

ENVIRONMENTAL CONSULTING SERVICES RFP 6562
QUESTIONS AND ANSWERS

QUESTIONS	ANSWERS
1 How do we submit our Technical and Cost Proposals?	Due to the COVID Pandemic DASNY will only be accepting electronic proposals. Please email DownstateRFPcoordinator@dasny.org with the subject line: "RFP Environmental Consulting Request Access-Firm Name." It is strongly encouraged to request access to the site before the due date.
2 Will there be a need for chemistry quality assurance services, such Quality Assurance Project Plan (QAPP) preparation, laboratory coordination and third part data validation/usability. If so, how would one go about submitting qualifications?	Yes, dependent upon the assigned project. For example, if NYSDEC remedial program site, then laboratory and data validation services must be consistent with NYSDEC requirements. Please submit qualifications by responding to this RFP.
3 When NYSDOL prevailing wages apply, there is a companion topic about Supplemental Benefits differential. Does the NYSDOL Supplemental Benefits differential apply to the work contemplated with in RFP #6562 and will they be reimbursable similar to prevailing rate?	Yes
4 In regards to page 9 of the RFP, Tab 2, it states, "Submit an approved Standard Cost Proposal Form or a previously approved multiplier from another State Agency." We have an approved NYS OGS multiplier from November 2017, is that recent enough to satisfy the requirements for the cost proposal portion?	You may submit a DASNY approved SCP form or the most recent rate approval from another State Agency.
5 Is the RFP for Downstate only or throughout entire state?	As indicated in section 1.2 of the RFP, "...throughout the state"
6 What kind of "Radon Testing Certification" is required for this contract (per page 8, Tab 11, section c). Which is the certifying entity?	As required by the NYSDOH, Radon testing firms shall be certified by the American Association of Radon Scientists and Technologists (AARST), National Radon Safety Board (NRSB), State of New Jersey (NJ), or State of Pennsylvania (PA). NYS does not certify or license radon testers.
7 The RFP states on page 4, under 1.2 Purpose, "It is DASNY's intent to contract with multiple firms statewide." Will the firms be expected to provide their services on a statewide basis or is it DASNY's intent to assign regional responsibilities to the selected firms?	Each selected consultant must provide statewide services.
8 Has the number of contracts to be awarded for this Term Contract been determined yet and, if so, can that information be provided?	Multiple contracts to be awarded
9 Does DASNY intend to select one qualified consultant per region or one qualified firm statewide?	Multiple contracts for statewide services
10 Can a WBE self fulfill the 5% WBE Goal for this project?	Yes
11 Are joint ventures allowed?	Yes, please provide your Joint Venture Agreement with your proposal.
12 Can you disclose the names of the incumbent firms? As a WBE, we would like to reach out to the firms for teaming opportunities.	We cannot disclose any names but please visit our website at https://www.dasny.org/opportunities/rfps-bids/2020/environmental-consulting-services#rfp-interestedsubsuppliers-list to look at the list of interested suppliers.
13 Can more detail/specific information be provided in relation to anticipated upcoming future projects to be completed under this Term Contract (in addition to the general information included in Section 1.1, paragraph 1, and Section 1.2, paragraph 2)?	Projects may consist of a wide variety of environmental investigation/assessment, sampling, analysis and reporting, design, and construction administration duties, as indicated in the RFP description and Section 1.2
14 Can a list, or general summary, of the types of projects completed under the current Environmental Consulting Services Term Contract be provided (e.g., types of facilities, corresponding general project scope)?	Projects may consist of a wide variety of environmental investigation/assessment, sampling, analysis and reporting, design, and construction administration duties, as indicated in the RFP description and Section 1.2
15 Are any file size limitations for our proposal submission to the sharepoint site?	There are no limitations on file size.
16 Section 2.1 of the RFP states that the Scope of work is in the Sample Contract Chapter Two. However that document seems to be written for design and construction work. Can you please clarify the scope of work for this RFP?	Projects may consist of a wide variety of environmental investigation/assessment, sampling, analysis and reporting, design, and construction administration duties, as indicated in the RFP description and Section 1.2

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17	Does DASNY have a current description of the types of asbestos projects that will be encountered? Specifically, will abatement projects be large or small projects? Similar question for expected size and quantity of design projects.	All size projects (minor, small and large) at client facilities, including design
18	Will Building Commissioning Services as described in 9.1 thru 9.2 of Chapter 2 be needed? If so, does DASNY have an anticipated description of projects and an idea of the quantity?	No
19	Is DASNY requesting that the consultant sign waste profiles and hazardous waste manifests? Will additional Agency Agreements be executed to allow signing waste manifests as an agent for DASNY?	Selected Consultant to sign as agent of Owner/DASNY, as stipulated in the RFP. See Section 1.2 of RFP. "...and signature on behalf of Owner/DASNY, for each waste shipment, record, manifest, or bill of lading required for all project generated hazardous waste, asbestos waste, and other regulated wastes removed from each project site. This includes review and approval of all other supporting documents as necessary (e.g. waste profile, LDR form, etc.)." This requirement will be included in the contract.
20	Are there requirements/maximum quantities for page limit for the submittal, number of staff resumes, or number of project descriptions? The RFP indicates 'provide a concise response'.	Provide adequate information for evaluation...no maximum page limit
21	Are print-outs from NYSED Office of Professions Verification Services sufficient for proof of individual professional licenses? Should certifications be duplicates in these different sections of the RFP response?	Yes One copy is sufficient
22	Do resumes and/or project descriptions need to be submitted in SF330 format?	No
23	Can DASNY provide guidance on the SOPs that they are looking for or additional clarification on the one-page summary requested that addresses all aspects of investigations, surveys, inspections, and monitoring services which are conducted on-site?	We are not requesting entire SOPs for the firm's typical on-site activities, only the table of contents for each SOP. The SOP table of contents should provide enough information regarding the various procedures included within each SOP.
24	Will DASNY entertain redline revisions to the sample contract?	No
25	Is "Art Acquisition" part of the intended Scope of Work for RFP #6562?	No. Please refer to the RFP for a more accurate description of the scope of services. The sample Chapter 2 provided has all of DASNY's standard language. The contract will be refined to meet the needs of this procurement at the time of negotiation if your firm is selected.
26	What is the difference between what is being asked for in Tab 5 : "Provide license numbers or copies of registration certificates, as appropriate. Business entities proposing to provide Professional Engineering Services must possess a Certificate of Authorization to provide Engineering Services in New York State from the State Education Department. Include a copy of this certificate if proposing engineering services" and Tab 11, Item c : "License/certificate numbers or copies of registration certifications for your firm, as appropriate (i.e. NYS DOL Asbestos Handling License, NYS DOL Mold Assessor License, Radon Testing Certification, EPA Lead Certification, etc.). Business entities proposing to provide Professional Engineering Services must possess a Certificate of Authorization to provide Engineering Services in New York State from the State Education Department."?	Tab 5 requires the NYSED issued Certificate of Authority to provide engineering services in NYS for the firm. Tab 11 c. requires all the other firm's licenses and certificates (i.e. NYS DOL Asbestos Handling License, NYS DOL Mold Assessor License, Radon Testing Certification, EPA Lead Certification, etc.). The proposal doesn't need to include another copy of the NYSED certificate of authority, if already included in response to Tab 5.
27	Tab 11 asks that we, "Provide a list of the firm's offices and locations that will be providing environmental services. For each location, include the following:..." and lists Items a) through f). Is one description of Items a) through f) representing all our offices providing services acceptable (e.g., one org chart) or do we need to submit separate write ups of Items a) through f) for each physical office location (i.e., five offices would mean five separate org charts)?	One organizational chart for the entire firm is acceptable, but include adequate detail for all offices for our evaluation. If one chart isn't sufficient to provide adequate detail, provide additional organizational charts for each office.
28	Are hard copy certifications and training documents for staff to be included in the proposal?	Yes, as required in Tab 11.b.
29	If a consultant submits a proposal as the prime consultant, can that same consultant also be a subconsultant on another team submitting a proposal for this RFP?	Yes
30	Will travel time be allowed to be billed for staff performing the inspections, as most times these staff are hourly employees, and are paid for travel times to worksites from the home office.	If site is greater than 50 miles from closest office.

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31	According to the RFP, Tab 5 of the cost proposal is to include a completed analytical chart for each laboratory to be utilized. As each laboratory will provide distinct pricing, how should our proposed contract price for each analysis be shown?	Please use a separate chart for each lab to be utilized.
32	Please confirm that the detailed list of items reflects the work that will be completed under this contract and will form the basis for the scope that will be in Chapter Two	Projects may consist of a wide variety of environmental investigation/assessment, sampling, analysis and reporting, design, and construction administration duties, as indicated in the RFP description. The sample Chapter 2 provided has all of DASNY's standard language. The contract will be refined to meet the needs of this procurement at the time of negotiation if your firm is selected.
33	Does DASNY intend to select multiple firms that can provide all scope items across NYS or do you intend to select firms in multiple geographic areas statewide.	All firms selected must provide services statewide.
34	a. Is it acceptable that non-design ACM deliverables (e.g., data reports, inspection report) be signed by a licensed ACM professional, and not by a NYS P.E. ?	Yes
34	b. For ACM design submittals (e.g., Abatement Drawings in a 30% Design package), is the signature of a NYS P.E. required ?	Yes
35	Please confirm that a VRQ needs to be provided for the prime proposer only and not subconsultants.	Only provide VRQ for the firm proposing.
36	On page 8, Tab 11, item b – are we to provide copies of all the individual certificates or do they want a listing with all the information (certificate type, name, cert/license number, etc)?	Copies of the certs/licenses.
37	Page 9, Tab 5 - Can we provide multiple analytical charts if we are using multiple labs for the various analysis? And can we leave line items blank that don't pertain to that particular lab? We'll cover all analytical methods, but it may be through various labs.	Yes, that's the intent.