

ADDENDUM No. 01

Date: 04/16/2021

**DORMITORY AUTHORITY - STATE OF NEW YORK
DASNY Term Construction Management Services
Solicitation 6565**

This **ADDENDUM** is hereby included in and made part of the Contract whether or not attached thereto. All requirements of the original Request for Proposal shall remain in force except as noted by this **ADDENDUM No. 01**.

The purpose of Addendum No.1 is to revise Section 1.3, Key Events & Dates and Section 6, Submission of Proposals

1.3 Key Events and Dates

<u>Event</u>	<u>Date</u>
Issuance of RFP	03/16/2021
Deadline for RFP Questions	03/30/2021 (5:00 PM)
Post Responses to RFP Questions	04/06/2021 (5:00 PM)
Proposal Due Date	04/20/2021 04/27/2021(5:00 PM)
Interviews/Presentations (not earlier than, if necessary)	05/18/2021 05/24/2021 (Week Of)
Notice of Award (not earlier than)	06/01/2021 06/08/2021

Section 6 - Submission of Proposals:

6.1 Submission of Technical and Cost Proposal

DASNY will be accepting electronic proposals only.

To Submit Electronically:

Follow the directions below to upload your proposal electronically. Any technical issues or questions should be directed to the Designated Representative for the Project via email prior to the due date of the RFP.

1. You will receive an email from DownstateRFPCoordinator@dasny.org with a link to a Microsoft SharePoint site: "Term Construction Management RFP."

2. Click on the link. If you have an existing Microsoft account, you will be asked to login and then you will be routed directly to the Term Construction Management Services RFP “Documents” page.
 - a. If you do not have a Microsoft account, you will need to register for a Microsoft account before you can access the link.
3. Four documents will need to be uploaded and include:
 - a. Technical Proposal
 - b. Cost Proposal
 - c. Vendor Responsibility Certification
 - d. DASNY Omnibus Procurement Certification

All documents must be saved in PDF format and labeled as directed below:

- a. Technical Proposal:
 - i. Save file as: RFP 6565-Tech-firm name
 - ii. Click “Upload” or drag and drop
 - b. Cost proposal:
 - i. Save file as: RFP 6565--Cost-firm name
 - ii. Click “Upload” or drag and drop
 - c. Vendor Responsibility:
 - i. Save file as: RFP 6565--VRQ-firm name
 - ii. Click “Upload” or drag and drop
 - d. Omnibus Certification:
 - i. Save file as: RFP 6565--Omnibus-firm name
 - ii. Click “Upload” or drag and drop
4. Once your documents are uploaded, DO NOT OPEN. The document submitted must be your final submission and cannot be modified.
 - a. If you open your documents after they are submitted, the system will show it as “modified”
 - b. The submitted document will remain private and will not be visible to the other proposers throughout the procurement process.
 5. The Term Construction Management Services RFP site will close at 5:01 PM on ~~April 20, 2021~~ April 27, 2021. Any questions or issues on submitting must be addressed to the Designated Representative for the Project before that time using the email in Bullet 1. Please ensure you give yourself enough time for uploading all files.