



**DASNY**

**ANDREW M. CUOMO**  
Governor

**ALFONSO L. CARNEY, JR.**  
Chair

**GERRARD P. BUSHELL**  
President

November 20, 2018

Subject: Invitation for Bid No. 622  
Project Name: Borough of Manhattan College – Install IT Equipment  
Project Description: Installation of IT Equipment

Dear Sir or Madam:

Posted to DASNY's Website at [www.dasny.org](http://www.dasny.org) / RFP & BID Opportunities / Purchasing Services / New Opportunities please find an Invitation For Bid (IFB) for the above referenced procurement to be executed by DASNY.

A site visit has been scheduled for Tuesday, **December 4, 2018 at 10 a.m.** at 70 Murray Street in Manhattan. Please contact Kamlesh Bulsara, 212-346-8462 or [kbulsara@bmcc.cuny.edu](mailto:kbulsara@bmcc.cuny.edu) for details on the site location and to confirm attendance.

Signed original responses must be completed by an authorized individual and returned to the office of DASNY, 515 Broadway, Albany, New York 12207 no later than **December 13, 2018 at 2:30 PM**. Late submissions will be rejected.

Individuals submitting bids in person or by private delivery services should allow sufficient time for processing through building security to ensure that bids are received prior to the bid submission deadline. All individuals who plan to attend bid openings will be required to present government issued picture identification to building security officials and obtain a visitors pass prior to attending the bid opening.

Questions regarding this bid document can be addressed to [purchasing@dasny.org](mailto:purchasing@dasny.org).

Sincerely,

Ann Crislip  
Chief Purchasing

Enclosures  
/kjc

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