

Questions received on Environmental Management Consulting Services and DASNY's responses:

1. If we re-submit, when would be the deadline be?

Response:

Submittal instructions and due date can be found in the RFP located on DASNY's website at www.dasny.org / RFP & BID Opportunities / Professional Services / New Opportunities / Environmental Management Consulting Services #1508.

2. As per the announcement on DASNY's site "Consultants who have previously responded to this advertisement are not required to re-submit a proposal. However, Consultants may choose to do so in order to update their qualifications based on the new requirements, and/or cost proposal." Please confirm that this is referring to Solicitation #477 and that #1508 replaces Solicitation 477.

Response:

Correct.

3. The RFP notice states that "A firm may be required to prepare, sign and seal a set of construction documents as part of an environmental review." This appears to indicate that the environmental review consultant -- in addition to preparing the analysis of construction impacts -- may also have to develop the construction means, methods and quantities required as inputs to that analysis. Please confirm this interpretation is correct and/or elaborate/clarify as needed.

Response:

The revised language in the RFP notice was added in an effort to streamline the process from the SEQR analysis into potential design and development of construction documents for any required mitigation measures (i.e.: Radon mitigation systems, contaminated soil testing, tank removals and disposals, etc.) as needed. This would allow DASNY the ability to maintain continuity from the SEQR analysis to the development of any such mitigation measures using the same firm. This provision is not intended to develop construction means, methods and quantities outside of the required scope of established SEQR screening methodologies currently utilized.

4. The RFP notice states that the MWBE goals are Minority Sub-Contracting Goal: 15% Women Owned Sub-Contracting Goal: 15%. The RFP Instructions (PDF) say that the goals for this contract are 18% MBE & 12% WBE. Please confirm what the goals are for this solicitation.

Response:

The goals for this solicitation should be 18% MBE, 12% WBE and 3% SDVOB. Corrections have been made to the ad.

5. Please confirm if the new firm requirement #6 (i.e., NYS PE and RA License) is indeed the only change since the former solicitation #477 of last March 2017?

Response:

DASNY has decided to include design services as part of the scope of services in the Environmental Management Consulting Services RFP (previously #477), and as a result the Notice and associated documents have been updated.

Below outlines the changes to the documents:

New York State Contract Reporter Notice

A firm may be required to prepare, sign, and seal a set of construction documents as part of an environmental review.

Interested firms shall: (1) be able to demonstrate extensive relevant experience with SEQR, CEQR and ULURP; (2) employ experienced staff with thorough knowledge of their area(s) of expertise; (3) have the ability to deliver environmental consulting services on a state-wide basis; (4) have experience with New York State and Federal Historic Preservation Review requirements of the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) and the U.S. Department of the Interior, as well as New York City Landmarks Preservation Commission (LPC); (5) have experience in the preparation of environmental impact statements (EISs), ULURP documents and other technical assessments; (6) have New York State licensed architects/engineers to provide design services (7) have experience with the National Environmental Policy Act (NEPA) and other federal/state regulations, e.g. wetlands; (8) have experience with Federal, State and other local environmental review agencies; and (9) possess a Certificate of Authorization to provide engineering services in New York State from the State Education Department.

Sample Contract

Appendix “A” – Scope of Services

The services required generally involve providing environmental management consulting services for specified projects and the potential of developing project related, stamped contract documents (plans and specifications) as needed. The basic on-call environmental management consulting services to be performed under this Contract shall include, but not limited to the following:

- New York State Department of Environmental Conservation (“NYSDEC”) *SEQRA Environmental Assessment Forms (“EAFs”)* with supporting technical documentation and/or various technical environmental analyses;
- *CEQR Environmental Assessment Statement [“EAS”] in lieu of a NYSDEC EAF* for certain New York City projects;
- *CEQR* technical analyses (per the *CEQR* Technical Manual [2014 and any subsequent revisions]);
- Environmental impact statements;
- Environmental site assessments/audits;
- Hazardous waste remediation plans;
- Natural resources inventories, assessments, mitigation planning and design;
- Historic, architectural, and archaeological studies;
- *SSGPIPA* Smart Growth assessments (incorporating the new criterion concerning mitigation of risk due to sea-level rise, storm surge and flooding), including the preparation of *DASNY Smart Growth Impact Statement Assessment Forms*;
- Environmental mitigation compliance monitoring;
- Planning and feasibility studies; Public outreach campaign planning and implementation; and,

- Generation of project related plans and specifications as required.

Compliance with Education Law Article 145 §7209

No official of this state, or of any city, county, town, or village therein, charged with the enforcement of laws, ordinances or regulations shall accept or approve any plans, specifications, or geologic drawings or reports that are not stamped:

- With the seal of an architect or professional engineer or land surveyor or professional geologist licensed in this state and bearing the authorized facsimile of the signature of such architect or professional engineer or land surveyor or professional geologist, or
- With the official seal and authorized facsimile of the signature of a professional engineer or land surveyor or professional geologist not a resident of this state and having no established business in this state, but who is legally qualified to practice as such in his or her own state or country, provided that such person may lawfully practice as such in this state, and provided further that the plans, specifications, or geologic drawings or reports are accompanied by and have attached thereto written authorization issued by the department certifying to such right to practice at such time.

6. Our firm has already responded to the advertisement of March 2017 but did not present our key staff with such NYS PE and RA licenses; however we do have such personnel in our pool of staff. If we do not re-submit at this time being, will we still be able to provide such design services under the contract term or will we be outright excluded from providing such design services?

Response:

The review and evaluation of proposals will now include design services. Your firm may want to update your proposal to include New York State Licensed Architects/Engineers if not previously provided.

7. If the we decide to respond to this current solicitation #1508 in order to submit some new qualifications or updated salary roster, are we submit an entirely new proposal or just the individual sections that were updated from our previous proposal?

Response:

A new proposal should be submitted.

8. Could you please let me know if there is a pre-bid meeting scheduled for the Environmental Management Consulting Services RFP.

Response:

There is not at this time.

9. Your website indicates a short list of firms considered for this RFP but I recently received a revised RFP dated January 17, 2018. Does this mean that all firms are eligible to bid again? Please advise.

Response:

Yes, all firms are eligible to submit to the new solicitation #1508 – Environmental Management Consulting Services which replaced solicitation #477 previously in progress on DASNY’s website.