



ADDENDUM NO.: 001

IFB NO.: 698

Description: Furnish, Deliver & Install Audio Visual Equipment

Project: Queens College - Louis Armstrong Center

Bid Opening Date: May 17, 2021 at 2:30 p.m.

Specifics of the Addendum: RFI's

Question:

I noticed that there is not a SDVOB goal of 6% assigned to this project. Can it be added to the RFQ/Bid? Partial bids will be considered incomplete.

Response:

A 6% Service-Disabled Veteran-Owned Small Business (SDVOB) goal has been added to Bid No. 698. The Supplemental Specifications have been updated to reflect the revisions made to the goals assigned on this project.

Question:

Our company can only furnish audio video equipment but cannot perform the installation. Can we still submit a bid?

Response:

The specifications for Bid No. 698 are to Furnish, Deliver and Install Audio Visual Equipment. Bids should be submitted per the Scope of Work and Project Specifications.

Question:

If I am unable to attend the walkthrough on Monday, May 3rd, can the site visit be live streamed from a smart phone during the walk thru?

Response:

The site visit will not be livestreamed.

Question:

Will Covid-19 screenings be done on site at the site visit and will you be taking temperatures?

Response:

No, there will be no onsite screenings at the site visit and temperatures will not taken. If you plan to attend the May 3, 2021 site visit, send a confirmation email to Stacie Craft scraft@dasny.org and Esteban Flores at EFlores@dasny.org and please fill out the COVID-19 screening questionnaire in the link below **the day of the site visit**. Note that this is an active construction site as such proper PPE is required and social distancing protocols must be adhered to.

<https://forms.office.com/Pages/ResponsePage.aspx?id=9QlriGiNqEuPr8zCFLASOXP75fvc-H5FuZv05Ny5OppUOTNFNIPWkhBSlpSU0VURONOM1k0MU9NSi4u&nocdn=1>

All other terms and conditions of the original Invitation for Bids or Request for Proposals shall remain the same. This notice shall be signed and attached to the Invitation for Bids and shall form a part of your bid.



ANDREW M. CUOMO
Governor

ALFONSO L. CARNEY, JR.
Chair

REUBEN R. MCDANIEL, III
President & CEO

SUPPLEMENTAL SPECIFICATIONS

The following items are attached for informational purposes. Referenced documents need not be returned with the proposal. These documents are only applicable to the successful bidder and the ensuing procurement contract. Documents are only applicable to the successful bidder and the ensuing procurement contract. Documents applicable to the procurement that will result from this Invitation for Bids are designated by a check box (☒). Unless otherwise indicated, the referenced documents are located at the end of this Invitation for Bids.

- ☒ **Purchasing General Conditions** – The DASNY Purchasing General Conditions contains terms and conditions of purchases made by DASNY. It is recommended that this document be reviewed fully.
- ☒ **M/WBE Utilization Plan and Request for Waiver** - Minority and Women-Owned Business Enterprise (M/WBE) goals for this project are 18% and 12% and Service-Disabled Veteran-Owned Small Business (SDVOB) goals for this project are 6% , respectively. The successful bidder shall be required to complete a Utilization Plan or Request for Waiver, to be approved by DASNY’s Opportunity Programs Group. Reference Purchasing General Conditions, Article XIX, Affirmative Action for Contracts Mr. Michael Clay, DASNY Opportunity Programs Group at (518) 257-3464, is available to assist all bidders in attaining these goals. *Reference the enclosed “Good Faith Efforts Guidelines”.*
- ☒ **Supplemental General Requirements** – Attached (if applicable) are the Supplemental General Requirements (SGRs) which provide important logistical information and additional conditions which govern this procurement. Please read these SGRs carefully.
- ☒ **Form of DASNY Contract** – The procurement resulting from the Invitation for Bids will be executed through a DASNY purchase order and a related contract. The contract executed with the successful bidder will be in the same substantial form as the attached “Form of Contract”. Note that this Invitation for Bids and any response to such will be annexed as binding terms of the purchase agreement.
- ☒ **Certificate of Insurance** (*sample enclosed*) – The successful bidder will be required to provide a Certificate of Insurance pursuant to Article XIV of the enclosed Purchasing General Conditions. The certificate shall name DASNY and other designated parties as additional insureds.



SUPPLEMENTAL SPECIFICATIONS CONTINUED

- ☒ **Worker’s Compensation / Disability Insurance** – The successful proposer will be required to provide specific documentation with respect to Worker’s Compensation and Disability Insurance pursuant to Article XIV of the enclosed Purchasing General Conditions. Requirements are detailed in the enclosed “Workers’ Compensation and Disability Benefits Requirements” document.

- ☒ **Prevailing Wage Schedule** – NYS Labor Law requires all wages paid by contractors and subcontractors on public work projects be paid at the prevailing wage rates. Enclosed is the current rate schedule for the appropriate county. Contractors and Subcontractors are responsible for obtaining current rates throughout the course of the project. The NYS Department of Labor (NYS DOL) updates these rates on July 1st of each year. Current rates can be obtained on the NYS DOL website (www.labor.state.ny.us) or by fax at (518) 485-1870. Note that an executed Contractor and Subcontractor Certification and certified payrolls, which include the hours and days worked by each workman, laborer or mechanic, the occupation at which he worked, the hourly wage rate paid and the supplements paid or provided, must be submitted with each and every payment requisition. **DASNY will not process an invoice without this information.** Forms are available on the DASNY website:
<http://www.dasny.org/construc/forms2/vendors.php>

- ☒ **Labor and Material Payment Bond** – The successful bidder must be prepared to provide surety bonds prior to award in accordance with Article XIV of the DASNY Purchasing General Conditions. The costs of these bonds are to be separately stated in the total bid price as indicated on the Bid Breakdown and Schedule.

- ☒ **Performance Bond** – The Successful bidder must be prepared to provide surety bonds prior to award in accordance with Article XIV of DASNY Purchasing General Conditions. The costs of these bonds are to be separately stated in the total bid price as indicated on the Bid Breakdown and Schedule.

- ☒ **Standard Vendor Responsibility Questionnaire (SVRQ)** – The successful proposer, in accordance with Article XXII of DASNY Purchasing General Conditions, will be required to complete the enclosed SVRQ. The award of a contract will be subject to a review of the information contained in these forms.



DASNY

SUPPLEMENTAL SPECIFICATIONS CONTINUED

- NYS Uniform Contracting Questionnaire (UCQ)** – The successful proposer will be required to complete the enclosed UCQ. The award of a contract will be subject to a review of the information contained in these forms.

- DASNY Contractor and Consultant Questionnaire (CCQ)** – The successful proposer will be required to complete the enclosed CCQ. The award of a contract will be subject to a review of the information contained in these forms.