue
Albany, NY 12222-0001

**PRESIDENT
AND CABINET**



Division of University Advancement
Office of the Vice President
UAB 200
1400 Washington Avenue
Albany, NY 12222-0001

The primary UAlbany fonts help build our visual identity

USE ONLY APPROVED TYPEFACES AND FONTS

The only University approved type specimens are shown here. Any other typeface dilutes our brand and weakens our messages. If you want to use another typeface, please don't.

Please note that the use of stolen or bootleg typefaces is strictly against University Policy.

Please contact Marketing Services at 518-956-7940 or email marketingservices@albany.edu for information about obtaining University approved typefaces. ■

Janson

Janson is the name given to a set of old-style serif typefaces from the Dutch Baroque period, and modern revivals from the twentieth century. Janson is a crisp, relatively high-contrast serif design, most popular for body text.

Janson 55 Roman - for body copy and headlines

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#%&^and*()_+[]{}?

Janson 56 Italic – for body copy emphasis

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#%&^and*()_+[]{}?

Janson 75 Bold – for body copy emphasis

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#%&^and*()_+[]{}?

Public Sans

A strong, neutral typeface for interfaces, text, and headings. It was Developed by the United States Web Design System. It takes inspiration from geometric sans faces of the 20th century, as well as the original Franklins of the 19th, resulting in a hybrid typeface that retains a distinctly American style. Public Sans type is open source and is licensed under the SIL Open Font License, Version 1.1

In most cases, Public Sans will be replacing Trade Gothic. Below you will see the Public Sans use cases.

Body copy fonts:

Public Sans Thin - for body copy

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#%&^and*()_+[]{}?

Public Sans Extra Light – for body copy

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#%&^and*()_+[]{}?

Public Sans Light – for body copy

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#%&^and*()_+[]{}?

Public Sans Regular – for body copy

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#%&^and*()_+[]{}?

Public Sans Medium – for body copy

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#%&^and*()_+[]{}?

Body copy emphasis fonts:

Public Sans Bold– for body copy emphasis

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#%&^and*()_+[]{}?

Public Sans Bold Italic – for body copy emphasis

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#%&^and*()_+[]{}?

Headline fonts:

Public Sans Bold– headlines

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#%&^and*()_+[]{}?

Public Sans Extra Bold – headlines

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#%&^and*()_+[]{}?

Public Sans Black – headlines

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#%&^and*()_+[]{}?

RATIONAL DISPLAY SEMIBOLD - HEADLINES (ALL CAPS ONLY WITH OPEN TRACKING)

R A T I O N A L I S A H I G H L Y U T I L I T A R I A N
F A M I L Y F O C U S I N G O N C L A R I T Y A N D
S I M P L I C I T Y B Y A P P R O A C H I N G T H E D E S I G N
W I T H A S T R O N G M O D E R N I S T F U S E D A T T I T U D E .
- R E N E B I E D E R I N , D E S I G N E R O F R A T I O N A L

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
a b c d e f g h i j k l m n o p q r s t u v w x y z
1 2 3 4 5 6 7 8 9 0 ! @ # \$ % ^ a n d * () _ + [] { } ?

It's all about style-typestyle

USE ONLY APPROVED TYPEFACES AND FONTS

The only University approved type specimens are shown here. Any other typeface dilutes our brand and weakens our messages. If you want to use another font, please don't.

Please note that the use of stolen or bootleg typefaces is strictly against University Policy.

Please contact Marketing Services at 518-956-7940 or email marketingservices@albany.edu for information about obtaining University approved typefaces. ■

Public Sans and Rational Display fonts should be used for the majority of marketing materials, specifically student-centered and undergraduate admissions materials. Working examples are shown below.

- › *Public Sans must be in the extra bold style and in sentence case.*
- › *Rational Display must be in the semi-bold style and in all caps.*
– *Tracking should be set anywhere from 200-1000 depending on design.*
- › *Janson Text or Public Sans Light are the options for body copy.*
– *Tracking should be set to -25, optical*
- › *Public Sans Light must be used as body copy in all digital applications.*
– *Tracking should be set to -25, optical*
- › *This group of fonts should always be used in conjunction with each other and no other fonts should be substituted.*

Public sans – black

RATIONAL DISPLAY

Janson Text - Jans sae. Ipsae. Ucidel in plaboru ntionsera que pres que quae verion nectionsequi blaboratum dolor asim fuga. Ut accum facil ipsa verorum que pres que quae verion nectionsequi.

Public sans – bold

RATIONAL DISPLAY

Public Sans Light - ans sae. Ipsae. Ucidel in plaboru ntionseRa que pres que quae verion nectionsequi blaboratum dolor asim fuga. Ut accum autem et.

Janson Text should be used for headings and subheadings in materials that include graduate education, administrative messages, appropriate events and other academically-related materials.

- › *Janson Text heading must be in the roman style and in sentence case.*
- › *Janson Text subheading style must be in the roman style and must be in all caps.*
– *Tracking should be set at 200.*
- › *Rational Display can also be used as a subheading and must be in the semi-bold style and in all caps.*
– *Tracking should be set anywhere from 200-1000 depending on design.*
- › *Janson Text is the primary font for body copy, set at - 25, optical tracking*
- › *Public Sans Light can also be used for body copy and must be used as body copy in all digital applications.*
- › *This group of fonts should always be used in conjunction with each other and no other fonts should be substituted.*

Janson text

JANSON TEXT ALL CAPS

Janson Regular - Jans sae. Ipsae. Ucidel in plaboruntion sera que pres que quae verion nectionsequi blaboratum dolor asim fuga. Ut accum facil ipsa verorum exped que pres que quae verion nectionsequi.

Janson text

RATIONAL DISPLAY

Public Sans Light - ans sae. Ipsae. Ucidel in plaboru ntionseRa que pres que quae verion nectionsequi blaboratum dolor asim fuga. Ut accum autem et.

Secondary fonts are available, but not recommended

USE ONLY APPROVED TYPEFACES AND FONTS

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Please note that the use of stolen or bootleg typefaces is strictly against University Policy.

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TRADE GOTHIC LT STD BOLD CONDENSED NO. 20

AS OF 2020, TRADE GOTHIC WILL BEGIN TO BE PHASED OUT OF UNIVERSITY DESIGNS. THIS IS STILL AN APPROVED FONT, BUT START REPLACING WITH PUBLIC SANS AND/OR RATIONAL.

TRADE GOTHIC LT STD BOLD CONDENSED NO 20 - FOR SUBHEADS, BODY COPY EMPHASIS, AND HEADLINES (ALL CAPS ONLY)

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890!@#\$\$%^&*()_+[]{}?

TRAJAN PRO

TRAJAN IS A SERIF TYPEFACE DESIGNED IN 1989 BY CAROL TWOMBLY FOR ADOBE. THE DESIGN IS BASED ON THE INSCRIPTION LETTERING ON TRAJAN'S COLUMN. TRAJAN PRO WAS THE INITIAL OPENTYPE VERSION, WHICH ADDED CENTRAL EUROPEAN LANGUAGE SUPPORT AND ADDED SMALL CAPS IN THE LOWERCASE SLOTS. **TRAJAN PRO IS PRIMARILY USED FOR OFFICIAL UNIVERSITY LOGOS AND BRANDMARKS.**

TRAJAN PRO – FOR HEADLINES ONLY (ALL CAPS)

ABCDEFGHIJKLMNOPQRSTUVWXYZ
ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890!@#\$\$%^&*()_+[]{}?

TRAJAN PRO – FOR HEADLINES ONLY (ALL CAPS)

ABCDEFGHIJKLMNOPQRSTUVWXYZ
ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890!@#\$\$%^&*()_+[]{}?

Trademarked wordmarks and logos for merchandise

All wordmarks, brandmarks, or logos that appear on merchandise intended for sale or to be given away must go through and be approved by the University Licensing and Trademarks Office.

Learfield Licensing Partners/IMG negotiate and administer licenses with manufacturers that wish to produce merchandise using the University name and marks. You must use a licensed vendor when producing merchandise on behalf of the University. Whether it is for internal or external use, using State, IFR, Research Foundation or University Foundation funds, vendors must be on the approved vendor list in order to fulfill your request. If the vendor you wish to use is not licensed, contact the Licensing and Trademarks Office.

A complete list of vendors who are licensed can be found at:
https://www.albany.edu/purchasing/assets/UAlbany_Client_Vendor_List.pdf ■





UNIVERSITY^{AT}ALBANY
State University of New York

MARKETING SERVICES

University at Albany
State University of New York
1400 Washington Ave.
Albany, NY 12222

518-956-7940
marketingservices@albany.edu

PROCEDURE**Flammability Standards**Next Scheduled Review
04/26/22**Issued By:** Interior Design**Procedure Owner:** Jeanine A. Tefft – Senior Interior Designer**Approved By:** Stephen Curro – Managing Director, Construction**PURPOSE**

The purpose of this procedure is to provide guidance for compliance with DASNY fire safety and flammability requirements.

BACKGROUND

This procedure applies to all upholstered furniture, mattresses, draperies, and similar items that impact life safety, and are purchased by DASNY. These requirements are as follows:

- **Upholstered Furniture:** CAL (California Technical Bulletin) 117-2013, a test of the filling materials and fabrics used in the manufacturing of upholstered furniture, *SB-1019 – a requirement in California of CAL-117-2013 to include labeling for the possible addition of Flame Retardants in products.*
- **Mattresses:** CAL 129, US Government Standard FF-4-72 (pursuant to 16 CFR parts 1632 and 1633 and Boston Fire Code BFD IX-11, composite tests specifically referring to the fire retardant properties of all mattress components after assembly.
- **Box Springs**– United States Government Standards for flammability of mattresses FF-4-72 (pursuant to 16 CFR parts 1632 and 1633.
- **Drapery Panels and Fabrics:** NFPA 701, a component test of all fabric.
- **Accordion Fold Doors:** Class B or Class C flame spread rating as determined by tests conducted in accordance with ASTM E84/NFPA 255. Whether the Class B or Class C standard will be used is dependent upon the occupancy; consult Code Compliance prior to commencing the procurement.
- **Reupholstered Furniture Filling Materials** – CAL 117-2013 CAL (California Technical Bulletin) 117-2013, a test of the filling materials and fabrics used in the manufacturing of upholstered furniture. *SB-1019 – a requirement in California of CAL-117-2013 to include labeling for the possible addition of flame retardants (FR) in products.*

Note: These requirements are in effect for all purchases made by DASNY, regardless of the intended use of the facility where the commodity is to be used.

UNITS INVOLVED

Purchasing
Interior Design
Procurement Administration
Clients/End Users
Outside Specifiers – Architects, Interior Designers

FORMS

[Invitation for Bids \(IFB\)](#)
Request for Proposals (RFP)
[Designation of Vendor](#)
Purchase Order Request

PROCEDURE

- 1) At the commencement of a project, the Interior Designer or Purchasing Coordinator (PC) outlines DASNY flammability requirements with respect to upholstered furniture, mattresses, draperies and fabrics to the client. When an outside architect and/or an outside design consultant are employed, they are briefed and provided with a copy of these requirements. The additional expense is discussed, as well as the safety and risk management issues involved.
- 2) DASNY Interior Design or an outside design consultant only specifies items that meet the approved DASNY flammability requirements.
- 3) The PC assures that all IFBs and request for quotations include a statement that clearly delineates the fire safety and flammability testing. The statement, at a minimum, appears as a notation, in a bold font, at the beginning of the detailed specifications portion of the IFB. Requests for quotations contain clear statements as to the flammability requirements on the quotation request form (if one is utilized). Note that while it is unlikely that applicable items are procured pursuant to a RFP, similar disclosures and requirements are applicable should the situation arise.
- 4) Items procured via a NYS Office of General Services Contract that have been identified by OGS in the contract as meeting fire safety standards, are not subject to further certification documentation by DASNY. The PC, however, requests this information from the company, if required by the client or deemed necessary for any other reason. Items purchased through other centralized contracts have to meet the same documentation standards outlined in this procedure.
- 5) The PC directs any questions regarding applicable tests for a particular item to the DASNY Interior Design Unit.
- 6) Vendors submitting pricing on covered items are required to supply a manufacturer's statement on company letterhead certifying that the goods being furnished meet or exceed any, and all applicable flammability standards. Bids failing to include this statement from the manufacturer may be considered incomplete and non-responsive. Quotations must include a statement from the vendor submitting the quote, that the goods meet the applicable

flammability standard. The successful vendor must provide a manufacturer's statement to the same effect prior to the issuance of a purchase order.

- 7) DASNY reserves the right to request bidders to submit certification and documentation from an independent testing laboratory that the subject items meet the applicable standards.
- 8) Should any question arise as to the validity, appropriateness or the specific results of any laboratory test, the PC consults with the DASNY Interior Design Unit and advises the Director, Procurement of the status and outcome of the situation.
- 9) All certifications and related documentation received, is maintained with the procurement record. A copy of the certification(s) and documentation are transmitted to the facility at the time of the award of the procurement, or as soon as practical. A copy of the transmittal letter is maintained in the procurement record.

GUIDELINES

- Nothing contained in this procedure prevents or discourages a client from requesting that items be specified to exceed standards that are referenced in this procedure.
- Any client that requests DASNY to issue an "in-house" purchase order or designates a vendor for any commodity that falls within the scope of this procedure certifies to DASNY, in writing, that the commodity meets the flammability requirements contained herein.
- All upholstered furniture is required to meet the CAL 117 - 2013 flammability testing standard. *SB-1019 – a requirement in California of CAL-117-2013 to include labeling for the possible addition of FR's in products.*
- For the purposes of this procedure, the following will not be considered upholstered furniture: a) furniture that is procured solely for outdoor use; b) furniture procured solely for exercise purposes (e.g., weightlifting benches, vaulting horses); c) furniture containing less than one-half inch of filling material where the horizontal and vertical surfaces do not meet, and medical equipment and furnishings.
- Reupholstered furniture will be constructed using filling materials that meet the CAL 117- 2013 standards. *SB-1019 – a requirement in California of CAL-117-2013 to include labeling for the possible addition of FR's in products.*
- The above referenced thirty (30) day laboratory test deadlines may be extended for a reasonable period of time at the sole discretion of DASNY, should the circumstances warrant an extension. The decision to grant an extension can be made by the PC. Factors to be considered include, but are not limited to, the complexity of the testing, the availability and workloads of laboratories for the testing, the time required to assemble a sample item for composite testing, the vigilance of the potential vendor in attempting to secure the test, the project schedule, etc.
- DASNY reserves the right to request copies of test reports directly from the laboratories that perform them.

- The cost of testing will be borne by the bidder or potential vendor. Should a situation arise whereby it is determined that it would be impractical to require a vendor to bear the cost of testing, DASNY may elect to reimburse the testing expense to the vendor.
- In situations where it is impractical to provide each facility with a copy of certifications and documentation related to this procedure (i.e., repetitive purchases for various facilities pursuant to term contracts), the certifications and documentation will be filed with the procurement record and made available to any affected facility upon request.
- Bid specification language will read as follows:

- *Upholstered Furniture required to meet CAL 117-2013 and SB-1019 – a requirement in California of CAL-117-2013 to include labeling for the possible addition of FR's in products:* "The filling material and fabric used in the upholstered furniture must meet the flammability requirements of California Technical Bulletin 117-2013 (CAL 117-2013). Each bidder must supply a manufacturer's statement on company letterhead that the goods being bid meet CAL 117-2013. Bidders must produce an independent laboratory certification verifying such within thirty (30) days of the date that the information is requested by DASNY. All costs associated with the testing and certification of any product shall be borne by the bidder. All bids failing to comply with these requirements may be considered incomplete and non-responsive. Information regarding CAL 117-2013 is available from:

*Bureau of Electronic and Appliance Repair,
Home Furnishings and Thermal Insulation
4244 South Market Court, Suite D
Sacramento, California 95834-1243
E-mail: HomeProducts@dca.ca.gov
Call: (916) 999-2041
Fax: (916) 921-7279*

- *Mattresses:* "The mattresses must meet the flammability standards set forth by the US Government for flammability of mattresses FF-4-72 (pursuant to 16 CFR parts 1632 and 1633 and shall meet or exceed the flammability standard set forth in California TB-129 and Boston Fire BFD IX-11. All bidders must supply a manufacturer's statement on company letterhead that the mattresses shall meet the requirements set forth by the US Government for flammability of mattresses FF-4-72 and shall meet or exceed the flammability standard set forth in California TB-129 and Boston Fire IX-11. Bidders must produce an independent laboratory certification verifying such within thirty (30) days of the date that the information is requested by DASNY. All costs associated with the testing and certification of any product shall be borne by the bidder. All bids failing to comply with these requirements may be considered incomplete and non-responsive."
- *Drapery and Fabrics:* "All (*drapery panels and lining*) (*fabrics*) must meet the flammability requirements of NFPA 701. Each bidder must supply a manufacturer's statement on company letterhead that the fabric being bid meets NFPA 701. Bidders must produce an independent laboratory certification verifying such within thirty (30) days of the date that the information is requested by DASNY. All costs associated with the testing and certification of any product shall be borne by the bidder. All bids failing to comply with these requirements may be considered incomplete and non-responsive."

- *Accordion Fold Doors*: “The doors shall have a Class C flame spread rating as determined by tests conducted in accordance with ASTM E84/NFPA 255. Each bidder must supply a manufacturer’s statement on company letterhead that the items being bid meet these requirements. Bidders must produce an independent laboratory certification verifying such within thirty (30) days of the date that the information is requested by DASNY. All costs associated with the testing and certification of any product shall be borne by the bidder. All bids failing to comply with these requirements may be considered incomplete and non-responsive.”
- *Box Springs*: “Box Springs shall meet the requirements set forth in the United States Government Standards for flammability of mattresses FF-4-72 (pursuant to 16 CFR parts 1632 and 1633. Each bidder must supply a manufacturer’s statement on company letterhead that the items being bid meet these requirements. Bidders must produce an independent laboratory certification verifying such within thirty (30) days of the date that the information is requested by DASNY. All costs associated with the testing and certification of any product shall be borne by the bidder. All bids failing to comply with these requirements may be considered incomplete and non-responsive.”
- *Reupholstered Furniture Filling Materials*: “Materials must meet the flammability requirements of California Technical Bulletin 117-2013 (CAL 117-2013) and *SB-1019 a requirement in California of CAL-117-2013 to include labeling for the possible addition of FR’s in products*. Each bidder must supply a statement on company letterhead that the material being bid meets these requirements. Bidders must produce an independent laboratory certification verifying such within thirty (30) days of the date that the information is requested by DASNY. All costs associated with the testing and certification of any product shall be borne by the bidder. All bids failing to comply with these requirements may be considered incomplete and non-responsive.” *(Note that the specification for fabric would also need to be included, when applicable).*

HISTORY

Revised: 04/26/19, 08/09/18, 08/17/17 (renamed Flammability Standards), 06/25/02
Issued: 03/13/02



DASNY

ANDREW M. CUOMO
Governor

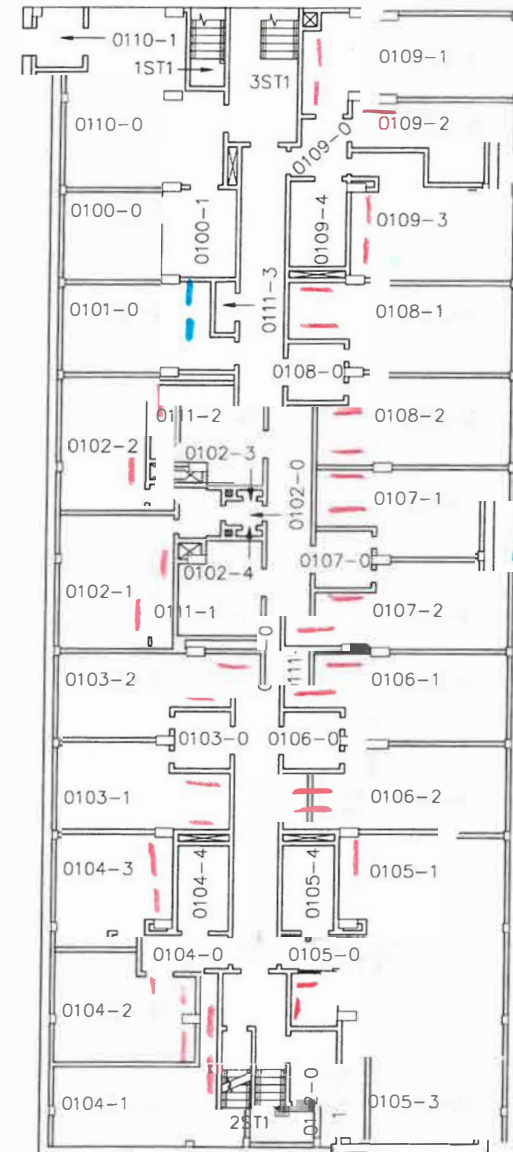
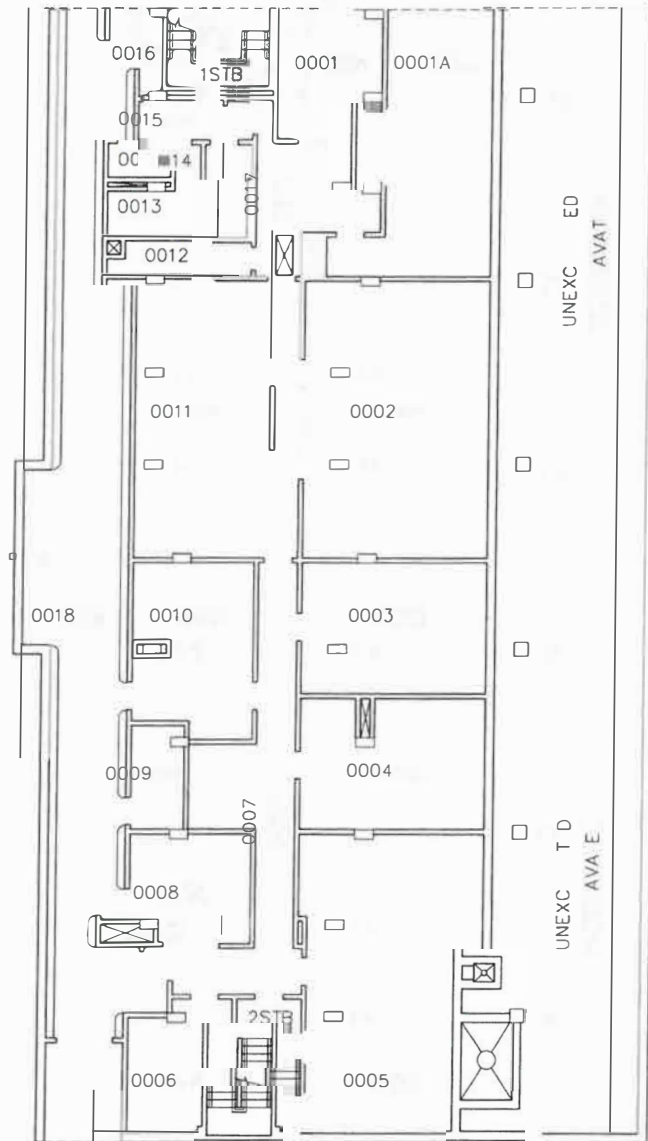
ALFONSO L. CARNEY, JR.
Chair

REUBEN R. MCDANIEL, III
Acting President & CEO

Drawings/Plans

See Attached

Twenty (20) - 36" x 88" (of this two are spares to be turned over to the college)
Three Hundred and Thirty Nine (339) 48" x 88" (of this six (6) are spares to be turned over to the college)

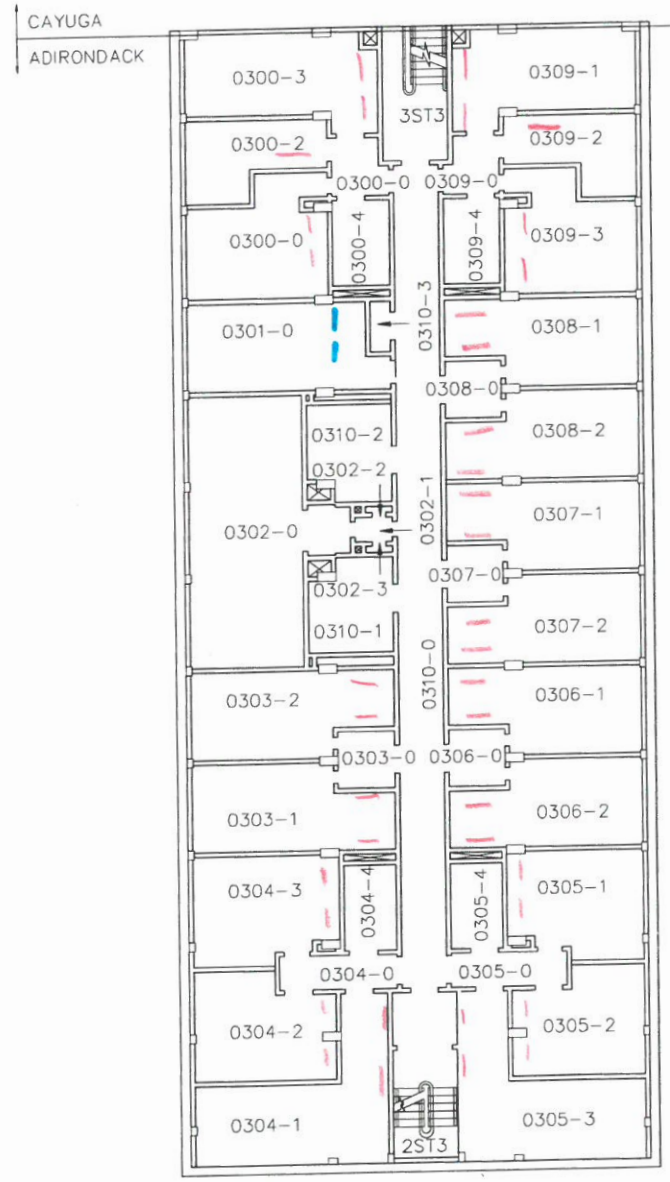
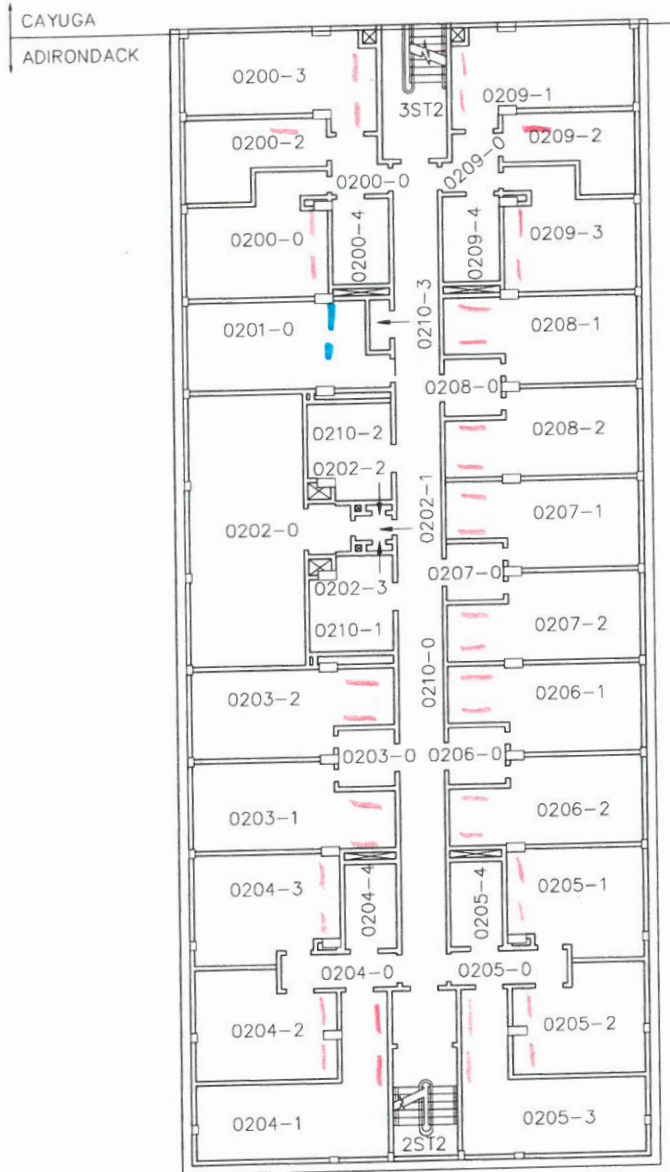


2-36"

34-48

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38-48"
2-36"



38-48"
2-36"

NEW YORK
DASNY

615 Broadway, Albany, New York 12207-2944
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CONSULTANTS:
CHA
100 West 17th Street, 10th Floor
Albany, NY 12203-2100
518.462.6100 • www.chaconsultants.com

Project Key

□	MECHANICAL	□
□	ADIRONDACK	□
□	CAYUGA	□

REVISIONS

No.	Description	Date

Client

DORMITORY AUTHORITY
STATE OF NEW YORK
(DASNY)

Project Title

CEILING AND FLOORING ASBESTOS
ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORK

Drawing Title

SECOND AND THIRD FLOOR
ASBESTOS ABATEMENT PLAN
ADIRONDACK DORMITORY

Phase

100% CONSTRUCTION DOCUMENTS

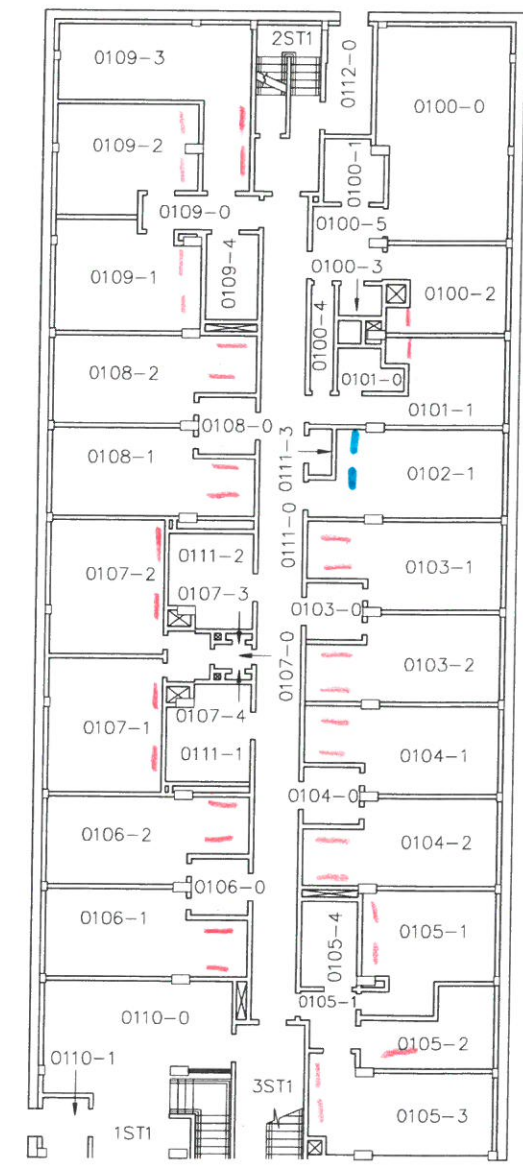
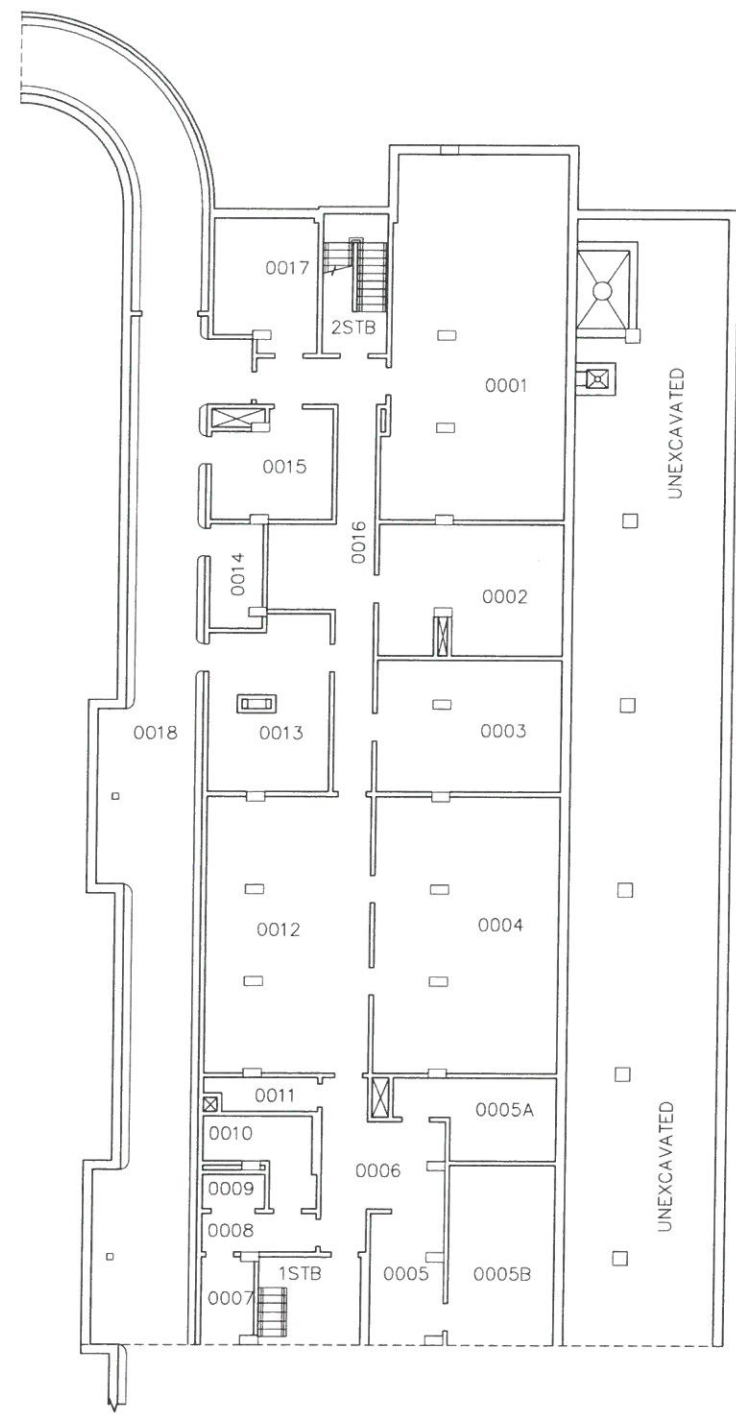
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Checked By: HBU
Date: 01/15/20

CHA Project No:
35273

Drawing Number:
HM-102

Drawing
4 of 15

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325 Franklin Street, Buffalo, NY 14203-1101
WWW.DASNY.ORG

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Project Key

REVISIONS

Rev	Description	Date

Client
DORMITORY AUTHORITY
STATE OF NEW YORK
(DASNY)

Project Title
CEILING AND FLOORING ASBESTOS
ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORK

Drawing Title
BASEMENT AND FIRST FLOOR
ASBESTOS ABATEMENT PLAN
CAYUGA DORMITORY

Phase
100% CONSTRUCTION DOCUMENTS

Drawn By: JNM
Checked By: HBU
Date: 01/15/20

CHA Project No:
35273

Seal & Signature
Drawing Number:
HM-103

Drawing
5 of 15

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38-48"
2-36"



38-48"
2-36"

NEW YORK **DASNY**

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One Penn Plaza, 52 Floor, NY, NY 10119-0098
537 Franklin Street, Buffalo, NY 14202-1101
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NEW DOCUMENTS CONTAINING REVISIONS, REVISIONS AND BUILDING CODES TO BE USED IN THE PROJECT SHALL BE USED IN THE PROJECT. REVISIONS SHALL BE USED IN THE PROJECT. REVISIONS SHALL BE USED IN THE PROJECT.

Consultants:

CHA

100 West 42nd Street, 40th Floor, New York, NY 10018-3601
Tel: 212 490-1000 Fax: 212 490-1001

Project Key

REVISIONS

Rev No.	Description	Date

Client
**DORMITORY AUTHORITY
STATE OF NEW YORK
(DASNY)**

Project Title
**CEILING AND FLOORING ASBESTOS
ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORK**

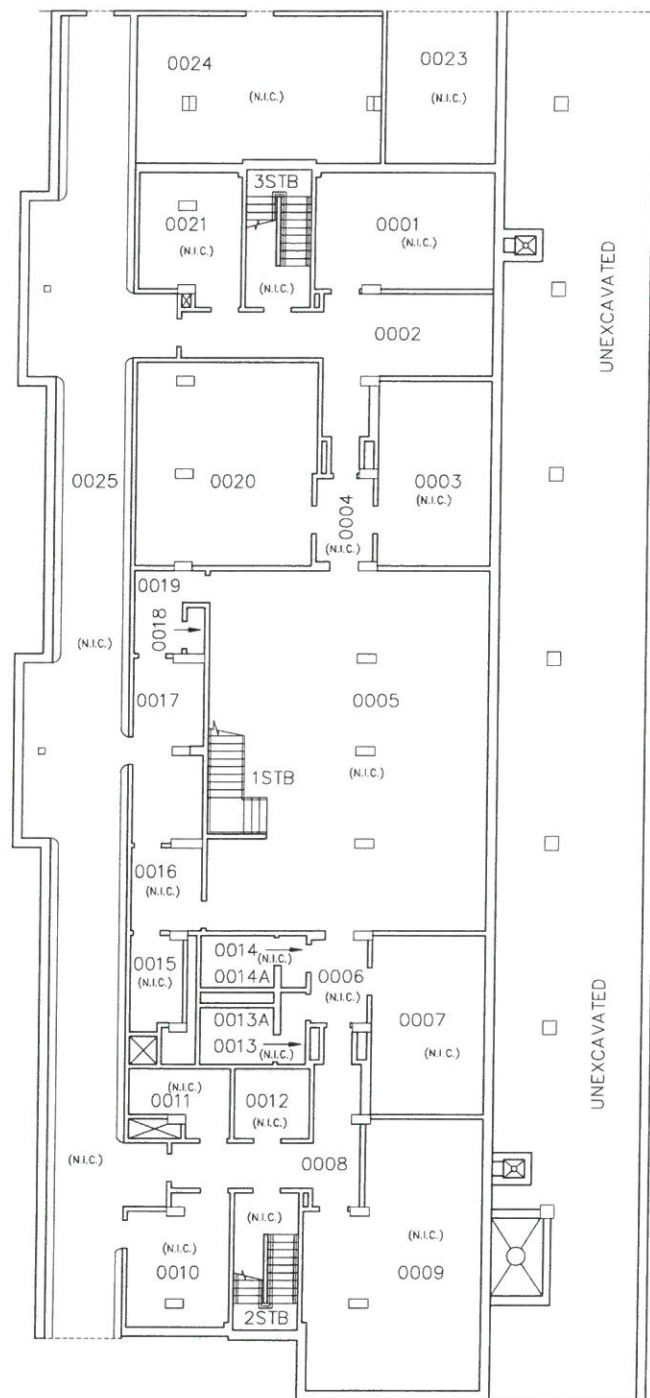
Drawing Title
**SECOND AND THIRD FLOOR
ASBESTOS ABATEMENT PLAN
CAYUGA DORMITORY**

Phase
100% CONSTRUCTION DOCUMENTS

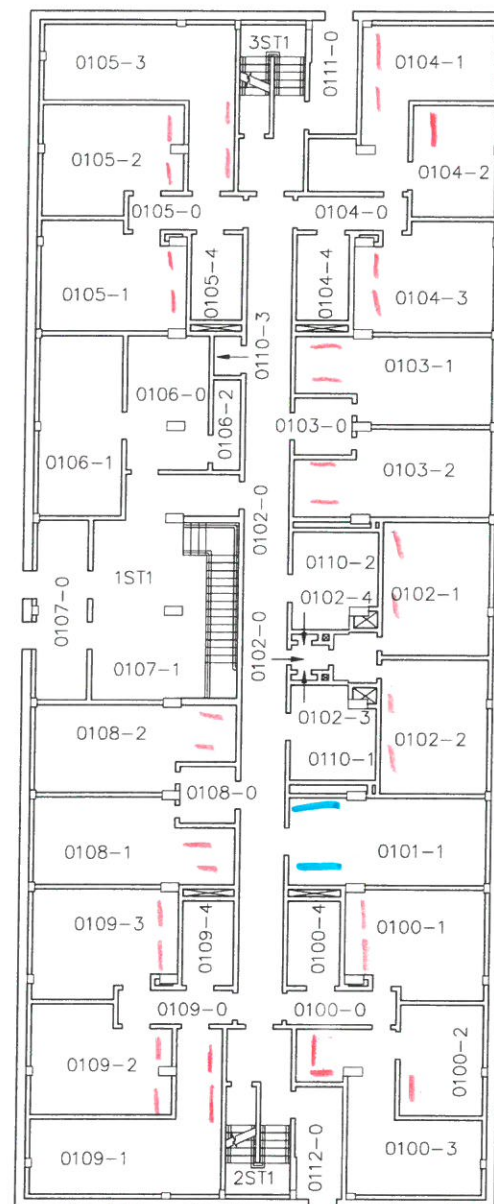
Drawn By: **JNM** Checked By: **HBU** Date: **01/15/20**

Scale & Signature
35273
Drawing Number
HM-104
Drawing
6 of 15

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1 BASEMENT LEVEL ABATEMENT PLAN
SCALE: 1/8" = 1'-0"



2 FIRST FLOOR ABATEMENT PLAN
SCALE: 1/8" = 1'-0"

34'-48"
2'-36"

NEW YORK
DASNY

815 Broadway, Albany, New York 12207-2964
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CONSULTANTS:

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Albany, NY 12207-2964
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Project Key

<input type="checkbox"/>	EXISTING	<input type="checkbox"/>	UNEXCAVATED
<input type="checkbox"/>	DEMOLITION	<input type="checkbox"/>	ASBESTOS
<input type="checkbox"/>	REPAIR	<input type="checkbox"/>	ASBESTOS
<input type="checkbox"/>	REPAIR	<input type="checkbox"/>	ASBESTOS

REVISIONS

No.	Description	Date

Client

DORMITORY AUTHORITY
STATE OF NEW YORK
(DASNY)

Project Title

BUILDING AND FLOORING ASBESTOS
ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORK

Drawing Title

BASEMENT AND FIRST FLOOR
ASBESTOS ABATEMENT PLAN
MAHICAN DORMITORY

Phase

100% CONSTRUCTION DOCUMENTS

Drawn By

JNM

Checked By

HBU

Date

01/15/20

CHA Project No.

35273

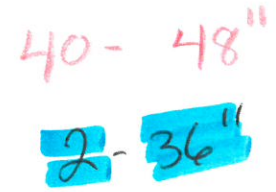
Drawing Number

HM-105

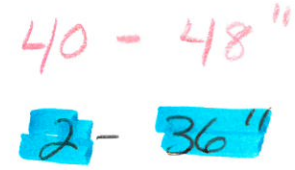
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Drawing

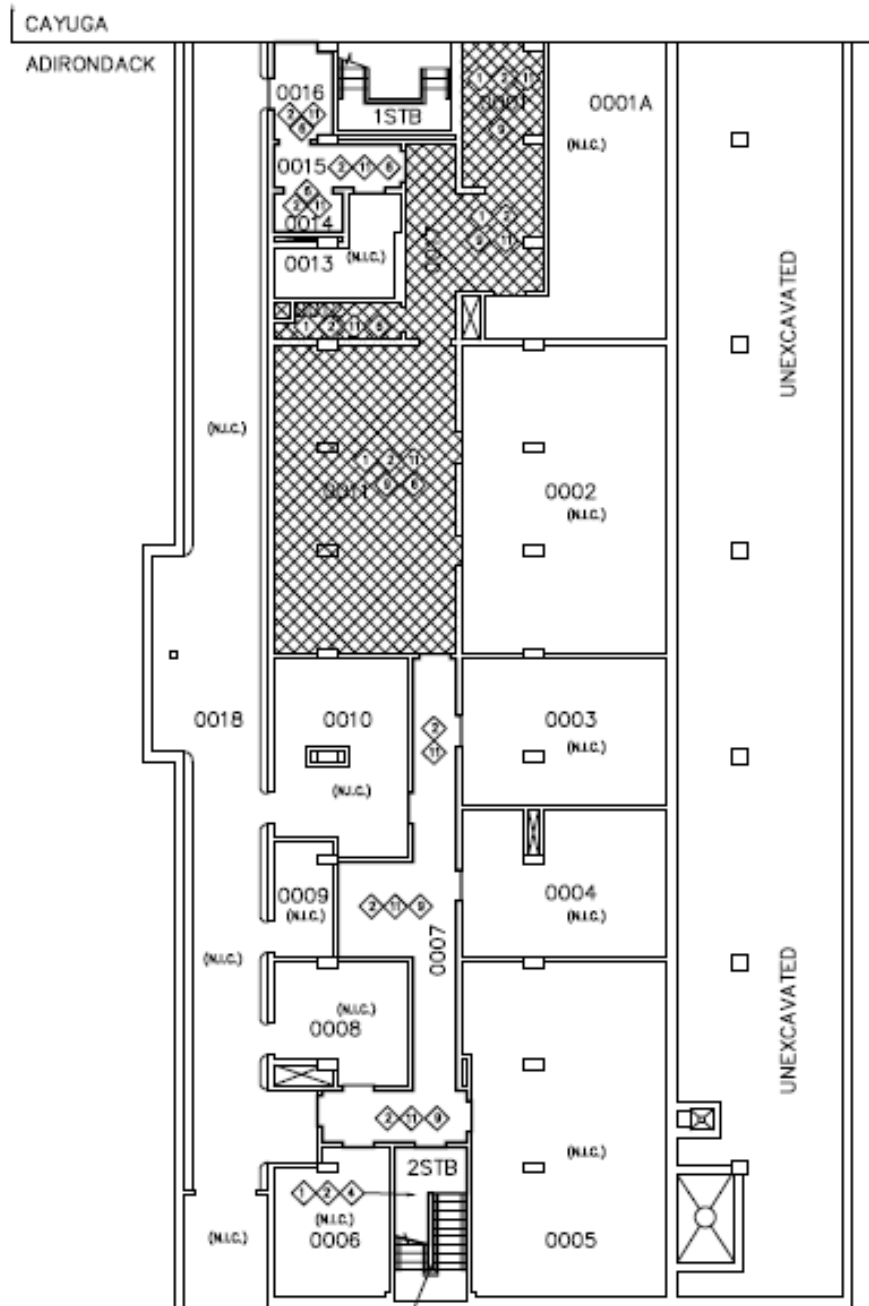
7 of 15



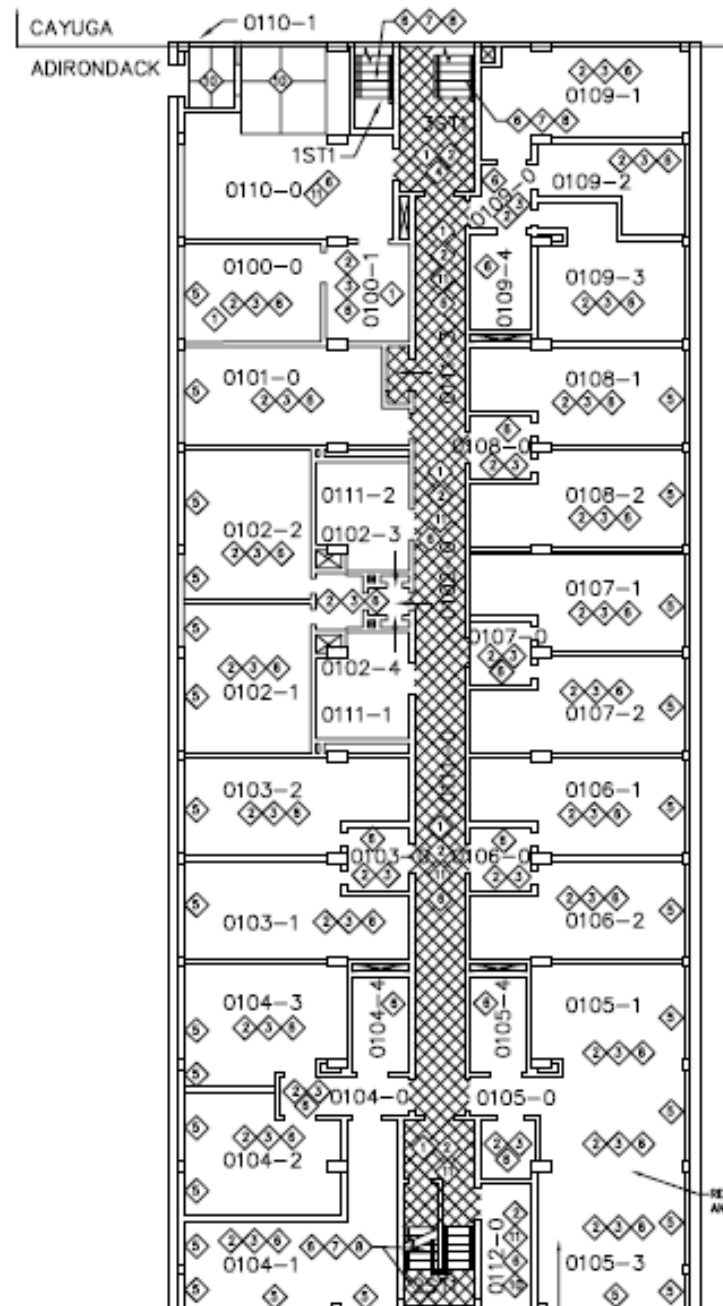
SCALE: 1/8" : 1'-0"



SCALE: 1/8" = 1'-0"



1 BASEMENT LEVEL PLAN
SCALE: 1/8" = 1'-0"



2 FIRST FLOOR PLAN
SCALE: 1/8" = 1'-0"

GENERAL NON-ADJUSTMENT WORK ITEM	QUANTITY*
REMOVE AND DISPOSE OF ALL EXISTING SUITE AND LOUNGE FURNITURE AND CLOSET DRESSERS, REMOVE AND STORE ALL CLOSET SHELVING FOR REINSTALLATION FOLLOWING PAINTING.	9 SUITES (20 BEDS) 37 CLOSETS
REMOVE, CATALOGUE, AND STORE ALL SUITE BEDROOM DOORS PRIOR TO REPAIRING AND REINSTALL WITH MINOR ADJUST. REPLACE ALL ASSOCIATED FLOOR-MOUNTED AND WALL-MOUNTED DOOR STOPS IN ROOMS.	41 DOORS
APPLY ONE COAT OF PAINT TO ALL DOORS AND DOOR FRAMES THROUGHOUT EACH FLOOR. PAINT AROUND LABELS, DECALS, OR OTHER SIGNAGE. PRIME/SEAL SUITE ENTRY DOORS AND STAIRWELL DOORS. APPLY TWO COATS OF PAINT TO ALL DOOR FRAMES NOT CURRENTLY PAINTED BLACK.	
PURCHASE, PAINT, AND INSTALL NEW 1" X 1/2" WOOD TRIM ALONG TOP OF CLOSET WALLS.	340 LF (18 SUITE BEDROOMS)
PATCH WALLS AS NECESSARY, AT AREAS OF DAMAGE DUE TO SIGNAGE REMOVAL, FLOORING REMOVALS, ELECTRICAL OUTLET PATCH REMOVALS, ETC.	400 SF
REMOVE AND DISPOSE OF ALL FIRE DETECTOR HEADS THROUGHOUT THE BUILDING. PRIME NEW FIRE DETECTOR HEADS AT EXISTING LOCATIONS.	25 FIRE DETECTOR HEADS
REMOVE AND DISPOSE OF TWO EXISTING BULLETIN BOARDS AND PROVIDE TWO BULLETIN BOARDS MEASURING 72" x 24" WITH THE FIRST FLOOR LOBBY.	2 BULLETIN BOARDS
REPLACE ALL OUTLET COVERS IN YARD THROUGHOUT ALL ROOMS (MATCH EXISTING)	APPROXIMATE QUANTITIES PER FLOOR: 00 ELECTRICAL OUTLETS, 00 LIGHT SWITCHES, AND 00 PLUGS

	SPECIFIC NON-ABATEMENT WORK ITEM	QUANTITY*
1	REMOVE AND DISPOSE OF NON-NEW FLOOR TILE AND CONE BASE, VINYL STAIR TREADS, AND WOOD STRINGERS. PATCH WALL WHERE NECESSARY.	FLOORING = 1,485 SF STAIR TREADS AND STRINGERS = 85 SF
2	INSTALL NEW LVT FLOOR TILE AND CONE BASE	4,500 SF
3	APPLY ONE COAT OF PAINT TO WALLS	5,720 SF
4	APPLY ONE COAT OF UNITED DOWNDOWN FINISH (GELLES) AND ONE COAT OF PAINT TO WALLS (STAIRWELLS)	1,300 SF
5	INSTALL ROCK WOOL INSULATION INTO CEILING JOIST VOID AND 1" TIM AT THE FORMER LOCATION OF THE 3" METAL PLATE ALONG THE WINDOWS FOLLOWING CEILING ABATEMENT. PAINT TO MATCH CEILING. SEE DETAIL ON SHEET A-100.	311 LF (30 ROOMS)
6	APPLY PAINT TO CEILING (SEE SPEC SECTION 05100 FOR APPLICATION REQUIREMENTS FOR SPECIFIC ROOMS AND SURFACES)	7,600 SF
6	APPLY PERIMETER CAULK TO EACH ROOM WHERE WALL AND/OR CEILING MEETING IS SHOWN. CALKED SURFACES SHALL INCLUDE THE WALL/CEILING PERIMETER, DOOR FRAMES, AND FLOOR PENETRATIONS.	1,200 LF
7	APPLY TWO COATS OF PAINT TO THE UNDERSIDE OF THE STAIRS, STAIRWELL CEILING, AND BALUSTERS.	85 SF PER STAIRWELL
8	INSTALL COMBINATION RUBBER STAIR TREADS AND RISERS ON STAIRS AND RUBBER TILES AT LANDINGS (MOON ROCK)	55 SF PER STAIRWELL
9	REMOVE DAMAGED 1' x 1' SPLINE CEILING TILES AND PROVIDE CEILING ACCESS HATCHES IN LOCATIONS OF CEILING TILE REMOVAL	50 SF OF CEILING TILE REMOVAL, INSTALLATION OF UP TO 6 ACCESS HATCHES, INSTALL CEILING TILES AT ALL OTHER LOCATIONS WHERE HATCHES ARE NOT INSTALLED, MATCH EXISTING CEILING TILES.
10	INSTALL NEW WALK-OFF MATS ON ALL TERRAZZO FLOORS (INTERFACE-BRAND SBR99 STEP REPEAT GRANITE 154836)	400 SF
11	APPLY TWO COATS OF PAINT TO WALLS	MAIN CORRIDORS

* THE ABOVE QUANTITIES CORRESPOND TO THE BASEMENT AND FIRST FLOORS ONLY.

NON-ACM REMOVALS LEGEND

 EXTENT OF NON-ADM FLOORING REMOVALS

(N.L.C.) NOT IN CONTRACT.

WORK ITEMS TO BE COMPLETED BY THE OWNER	QUANTITY
NEW WINDOW SHADES AT EACH WINDOW OPENING WITHIN THROUGHOUT THE BUILDING WILL BE PROVIDED AND INSTALLED BY THE OWNER.	34 WINDOW OPENINGS (EXCLUDES STAIRWELL WINDOWS)
PROVIDE AND INSTALL NEW SUITE / BEDROOM FURNITURE	6 SUITES (36 BEDS)
PROVIDE AND INSTALL NEW CLOSET DRAPES	16 SUITE BEDROOMS
REMOVAL AND REINSTALLATION OF WPT HUBS	APPROXIMATELY 23 WPT HUBS
INSTALLATION OF NEW LIGHT FIXTURES	26 FIXTURES

REPLACE ACCORDION-STYLE DOORS
AND REPLACE WITH TRACK AND CURTAIN

REMOVE ALL APPLIANCES AND COORDINATE STORAGE WITH THE OWNER. REINSTALL UPON COMPLETION OF ABATEMENT AND PUT-BACK SCOPE WITHIN THIS SLIT

CHIA <small>CHEMICAL HAZARD INVESTIGATION ASSOCIATES, INC.</small> 214 Broadway, Albany, New York 12242-3044 One Park Plaza, 40 Glen, St., NY 12114-0099 887 Hudson Street, Buffalo, NY 14203-1189 WWW.CHIAFF.COM																																		
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Project Key <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 25%;">[]</td> <td style="width: 25%;">[]</td> <td style="width: 25%;">[]</td> <td style="width: 25%;">[]</td> </tr> <tr> <td>[]</td> <td>[]</td> <td>[]</td> <td>[]</td> </tr> </table>		[]	[]	[]	[]	[]	[]	[]	[]																									
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REVISIONS <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Rev#</th> <th style="width: 60%;">Description</th> <th style="width: 30%;">Date</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>		Rev#	Description	Date																														
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Client: DORMITORY AUTHORITY OF STATE OF NEW YORK (DASNY) Project Title: CILING AND FLOORING ASBESTOS ABATEMENT PROJECT INDIAN QUAD - SUNY ALBANY, ALBANY, NEW YORK																																		
Drawing Title: BASEMENT AND FIRST FLOOR PUT-BACK FINISH PLAN ADDIRONDACK DORMITORY																																		
Phase: 100% REVIEW SET																																		
Drawn By: JNM	Checked By: HBU	Date: 11/13/2011																																
Seal & Signature 		Civil Project #: 35273 Drawing Number: A-101 Drawing of 10 of 10																																



	SPECIFIC NON-MATERIALS WORK ITEM	QUANTITY*
1	REMOVE AND DISPOSE OF NON-FLOOR TILE AND CONE BASE, VINYL STAIR TREADS, AND VINYL STRINGERS. PATCH WALL WHERE NECESSARY.	FLOORING - 1,445 SF
		STAIR TREADS AND STRINGERS - 63 SF
2	INSTALL NEW LVT FLOOR TILE AND CONE BASE	8,733 SF
3	APPLY ONE COAT OF PAINT TO WALLS	13,787 SF
4	APPLY ONE COAT OF TINTED KNOCKDOWN FINISH (SOLLED) AND ONE COAT OF PAINT TO WALLS (STAINWALLS)	1,300 SF
5	INSTALL ROCK WOOL INSULATION INTO CEILING SLAB VOID AND 1" TRIM AT THE FORMER LOCATION OF THE 3" METAL PLATE ALONG THE WINDOWS FOLLOWING CEILING ADJUSTMENT. PAINT TO MATCH CEILING. <small>SEE DETAIL ON SHEET A-100.</small>	311 LF (21 ROOMS)
6	APPLY PAINT TO CEILINGS (SEE SPEC SECTION 09130 FOR APPLICATION REQUIREMENTS FOR SPECIFIC ROOMS AND SURFACES)	7,300 SF
	APPLY FORMETER CAULK TO EACH ROOM WHERE WALL AND/OR CEILING MEETING IS SHOWN. CAULKED SURFACES SHALL INCLUDE THE WALL/CEILING PERIMETER, DOOR FRAMES, AND FLOOR PENETRATIONS.	1,300 LF
7	APPLY TWO COATS OF PAINT TO THE UNDERSIDE OF THE STAIRS, STAINWELL CEILING, AND BALUSTERS.	85 SF PER STAINWELL
8	INSTALL COMBINATION RUBBER STAIR TREADS AND RISERS ON STAIRS AND RUBBER TILES AT LANDINGS (MOON ROCK)	55 SF PER STAINWELL
9	REMOVE DAMAGED 1' x 1' SPLINE CEILING TILES AND PROVIDE CEILING ACCESS HATCHES IN LOCATIONS OF CEILING TILE REMOVAL.	50 SF OF CEILING TILE REMOVAL, INSTALLATION UP TO 8 ACCESS HATCHES. INSTALL CEILING TILES AT ALL OTHER LOCATIONS WHERE HATCHES A NOT INSTALLED. MATCH EXISTING CEILING TILE
10	INSTALL NEW WALK-OFF MATS ON ALL TERRAZZO FLOORS (INTERFACE-DRAND GRABER STEP REPEAT GRANITE 164830)	400 SF
11	APPLY TWO COATS OF PAINT TO WALLS	WALL CORRIDORS

(N.L.C.) NOT IN CONTRACT

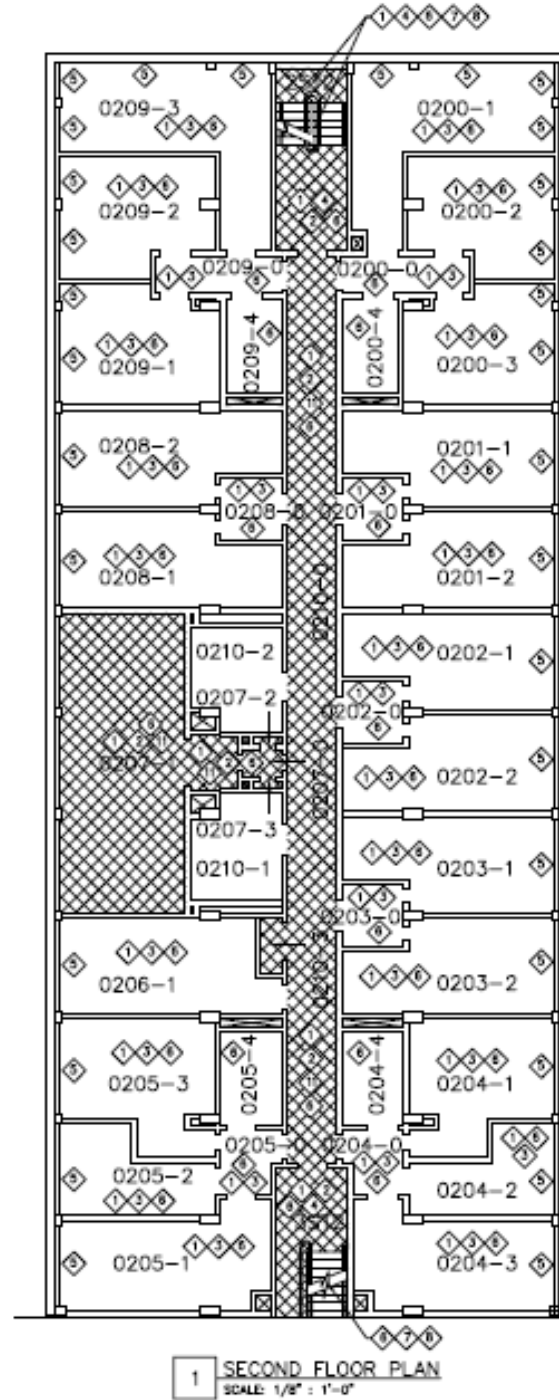
WORK ITEMS TO BE COMPLETED BY THE OWNER	QUANTITY*
NEW WINDOW SHADES AT EACH WINDOW OPENING WITHIN THROUGHOUT THE BUILDING WILL BE PROVIDED AND INSTALLED BY THE OWNER.	34 WINDOW OPENINGS (INCLUDES SAVING WINDOW)
PROVIDE AND INSTALL NEW SUITE / BEDROOM FURNITURE	9 SUITES (36 BEDS)
PROVIDE AND INSTALL NEW CLOSET DRAPES	18 SUITE BEDROOMS
REMOVAL AND REINSTALLATION OF WET HUBS	APPROXIMATELY 23 WET HUBS
INSTALLATION OF NEW LIGHT FIXTURES	28 FIXTURES

Seal & Signature

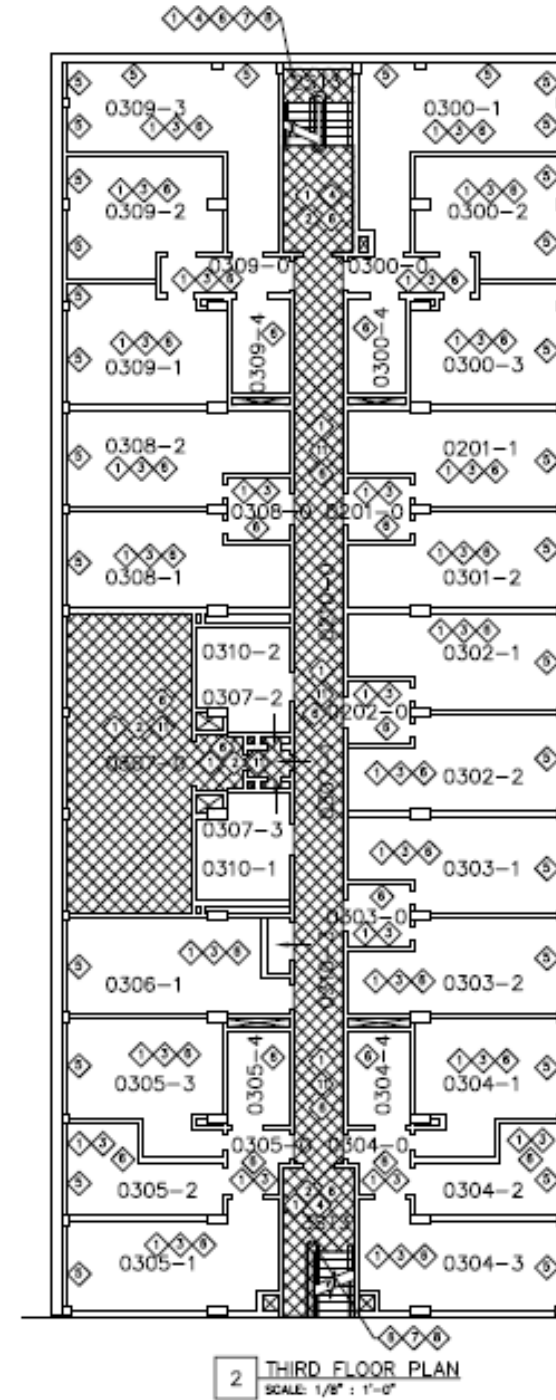
State of New York
David M. Smith
Professional Engineer
No. 352

Drawn by
12

Check Page
352
Drawing No.
A-10



1 SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"



2 THIRD FLOOR PLAN
SCALE: 1/8" = 1'-0"

GENERAL NON-ABATEMENT WORK ITEM	QUANTITY*
REMOVE AND DISPOSE OF ALL EXISTING SUITE AND LOUNGE FURNITURE AND CLOSET DRIVES REMAIN AND STORE ALL CLOSET SHELVING FOR REINSTALLATION FOLLOWING PAINTING.	20 SUITES (90 BEDS)
REMOVE, CATALOGUE, AND STORE ALL SUITE BEDROOM DOORS PRIOR TO ABATEMENT AND REINSTALL AFTER ABATEMENT. REPLACE ALL ASSOCIATED FLOOR-MOUNTED AND WALL-MOUNTED DOOR STOPS IN KIND.	80 CLOSETS
APPLY ONE COAT OF PAINT TO ALL DOORS AND DOOR FRAMES THROUGHOUT EACH FLOOR. PAINT AROUND LABELS, DETAILS, OR OTHER SIGNAGE PRESENT ON SUITE ENTRY DOORS AND STAIRWELL DOORS. APPLY TWO COATS OF PAINT TO ALL DOOR FRAMES NOT CURRENTLY PAINTED BLACK.	80 DOORS
PURCHASE, PAINT, AND INSTALL NEW 2" X 12" WOOD TRIM ALONG TOP OF CLOSET WALLS.	420 LF (42 SUITE BEDROOMS)
PRIME WALLS AS NECESSARY. AT AREAS OF DAMAGE DUE TO SIGNAGE REMOVAL, FLOORING REMOVALS, ELECTRICAL OUTLET PLATE REMOVALS, ETC.	1,000 SF
REMOVE AND DISPOSE OF ALL FIRE DETECTOR HEADS THROUGHOUT THE BUILDING. PROVIDE NEW FIRE DETECTOR HEADS AT EXISTING LOCATIONS.	60 FIRE DETECTOR HEADS
REPLACE ALL OUTLET COVERS IN KIND THROUGHOUT ALL ROOMS (MATCH EXISTING).	APPROXIMATE QUANTITIES PER FLOOR: 80 ELECTRICAL OUTLETS, 40 LIGHT SWITCHES, AND 20 BLANKS
REINSTALL MOUNTING PLATE AND GLOBE LIGHT AT THIRD FLOOR STAIR LANDING.	1 LIGHT FIXTURE

SPECIFIC NON-ABATEMENT WORK ITEM	QUANTITY*
1 REMOVE AND DISPOSE OF NON-ACM FLOOR TILE AND CONE BASE, VINYL STAIR TREADS, AND VINYL STRINGERS PATCH WALL WHERE NECESSARY.	FLOORING - 2,008 SF
2 INSTALL NEW LVT FLOOR TILE AND CONE BASE	STAR TREADS AND STRINGERS - 85 SF
3 APPLY ONE COAT OF PAINT TO WALLS	8,121 SF
4 APPLY ONE COAT OF TINTED KNOCODOWN FINISH (ROLLED) AND ONE COAT OF PAINT TO WALLS (STAIRWELLS)	21,570 SF
5 INSTALL ROCK WOOL INSULATION INTO CEILING SLAB VOID AND 1" TRIM AT THE FORMER LOCATION OF THE 3" METAL PLATE ALONG THE WINDOWS FOLLOWING CEILING ABATEMENT. PAINT TO MATCH CEILING. SEE DETAIL ON SHEET A-100.	487 LF (44 ROOMS)
6 APPLY PAINT TO CEILINGS (SEE SPEC SECTION 08100 FOR APPLICATION REQUIREMENTS FOR SPECIFIC ROOMS AND SURFACES)	12,436 SF
7 APPLY PERIMETER CAULK TO EACH ROOM WHERE WALL AND/OR CEILING FINISHING IS SHOWN. CAULKED SURFACES SHALL INCLUDE THE WALL/CEILING PERIMETER, DOOR FRAMES, AND FLOOR PENETRATIONS.	2,516 LF
8 APPLY TWO COATS OF PAINT TO THE UNDERSIDE OF THE STAIRS, STAIRWELL CEILING, AND BALUSTERS.	85 SF PER STAIRWELL
9 INSTALL COMBINATION RUBBER STAIR TREADS AND RISERS ON STAIRS AND RUBBER TILES AT LANDINGS (MOON ROCK)	55 SF PER STAIRWELL
10 CODED NOTE NOT APPLICABLE TO THIS SHEET	
11 CODED NOTE NOT APPLICABLE TO THIS SHEET	
12 APPLY TWO COATS OF PAINT TO WALLS	MAN CORRIDORS

NOTE:
* THE ABOVE QUANTITIES CORRESPOND TO THE SECOND AND THIRD FLOORS ONLY.

NON-ACM REMOVALS LEGEND

EXTENT OF NON-ACM FLOORING REMOVALS.
(N.L.C.) NOT IN CONTRACT.

WORK ITEMS TO BE COMPLETED BY THE OWNER	QUANTITY*
NEW WINDOW SHUTTERS AT EACH WINDOW OPENING WITHIN THROUGHOUT THE BUILDING WILL BE PROVIDED AND INSTALLED BY THE OWNER.	70 WINDOW OPENINGS (INCLUDES STAIRWELL WINDOWS)
PROVIDE AND INSTALL NEW SUITE / BEDROOM FURNITURE	20 SUITES (90 BEDS)
PROVIDE AND INSTALL NEW CLOSET DRIVES	42 SUITE BEDROOMS
REMOVAL AND REINSTALLATION OF WFI HUBS	APPROXIMATELY 50 WFI HUBS
INSTALLATION OF NEW LIGHT FIXTURES	56 FIXTURES

11/13/2019

818 Broadway, Albany, New York 12242-0946
One State Plaza, 32 Floor, NYC, NY 10014-0096
607.255.6100, 607.255.6101
WWW.DASNY.ORG

Consultants:

CHIA
CONSTRUCTION HEALTH AND SAFETY ASSOCIATION

Project Key:

REVISIONS

No.	Description	Date

Client:
**DORMITORY AUTHORITY
STATE OF NEW YORK
(DASNY)**

Project Title:
**CEILING AND FLOORING ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORK**

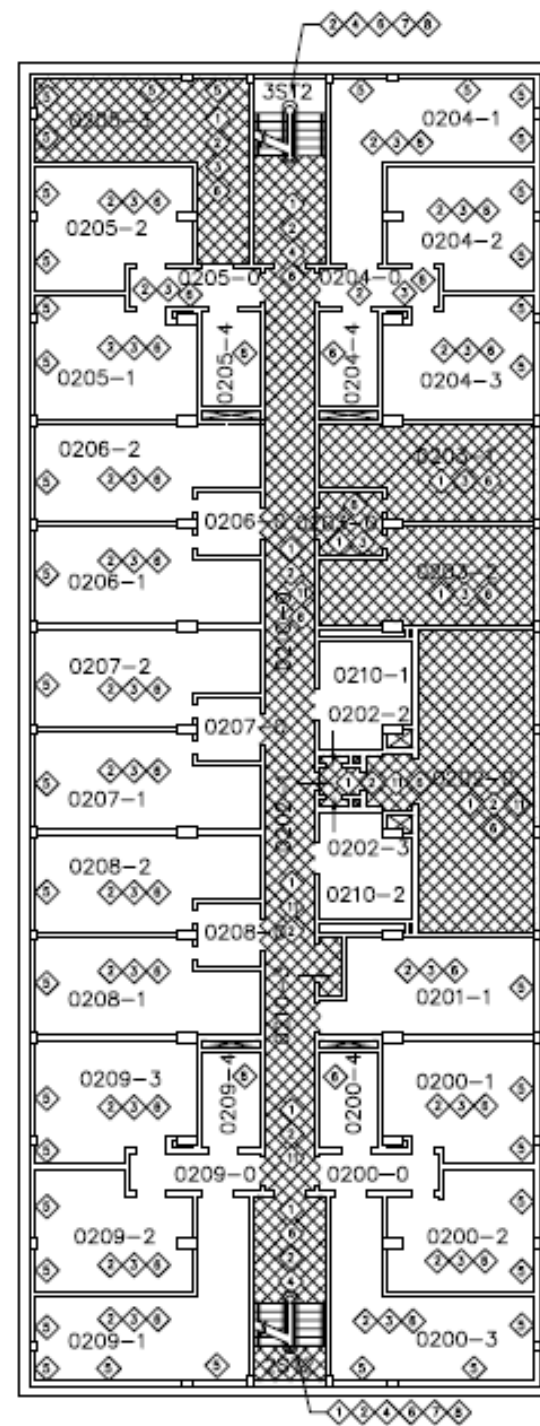
Drawing Title:
**SECOND AND THIRD FLOOR
PUT-BACK FINISH PLAN
CAYUGA DORMITORY**

Phase:
100% REVIEW SET

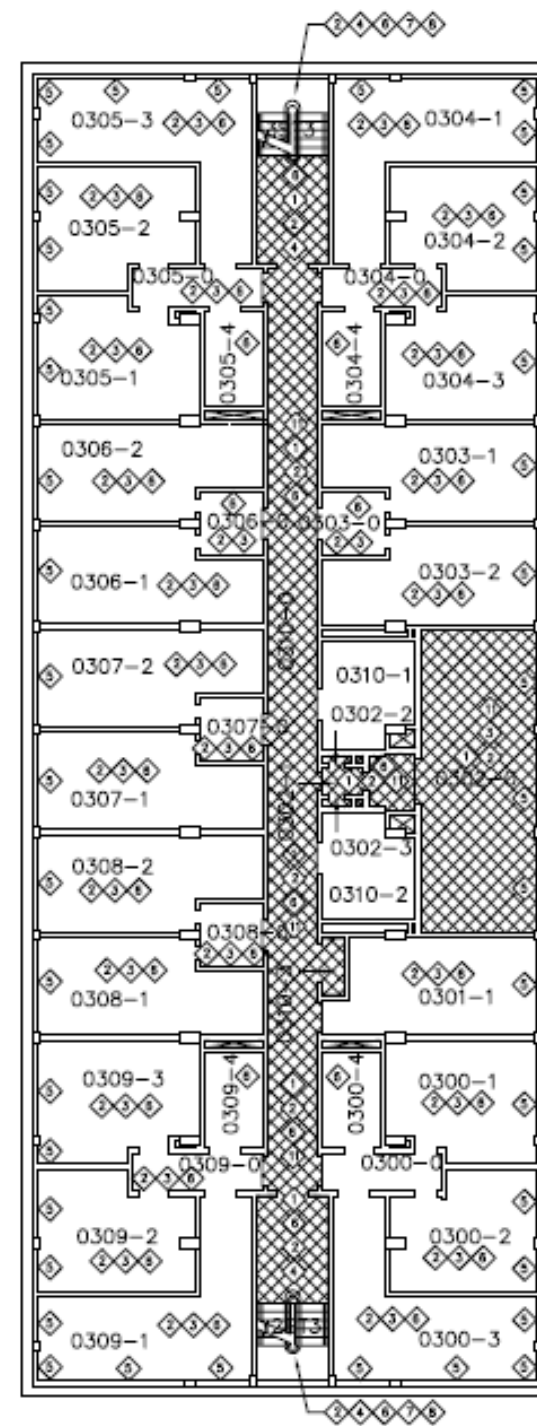
Drawn By: **JNM** | Checked By: **HB** | Date: **11/13/2019**

Scale & Signature: | Date: **11/13/2019**

CSA Project No: **35273**
Drawing Number: **A-104**
Drawing 13 of 15



1 SECOND FLOOR ABATEMENT PLAN
SCALE: 1/8" = 1'-0"



2 THIRD FLOOR ABATEMENT PLAN
SCALE: 1/8" = 1'-0"

GENERAL NON-ABATEMENT WORK ITEM	QUANTITY*
REMOVE AND DISPOSE OF ALL EXISTING SUITE AND LOUNGE FURNITURE AND CLOSET DRAPES, REMOVE AND STORE ALL CLOSET SHELVING FOR REINSTALLATION BY OTHERS FOLLOWING PAINTING.	20 SUITES (34 BEDS) 34 CLOSETS
REMOVE, CATALOGUE, AND STORE ALL SUITE BEDROOM DOORS PRIOR TO ABATEMENT AND REINSTALL AFTER ABATEMENT, REPLACE ALL ASSOCIATED FLOOR-MOUNTED AND WALL-MOUNTED DOOR STOPS IN KIND.	83 DOORS
APPLY ONE COAT OF PAINT TO ALL DOORS AND DOOR FRAMES THROUGHOUT EACH FLOOR, PAINT AROUND LABELS, DECALS, OR OTHER SIGNAGE PRESENT ON SUITE ENTRY DOORS AND SHOWER DOORS. APPLY TWO COATS OF PAINT TO ALL DOOR FRAMES NOT CURRENTLY PAINTED BLACK.	400 LF (41 SUITE BEDROOMS)
PURCHASE, PAINT, AND INSTALL NEW 1" x 12" WOOD TRIM ALONG TOP OF CLOSET WALLS.	1,200 SF
REMOVE AND DISPOSE OF ALL FIRE DETECTOR HEADS THROUGHOUT THE BUILDING. PROVIDE NEW FIRE DETECTOR HEADS AT EXISTING LOCATIONS.	80 FIRE DETECTOR HEADS
REPLACE ALL OUTLET COVERS IN KIND THROUGHOUT ALL ROOMS (MATCH EXISTING)	APPROXIMATE QUANTITIES PER FLOOR: 80 ELECTRICAL OUTLETS, 40 LIGHT SWITCHES, AND 10 BLANKS
REINSTALL MOUNTING PLATE AND GLOBE LIGHT AT THIRD FLOOR STAIR LANDING.	2 LIGHT FIXTURES

	SPECIFIC NON-MOVEMENT WORK ITEM	QUANTITY
1	REMOVE AND DISPOSE OF NON-KICK FLOOR TILE AND CONE BASE, VINYL STAIR TREADS, AND WALL STRINGERS. PATCH WALL WHERE NECESSARY.	FLOORING = 2,430 SF STAIR TREADS AND STRINGERS = 90 SF
2	INSTALL NEW LVT FLOOR TILE AND CONE BASE	6,503 SF
3	APPLY ONE COAT OF PAINT TO WALLS	22,287 SF
4	APPLY ONE COAT OF TINTED KNOCKDOWN FINISH (SOLLIS) AND ONE COAT OF PAINT TO WALLS (STAIRWELLS)	3,800 SF
5	INSTALL ROCK WOOL INSULATION INTO CEILING SLOPE VOID AND 1" TRIM AT THE FORMER LOCATION OF THE 3" METAL PLATE ALONG THE WINDOWS FOLLOWING CEILING ABUTMENT. PAINT TO MATCH CEILING. SEE DETAIL ON SHEET A-100.	554 SF (41 ROOMS)
6	APPLY PAINT TO CEILINGS (SEE SPEC SECTION 09100 FOR APPLICATION REQUIREMENTS FOR SPECIFIC ROOMS AND SURFACES)	8,400 SF
7	APPLY PERIMETER CAULK TO EACH ROOM WHERE WALL AND/OR CEILING FINISHING IS SHOWN. CAULKED SURFACES SHALL INCLUDE THE WALL/CEILING PERIMETER, DOOR FRAMES, AND FLOOR PENETRATIONS.	3,192 LF
8	APPLY TWO COATS OF PAINT TO THE UNDERSIDE OF THE STAIRS, STAIRWELL CEILING, AND BALUSTERS.	85 SF PER STAIRWELL
9	INSTALL COMBINATION RUBBER STAIR TREADS AND RISERS ON STAIRS AND RUBBER TILES AT LANDINGS (MOOR ROCK)	55 SF PER STAIRWELL
10	CODED NOTE NOT APPLICABLE TO THIS SHEET	
11	CODED NOTE NOT APPLICABLE TO THIS SHEET	
12	APPLY TWO COATS OF PAINT TO WALLS	MARK CORRIDORS

NOTE

* THE ABOVE QUANTITIES CORRESPOND TO THE SECOND AND THIRD FLOORS ONLY.

NON-ACM REMOVALS LEGEND

EXTENT OF NON-ACM FLOORING REMOVALS

(N.I.C.) NOT IN CONTRACT

WORK ITEMS TO BE COMPLETED BY THE OWNER	QUANTITY*
NEW WINDOW SHIMES AT EACH WINDOW OPENING WITHIN THROUGHOUT THE BUILDING WILL BE PROVIDED AND INSTALLED BY THE OWNER.	90 WINDOW OPENINGS, 45 PER FLOOR (INCLUDE STANWELL WINDOWS)
PROVIDE AND INSTALL NEW SUITE / BEDROOM FURNITURE	20 SUITES (04 BEDS)
PROVIDE AND INSTALL NEW CLOSET DRAPES	41 SUITE BEDROOMS
REMOVAL AND REINSTALLATION OF WET RUBS	APPROXIMATELY 50 WET RUBS
INSTALLATION OF NEW LIGHT FIXTURES	71 FIXTURES

DORM CEILING AND FLOORING UPGRADE PROJECT - PHASE 4

STATE UNIVERSITY OF NEW YORK AT ALBANY
ALBANY, NEW YORK 12205

INDIAN QUAD

100% CONSTRUCTION DOCUMENTS

DORMITORY AUTHORITY OF
THE STATE OF NEW YORK

515 BROADWAY
ALBANY, NEW YORK 12207-2964



DESIGNER:

CHA

CHA
111 WINNERS CIRCLE
ALBANY, NY 12206
518.453.4500

LIST of DRAWINGS

GENERAL:

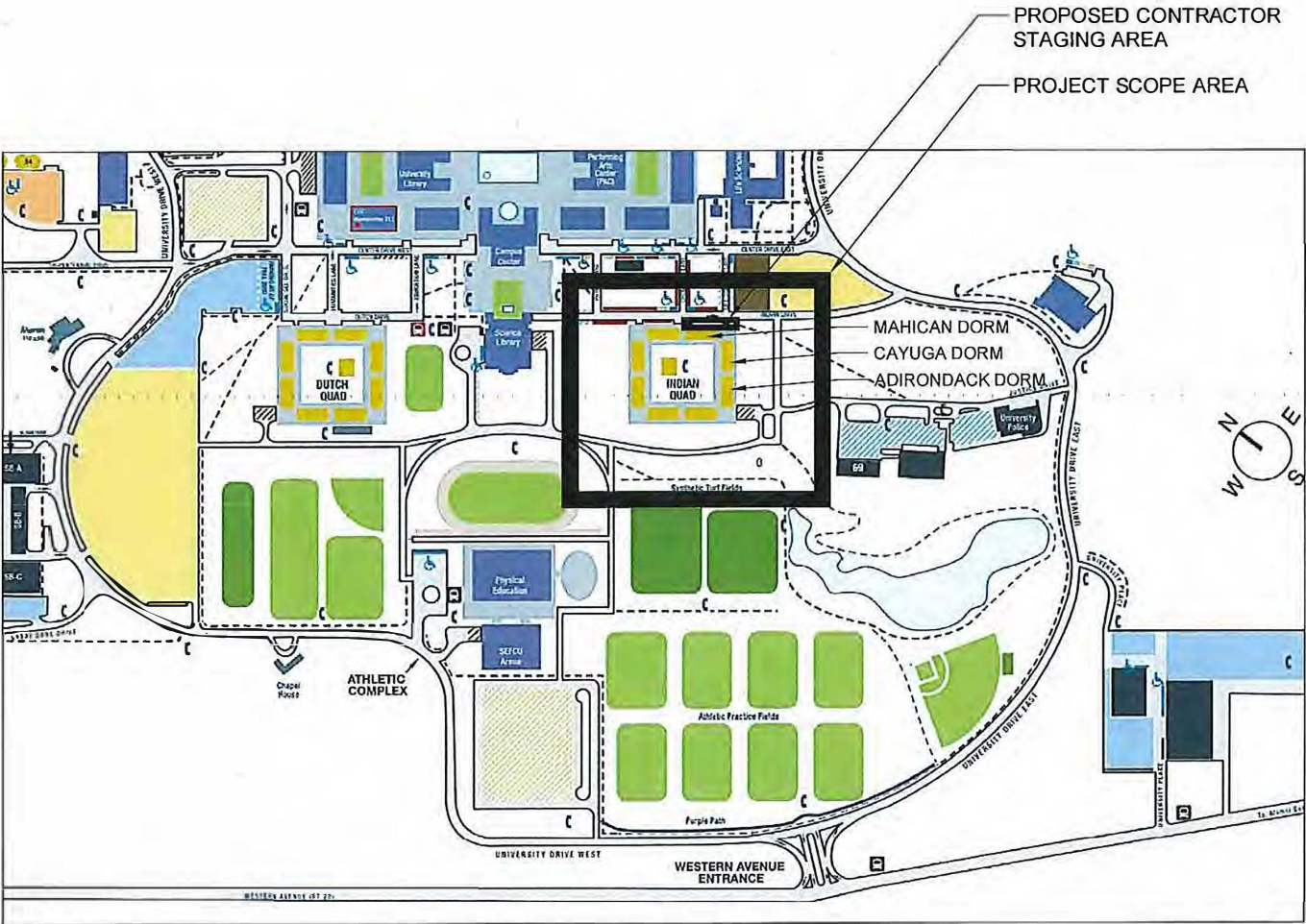
G-000 COVER SHEET

ASBESTOS ABATEMENT:

HM-100 ASBESTOS ABATEMENT GENERAL NOTE SHEET
HM-101 ADIRONDACK DORMITORY - BASEMENT AND FIRST FLOOR
HM-102 ADIRONDACK DORMITORY - SECOND AND THIRD FLOOR
HM-103 CAYUGA DORMITORY - BASEMENT AND FIRST FLOOR
HM-104 CAYUGA DORMITORY - SECOND AND THIRD FLOOR
HM-105 MAHICAN DORMITORY - BASEMENT AND FIRST FLOOR
HM-106 MAHICAN DORMITORY - SECOND AND THIRD FLOOR

PUT-BACK FINISHES:

A-100 PUT-BACK FINISH NOTE SHEET
A-101 ADIRONDACK DORMITORY - BASEMENT AND FIRST FLOOR
A-102 ADIRONDACK DORMITORY - SECOND AND THIRD FLOOR
A-103 CAYUGA DORMITORY - BASEMENT AND FIRST FLOOR
A-104 CAYUGA DORMITORY - SECOND AND THIRD FLOOR
A-105 MAHICAN DORMITORY - BASEMENT AND FIRST FLOOR
A-106 MAHICAN DORMITORY - SECOND AND THIRD FLOOR



DORM CEILING AND FLOORING UPGRADE PROJECT - PHASE 4

INDIAN QUAD

STATE UNIVERSITY OF NEW YORK AT ALBANY

DASNY Project No: 345390

100% CONSTRUCTION DOCUMENTS

Date: 11/13/19



GENERAL ABATEMENT NOTES

1. ALL WORK SHALL COMPLY WITH APPLICABLE FEDERAL, STATE, AND LOCAL REGULATIONS.
2. REFER TO SPECIFICATION SECTION 028200 FOR REMOVAL AND DISPOSAL OF ASBESTOS-CONTAINING MATERIALS. A LIMITED ASBESTOS-CONTAINING MATERIAL SURVEY REPORT, DATED OCTOBER 10, 2018, IS INCLUDED IN THE PROJECT MANUAL FOR INFORMATIONAL PURPOSES ONLY.
3. A SITE SPECIFIC VARIANCE HAS BEEN PREPARED FOR USE ON THIS PROJECT. THE DRAFT VARIANCE IS INCLUDED WITHIN THE PROJECT MANUAL.
4. THIS PROJECT INCLUDES THE REMOVAL AND DISPOSAL OF ASBESTOS-CONTAINING TEXTURED CEILING FINISH THROUGHOUT DORMITORY SUITES AND CORRIDORS, AND LARGE AREAS OF ASBESTOS-CONTAINING FLOOR TILES AND ASBESTOS-CONTAINING MASTIC THROUGHOUT THE DORMITORY SUITES AND COMMON AREAS. THE CEILING REMOVALS EXTEND FROM WALL TO WALL AND TERMINATE AT DOOR FRAMES WHERE ABATEMENT AREAS ADJUT NON-ABATEMENT AREAS. THE FLOORING REMOVALS INCLUDE THE ENTIRE FLOOR SURFACE, TERMINATING AT THE CLOSET BASE / TOE-KICK. THE CLOSET FLOORS AND ENCLOSURES SHALL REMAIN INTACT DURING THIS PROJECT, THEREFORE THE EXISTING ASBESTOS-CONTAINING FLOOR TILE AND MASTIC SHALL REMAIN IN-PLACE BENEATH THE CLOSET ENCLOSURES. ALL REMOVED ACM SHALL BE DISPOSED OF AS REGULATED ASBESTOS WASTE.
5. ASBESTOS-CONTAINING TEXTURED CEILING FINISH IS APPLIED TO THE CONCRETE DECK THROUGHOUT THE DORMITORY SUITES, CORRIDORS, AND COMMON AREAS. REMOVE ALL TEXTURED CEILING FINISH TO THE BARE CONCRETE DECK AND DISPOSE OF AS REGULATED ASBESTOS WASTE. THE FOLLOWING ITEMS SHALL ALSO BE REMOVED BY THE ABATEMENT CONTRACTOR WITHIN A NEGATIVE PRESSURE CONTAINMENT AND DISPOSED OF AS REGULATED ASBESTOS: CEILING-MOUNTED WINDOW SHADE TRAYS/BRACKETS AND ADJACENT 3" METAL PLATES, WINDOW BLIND POCKET ASSEMBLY, AND WOOD CLOSET TRIM PIECES THAT LINE THE CLOSET WALL / CEILING PERIMETER. THE CONTRACTOR SHALL ALSO REMOVE ALL LIGHT FIXTURES, MOUNTING PLATES AND BOXES, DECONTAMINATE ALL REMOVED LIGHTING EQUIPMENT OF TEXTURED CEILING FINISH, AND TURN OVER TO THE OWNER. THE CONTRACTOR SHALL ALSO CLEAN THE RECESSED LIGHT FIXTURE LOCATIONS.
6. THE TEXTURED CEILING FINISH REMOVALS WITHIN EACH ROOM INCLUDE LOCATIONS ALONG THE TOP OF THE WALL WHERE THE CEILING SURFACE EXTENDS BEYOND DOOR FRAMES, SURFACE-MOUNTED RACEWAYS, AND TRIM. REMOVE ALL ACCESSIBLE TEXTURED CEILING FINISH UP TO AND BEHIND THESE ITEMS TO THE EXTENT POSSIBLE. WHERE COMPLETE REMOVAL OF THE TEXTURED CEILING IS NOT POSSIBLE AS CONFIRMED BY THE ONSITE PROJECT MONITOR'S VISUAL INSPECTION, ENCLOSE THE REMAINING TEXTURED CEILING FINISH BY APPLYING A BEAD OF CAULK OVER THE OPENING.
7. THE CEILING-MOUNTED SMOKE DETECTORS SHALL REMAIN IN PLACE DURING THE ABATEMENT. APPLY AMENDED WATER TO THE CEILING SURFACES SURROUNDING THE SMOKE DETECTORS DURING THE PROJECT IN SUCH A WAY SO THAT THE SMOKE DETECTORS THEMSELVES REMAIN DRY AND OPERATIONAL THROUGHOUT THE ABATEMENT. REMOVE ALL TEXTURED CEILING FINISH UP TO THE SMOKE DETECTORS. UPON COMPLETION OF REMOVALS AND ACCEPTABLE FINAL VISUAL CLEARANCE BY THE ON-SITE PROJECT MONITOR, APPLY A BEAD OF CAULK TO THE PERIMETER EDGE OF THE SMOKE DETECTOR BACK PLATE WHERE IT MEETS THE CEILING.
8. PROTECT ALL EXISTING FLOORING WITHIN OR DIRECTLY ADJACENT TO THE PROJECT SCOPE AREAS THROUGHOUT ALL DORMITORY BUILDINGS.
9. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING ADEQUATE TEMPORARY LIGHTING FOR THE DURATION OF THE WORK.
10. THE M-FI HUBS LOCATED WITHIN EACH DORMITORY SUITE WILL BE REMOVED AND REINSTALLED BY THE UNIVERSITY.
11. THE ABATEMENT CONTRACTOR SHALL COORDINATE THE STAGING AND PLACEMENT OF ALL EQUIPMENT, VEHICLES, DUMPSTERS, ETC. WITH UALBANY THROUGHOUT THE DURATION OF THIS PROJECT SO AS TO NOT INTERFERE WITH THE ONGOING WORK OF OTHER PROJECTS.
12. NOTIFY DASNY AND THE OWNER IMMEDIATELY IF SUSPECT MOLD GROWTH OR ADDITIONAL SUSPECT ACM ARE DISCOVERED ON SURFACES TO BE IMPACTED DURING THE PROJECT. NO DISTURBANCE TO THESE SURFACES SHALL OCCUR UNTIL DASNY ADDRESSES THE SITUATION AND DETERMINES THE PROPER COURSE OF ACTION TO TAKE.



1 TYPICAL ELECTRICAL CONDUIT



2 TYPICAL CLOSET CONSTRUCTION



3 TYPICAL CLOSET CONSTRUCTION



4 TYPICAL SMOKE DETECTOR



7 TYPICAL SMOKE DETECTOR



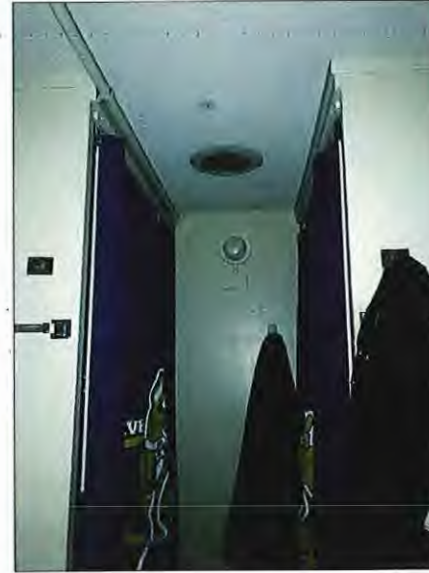
6 TYPICAL WINDOW TREATMENT



5 TYPICAL WINDOW TREATMENT



10 TYPICAL CEILING AND WINDOWS



9 TYPICAL CLOSET SPACE



8 TYPICAL ELECTRICAL CONDUIT

NEW YORK STATE OF OPPORTUNITY DASNY

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One Penn Plaza, 52 Floor, NY, NY 10119-0018
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Consultants:

CHA
315 West 10th St., 10th Floor
Albany, NY 12202-4518
518.485.1234 • www.cha-nys.com

Project Key

REVISIONS	Date	Description	Date

Client
DORMITORY AUTHORITY
STATE OF NEW YORK
(DASNY)

Project Title
CEILING AND FLOORING ASBESTOS
ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORK

Drawing Title
GENERAL NOTES, LEGEND,
AND PHOTO SHEET

Phase
100% REVIEW SET

Drawn By: JNM
Checked By: HBU
Date: 11/13/19

Seal & Signature
CHA Project No: 35273
Drawing Number: HM-100
Drawing 2 of 15

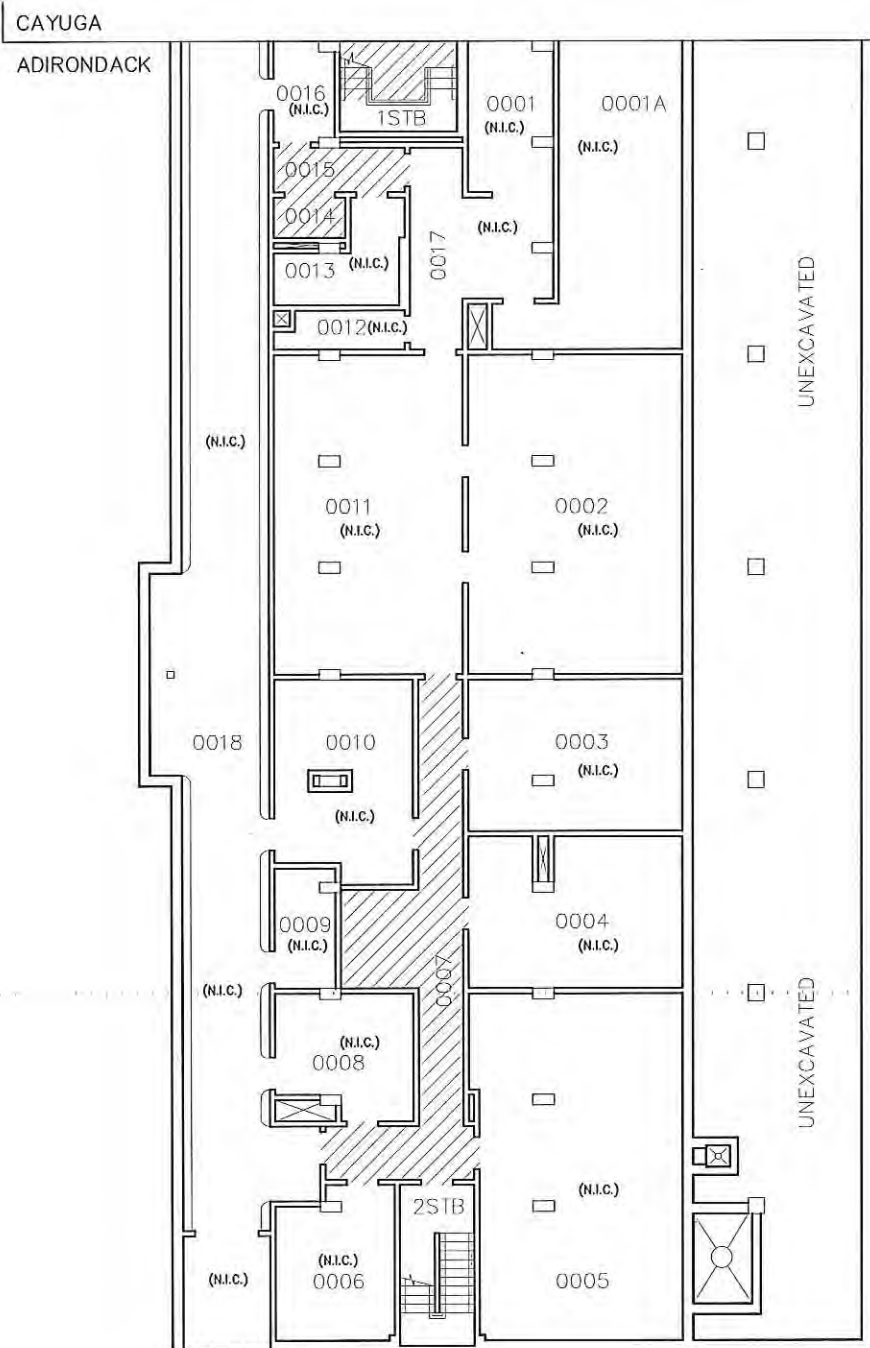


ACM REMOVAL LEGEND

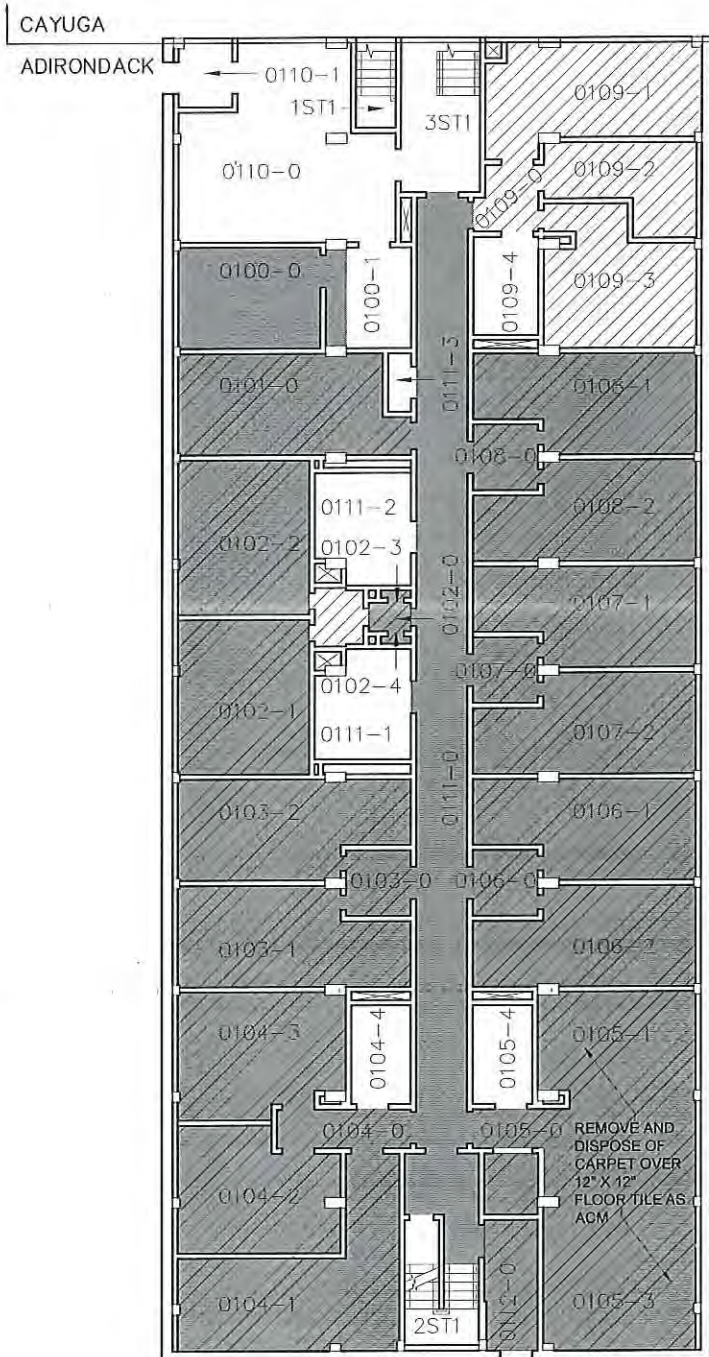
- EXTENT OF ASBESTOS-CONTAINING TEXTURED CEILING REMOVAL
- EXTENT OF ASBESTOS-CONTAINING FLOOR TILE AND MASTIC REMOVAL
- (N.I.C.) NOT IN CONTRACT.

ABATEMENT WORK ITEM	QUANTITY*
REMOVE AND DISPOSE OF ACM TEXTURED CEILING	4,010 SF
REMOVE AND DISPOSE OF ACM FLOOR TILE, FLOOR TILE MASTIC, AND COVE BASE (COVE BASE MASTIC IS NON-ACM AND CAN REMAIN)	2,930 SF
REMOVE, CLEAN, AND STORE SUITE LIGHT FIXTURES. REMOVE ALL TEXTURED CEILING MATERIAL WITHIN LIGHT FIXTURE WORK BOXES.	26 FIXTURES
REMOVE AND DISPOSE OF WINDOW SHADE TRAY (OLD TRACK) / 3" METAL PLATE IN ALL ROOMS WHERE ASBESTOS-CONTAINING TEXTURED CEILINGS WILL BE REMOVED.	234 LF (16 ROOMS)
APPLY CAULKING TO SPACES WHERE COMPLETE TEXTURED CEILING REMOVAL IS NOT POSSIBLE	66 LF

NOTE:
* THE QUANTITIES CORRESPOND TO THE BASEMENT AND FIRST FLOORS ONLY.



1 BASEMENT LEVEL ABATEMENT PLAN
SCALE: 1/8" = 1'-0"



2 FIRST FLOOR ABATEMENT PLAN
SCALE: 1/8" = 1'-0"

NEW YORK STATE OF OPPORTUNITY

DASNY

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Consultants:

CHA

8 Western Circle, PO Box 5249
Albany, NY 12207-0549
518.433.4333 • www.chaconsultants.com

Project Key

MONTEIC	WAD-CAN
CAYUGA	ADIRONDACK

REVISIONS

Rev#	Description	Date

Client

DORMITORY AUTHORITY
STATE OF NEW YORK
(DASNY)

Project Title

CEILING AND FLOORING ASBESTOS
ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORK

Drawing Title

BASEMENT AND FIRST FLOOR
ASBESTOS ABATEMENT PLAN
ADIRONDACK DORMITORY

Phase

100% REVIEW SET

Drawn By: JNM
Checked By: HBU
Date: 11/13/2019

Scale & Signature

CHA Project No: 35273
Drawing Number

STATE OF NEW YORK
SCOTT M. SWIN
LICENSED PROFESSIONAL ENGINEER
No. 83885


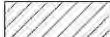
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Drawing
3 of 15

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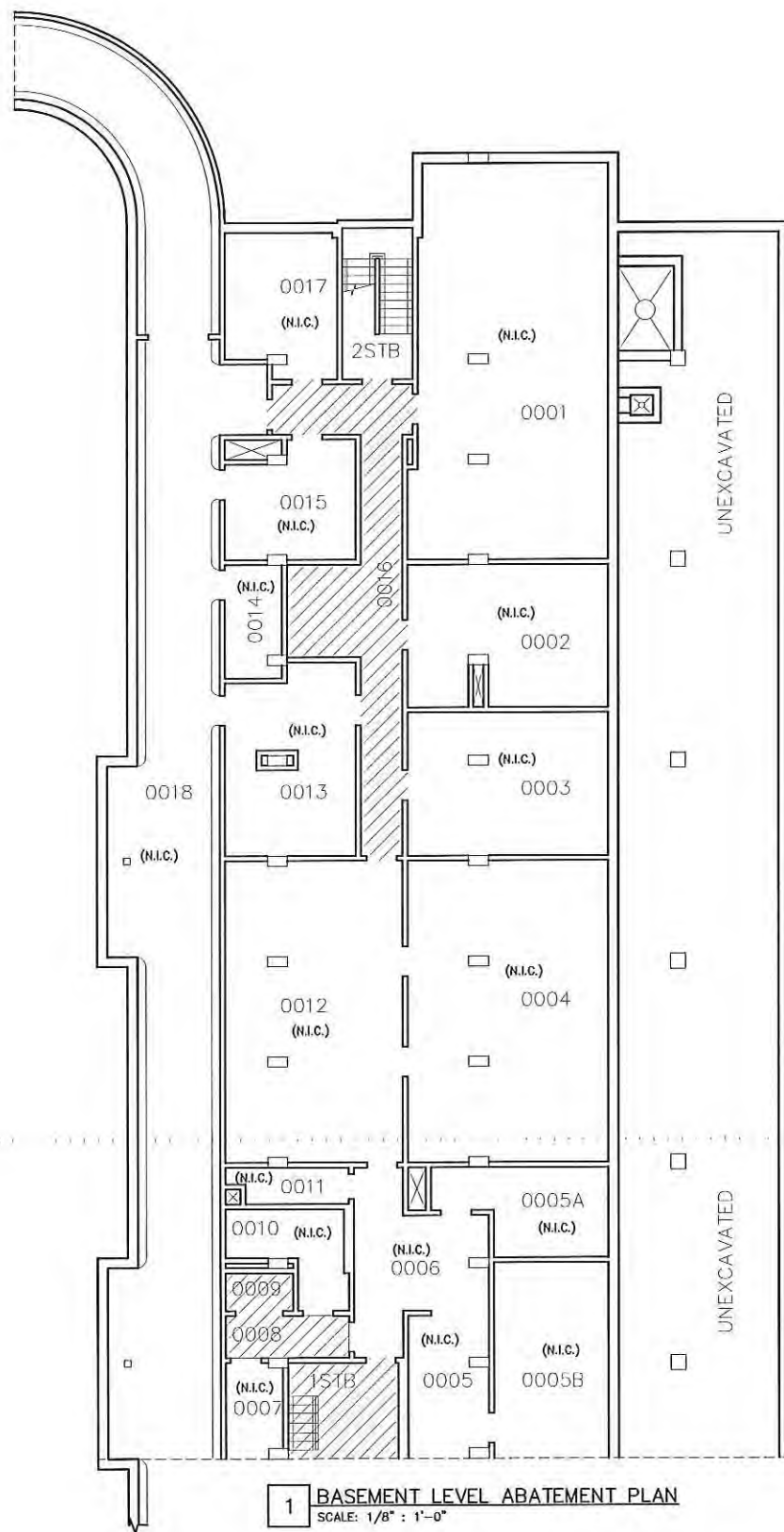


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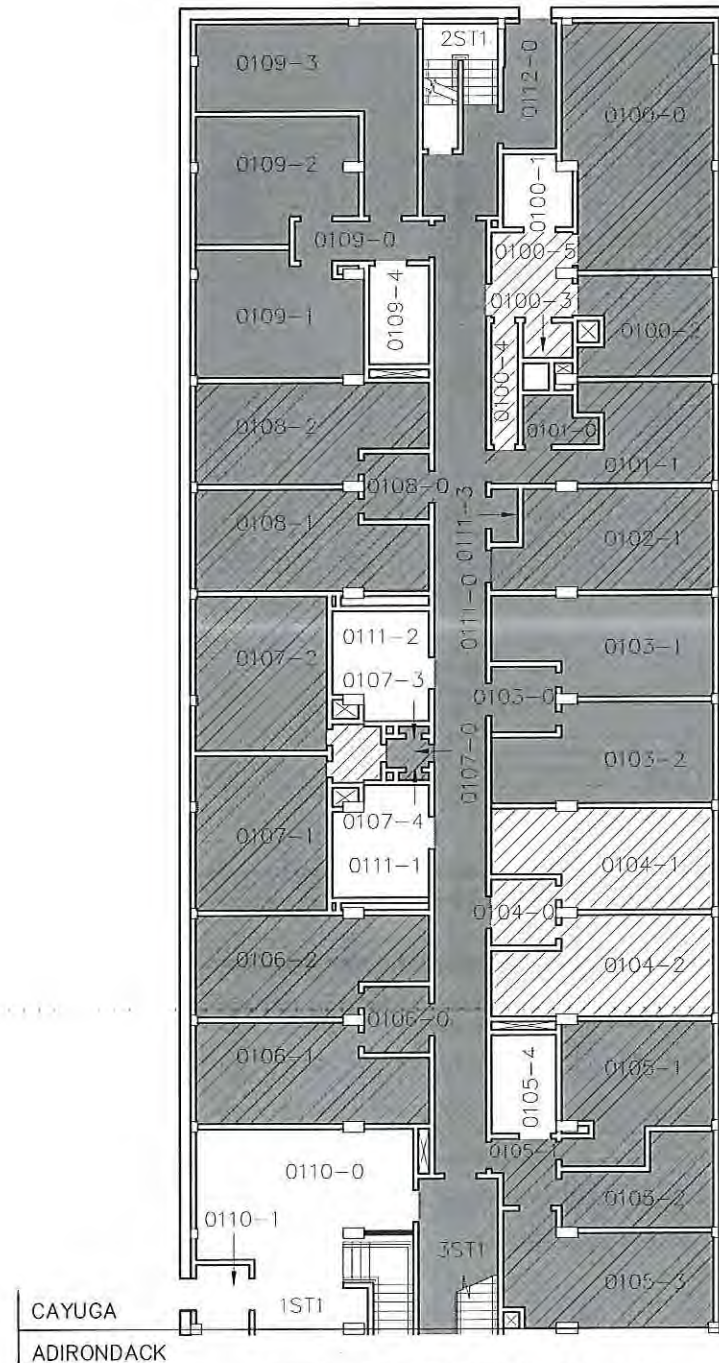
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-  EXTENT OF ASBESTOS-CONTAINING FLOOR TILE AND MASTIC REMOVAL.
- (N.I.C.) NOT IN CONTRACT.

ABATEMENT WORK ITEM	QUANTITY*
REMOVE AND DISPOSE OF ACM TEXTURED CEILING	3,951 SF
REMOVE AND DISPOSE OF ACM FLOOR TILE, FLOOR TILE MASTIC, AND COVE BASE (COVE BASE MASTIC IS NON-ACM AND CAN REMAIN)	4,070 SF
REMOVE, CLEAN, AND STORE SUITE LIGHT FIXTURES. REMOVE ALL TEXTURED CEILING MATERIAL WITHIN LIGHT FIXTURE WORK BOXES.	28 FIXTURES
REMOVE AND DISPOSE OF WINDOW SHADE TRAY (OLD TRACK) / 3" METAL PLATE IN ALL ROOMS WHERE ASBESTOS-CONTAINING TEXTURED CEILINGS WILL BE REMOVED.	290 LF (18 ROOMS)
APPLY CAULKING TO SPACES WHERE COMPLETE TEXTURED CEILING REMOVAL IS NOT POSSIBLE	66 LF

NOTE:
* THE QUANTITIES CORRESPOND TO THE BASEMENT AND FIRST FLOOR ONLY.



1 BASEMENT LEVEL ABATEMENT PLAN
SCALE: 1/8" = 1'-0"



1 FIRST FLOOR ABATEMENT PLAN
SCALE: 1/8" = 1'-0"

Consultants:



Project Key



REVISIONS

Rev#	Description	Date:

Client
**DORMITORY AUTHORITY
STATE OF NEW YORK
(DASNY)**

Project Title
**CEILING AND FLOORING ASBESTOS
ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORK**

Drawing Title
**BASEMENT AND FIRST FLOOR
ASBESTOS ABATEMENT PLAN
CAYUGA DORMITORY**

Phase
100% REVIEW SET

Drawn By: JNM Checked By: HBU Date: 11/13/2019

Seal & Signature CHA Project No: 35273 Drawing Number



Consultants:



Project Key



REVISIONS

Rev#	Description	Date:

Client
DORMITORY AUTHORITY
STATE OF NEW YORK
(DASNY)

Project Title
CEILING AND FLOORING ASBESTOS
ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORK

Drawing Title
SECOND AND THIRD FLOOR
ASBESTOS ABATEMENT PLAN
CAYUGA DORMITORY

Phase
100% REVIEW SET

Drawn By: JNM Checked By: HBU Date: 11/13/2019

Seal & Signature CHA Project No: 35273 Drawing Number



HM-104

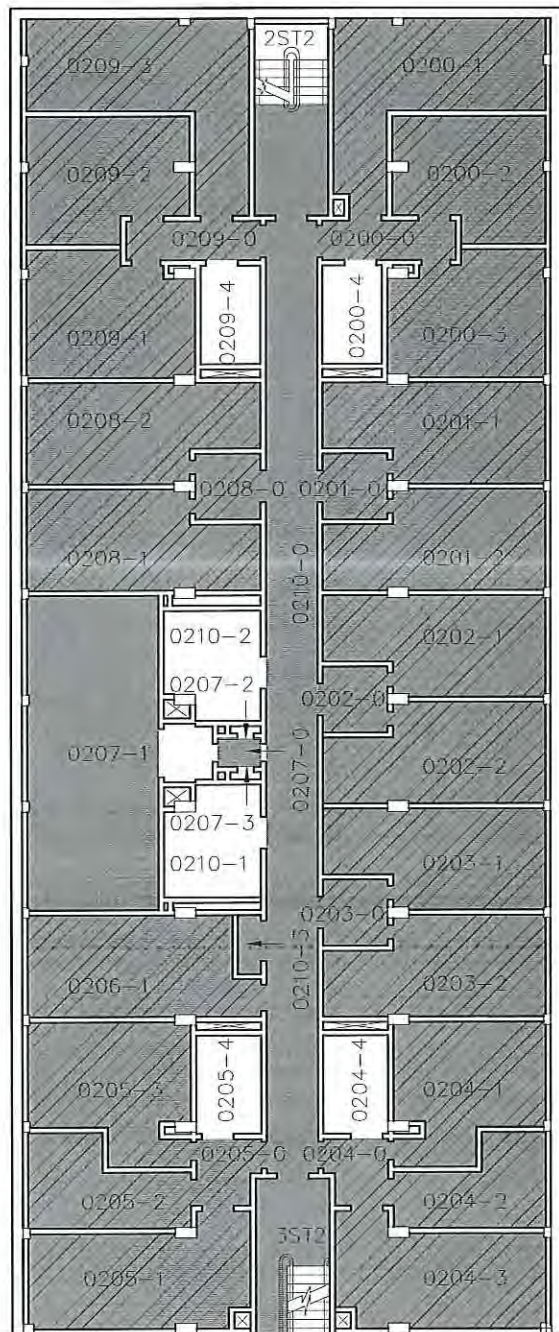
Drawing 6 of 15

ACM REMOVAL LEGEND

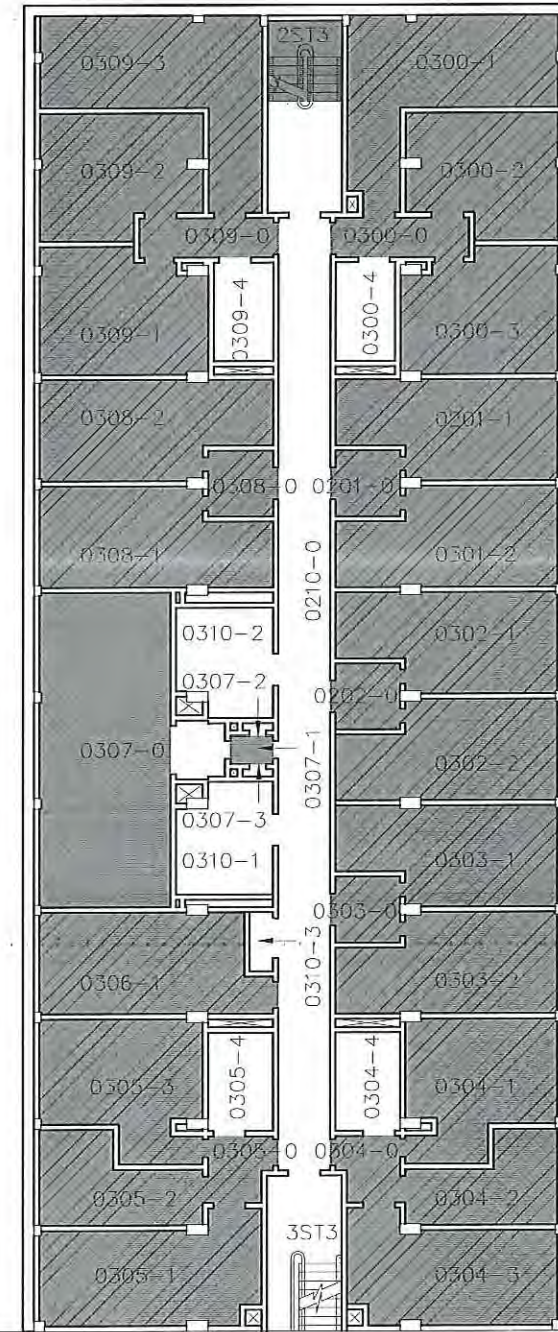
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	EXTENT OF ASBESTOS-CONTAINING FLOOR TILE AND MASTIC REMOVAL.
(N.I.C.)	NOT IN CONTRACT.

ABATEMENT WORK ITEM	QUANTITY
REMOVE AND DISPOSE OF ACM TEXTURED CEILING	9,951 SF
REMOVE AND DISPOSE OF ACM FLOOR TILE, FLOOR TILE MASTIC, AND COVE BASE (COVE BASE MASTIC IS NON-ACM AND CAN REMAIN)	7,048 SF
REMOVE, CLEAN, AND STORE SUITE LIGHT FIXTURES. REMOVE ALL TEXTURED CEILING MATERIAL WITHIN LIGHT FIXTURE WORK BOXES.	58 FIXTURES
REMOVE AND DISPOSE OF WINDOW SHADE TRAY (OLD TRACK) / 3" METAL PLATE IN ALL ROOMS WHERE ASBESTOS-CONTAINING TEXTURED CEILING WILL BE REMOVED.	411 LF (42 ROOMS)
APPLY CAULKING TO SPACES WHERE COMPLETE TEXTURED CEILING REMOVAL IS NOT POSSIBLE	134 LF
REMOVE GLOBE LIGHT AND MOUNTING PLATE AT THIRD FLOOR STAIR LANDING AND STORE FOR REINSTALLATION BY OTHERS	1 LIGHT FIXTURE

NOTE:
* THE QUANTITIES CORRESPOND TO THE SECOND AND THIRD FLOORS ONLY.



1 SECOND FLOOR ABATEMENT PLAN
SCALE: 1/8" = 1'-0"



1 THIRD FLOOR ABATEMENT PLAN
SCALE: 1/8" = 1'-0"

Consultants:



Project Key

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<input type="checkbox"/>		<input type="checkbox"/>	CANADA
<input type="checkbox"/>		<input type="checkbox"/>	INDIAN QUAD
<input type="checkbox"/>		<input type="checkbox"/>	ADJACENT

REVISIONS

Rev#	Description	Date

Client
DORMITORY AUTHORITY
STATE OF NEW YORK
(DASNY)Project Title
CEILING AND FLOORING ASBESTOS
ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORKDrawing Title
SECOND AND THIRD FLOOR
ASBESTOS ABATEMENT PLAN
MAHICAN DORMITORYPhase
100% REVIEW SET



Drawn By: JNM Checked By: HBU Date: 11/13/2019

Seal & Signature CHA Project No: 35273 Drawing Number

Drawing Number 35273

Drawing 8 of 15

ACM REMOVAL LEGEND

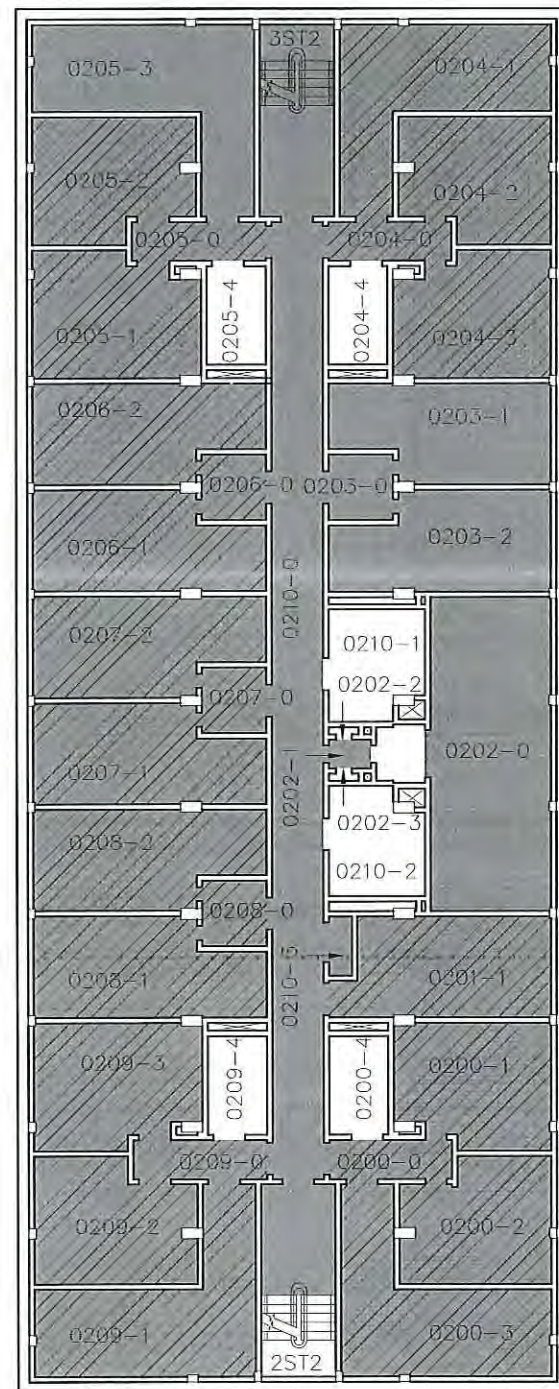
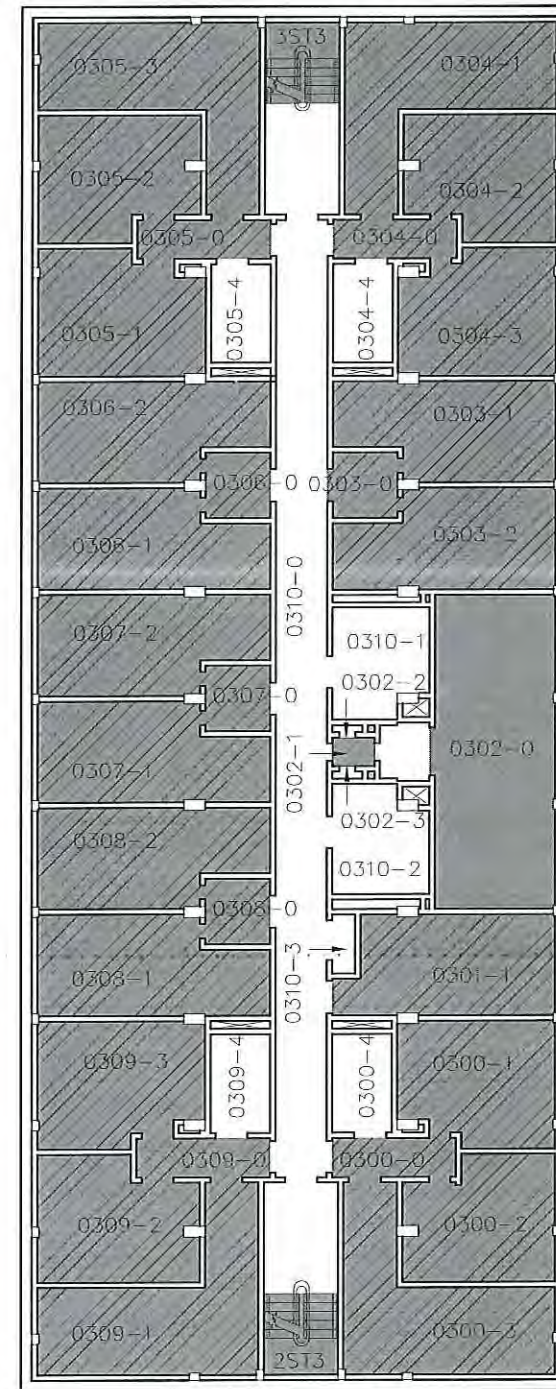
 EXTENT OF ASBESTOS-CONTAINING TEXTURED CEILING REMOVAL. EXTENT OF ASBESTOS-CONTAINING FLOOR TILE AND MASTIC REMOVAL.

(N.I.C.) NOT IN CONTRACT.

ABATEMENT WORK ITEM	QUANTITY*
REMOVE AND DISPOSE OF ACM TEXTURED CEILING	10,238 SF
REMOVE AND DISPOSE OF ACM FLOOR TILE, FLOOR TILE MASTIC, AND COVE BASE (COVE BASE MASTIC IS NON-ACM AND CAN REMAIN)	7,047 SF
REMOVE, CLEAN, AND STORE SUITE LIGHT FIXTURES. REMOVE ALL TEXTURED CEILING MATERIAL WITHIN LIGHT FIXTURE WORK BOXES.	71 FIXTURES
REMOVE AND DISPOSE OF WINDOW SHADE TRAY (OLD TRACK) / 3" METAL PLATE REMOVAL	554 LF (41 ROOMS)
APPLY CAULKING TO SPACES WHERE COMPLETE TEXTURED CEILING REMOVAL IS NOT POSSIBLE	134 LF
REMOVE GLOBE LIGHT AND MOUNTING PLATE AT THIRD FLOOR STAR LANDING AND STORE FOR REINSTALLATION BY OTHERS	2 LIGHT FIXTURES

NOTE:

* THE QUANTITIES CORRESPOND TO THE SECOND AND THIRD FLOORS ONLY.

1 SECOND FLOOR ABATEMENT PLAN
SCALE: 1/8" = 1'-0"2 THIRD FLOOR ABATEMENT PLAN
SCALE: 1/8" = 1'-0"

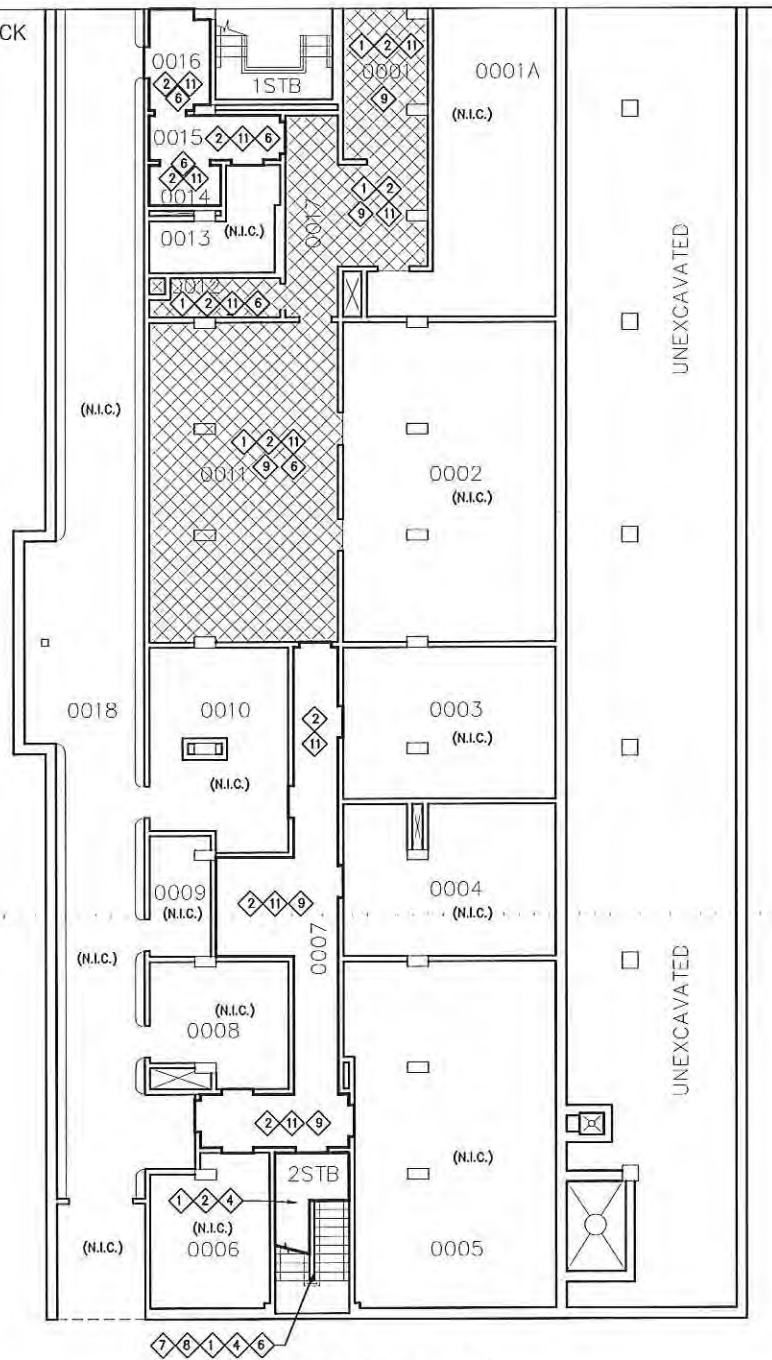
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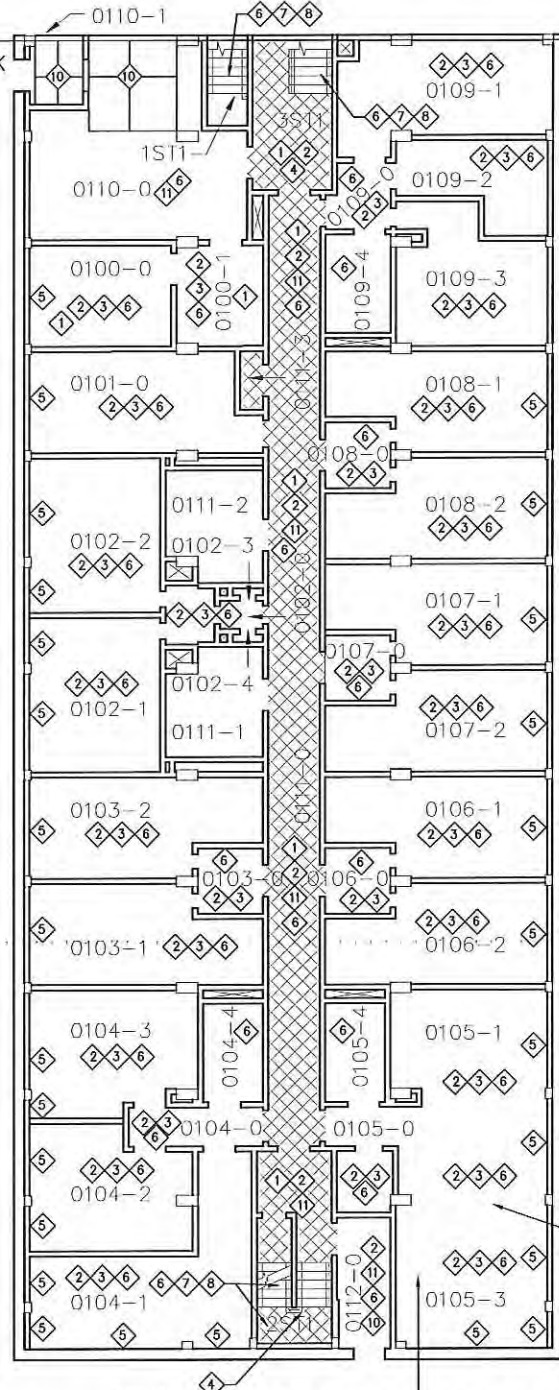
ADIRONDACK



1 BASEMENT LEVEL PLAN
SCALE: 1/8" = 1'-0"

CAYUGA

ADIRONDACK



2 FIRST FLOOR PLAN
SCALE: 1/8" = 1'-0"

REMOVE ALL APPLIANCES AND COORDINATE STORAGE WITH THE OWNER. REINSTALL UPON COMPLETION OF ABATEMENT AND PUT-BACK SCOPE WITHIN THIS SUITE.

GENERAL NON-ABATEMENT WORK ITEM	QUANTITY*
REMOVE AND DISPOSE OF ALL EXISTING SUITE AND LOUNGE FURNITURE AND CLOSET DRAPES. REMOVE AND STORE ALL CLOSET SHELVING FOR REINSTALLATION FOLLOWING PAINTING.	9 SUITES (39 BEDS)
REMOVE, CATALOGUE, AND STORE ALL SUITE BEDROOM DOORS PRIOR TO ABATEMENT AND REINSTALL AFTER ABATEMENT. REPLACE ALL ASSOCIATED FLOOR-MOUNTED AND WALL-MOUNTED DOOR STOPS IN KIND.	37 CLOSETS
APPLY ONE COAT OF PAINT TO ALL DOORS AND DOOR FRAMES THROUGHOUT EACH FLOOR. PAINT AROUND LABELS, DECALS, OR OTHER SIGNAGE PRESENT ON SUITE ENTRY DOORS AND STAIRWELL DOORS. APPLY TWO COATS OF PAINT TO ALL DOOR FRAMES NOT CURRENTLY PAINTED BLACK.	41 DOORS
PURCHASE, PAINT, AND INSTALL NEW 1" X 1" WOOD TRIM ALONG TOP OF CLOSET WALLS	340 LF (18 SUITE BEDROOMS)
PATCH WALLS AS NECESSARY, AT AREAS OF DAMAGE DUE TO SIGNAGE REMOVAL, FLOORING REMOVALS, ELECTRICAL OUTLET PLATE REMOVALS, ETC.	486 SF
REMOVE AND DISPOSE OF ALL FIRE DETECTOR HEADS THROUGHOUT THE BUILDING. PROVIDE NEW FIRE DETECTOR HEADS AT EXISTING LOCATIONS	25 FIRE DETECTOR HEADS
REMOVE AND DISPOSE OF TWO EXISTING BULLETIN BOARDS AND PROVIDE TWO BULLETIN BOARDS MEASURING 7'6" X 24" WITHIN THE FIRST FLOOR LOBBY.	2 BULLETIN BOARDS
REPLACE ALL OUTLET COVERS IN KIND THROUGHOUT ALL ROOMS (MATCH EXISTING)	APPROXIMATE QUANTITIES PER FLOOR: 80 ELECTRICAL OUTLETS, 40 LIGHT SWITCHES, AND 20 BLANKS

	SPECIFIC NON-ABATEMENT WORK ITEM	QUANTITY*
1	REMOVE AND DISPOSE OF NON-ACM FLOOR TILE AND COVE BASE, VINYL STAIR TREADS, AND VINYL STRINGERS. PATCH WALL WHERE NECESSARY.	FLOORING - 1,485 SF
2	INSTALL NEW LVT FLOOR TILE AND COVE BASE	STAIR TREADS AND STRINGERS - 65 SF
3	APPLY ONE COAT OF PAINT TO WALLS	4,500 SF
4	APPLY ONE COAT OF TINTED KNOCKDOWN FINISH (ROLLED) AND ONE COAT OF PAINT TO WALLS (STAIRWELLS)	9,726 SF
5	INSTALL ROCK WOOL INSULATION INTO CEILING SLAB VOID AND 1" TRIM AT THE FORMER LOCATION OF THE 3" METAL PLATE ALONG THE WINDOWS FOLLOWING CEILING ABATEMENT. PAINT TO MATCH CEILING. SEE DETAIL ON SHEET A-100.	1,300 SF
6	APPLY PAINT TO CEILINGS (SEE SPEC SECTION 099100 FOR APPLICATION REQUIREMENTS FOR SPECIFIC ROOMS AND SURFACES)	311 LF (20 ROOMS)
7	APPLY PERIMETER CAULK TO EACH ROOM WHERE WALL AND/OR CEILING PAINTING IS SHOWN. CAULKED SURFACES SHALL INCLUDE THE WALL/CEILING PERIMETER, DOOR FRAMES, AND FLOOR PENETRATIONS.	7,600 SF
8	APPLY TWO COATS OF PAINT TO THE UNDERSIDE OF THE STAIRS, STAIRWELL CEILING, AND BALUSTERS.	1,300 LF
9	INSTALL COMBINATION RUBBER STAIR TREADS AND RISERS ON STAIRS AND RUBBER TILES AT LANDINGS (MOON ROCK)	85 SF PER STAIRWELL
10	REMOVE DAMAGED 1" X 1" SPLINE CEILING TILES AND PROVIDE CEILING ACCESS HATCHES IN LOCATIONS OF CEILING TILE REMOVAL.	55 SF PER STAIRWELL
11	INSTALL NEW WALK-OFF MATS ON ALL TERRAZZO FLOORS (INTERFACE-BRAND SR899 STEP REPEAT GRANITE 104939)	50 SF OF CEILING TILE REMOVAL, INSTALLATION OF UP TO 6 ACCESS HATCHES. INSTALL CEILING TILES AT ALL OTHER LOCATIONS WHERE HATCHES ARE NOT INSTALLED. MATCH EXISTING CEILING TILES.
12	APPLY TWO COATS OF PAINT TO WALLS	400 SF
13		MAIN CORRIDORS

NOTE:
* THE ABOVE QUANTITIES CORRESPOND TO THE BASEMENT AND FIRST FLOORS ONLY.

NON-ACM REMOVALS LEGEND

EXTENT OF NON-ACM FLOORING REMOVALS.
(N.I.C.) NOT IN CONTRACT.

WORK ITEMS TO BE COMPLETED BY THE OWNER	QUANTITY*
NEW WINDOW SHADES AT EACH WINDOW OPENING WITHIN THROUGHOUT THE BUILDING WILL BE PROVIDED AND INSTALLED BY THE OWNER.	34 WINDOW OPENINGS (INCLUDES STAIRWELL WINDOWS)
PROVIDE AND INSTALL NEW SUITE / BEDROOM FURNITURE	9 SUITES (39 BEDS)
PROVIDE AND INSTALL NEW CLOSET DRAPES	18 SUITE BEDROOMS
REMOVAL AND REINSTALLATION OF WIFI HUBS	APPROXIMATELY 23 WIFI HUBS
INSTALLATION OF NEW LIGHT FIXTURES	26 FIXTURES

NEW YORK
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OPPORTUNITY

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515 Broadway, Albany, New York 12207-2944
One Penn Plaza, 52 Floor, NY, NY 10119-0018
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CONSULTANTS:

CHA

11 Wynton Circle, 20th Fl, 10018
Albany, NY 12243-2018
518.433.4300 • www.chaengineers.com

Project Key

WORKITEM

MANICAN

CAYUGA

INDIAN QUAD

REVISIONS

Rev No	Description	Date

Client
DORMITORY AUTHORITY
STATE OF NEW YORK
(DASNY)

Project Title
CEILING AND FLOORING ASBESTOS
ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORK

Drawing Title
BASEMENT AND FIRST FLOOR
PUT-BACK FINISH PLAN
ADIRONDACK DORMITORY

Phase
100% REVIEW SET

Drawn By: JNM
Checked By: HBU
Date: 11/13/2019

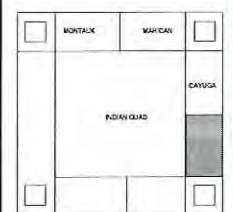
Seal & Signature
STATE OF NEW YORK
SCOTT M. SWIN
REGISTERED PROFESSIONAL ENGINEER
33885

CHA Project No:
35273
Drawing Number
A-101
Drawing
10 of 15

Consultants:



Project Key



REVISIONS

Rev#	Description	Date

Client
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STATE OF NEW YORK
(DASNY)

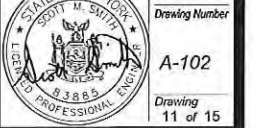
Project Title
CEILING AND FLOORING ASBESTOS
ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORK

Drawing Title
SECOND AND THIRD FLOOR
PUT-BACK FINISH PLAN
ADIRONDACK DORMITORY

Phase
100% REVIEW SET

Drawn By: JNM Checked By: HBU Date: 11/13/2019

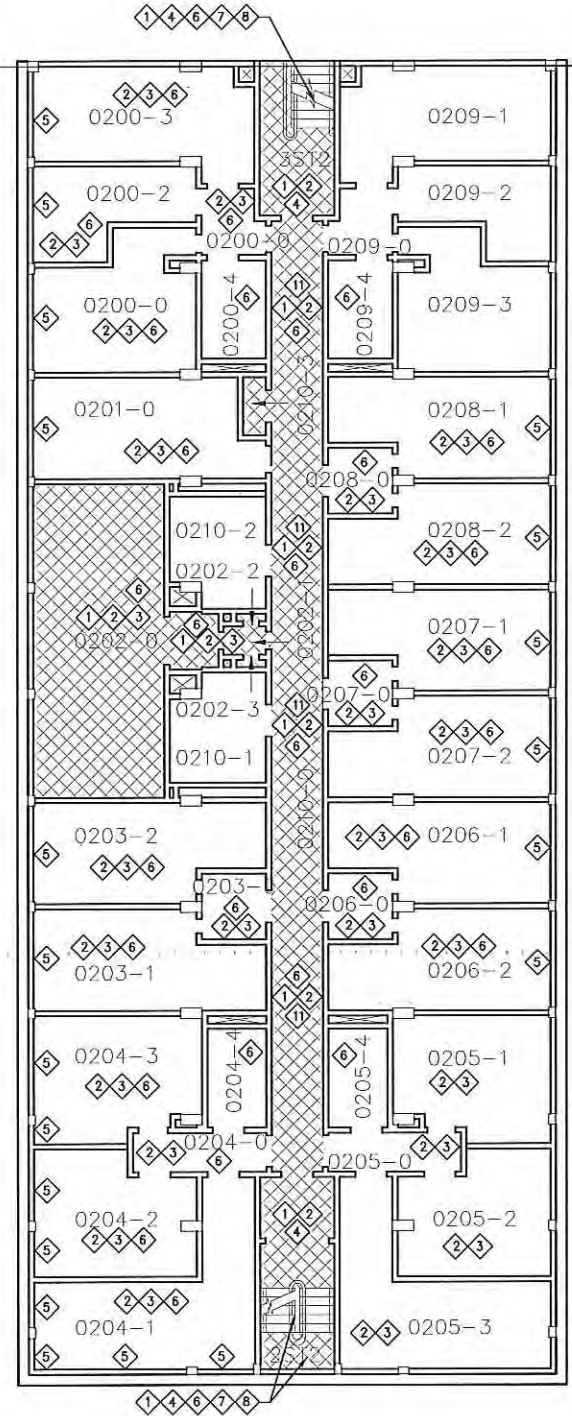
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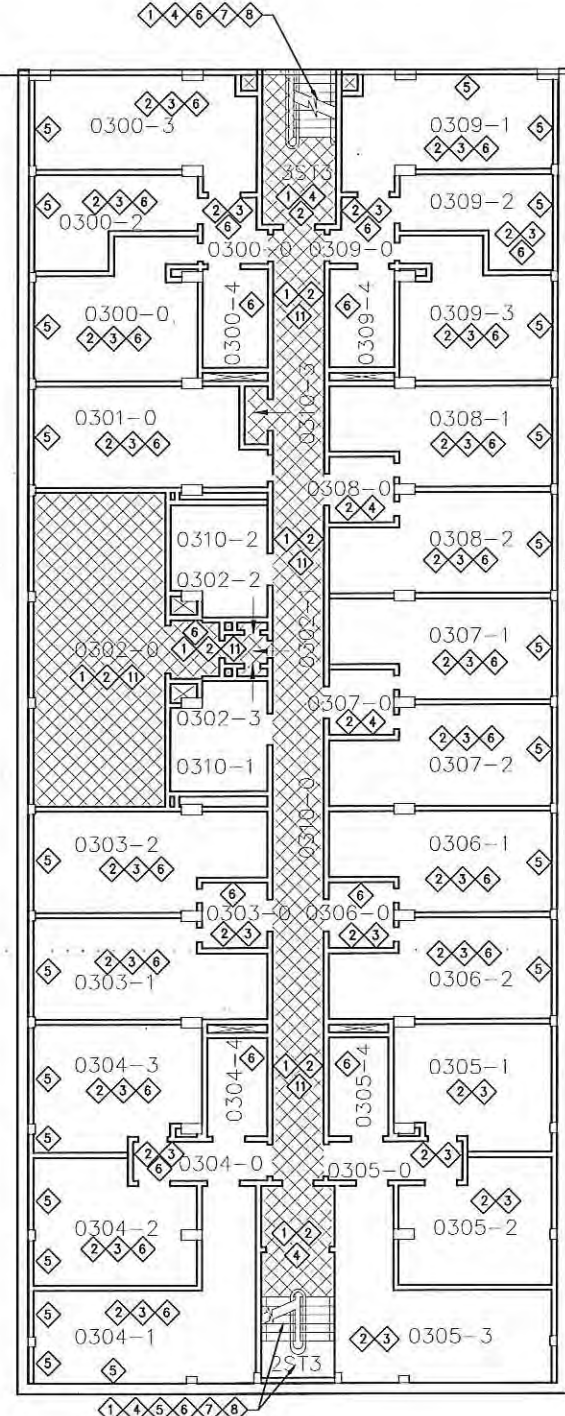
Drawing
11 of 15

CAYUGA
ADIRONDACK



1 SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"

CAYUGA
ADIRONDACK



2 THIRD FLOOR PLAN
SCALE: 1/8" = 1'-0"

GENERAL NON-ABATEMENT WORK ITEM	QUANTITY*
REMOVE AND DISPOSE OF ALL EXISTING SUITE AND LOUNGE FURNITURE AND CLOSET DRAPES. REMOVE AND STORE ALL CLOSET SHELVING FOR REINSTALLATION FOLLOWING PAINTING.	19 SUITES (84 BEDS)
REMOVE, CATALOGUE, AND STORE ALL SUITE BEDROOM DOORS PRIOR TO ABATEMENT AND REINSTALL AFTER ABATEMENT. REPLACE ALL ASSOCIATED FLOOR-MOUNTED AND WALL-MOUNTED DOOR STOPS IN KIND.	80 CLOSETS
APPLY ONE COAT OF PAINT TO ALL DOORS AND DOOR FRAMES THROUGHOUT EACH FLOOR. PAINT AROUND LABELS, DECALS, OR OTHER SIGNAGE PRESENT ON SUITE ENTRY DOORS AND STAIRWELL DOORS. APPLY TWO COATS OF PAINT TO ALL DOOR FRAMES NOT CURRENTLY PAINTED BLACK.	83 DOORS
PURCHASE, PAINT, AND INSTALL NEW 1" X 1/2" WOOD TRIM ALONG TOP OF CLOSET WALLS	400 LF (36 SUITE BEDROOMS)
PATCH WALLS AS NECESSARY, AT AREAS OF DAMAGE DUE TO SIGNAGE REMOVAL, FLOORING REMOVALS, ELECTRICAL OUTLET PLATE REMOVALS, ETC.	1,000 SF
REMOVE AND DISPOSE OF ALL FIRE DETECTOR HEADS THROUGHOUT THE BUILDING. PROVIDE NEW FIRE DETECTOR HEADS AT EXISTING LOCATIONS	60 FIRE DETECTOR HEADS
REPLACE ALL OUTLET COVERS IN KIND THROUGHOUT ALL ROOMS (MATCH EXISTING)	APPROXIMATE QUANTITIES PER FLOOR: 80 ELECTRICAL OUTLETS, 40 LIGHT SWITCHES, AND 20 BLANKS
REINSTALL MOUNTING PLATE AND GLOBE LIGHT AT THIRD FLOOR STAIR LANDING.	1 LIGHT FIXTURE

SPECIFIC NON-ABATEMENT WORK ITEM	QUANTITY*
1 REMOVE AND DISPOSE OF NON-ACM FLOOR TILE AND COVE BASE, VINYL STAIR TREADS, AND VINYL STRINGERS. PATCH WALL WHERE NECESSARY.	FLOORING - 2,008 SF
2 INSTALL NEW LVT FLOOR TILE AND COVE BASE	8,720 SF
3 APPLY ONE COAT OF PAINT TO WALLS	19,454 SF
4 APPLY ONE COAT OF THIN KNOCKDOWN FINISH (ROLLED) AND ONE COAT OF PAINT TO WALLS (STAIRWELLS)	3,764 SF
5 INSTALL ROCK WOOL INSULATION INTO CEILING SLAB VOID AND 1" TRIM AT THE FORMER LOCATION OF THE 3" METAL PLATE ALONG THE WINDOWS FOLLOWING CEILING ABATEMENT. PAINT TO MATCH CEILING. SEE DETAIL ON SHEET A-100.	467 LF (33 ROOMS)
6 APPLY PAINT TO CEILINGS (SEE SPEC SECTION 099100 FOR APPLICATION REQUIREMENTS FOR SPECIFIC ROOMS AND SURFACES)	12,436 SF
7 APPLY PERIMETER CAULK TO EACH ROOM WHERE WALL AND/OR CEILING PAINTING IS SHOWN. CAULKED SURFACES SHALL INCLUDE THE WALL/CEILING PERIMETER, DOOR FRAMES, AND FLOOR PENETRATIONS.	2,516 LF
8 APPLY TWO COATS OF PAINT TO THE UNDERSIDE OF THE STAIRS, STAIRWELL CEILING, AND BALUSTERS.	85 SF PER STAIRWELL
9 INSTALL COMBINATION RUBBER STAIR TREADS AND RISERS ON STAIRS AND RUBBER TILES AT LANDINGS (MOON ROCK)	55 SF PER STAIRWELL
10 CODED NOTE NOT APPLICABLE TO THIS SHEET	
11 CODED NOTE NOT APPLICABLE TO THIS SHEET	
12 APPLY TWO COATS OF PAINT TO WALLS	MAIN CORRIDORS

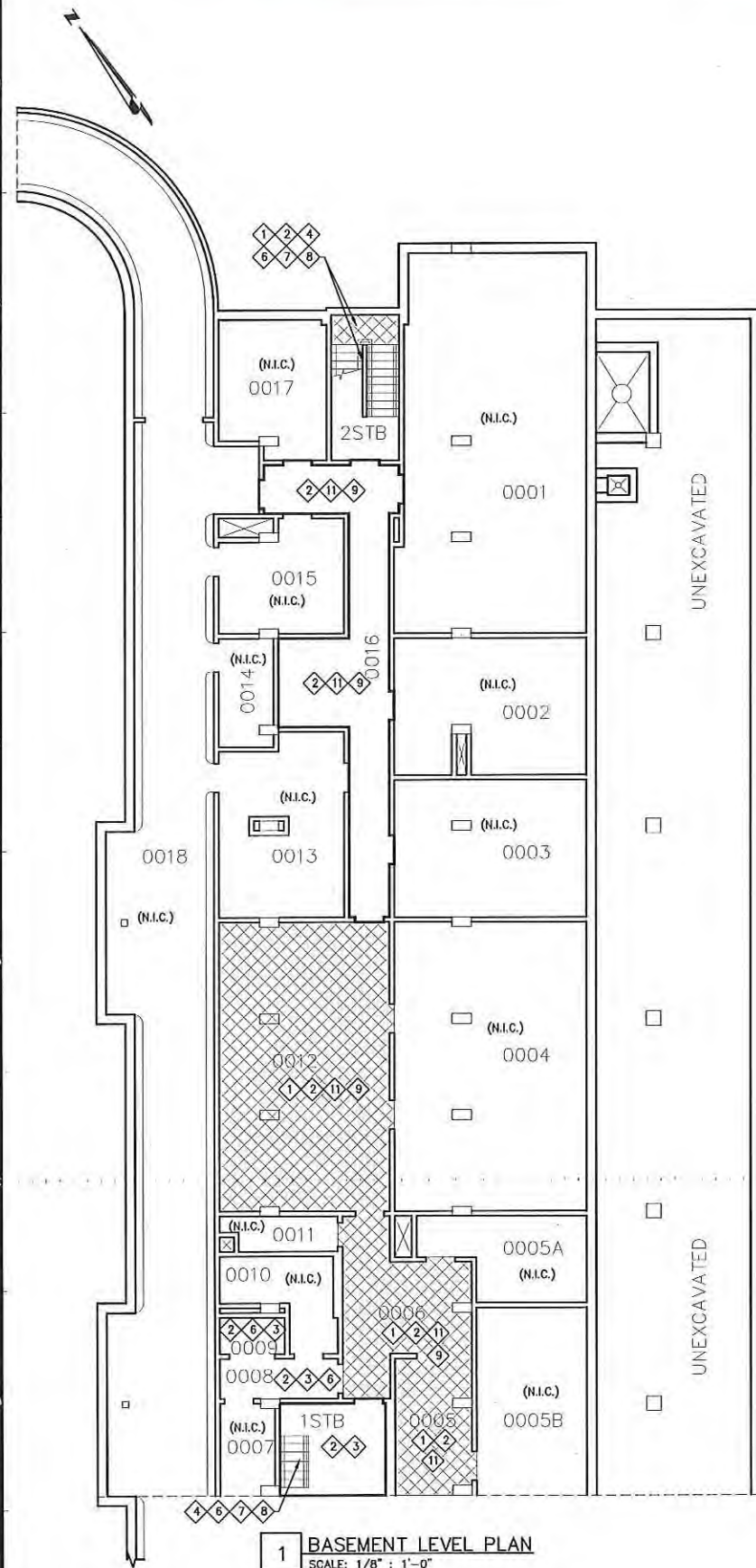
NOTE:
* THE ABOVE QUANTITIES CORRESPOND TO THE SECOND AND THIRD FLOORS ONLY.

NON-ACM REMOVALS LEGEND

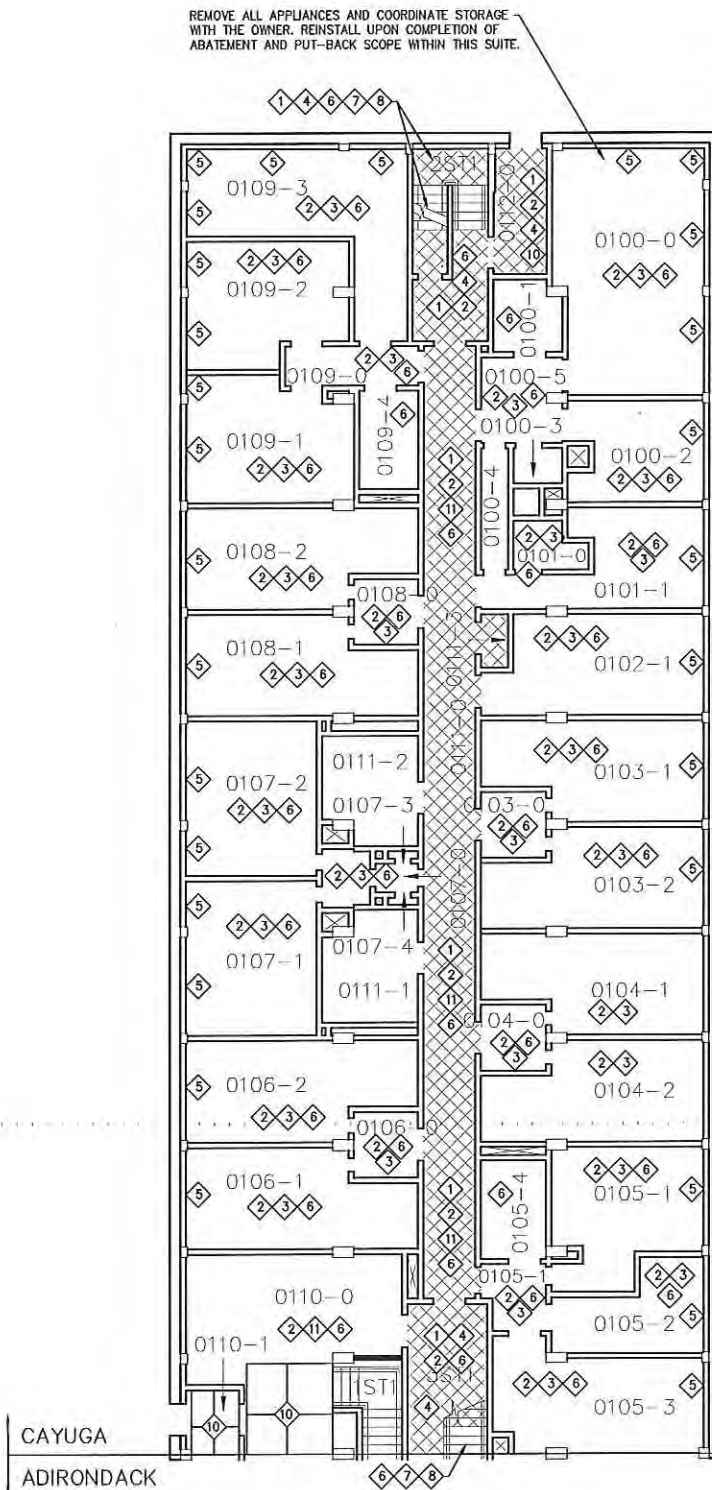
EXTENT OF NON-ACM FLOORING REMOVALS.
(N.I.C.) NOT IN CONTRACT.

WORK ITEMS TO BE COMPLETED BY THE OWNER	QUANTITY*
NEW WINDOW SHADES AT EACH WINDOW OPENING WITHIN THROUGHOUT THE BUILDING WILL BE PROVIDED AND INSTALLED BY THE OWNER.	70 WINDOW OPENINGS (INCLUDES STAIRWELL WINDOWS)
PROVIDE AND INSTALL NEW SUITE / BEDROOM FURNITURE	19 SUITES (84 BEDS)
PROVIDE AND INSTALL NEW CLOSET DRAPES	36 SUITE BEDROOMS
REMOVAL AND REINSTALLATION OF WIFI HUBS	APPROXIMATELY 50 WIFI HUBS
INSTALLATION OF NEW LIGHT FIXTURES	46 FIXTURES

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1 BASEMENT LEVEL PLAN
SCALE: 1/8" = 1'-0"



2 FIRST FLOOR PLAN
SCALE: 1/8" = 1'-0"

GENERAL NON-ABATEMENT WORK ITEM	QUANTITY*
REMOVE AND DISPOSE OF ALL EXISTING SUITE AND LOUNGE FURNITURE AND CLOSET DRAPES. REMOVE AND STORE ALL CLOSET SHELVING FOR REINSTALLATION FOLLOWING PAINTING.	9 SUITES (36 BEDS)
REMOVE, CATALOGUE, AND STORE ALL SUITE BEDROOM DOORS PRIOR TO ABATEMENT AND REINSTALL AFTER ABATEMENT. REPLACE ALL ASSOCIATED FLOOR-MOUNTED AND WALL-MOUNTED DOOR STOPS IN KIND.	37 CLOSETS
APPLY ONE COAT OF PAINT TO ALL DOORS AND DOOR FRAMES THROUGHOUT EACH FLOOR. PAINT AROUND LABELS, DECALS, OR OTHER SIGNAGE PRESENT ON SUITE ENTRY DOORS AND STAIRWELL DOORS. APPLY TWO COATS OF PAINT TO ALL DOOR FRAMES NOT CURRENTLY PAINTED BLACK.	41 DOORS
PURCHASE, PAINT, AND INSTALL NEW 1" X 11" WOOD TRIM ALONG TOP OF CLOSET WALLS	340 LF (18 SUITE BEDROOMS)
PATCH WALLS AS NECESSARY, AT AREAS OF DAMAGE DUE TO SIGNAGE REMOVAL, FLOORING REMOVALS, ELECTRICAL OUTLET PLATE REMOVALS, ETC.	540 SF
REMOVE AND DISPOSE OF ALL FIRE DETECTOR HEADS THROUGHOUT THE BUILDING. PROVIDE NEW FIRE DETECTOR HEADS AT EXISTING LOCATIONS	25 FIRE DETECTOR HEADS
REMOVE AND DISPOSE OF TWO EXISTING BULLETIN BOARDS AND PROVIDE TWO BULLETIN BOARDS MEASURING 7'6" X 24" WITHIN THE FIRST FLOOR LOBBY.	2 BULLETIN BOARDS
REPLACE ALL OUTLET COVERS IN KIND THROUGHOUT ALL ROOMS (WATCH EXISTING)	APPROXIMATE QUANTITIES PER FLOOR: 80 ELECTRICAL OUTLETS, 40 LIGHT SWITCHES, AND 20 BLANKS

SPECIFIC NON-ABATEMENT WORK ITEM	QUANTITY*
1 REMOVE AND DISPOSE OF NON-ACM FLOOR TILE AND COVE BASE, VINYL STAIR TREADS, AND VINYL STRINGERS. PATCH WALL WHERE NECESSARY.	FLOORING - 1,445 SF
2 INSTALL NEW LVT FLOOR TILE AND COVE BASE	8,720 SF
3 APPLY ONE COAT OF PAINT TO WALLS	10,787 SF
4 APPLY ONE COAT OF TINTED KNOCKDOWN FINISH (ROLLED) AND ONE COAT OF PAINT TO WALLS (STAIRWELLS)	1,300 SF
5 INSTALL ROCK WOOL INSULATION INTO CEILING SLAB VOID AND 1" TRIM AT THE FORMER LOCATION OF THE 3" METAL PLATE ALONG THE WINDOWS FOLLOWING CEILING ABATEMENT. PAINT TO MATCH CEILING. SEE DETAIL ON SHEET A-100.	311 LF (21 ROOMS)
6 APPLY PAINT TO CEILINGS (SEE SPEC SECTION 099100 FOR APPLICATION REQUIREMENTS FOR SPECIFIC ROOMS AND SURFACES)	7,300 SF
7 APPLY PERIMETER CAULK TO EACH ROOM WHERE WALL AND/OR CEILING PAINTING IS SHOWN. CAULKED SURFACES SHALL INCLUDE THE WALL/CEILING PERIMETER, DOOR FRAMES, AND FLOOR PENETRATIONS.	1,300 LF
8 APPLY TWO COATS OF PAINT TO THE UNDERSIDE OF THE STAIRS, STAIRWELL CEILING, AND BALUSTERS.	85 SF PER STAIRWELL
9 INSTALL COMBINATION RUBBER STAIR TREADS AND RISERS ON STAIRS AND RUBBER TILES AT LANDINGS (MOON ROCK)	55 SF PER STAIRWELL
10 REMOVE DAMAGED 1' X 1' SPLINE CEILING TILES AND PROVIDE CEILING ACCESS HATCHES IN LOCATIONS OF CEILING TILE REMOVAL	50 SF OF CEILING TILE REMOVAL. INSTALLATION OF UP TO 6 ACCESS HATCHES. INSTALL CEILING TILES AT ALL OTHER LOCATIONS WHERE HATCHES ARE NOT INSTALLED. MATCH EXISTING CEILING TILES.
11 INSTALL NEW WALK-OFF MATS ON ALL TERRAZZO FLOORS (INTERFACE-BRAND SR899 STEP REPEAT GRANITE 104939)	400 SF
12 APPLY TWO COATS OF PAINT TO WALLS	MAIN CORRIDORS

NOTE:
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NON-ACM REMOVALS LEGEND

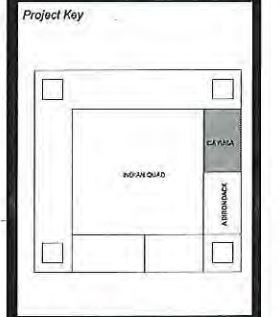
EXTENT OF NON-ACM FLOORING REMOVALS.
(N.I.C.) NOT IN CONTRACT.

WORK ITEMS TO BE COMPLETED BY THE OWNER	QUANTITY*
NEW WINDOW SHADES AT EACH WINDOW OPENING WITHIN THROUGHOUT THE BUILDING WILL BE PROVIDED AND INSTALLED BY THE OWNER.	34 WINDOW OPENINGS (INCLUDES STAIRWELL WINDOWS)
PROVIDE AND INSTALL NEW SUITE / BEDROOM FURNITURE	9 SUITES (36 BEDS)
PROVIDE AND INSTALL NEW CLOSET DRAPES	18 SUITE BEDROOMS
REMOVAL AND REINSTALLATION OF WIFI HUBS	APPROXIMATELY 23 WIFI HUBS
INSTALLATION OF NEW LIGHT FIXTURES	28 FIXTURES

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Consultants:
CHA
110 West 42nd St, 10th Fl, NYC, NY 10018
212.463.1000 | www.chanyc.com



REVISIONS		
Rev No	Description	Date

Client
**DORMITORY AUTHORITY
STATE OF NEW YORK
(DASNY)**

Project Title
**CEILING AND FLOORING ASBESTOS
ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORK**

Drawing Title
**BASEMENT AND FIRST FLOOR
PUT-BACK FINISH PLAN
CAYUGA DORMITORY**

Phase
100% REVIEW SET

Drawn By: **JNM** Checked By: **HBU** Date: **11/13/2019**

Seal & Signature
 CHA Project No: **35273**
Drawing Number: **A-103**

Drawing
12 of 15

GENERAL NON-ABATEMENT WORK ITEM	QUANTITY*
REMOVE AND DISPOSE OF ALL EXISTING SUITE AND LOUNGE FURNITURE, AND CLOSET DRAPES, REMOVE AND STORE ALL CLOSET SHELVEING FOR REINSTALLATION FOLLOWING PAINTING.	20 SUITES (90 BEDS) 80 CLOSETS
REMOVE, CATALOGUE, AND STORE ALL SUITE BEDROOM DOORS PRIOR TO ABATEMENT AND REINSTALL AFTER ABATEMENT. REPLACE ALL ASSOCIATED FLOOR-MOUNTED AND WALL-MOUNTED DOOR STOPS IN KIND.	 83 DOORS
APPLY ONE COAT OF PAINT TO ALL DOORS AND DOOR FRAMES THROUGHOUT EACH FLOOR, PARTING LABELS, DECALS, OR OTHER SIGNAGE PRESENT ON SUITE ENTRY DOORS AND STAIRWELL DOORS. APPLY TWO COATS OF PAINT TO ALL DOOR FRAMES NOT CURRENTLY PAINTED BLACK.	
PURCHASE, PAINT, AND INSTALL NEW 1" x 1" WOOD TRIM ALONG TOP OF CLOSET WALLS	420 LF (42 SUITE BEDROOMS)
PATCH WALLS AS NECESSARY, AT AREAS OF DAMAGE DUE TO SIGNAGE REMOVAL, FLOORING REMOVALS, ELECTRICAL OUTLET PLATE REMOVALS, ETC.	1,000 SF
REMOVE AND DISPOSE OF ALL FIRE DETECTOR HEADS THROUGHOUT THE BUILDING, PROVIDE NEW FIRE DETECTOR HEADS AT EXISTING LOCATIONS	60 FIRE DETECTOR HEADS
REPLACE ALL OUTLET COVERS IN KIND THROUGHOUT ALL ROOMS (MATCH EXISTING)	APPROXIMATE QUANTITIES PER FLOOR: 80 ELECTRICAL OUTLETS, 40 LIGHT SWITCHES, AND 20 BLANKS
REINSTALL MOUNTING PLATE AND GLOBE LIGHT AT THIRD FLOOR STAIR LANDING.	1 LIGHT FIXTURE

	SPECIFIC NON-ABATEMENT WORK ITEM	QUANTITY*
①	REMOVE AND DISPOSE OF NON-ACM FLOOR TILE AND COVE BASE, VINYL STAIR TREADS, AND VINYL STRINGERS. PATCH WALL WHERE NECESSARY.	FLOORING – 2,008 SF
②	INSTALL NEW LVT FLOOR TILE AND COVE BASE	9,121 SF
③	APPLY ONE COAT OF PAINT TO WALLS	21,576 SF
④	APPLY ONE COAT OF TINTED KNOCKDOWN FINISH (ROLLED) AND ONE COAT OF PAINT TO WALLS (STAIRWELLS)	2,800 SF
⑤	INSTALL ROCK WOOL INSULATION INTO CEILING SLAB VOID AND 1" TRIM AT THE FORMER LOCATION OF THE 3" METAL PLATE ALONG THE WINDOWS FOLLOWING CEILING ABATEMENT. PAINT TO MATCH CEILING. SEE DETAIL ON SHEET A-100.	467 LF (44 ROOMS)
⑥	APPLY PAINT TO CEILINGS (SEE SPEC SECTION 099100 FOR APPLICATION REQUIREMENTS FOR SPECIFIC ROOMS AND SURFACES)	12,436 SF
⑦	APPLY PERIMETER CAULK TO EACH ROOM WHERE WALL AND/OR CEILING PAINTING IS SHOWN. CAULKED SURFACES SHALL INCLUDE THE WALL/CEILING PERIMETER, DOOR FRAMES, AND FLOOR PENETRATIONS.	2,516 LF
⑧	APPLY TWO COATS OF PAINT TO THE UNDERSIDE OF THE STAIRS, STAIRWELL CEILING, AND BALUSTERS.	85 SF PER STAIRWELL
⑨	INSTALL COMBINATION RUBBER STAIR TREADS AND RISERS ON STAIRS AND RUBBER TILES AT LANDINGS (MOON ROCK)	55 SF PER STAIRWELL
⑩	CODED NOTE NOT APPLICABLE TO THIS SHEET	
⑪	CODED NOTE NOT APPLICABLE TO THIS SHEET	
⑫	APPLY TWO COATS OF PAINT TO WALLS	MAIN CORRIDORS

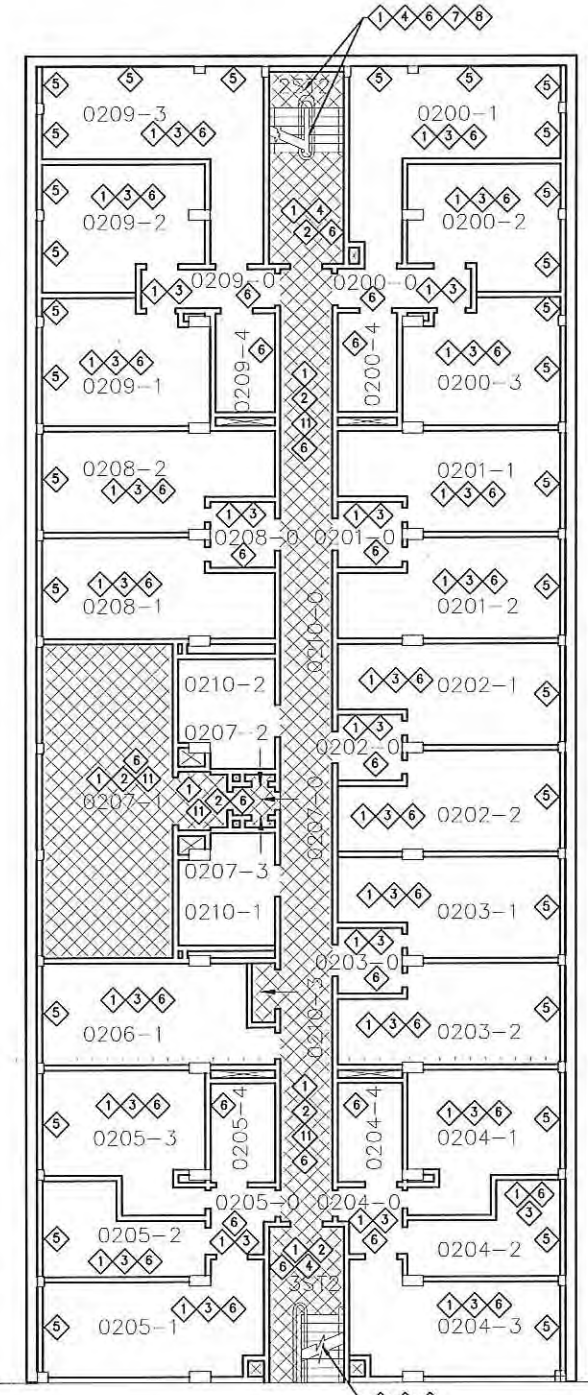
NOTE:
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NON-ACM REMOVALS LEGEND

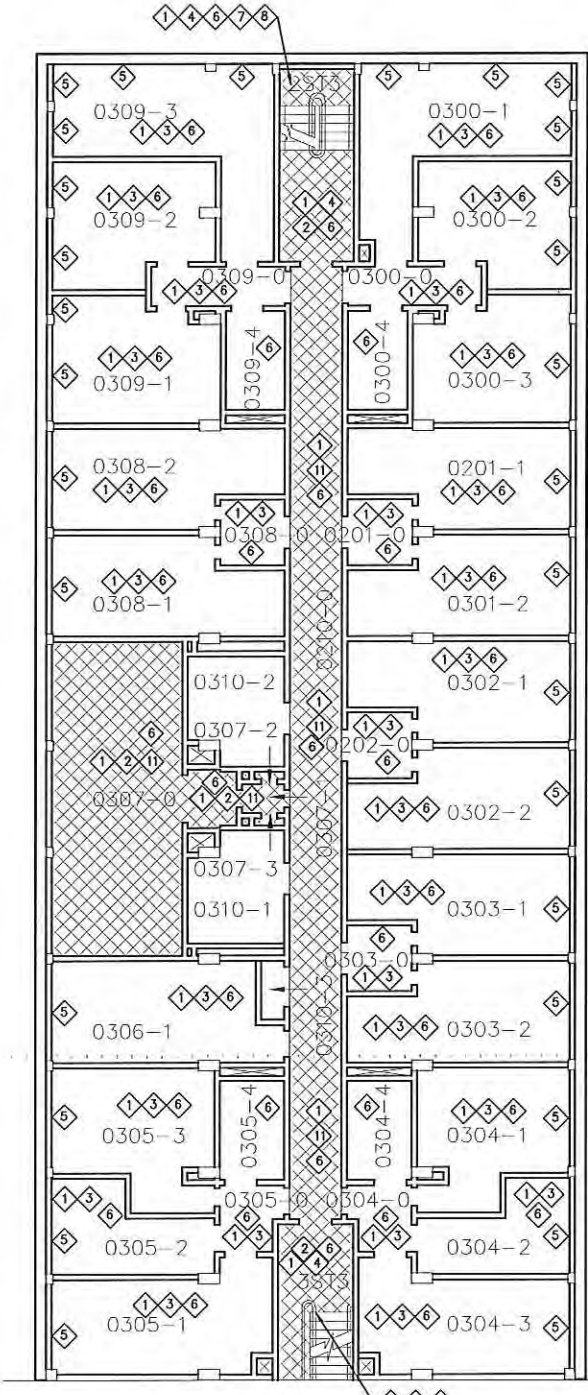
 EXTENT OF NON-ACM FLOORING REMOVALS.

(N.I.C.) NOT IN CONTRACT.

WORK ITEMS TO BE COMPLETED BY THE OWNER	QUANTITY*
NEW WINDOW SHADES AT EACH WINDOW OPENING WITHIN THROUGHOUT THE BUILDING WILL BE PROVIDED AND INSTALLED BY THE OWNER.	70 WINDOW OPENINGS (INCLUDES STAIRWELL WINDOWS)
PROVIDE AND INSTALL NEW SUITE / BEDROOM FURNITURE	20 SUITES (90 BEDS)
PROVIDE AND INSTALL NEW CLOSET DRAPES	42 SUITE BEDROOMS
REMOVAL AND REINSTALLATION OF WIFI HUBS	APPROXIMATELY 50 WIFI HUBS
INSTALLATION OF NEW LIGHT FIXTURES	58 FIXTURES

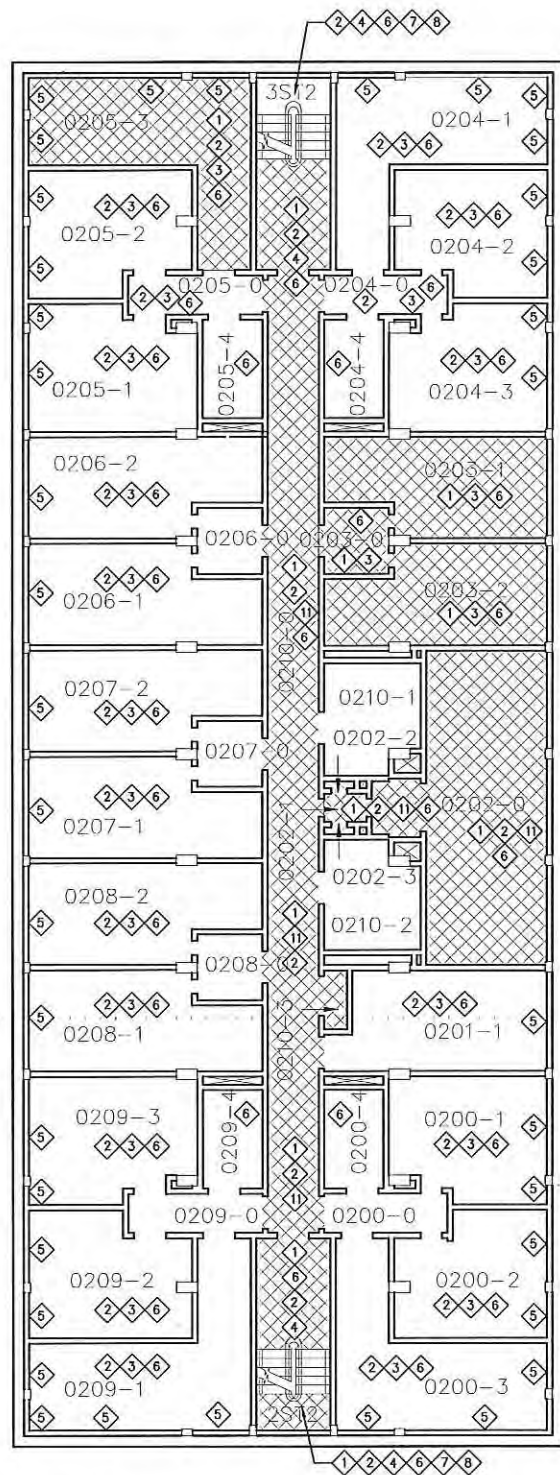


1 SECOND FLOOR PLAN
SCALE: 1/8" : 1'-0"

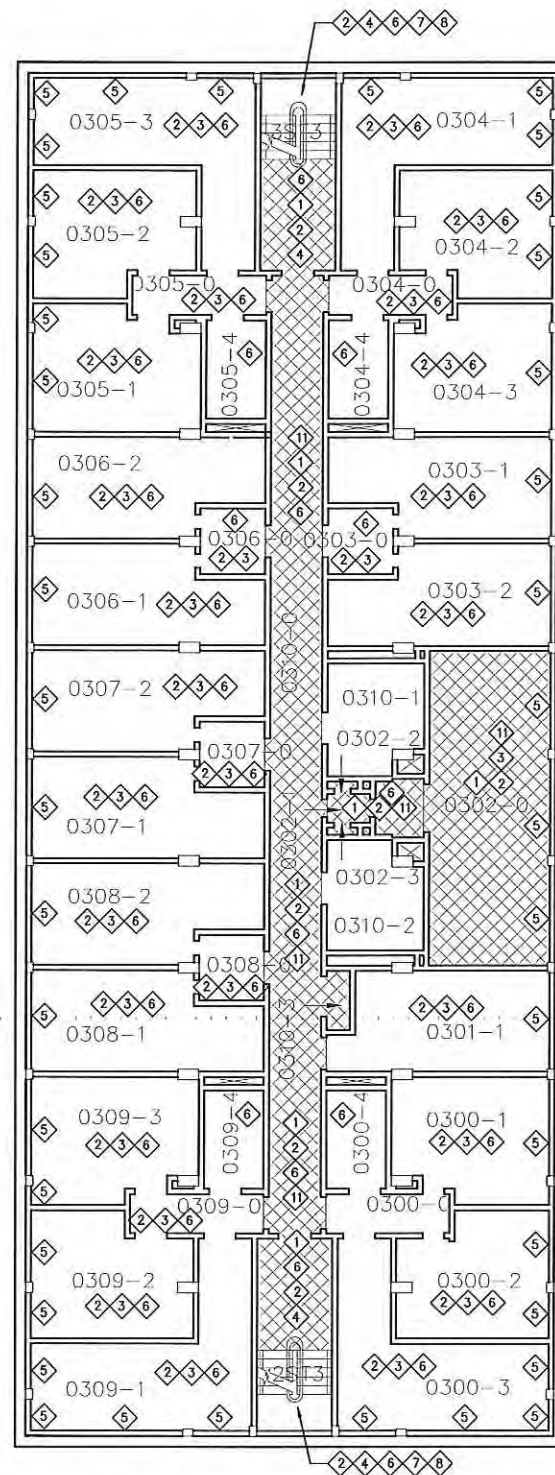


2 THIRD FLOOR PLAN

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1 SECOND FLOOR ABATEMENT PLAN
SCALE: 1/8" = 1'-0"



2 THIRD FLOOR ABATEMENT PLAN
SCALE: 1/8" = 1'-0"

GENERAL NON-ABATEMENT WORK ITEM	QUANTITY*
REMOVE AND DISPOSE OF ALL EXISTING SUITE AND LOUNGE FURNITURE AND CLOSET DRAPES. REMOVE AND STORE ALL CLOSET SHELVING FOR REINSTALLATION BY OTHERS FOLLOWING PAINTING.	20 SUITES (94 BEDS)
REMOVE, CATALOGUE, AND STORE ALL SUITE BEDROOM DOORS PRIOR TO ABATEMENT AND REINSTALL AFTER ABATEMENT. REPLACE ALL ASSOCIATED FLOOR-MOUNTED AND WALL-MOUNTED DOOR STOPS IN KIND.	84 CLOSETS
APPLY ONE COAT OF PAINT TO ALL DOORS AND DOOR FRAMES THROUGHOUT EACH FLOOR. PAINT AROUND LABELS, DECALS, OR OTHER SIGNAGE PRESENT ON SUITE ENTRY DOORS AND STAIRWELL DOORS. APPLY TWO COATS OF PAINT TO ALL DOOR FRAMES NOT CURRENTLY PAINTED BLACK.	83 DOORS
PURCHASE, PAINT, AND INSTALL NEW 1" X 1" WOOD TRIM ALONG TOP OF CLOSET WALLS.	460 LF (41 SUITE BEDROOMS)
PATCH WALLS AS NECESSARY, AT AREAS OF DAMAGE DUE TO SIGNAGE REMOVAL, FLOORING REMOVALS, ELECTRICAL OUTLET PLATE REMOVALS, ETC.	1,200 SF
REMOVE AND DISPOSE OF ALL FIRE DETECTOR HEADS THROUGHOUT THE BUILDING. PROVIDE NEW FIRE DETECTOR HEADS AT EXISTING LOCATIONS.	60 FIRE DETECTOR HEADS
REPLACE ALL OUTLET COVERS IN KIND THROUGHOUT ALL ROOMS (MATCH EXISTING)	APPROXIMATE QUANTITIES PER FLOOR: 80 ELECTRICAL OUTLETS, 40 LIGHT SWITCHES, AND 20 BLANKS
REINSTALL MOUNTING PLATE AND GLOBE LIGHT AT THIRD FLOOR STAIR LANDING.	2 LIGHT FIXTURES

	SPECIFIC NON-ABATEMENT WORK ITEM	QUANTITY*
1	REMOVE AND DISPOSE OF NON-ACM FLOOR TILE AND COVE BASE, VINYL STAIR TREADS, AND VINYL STRINGERS. PATCH WALL WHERE NECESSARY.	FLOORING - 2,400 SF STAIR TREADS AND STRINGERS - 90 SF
2	INSTALL NEW LVT FLOOR TILE AND COVE BASE	9,503 SF
3	APPLY ONE COAT OF PAINT TO WALLS	22,387 SF
4	APPLY ONE COAT OF TINTED KNOCKDOWN FINISH (ROLLED) AND ONE COAT OF PAINT TO WALLS (STAIRWELLS)	2,800 SF
5	INSTALL ROCK WOOL INSULATION INTO CEILING SLAB VOID AND 1" TRIM AT THE FORMER LOCATION OF THE 3" METAL PLATE ALONG THE WINDOWS FOLLOWING CEILING ABATEMENT. PAINT TO MATCH CEILING. SEE DETAIL ON SHEET A-100.	554 LF (41 ROOMS)
6	APPLY PAINT TO CEILINGS (SEE SPEC SECTION 09100 FOR APPLICATION REQUIREMENTS FOR SPECIFIC ROOMS AND SURFACES)	9,400 SF
6	APPLY PERIMETER CAULK TO EACH ROOM WHERE WALL AND/OR CEILING PAINTING IS SHOWN. CAULKED SURFACES SHALL INCLUDE THE WALL/CEILING PERIMETER, DOOR FRAMES, AND FLOOR PENETRATIONS.	3,162 LF
7	APPLY TWO COATS OF PAINT TO THE UNDERSIDE OF THE STAIRS, STAIRWELL CEILING, AND BALUSTERS.	85 SF PER STAIRWELL
8	INSTALL COMBINATION RUBBER STAIR TREADS AND RISERS ON STAIRS AND RUBBER TILES AT LANDINGS (MOON ROCK)	55 SF PER STAIRWELL
9	CODED NOTE NOT APPLICABLE TO THIS SHEET	
10	CODED NOTE NOT APPLICABLE TO THIS SHEET	
11	APPLY TWO COATS OF PAINT TO WALLS	MAIN CORRIDORS

NOTE:
* THE ABOVE QUANTITIES CORRESPOND TO THE SECOND AND THIRD FLOORS ONLY.

NON-ACM REMOVALS LEGEND

EXTENT OF NON-ACM FLOORING REMOVALS.
(N.I.C.) NOT IN CONTRACT.

WORK ITEMS TO BE COMPLETED BY THE OWNER	QUANTITY*
NEW WINDOW SHADES AT EACH WINDOW OPENING WITHIN THROUGHOUT THE BUILDING WILL BE PROVIDED AND INSTALLED BY THE OWNER.	90 WINDOW OPENINGS, 45 PER FLOOR (INCLUDES STAIRWELL WINDOWS)
PROVIDE AND INSTALL NEW SUITE / BEDROOM FURNITURE	20 SUITES (94 BEDS)
PROVIDE AND INSTALL NEW CLOSET DRAPES	41 SUITE BEDROOMS
REMOVAL AND REINSTALLATION OF WIFI HUBS	APPROXIMATELY 50 WIFI HUBS
INSTALLATION OF NEW LIGHT FIXTURES	71 FIXTURES

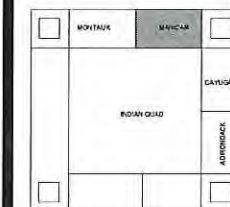
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Consultants:



Project Key



REVISIONS

Rev#	Description	Date

Client
**DORMITORY AUTHORITY
STATE OF NEW YORK
(DASNY)**

Project Title
**CEILING AND FLOORING ASBESTOS
ABATEMENT PROJECT
INDIAN QUAD - SUNY ALBANY
ALBANY, NEW YORK**

Drawing Title
**SECOND AND THIRD FLOOR
PUT-BACK FINISH PLAN
MAHICAN DORMITORY**

Phase
100% REVIEW SET
Drawn By: JNM
Checked By: HBU
Date: 11/13/2019

CHA Project No:
35273
Drawing Number
A-106



DORMITORY AUTHORITY- STATE OF NEW YORK
515 BROADWAY
ALBANY, NY 12207

SUNY ALBANY

Project Site Logistics and General Requirements
Fixtures, Furniture & Equipment Deliveries
Updated April 1, 2021

A. Project Overview:

1. Closet drapes are to be delivered and installed at three low-rise (three story) dormitories (Adirondack, Cayuga, and Mahican Halls) located at the University at Albany Uptown Campus, Indian Quad, 1400 Washington Avenue, Albany, NY 12222. The renovation project will include the removal and disposal of existing bedroom and lounge furniture, ceiling abatement and ACM-flooring removal, non-ACM flooring removal, new flooring installation, patching, painting. Closet drape installation is anticipated to occur following completion of renovation work.
2. **Occupancy is scheduled to occur August 3, 2021.**

B. Site Visit, Conditions and Logistics:

1. Each vendor shall be responsible for assessing all site logistics. All vendors are responsible for scheduling a site visit to assess logistical delivery issues and site conditions prior to the work, including appropriate truck size, loading dock conditions and gate availability, and shall be responsible for providing and fitting equipment in locations, as required. All vendors shall assume full responsibility for all equipment and accessories required to unload material and transfer into the building. Site visits should be coordinated with Lemarr Young, DASNY Sr. Assistant Project Manager, or John Olszewski, DASNY Field Representative. Please contact Lemarr Young or John Olszewski to make arrangements to visit the site using the following contact information; Mobile: Lemarr Young (518-380-4128) John Olszewski (518-708-9380) or Email: Lemarr Young (LYoung@dasny.org); John Olszewski (jolszews@dasny.org).
2. There may be other trades as well as UAlbany custodial staff and Residential Life staff working in the building at the time of delivery and installation.
3. If the site is still under construction at the time of delivery and/or installation, all workers entering the site must wear the required Personal Protective Equipment (PPE) including safety vests, hard hats, work boots, etc., in accordance with OSHA and other authorities having jurisdiction.

- C. Dock and Site Restrictions:** Deliveries will be made through the main entrances of the three low-rise dormitories which are located at the plaza level of Indian Quad.

DORMITORY AUTHORITY- STATE OF NEW YORK
515 BROADWAY
ALBANY, NY 12207

SUNY ALBANY

1. Mahican Hall has its own center entrance on the interior side of Indian Quad. Adirondack and Cayuga are adjoined and share a main entrance on the interior side of Indian Quad.
 2. See attached Logistics Plan Section
 - i. The Indian Quad loading dock will not be used for deliveries.
 - ii. The archway cannot accommodate vehicles of any type due to weight restrictions. All deliveries through the archway must be loaded by hand and/or in carts.
 - iii. Parking lot N may be used for staging and can accommodate tractor trailers.
 - iv. No staging area, other than Parking Lot N is available.
 - v. Large and small trucks, as well as personal vehicles are to use Parking Lot N.
 - vi. Product/materials is to be moved from Parking Lot N via Indian Drive and offloaded at the Archway.
 3. Dumpsters will not be available to vendors. Vendors shall be responsible for daily removal of debris off site. All vendors shall be responsible for obeying all site rules and established protocol.
 4. Vendors are responsible for obtaining parking permits for any personal vehicles. Parking permit applications can be located at:
<https://www.albany.edu/pmts/Vendors%20and%20Contractors.php>
Permit applications must be signed by a University at Albany Facilities Management staff person prior to the vendor making payment. Payment is made in person at the University at Albany Parking and Mass Transit Office on the Uptown Campus. Lemarr Young or John Olszewski can assist with this process.
 5. Vendors shall provide flagmen with vests during deliveries to direct pedestrian and vehicular traffic, as necessary.
 6. Installation work shall include unloading, delivering to each location, and installing.
- D. Elevator Information:** There are no elevators located within the three low-rise dormitories. The stairwells provide access to all floors involved with this work. A description of the available stairwells is as follows:
1. Since no elevators are available, stairwells are to be used to complete delivery/install.
 2. Adirondack Hall includes a basement level and floors one through three. Stairs are located at both ends of the dormitory.

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SUNY ALBANY

3. Cayuga Hall includes a basement level and floors one through three. Stairs are located at both ends of the dormitory.
4. Mahican Hall includes a basement level and floors one through three. Stairs to access floors two and three are located at both ends of the dormitory.

E. Building Protection:

1. The vendor shall be responsible for the protection of all access and work areas that may be impacted by the delivery and installation associated with the work, including, but not limited to walls, floors, doors, etc. The vendor will be held responsible for the repair or replacement of any damage to the building, grounds, walls, and flooring due to the delivery and installation of the product.
2. The utilization of steel-wheel dollies is prohibited.

F. Delivery Schedule:

1. All deliveries shall occur from 7:00 am to 3:00 pm unless otherwise scheduled with Lemarr Young or John Olszewski.
2. The Vendor shall be responsible for coordinating exact delivery dates and times with the project site. Only products that can be immediately installed in a completed space shall be delivered, to avoid staging and on-site storage. The Vendor shall be responsible for temporarily storing materials in a secure warehouse for a period of up to 30 days from DASNY's requested delivery date at no additional cost. The Vendor shall be responsible for the rejection of product delivery, replacement, repair, or any other corrective action required, for items received damaged, soiled, or not conforming to the detailed specifications.

G. Tentative Fixtures, Furniture, and Equipment Delivery Schedule:

1. Installation is anticipated to begin July 19, 2021

Note: Work must be completed on or before August 3, 2021.

I. Parking:

1. Personal vehicles will be required to obtain parking permits from UAlbany's Parking and Mass Transit Office located next to Building 25. Phone: 518-442-3121; Website: <https://www.albany.edu/pmts>.

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J. Punch list:

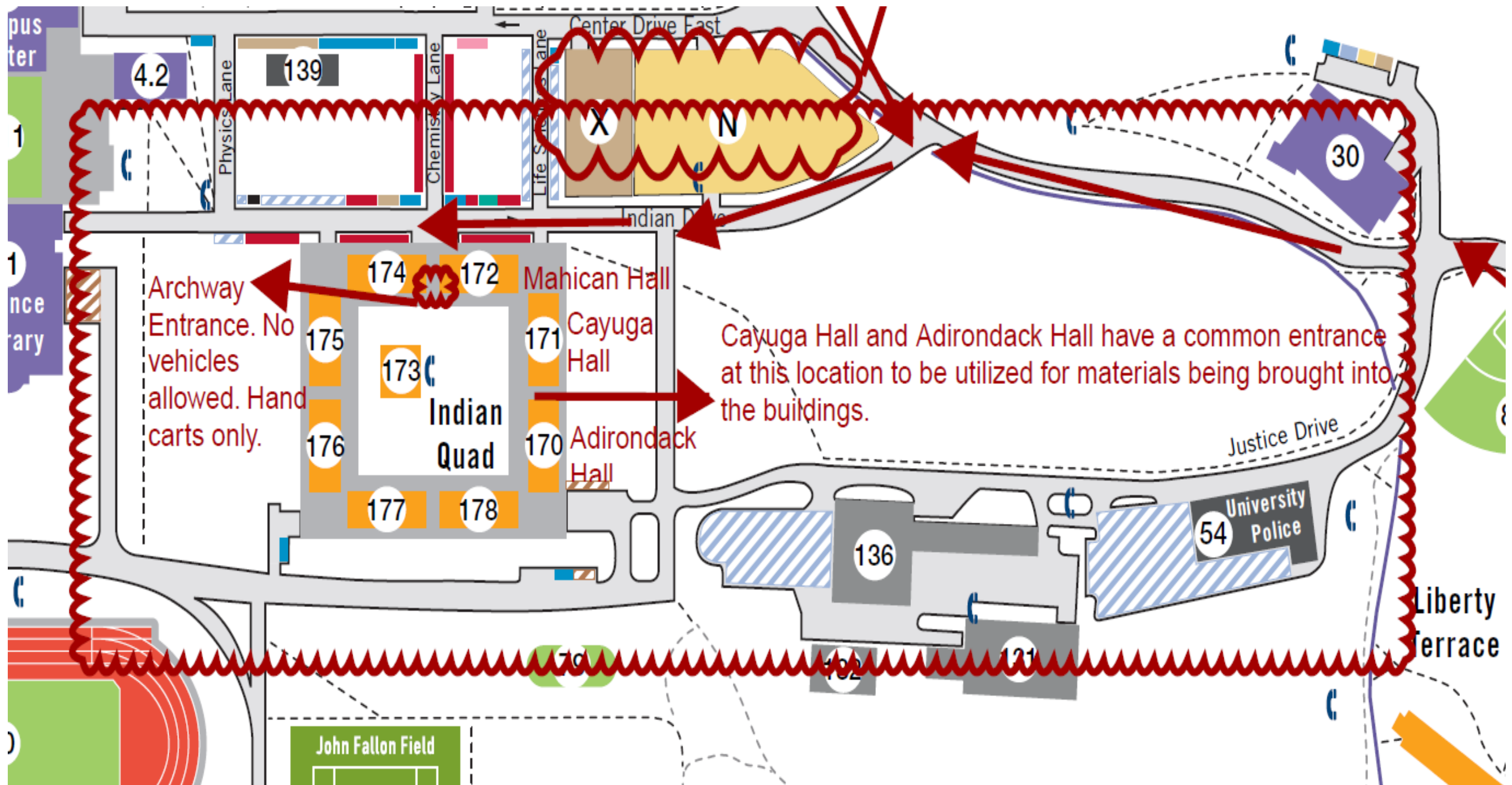
1. Each vendor is responsible for contacting DASNY's designated representative at the end of each workday to review project status and obtain sign-off for daily work.
2. The furniture/equipment vendor shall schedule a punch list review with DASNY's designated representative. DASNY reserves the right to withhold 5% payment pending resolution of open punch list items.

SECURITY REQUIREMENTS

1. Designated access locations are shown on the attached Logistics Plan Section. Owners and Owner's representatives will provide access into each designated area.

SPECIAL PROVISIONS

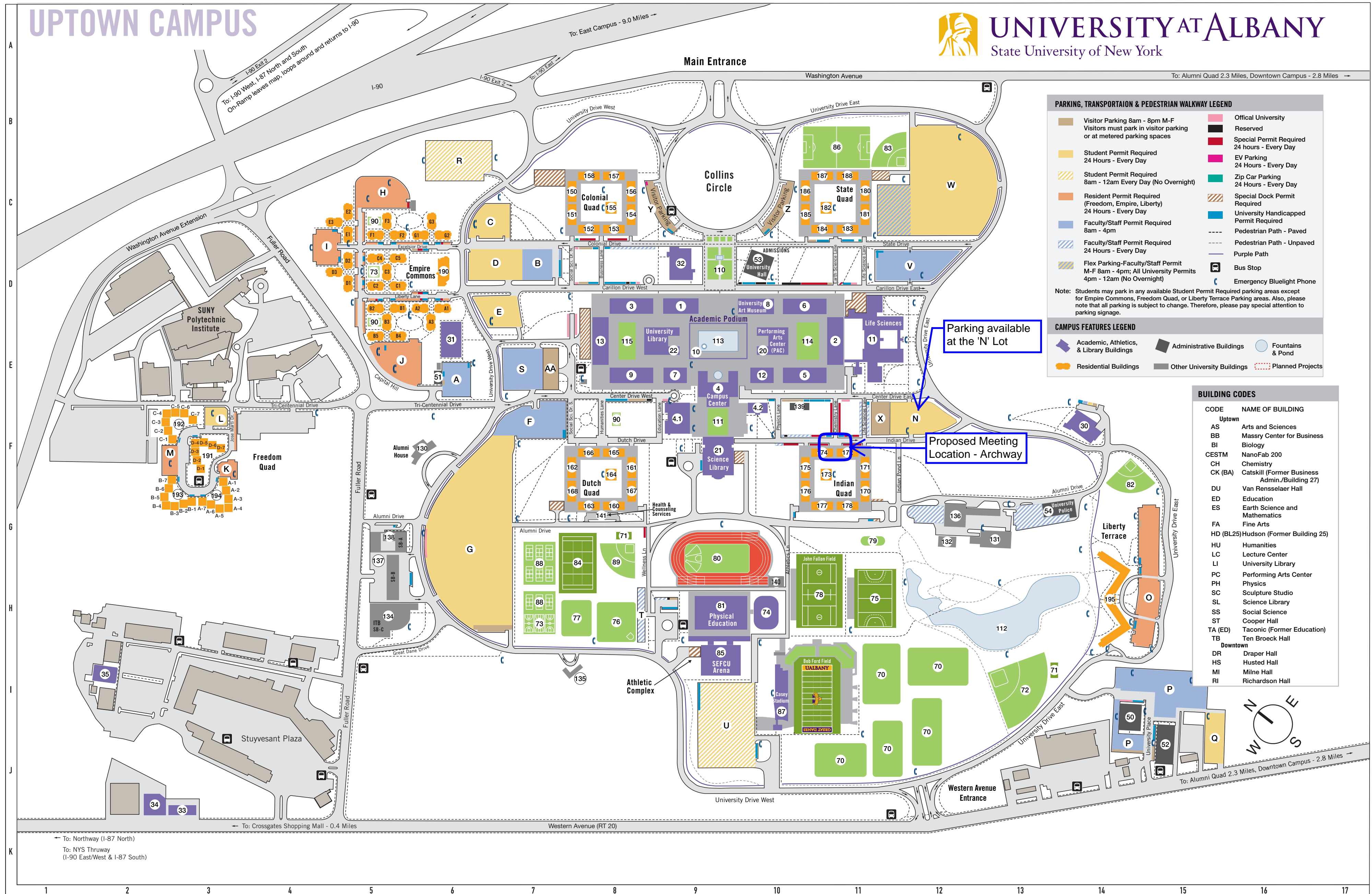
1. There shall be no eating in the work area.
2. Smoking is not permitted on campus.
3. Use of alcohol and controlled substances on the project site is not permitted.
4. No signs or advertising material will be permitted on the job site.
5. All provisions of all applicable State Labor Standards must be complied with under provisions of this contract.



UPTOWN CAMPUS



UNIVERSITY at ALBANY
State University of New York



PARKING, TRANSPORTATION & PEDESTRIAN WALKWAY LEGEND

Visitor Parking 8am - 8pm M-F Visitors must park in visitor parking or at metered parking spaces	Official University
Student Permit Required 24 Hours - Every Day	Reserved
Student Permit Required 8am - 12am Every Day (No Overnight)	Special Permit Required 24 hours - Every Day
Resident Permit Required (Freedom, Empire, Liberty) 24 Hours - Every Day	EV Parking 24 Hours - Every Day
Faculty/Staff Permit Required 8am - 4pm	Zip Car Parking 24 Hours - Every Day
Faculty/Staff Permit Required 24 Hours - Every Day	Special Dock Permit Required
Flex Parking-Faculty/Staff Permit M-F 8am - 4pm; All University Permits 4pm - 12am (No Overnight)	University Handicapped Permit Required
	Pedestrian Path - Paved
	Pedestrian Path - Unpaved
	Purple Path
	Bus Stop
	Emergency Bluelight Phone

Note: Students may park in any available Student Permit Required parking areas except for Empire Commons, Freedom Quad, or Liberty Terrace Parking areas. Also, please note that all parking is subject to change. Therefore, please pay special attention to parking signage.

CAMPUS FEATURES LEGEND

Academic, Athletics, & Library Buildings	Administrative Buildings	Fountains & Pond
Residential Buildings	Other University Buildings	Planned Projects

BUILDING CODES	
CODE	NAME OF BUILDING
Uptown	
AS	Arts and Sciences
BB	Massey Center for Business
BI	Biology
CESTM	NanoFab 200
CH	Chemistry
CK (BA)	Catskill (Former Business Admin./Building 27)
DU	Van Rensselaer Hall
ED	Education
ES	Earth Science and Mathematics
FA	Fine Arts
HD (BL25)	Hudson (Former Building 25)
HU	Humanities
LC	Lecture Center
LI	University Library
PC	Performing Arts Center
PH	Physics
SC	Sculpture Studio
SL	Science Library
SS	Social Science
ST	Cooper Hall
TA (ED)	Taconic (Former Education)
TB	Ten Broeck Hall
Downtown	
DR	Draper Hall
HS	Husted Hall
MI	Milne Hall
RI	Richardson Hall

- ACADEMIC BUILDINGS**

Academic Podium

 - Arts & Sciences, D9
 - Biology, E11
 - Catskill (Former Building 27/BA), D8
 - Campus Center, E9
 - 4.1 Campus Center West, E9
 - 4.2 Campus Center East, F10
 - Chemistry, E10
 - Earth Science & Mathematics, E10
 - Taconic (Former Education), E9
 - Fine Arts, D10
 - University Art Museum, D10
 - Humanities, E8
 - Lecture Center, E9
 - Life Sciences, E11
 - Physics, E10
 - Social Science, E8

Arts / Libraries

 - Performing Arts Center, D10
 - Science Library, F9
 - University Library, D8
- Other Academic Buildings**

 - Boor Sculpture Studio, F14
 - Hudson (Former Building 25), E6
 - Massey Center for Business, D9
 - Center for Autism and Related Disabilities, J3
 - Child Research Study Center, J2
 - Four Tower Place, I2

ADMINISTRATIVE BUILDINGS

 - 50 Management Services Center, I14
 - 51 Parking & Mass Transit Building, E6
 - 52 University Administration Building, I15
 - 53 University Hall, D10
 - Undergraduate Admissions
 - 54 University Police, G13
- ATHLETICS**

 - 70 Athletic Practice Field, I11
 - 71 Batting Cage
 - 72 Baseball Field, I13
 - 73 Basketball Courts, H7
 - 74 The Bubble, H10
 - 75 Field Hockey Field, H11
 - 76 Hammer Throw Field, H8
 - 77 Intramural Field, H7
 - 78 John R. Fallon Field (Lacrosse), H10
 - 79 Low Ropes Course, G11
 - 80 NCAA Track, H9
 - 81 Physical Education, H9
 - 82 Recreational Softball Field, F14
 - 83 Recreational Softball Field, B11
 - 84 Recreational Synthetic Turf Field, H8
 - 85 SEFCU Arena, I9
 - 86 Soccer Field, B11
 - 87 Casey Stadium/Bob Ford Field, I11
 - 88 Tennis Courts, H7
 - 89 Varsity Softball Field, H8
 - 90 Volleyball Court
- PARKING**

 - A Building 25 Faculty/Staff, E6
 - B Colonial Faculty/Staff, D7
 - C Colonial Student (A), C6
 - D Colonial Student (B), D6
 - E Colonial Student (C), E7
 - F Dutch Faculty/Staff, F6
 - G Dutch Student, H6
 - H Empire North, C5
 - I Empire West, D4
 - J Empire South, E5
 - K Freedom East, G3
 - L Freedom North, F3
 - M Freedom West, F2
 - N Indian Student, F12
 - O Liberty Terrace, H15
 - P MSC/UAB Faculty/Staff, I15
 - Q MSC/UAB Student, J16
 - R Northwest Student, C6
 - S Podium West Faculty/Staff, E7
 - T Physical Education, H8
 - U SEFCU Arena/Athletic Complex, J9
 - V State Faculty/Staff, D11
 - W State Student, C12
 - X Visitor Lot, F11
 - Y Visitor Lot 1, C9
 - Z Visitor Lot 1A, C10
 - AA Visitor Lot 3, E7
- RESIDENTIAL COLONIAL QUAD**

 - 150 Clinton, C8
 - 151 Delancey, C7
 - 152 Hamilton, C7
 - 153 Herkimer, C9
 - 154 Johnson, C8
 - 155 Livingston Tower, C8
 - 156 Morris, C8
 - 157 Paine, C8
 - 158 Zenger, C8

DUTCH QUAD

 - 160 Beverwyck, G8
 - 161 Bleecker, G8
 - 162 Ryckman, F7
 - 163 Schuyler, G7
 - 164 Stuyvesant Tower, G8
 - 165 Ten Broeck, F8
 - 166 Ten Eyck, F7
 - 167 Van Cortlandt, G8
 - 168 Van Rensselaer, G7

INDIAN QUAD

 - 170 Adirondack, G11
 - 171 Cayuga, F11
 - 172 Mahican, F11
 - 173 Mohawk Tower, G10
 - 174 Montauk, F10
 - 175 Oneida, F10
 - 176 Onondaga, G10
 - 177 Seneca, G10
 - 178 Tuscarora, G11
- STATE QUAD**

 - 180 Anthony, C11
 - 181 Cooper, C11
 - 182 Eastman Tower, C10
 - 183 Fulton, C11
 - 184 Irving, C10
 - 185 Melville, C10
 - 186 Steinmetz, C10
 - 187 Tappan, C10
 - 188 Whitman, C11

UNIVERSITY APARTMENTS

 - 190 Empire Commons Cmty Bldg, D6
 - 191 Freedom Quad - Lazarus, F3
 - 192 Freedom Quad - Northup, F2
 - 193 Freedom Quad - Stanton, G2
 - 194 Freedom Quad - Truth, G3
 - 195 Liberty Terrace, H14
- GARDENS AND FOUNTAINS**

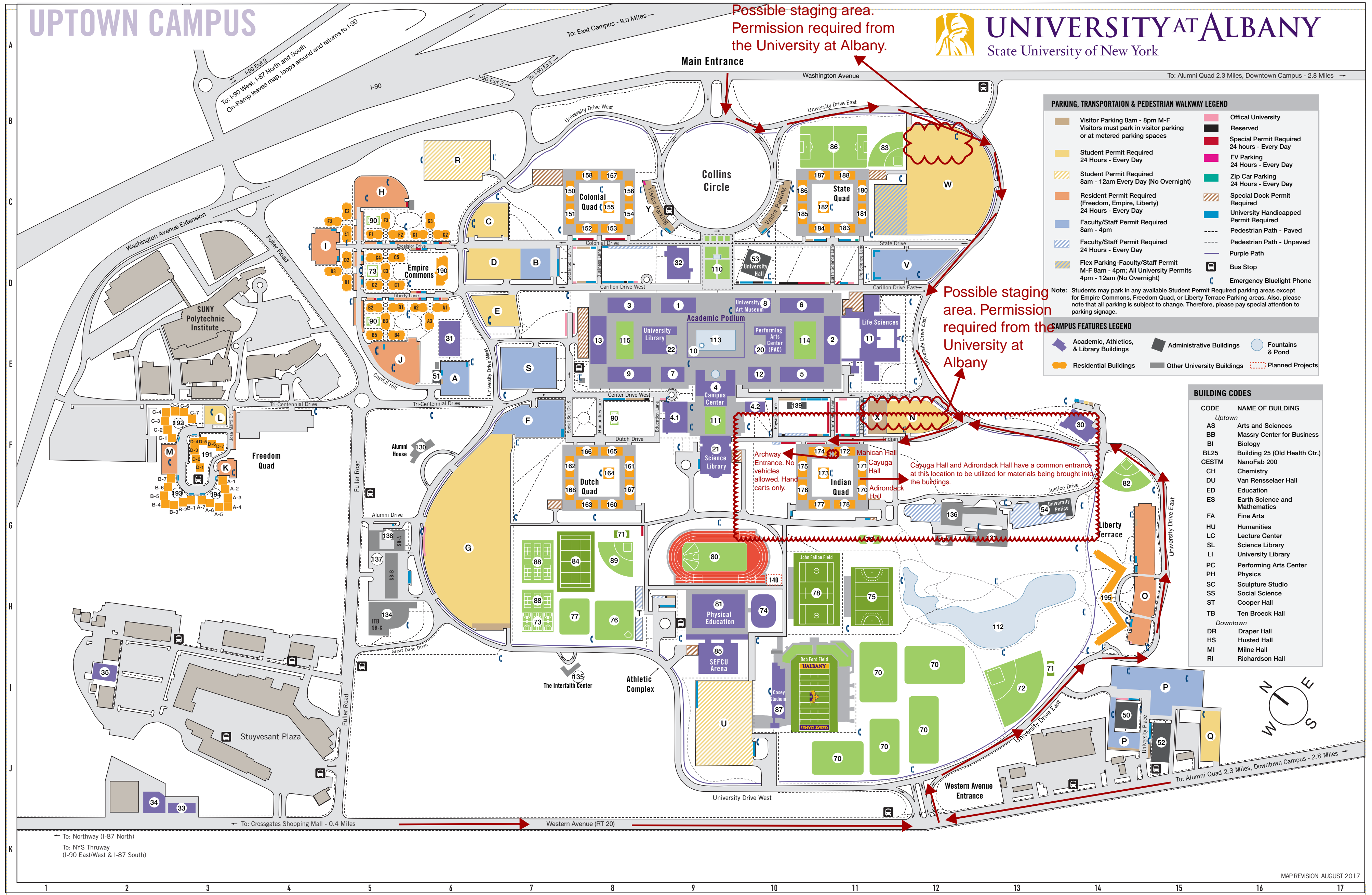
 - 110 Entry Plaza, D9
 - 111 Hedy Schwartz Bagatelle Courtyard, F9
 - 112 Indian Pond, H13
 - 113 Main Fountain, E9
 - 114 Podium East Garden, E10
 - 115 Podium West Garden, E8
- OTHER**

 - 130 Alumni House, F5
 - 131 Grounds Building, G13
 - 132 Grounds Shed, G12
 - 134 ITB, H5
 - 135 Building 511, I7
 - 136 Mechanical Repair, G12
 - 137 Service Complex, H5
 - 138 DASNY Trailer, G5
 - 139 Office Trailer, F11
 - 140 Track and Field Offices, H10
 - 141 Health and Counseling Services, G8

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UNIVERSITY AT ALBANY
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MAP REVISION AUGUST 2017