



DASNY

ANDREW M. CUOMO
Governor

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Chair

REUBEN R. MCDANIEL, III
Acting President & CEO

March 16, 2020

Subject: Invitation for Bid No. 671
Project Name: Project Name: The University of Albany – Dorm Ceiling Upgrade Project
Project Description: Furnish, Deliver and Install Window Shades

Dear Sir or Madam:

Posted to DASNY's Website at www.dasny.org / RFP & BID Opportunities / Purchasing Commodities please find an Invitation For Bid (IFB) for the above referenced procurement to be executed by DASNY.

Signed original responses must be completed by an authorized individual and returned to the office of DASNY, 515 Broadway, Albany, New York 12207 no later than April 6, 2020 2:30 PM. Late submissions will be rejected.

Individuals submitting bids in person or by private delivery services should allow sufficient time for processing through building security to ensure that bids are received prior to the bid submission deadline. All individuals who plan to attend bid openings will be required to present government issued picture identification to building security officials and obtain a visitors pass prior to attending the bid opening.

Questions regarding this bid document can be addressed to scraft@dasny.org.

Sincerely,



J. Matthew Moore, Esq.
Director | Procurement

ALBANY (HEADQUARTERS): 515 Broadway, Albany, NY 12207 | 518-257-3000
NEW YORK CITY: One Penn Plaza, 52nd Floor, New York, NY 10119 | 212-273-5000
BUFFALO: 539 Franklin Street, Buffalo, NY 14202 | 716-884-9780
ROCHESTER: 3495 Winton Place, Building C, Suite 1, Rochester, NY 14623 | 585-461-8400

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