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Historic Preservation**

New York Building Recreational Infrastructure for Communities, Kids & Seniors (NY BRICKS)- Round 2

**Informational Webinar
September 18, 2026**



Disclaimer

This applicant webinar is for informational purposes only. The information provided is intended to provide general guidance with respect to the application process and the NY BRICKS program and should not be construed as final approval or disapproval of any particular project or project costs.

Potential Applicants must read the Request for Applications (RFA) to determine whether a project would be eligible for funding and if it meets the requirements set forth in the enabling NY BRICKS language and RFA.



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RFA Timeline

Events



RFA Announcement Date.....	8/31/2026
Open Application Question Period Begins.....	8/31/2026
Applicant Webinar Posted by.....	9/18/2026
Deadline to Submit Questions.....	9/30/2026
Answers Posted By.....	10/26/2026
DASNY Grants Application Portal Submission Period.....	11/2/26-12/7/2026
Application Deadline.....	12/7/2026
Application Eligibility Review and Scoring.....	12/8/26-2/12/2027
Awards Announced No Earlier than.....	2/26/2027



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NY BRICKS Round 2- Program Overview



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New York Building Recreational Infrastructure for Communities, Kids & Seniors (NY BRICKS) Round 2

NY BRICKS Round 2 (R2) is part of Governor Hochul's Unplug and Play Initiative which also includes the NY SWIMS and NY PLAYS Programs.

This RFA solely focuses on the NY BRICKS R2 Program.

NY BRICKS R2, overseen by NYS OPRHP and administered by DASNY creates a competitive Grant program to facilitate the construction and major renovation of Community Centers across the State.

NY BRICKS R2 Grants can be used to fund the design, construction, major renovation, improvement, and equipping of Community Centers operated by municipalities and not-for-profit organizations necessary to effectuate the NY BRICKS initiative.



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NY BRICKS R2 Available Funding

The 2026-2027 Enacted Budget included at least **\$75 million** in capital funding for the NY BRICKS initiative to be awarded to **Municipalities** and **Not-for-profit** entities through a competitive grants program.

NY BRICKS R2 will prioritize the creation of new Community Center Facility spaces Statewide and achieve an overall allocation of at least **\$37.5 million** in BRICKS awards to **Underserved Communities**.

Eligible Applicants can request grants between \$250,000 and \$15,000,000 from three different funding levels based on the scope, total project cost of their proposed NY BRICKS project and the amount of NY BRICKS funding requested.



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NY BRICKS R2 Funding Levels

Priority	Application Project Priority	Grant Funding Level	Project Total Costs	Targeted Funding for Grant Funding Level*
1	New Community Centers-, New Construction or Expansion for additional square footage	\$5,000,001 - \$15,000,000	\$6,250,001 - \$18,750,000	\$45,000,000
2	New Community Centers-, New Construction or Expansion for additional square footage	\$1,000,000- \$5,000,000	\$1,250,000 - \$6,250,000	\$20,000,000
3	Renovation of existing Community Center Projects	\$250,000 - \$5,000,000	\$312,500 - \$6,250,000	\$5,000,000
		Total Amount of Awards by Grant Funding Level:		\$70,000,000
	Base Pool amount allocable to grant applications across all levels after initial scoring			\$5,000,000
				\$75,000,000

Once the highest scoring Applications at each Priority Level have been determined, any residual funds remaining under those Priority Levels shall be added to the Base Pool and used to make additional NY BRICKS R2 grant awards. No partial Grants will be awarded.



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Review of the Request for Applications (RFA)

- RFA Information
- Definition of Community Center
- Eligible Applicants
- Eligible Projects
- Eligible Project Locations
- RFA Key Points



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NY BRICKS R2 RFA Information

The link for the RFA Information can be found here: <https://www.dasny.org/NYBRICKS> and includes the following:

NY BRICKS RFA

- [Appendix 1 NY BRICKS \(Round 2\) Application Preparation Worksheet](#)
- [Appendix 2 NY BRICKS \(Round 2\) Application, Program Specific Questions \(with "Application Worksheets to Calculate Community Need and Project Planning for NY BRICKS" and "Using the Grants Map for Unplug & Play" for FY 2027"\)](#)
- [Appendix 3 Application Certification](#)
- [Appendix 4 Certificate of Municipal Site Control](#)
- [Appendix 5 Frequently Asked Questions \(FAQ\)](#)
- [Appendix 6 Sample Grant Disbursement Agreement \(GDA\)](#)
- [Appendix 7 GDA Prerequisites and Instructions](#)
- [Appendix 8 NY BRICKS \(Round 2\) Scoring Template](#)



NY BRICKS R2 – Definition of Community Center

For the purpose of the NY BRICKS R2 RFA, a Community Center is defined as follows:

- A building or facility owned or leased by an Applicant which has, as its primary or dedicated purpose, providing scheduled programming to the Community it serves with regular published hours and offering a range of social, educational, recreational, and/or cultural activities for a variety of age groups including but not limited to after-school education, recreation, workforce training, athletics, programming for seniors, meetings by neighborhood or community organizations, and delivery of wrap around services for behavioral health.
- Community Centers are typically free and are **open year-round** to the community in which they are located or serve.

Notwithstanding the foregoing, “Community Center” does not include stand-alone facilities that primarily function as libraries, museums, schools, gyms, athletic facilities, day care facilities, houses of worship, food pantries or health care facilities. Seasonal facilities are also not eligible.



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NY BRICKS R2 – Eligible Applicants

NY BRICKS R2 is open to any eligible Municipality or Not-for-Profit in New York State that operates a Community Center as defined in the NY BRICKS R2 RFA.

For the Purposes of NY BRICKS R2, Municipality includes any County, City, Town, Village or Indian Nation in New York State.

Not-for-profit Applicant organizations must be legally incorporated or Chartered in NYS and be **Prequalified** in the Statewide Financial System.

To be eligible to receive NY BRICKS R2 funding, the applicant organization must be the entity who:

- has site control over the project location;
- is entering into all contracts to undertake the project;
- pays for all of the costs of the project in the first instance;
- provides the local match and any remaining funding needed to complete the project; and
- Does not currently have a NYBRICKS Round 1 award that is open/active.

Lastly, any Community Center project that is utilizing or participating in a tax credit structure of any kind is not eligible to receive NY BRICKS funding.



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NY BRICKS R2 – Eligible Projects

Interested Applicants can apply for NY BRICKS R2 funding to reimburse capital costs including design, construction, reconstruction, major renovations and/or the equipping of a Community Center facility.

Priority will be given to provide funds to create new Community Centers Statewide and achieve an overall allocation of at least \$37.5 million in NY BRICKS awards to Underserved Communities.

Costs to be paid from NY BRICKS R2 grant funds, or those to be counted towards an Applicant's matching funds cannot have been incurred before April 1, 2026. Such costs must meet all of the requirements of the NY BRICKS R2 Program as outlined in the NY BRICKS R2 RFA and must be documented to the satisfaction of NYS OPRHP and DASNY.



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Eligible Project Locations

Site Control is required to prove that the Applicant has sufficient authorization and control to undertake the Project at the project location.

- ✓ Project location that is owned by the applicant– Deed
 - Municipalities may submit a Certificate of Municipal Site Control, provided as Appendix 4 to this RFA, to demonstrate ownership or authority that allows the Municipality to construct and maintain the Project on the project location
- ✓ Project location that is leased by the applicant for at least ten (10) years from the date the Application is submitted.
 - The unredacted full lease must be provided

NY BRICKS R2 RFA- Key Points

NY BRICKS is open to Community Centers operated by municipalities and Not-for-profit organizations across the State.

NY BRICKS requires Applicants to contribute 20% of the project's capital costs in matching funds.

- Matching Funds can come from the organizations own funds, other grants, (including other NYS grants), or loans.
- However, it is important to note that NY BRICKS grant funds cannot reimburse project costs that were paid in the first instance with long term debt. Short term, or bridge financing is permitted in the first instance.



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NY BRICKS R2 RFA- Key Points

All NY BRICKS applications will be subject to a Three-Step Review and Scoring Process.

- **Step One.** Applicants must meet the minimum eligibility requirements set forth in Section 4 of the NY BRICKS RFA to move forward to Step Two.
- **Step Two.** Applicants must complete the three Worksheets attached to the NY BRICKS Applications.
 - Worksheet 1 uses three criteria to measure Project Need. **Any application with a score of 20 or higher on this Worksheet will be considered part of the pool of Underserved Communities.**
 - Worksheet 2 is an indicator of the total planning that has been developed to date for the proposed project. Applications with formal planning histories can receive 20 points on this Worksheet.
 - Worksheet 3 combines the values assigned between Worksheets 1 & 2. **Applications with a combined score on Worksheet 3 of a 31 or greater will advance to Step Three of Scoring.**
- **Step Three.** NYS OPRHP and DASNY members of the Scoring team will evaluate the Applications for Project Impact and Project Viability. Applications will be awarded up to an additional 60 points for a maximum 100 available points.



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NY BRICKS R2 RFA Key Points, cont.

Applications must obtain at least a score of **85** to be considered for a NY BRICKS R2 grant.

As noted in an earlier slide, NY BRICKS grants will be awarded in three funding levels and a minimum of **\$37.5 million** will be awarded to Community Centers in Underserved Communities.



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Guidelines for Submitting a Complete Application

- Prequalification in SFS
- Department of State (DOS)
- DASNY Grants Application Portal
- Application Preparation Worksheet
- Application Checklist
- Site Control
- Project Budget & Costs
- Project Funding Sources
- Program Specific Questions
- Application Certification
- Scoring Matrix
- Application Submission



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Prequalification in the Statewide Financial System (SFS)

Prequalification in SFS is a requirement of the State of New York. Not-for-profit organizations are required to provide information in SFS that is used to assess organizational capacity, organizational compliance, and organizational integrity.

Prequalification in the Statewide Financial System (SFS) may take several weeks to complete. Applicants are advised to start the process as soon as possible to allow ample time to complete the Prequalification process prior to submitting the NY BRICKS Application, including all follow-up inquiries from the prequalifying State Agency.

Not-for-profit Entities must receive approved Prequalification status in SFS prior to the submission of an Application. Please note that once any Prequalification Application is opened, it should be completed and submitted as quickly as possible. Otherwise, the organization's status may be reflected as "Open," "In Review" or "Application in Progress" and will not be considered Prequalified for purposes of this funding opportunity, EVEN IF the organization had previously been in "Prequalified" status.



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Prequalification in SFS, cont.

Registration and Pre-Qualification in New York State's State Financial System has been required since 2013.

SFS Pre-Qualification is used by all State entities to verify that a potential funding recipient meets the minimum State standards for their organization's structure, operations and policies before they can be considered for receipt of public funds.

DASNY is **required** to verify Pre-Qualification a **minimum** of three times:

- Prior to completing our reviews on a grant project;
- Prior to executing our Grant Disbursement Agreement; and
- Prior to authorizing any reimbursement request(s).



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Prequalification in SFS, cont.

Nonprofit organizations must be registered and Pre-Qualified in the Statewide Financial System to be eligible to apply for NY BRICKS funding.

The first step is to register an organization in SFS.

Send a complete Grants Management Registration Form for Statewide Financial System (SFS) Vendors and accompanying documentation where required by email to grantsmanagement@its.ny.gov.

It can take 5-10 business days from the receipt of registration materials to process an organization's registration in SFS. It is important that organizations complete this step as soon as possible so they will be able to act on future grant opportunities as soon as they are announced.

All organizations are notified by email once their registration is complete.

If you need technical assistance with registration, please email the SFS helpdesk at:
helpdesk@sfs.ny.gov



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Prequalification in SFS, cont.

After Registering, Nonprofit organizations must apply for Pre-Qualification.

The process allows nonprofits to address questions and concerns prior to entering a competitive bid process or requesting funding.

[Get Prequalified | Grants Management](#)

Nonprofits are strongly encouraged to begin the Pre-Qualification process as soon as possible. ***Pre-Qualification includes answering basic questions regarding the organization and uploading key organizational documents.***

New York State reserves 5-10 business days from the receipt of complete Pre-Qualification applications to conduct its review. If supplementary information or updates are required, review times will be longer. Due to the length of time this process could take to complete, it is advised that nonprofits Pre-Qualify as soon as possible. Failure to successfully complete the Pre-Qualification process may result in a grant application being disqualified or delaying an existing grant's processing.

For technical assistance with Pre-Qualification, please email the SFS helpdesk at:
helpdesk@sfs.ny.gov



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Prequalification in SFS, cont.

The required questions in the Pre-Qualification Application are used to assess the nonprofit's organizational capacity, organizational compliance, and organizational integrity.

Documents that ***must*** be uploaded into SFS include:

- Certificate of Incorporation or equivalent document
- DBA Certificate (if applicable)
- IRS 501(c) determination letter
- IRS 990
- Audit/Reviews and Findings
- CHAR500 or CHAR410
- Board of Directors Profile
- Senior Leadership Resumes
- Corporate Bylaws
- Organization Chart



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Helpful Resources in SFS

A variety of resources are available to assist with Prequalification.

A complete overview of the policy, questions, and required documents can be found in the Grantee Prequalification Manual

[New York State Prequalification Manual For Grantees](#)

A technical training session on how to Pre-Qualify in the Statewide Financial System (SFS) was held on December 3, 2024. This training session was recorded, and a link to the session is available here:

<https://meetny-gov.webex.com/meetny-gov/ldr.php?RCID=44fff613732437cbca858ea768c76e12>

Additional resources, including sample required documentation, can be found in the Helpful Resources Section on SFS's Get Pre-Qualified page:

[Get Prequalified | Grants Management](#)

If you are registered in SFS, but do not have access to SFS, or if your Primary Contact is unable to reset your password, please contact the [SFS Help Desk](#) at Helpdesk@sfs.ny.gov



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Department of State (DOS)

A not-for-profit organization can verify its legal name through the Department of State website.

✓ Link- DOS- Department of State-DOS Search

rk State. [Here's how you know.](#) ▼

Department of State
Division of Corporations

Search Our Corporation and Business Entity Database

The Corporation and Business Entity Database includes business and not for profit corporations, limited partnerships, limited liability companies, limited liability partnerships, and other miscellaneous businesses. The database also includes assumed name filings for corporations, limited liability companies and limited partnerships.

This system should not be used to determine the acceptability of an Entity Name.

As the Department relies upon information provided to it, the information's completeness or accuracy cannot be guaranteed. If you have any questions about performing a search or the results you receive, please contact the NYS Department of State, Division of Corporations at (518) 473-2492, Monday - Friday, 8:45AM - 4:30PM Eastern Standard Time.

Search By	EntityName
EntityName	EntityName
Entity type	AllStatuses
Search Functionality	BeginsWith
Entity list	☐ Corporation ☐ LimitedLiabilityCompany ☐ LimitedPartnership ☐ LimitedLiabilityPartnership

To search the database do the following:

1. Select the search type in the **Search By** field.
2. Enter the value for the name or ID being searched in the next field.
3. Optionally filter by the status of the entity being searched in the **Entity Type** field.
4. When searching by a name, the type of matching can be changed (begins with, contains, etc.) in the **Search Functionality** field. See additional search instructions below for more information.
5. Select the entity type being searched in the **Entity List**.
6. Click **Search the Database**.

[Additional Search Instructions](#)

Search the Database



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Department of State (DOS)

A not-for-profit organization can verify its legal name and/or DBA name through New York Department of State website.

✓ Link- DOS- Department of State- DOS Search

Department of State
Division of Corporations

Entity Name History

[Return to Results](#) [Return to Search](#)

Entity Details

ENTITY NAME: THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF KINGSTON AND ULSTER COUNTY, INC.	DOS ID: 20422
FOREIGN LEGAL NAME:	FICTITIOUS NAME:
ENTITY TYPE: DOMESTIC NOT-FOR-PROFIT CORPORATION	DURATION DATE/LATEST DATE OF DISSOLUTION:
SECTION OF LAW: -	ENTITY STATUS: ACTIVE
DATE OF INITIAL DOS FILING: 07/26/1897	REASON FOR STATUS:
EFFECTIVE DATE INITIAL FILING: 07/26/1897	INACTIVE DATE:
FOREIGN FORMATION DATE:	STATEMENT STATUS: NOT REQUIRED
COUNTY: ULSTER	NEXT STATEMENT DUE DATE:
JURISDICTION: NEW YORK, UNITED STATES	NFP CATEGORY:

< ENTITY DISPLAY **NAME HISTORY** FILING HISTORY MERGER HISTORY ASSUMED NAME HISTORY

Search

File Date	Document Type	Entity Name
07/26/1897	CERTIFICATE OF INCORPORATION	THE CENTRAL YOUNG MEN'S CHRISTIAN ASSOCIATION OF KINGSTON, NEW YORK
05/18/2005	CERTIFICATE OF AMENDMENT	THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF KINGSTON AND ULSTER COUNTY, INC.



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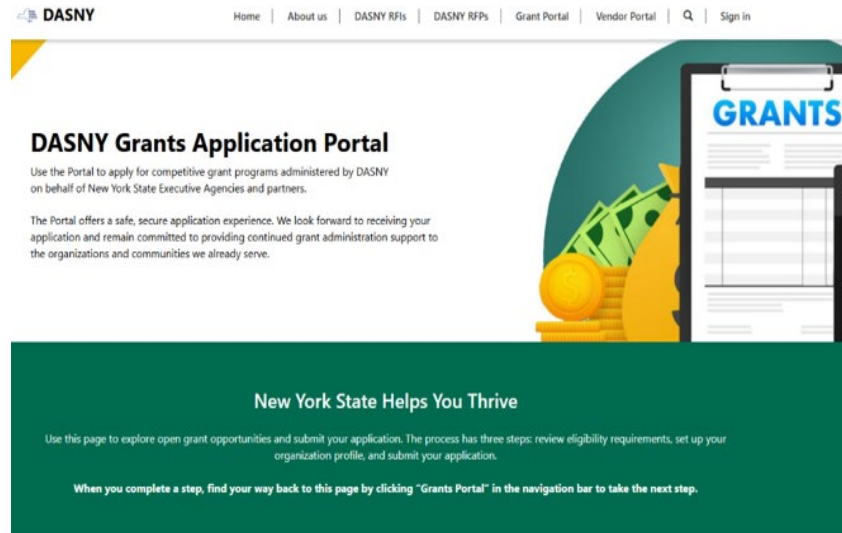
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DASNY Grants Application Portal

All Applications must be submitted through the **DASNY Grants Application Portal** (“the Portal”) before 3:00 PM EST on the Application Deadline.

<https://dasnyonline.dasny.org/grantPortal/>

The link can also be accessed in Section 7.2 of this RFA



STEP 1: REVIEW GRANT REQUIREMENTS



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DASNY Grants Application Portal, cont.

Review the DASNY Grants Application Portal Webinar posted for public viewing on the DASNY Grant Administration

<https://www.youtube.com/watch?v=HJOKzCXXsql>

This Webinar will walk prospective applicants through the registration and application process in the DASNY Grants Application Portal.



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DASNY Grants Application Portal, cont.

Topics covered in the **DASNY Grants Application Portal Webinar** include, but are not limited to:

- ✓ Application Preparation Worksheet (1:47)
- ✓ Project Budget & Costs (16:00)
- ✓ Project Funding Sources (18:42)
- ✓ Site Control (19:38)
- ✓ Application Certification (22:54)
- ✓ Program Specific Questions (23:50)



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Application Preparation Worksheet

Appendix 1: NY BRICKS R2 Application Preparation Worksheet is a preview of the questions included in the DASNY Grants Application Portal related to NY BRICKS R2. Use the document as a worksheet to review what will be asked and help with gathering the materials needed before beginning an official Application.

Completed Applications must be submitted through the DASNY Grants Application Portal. **This document alone does not constitute an application, nor a submission.**



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Application Checklist

All NY BRICKS R2 Applications must include the following:

- ✓ Pre-Qualification in the Statewide Financial System for all Not-for-profit applicants.
- ✓ Detailed description of the capital project, including:
 - location, purpose and project impact.
- ✓ **All** Applicant Worksheets to Calculate Community Need and Project Planning
- ✓ Deed, Lease, or Certificate of Municipal Site Control
- ✓ Completed project budget, accompanied by:
 - Project estimates from a qualified professional
 - Documentation of Committed funding for the Match **and** to complete the Project
- ✓ **DOCUMENTATION WILL NOT BE REVIEWED UNLESS IT IS UPLOADED TO THE PORTAL AS PART OF THE APPLICATION. FAILURE TO SUBMIT ALL REQUESTED DOCUMENTATION WILL RESULT IN A LOWER SCORE AND COULD DEEM APPLICATION INELIGIBLE TO ADVANCE TO SCORING.**



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Site Control over the Project Location

Site Control is evidence that proves an organization has sufficient authorization to undertake their proposed project and control of the proposed project location to ensure they will be able to utilize the asset developed or improved by the capital funding for the expected useful life of the project.

Site control should always be in the applicant's full legal name - the same that is on file with the IRS and their incorporation documentation filed with Department of New York State.

A deed, with the legal name of the organization as the owner, is the perfect site control documentation. Outright ownership is the ultimate evidence of control over the project location.

Organizations that lease their facility can receive State capital funding so long as they can demonstrate sufficient site control over their project locations.



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Site Control, cont.

Appendix 2

CERTIFICATE OF MUNICIPAL SITE CONTROL

We, the undersigned, an Authorized Officer of the _____ and the Municipal Attorney for _____ under the penalties of perjury, hereby certify, warrant, represent and confirm to the DORMITORY AUTHORITY OF THE STATE OF NEW YORK ("DASNY"), the following:

- 1) The _____ is a municipal corporation constituting a county, town, city or village within the meaning of §2 of Article 1 of the General Municipal Law.
- 2) The _____ has applied for a Grant and acknowledges that Grant funds may be used only for certain purposes as set forth in the Grant's enabling legislation.
- 3) The Grant Disbursement Agreement (GDA) to be entered into by and between the _____ and DASNY shall require the Grantee to certify that _____ has the requisite control over the Project Site.
- 4) The Grant project will be located at the following **Project Site**:

Name: _____
Street Address: _____
Town / Village: _____
County: _____

- 5) The fee title of the Project Site is owned by the Grantee (choose one):

- ☐ Pursuant to deed identifying the Grantee as the fee owner, which deed was recorded in the Office of the Clerk of the County of _____.
- ☐ Pursuant to Executive or Legislative action granting title. **Provide citation:** _____
- ☐ As referenced by a copy of the most recent tax bill provided by the tax assessor's office which indicates ownership of the Project Site is vested in the Grantee, **attached hereto**.
- ☐ The Project Site will be located within a right of way or easement under the jurisdiction of the Grantee.

- 6) The Grant project to be constructed, built, reconstructed and/or operated and located on the Project Site is permitted by, does not and will not conflict with, or result in a breach of any of the terms or provisions of, or constitute a default under any deed restriction, encumbrance, restrictive covenant, agreement, easement and/or other lien. The Grant project shall comply in all respects with any and all applicable governmental laws, rules, regulations and ordinances.

- 7) Grantee further warrants and represents:

- a. There are no actions pending or threatened which may affect title to the Project Site or which may affect Grantee's ability to complete the Grant project;
- b. There are no judgments filed against the Grantee or any liens filed against the Project Site or any portion thereof; and
- c. There are no facts or circumstances which could affect title to the Project Site that have not been set forth herein.

- 8) We understand and agree that it is the Grantee's responsibility to comply with all deed restrictions, restrictive covenants, encumbrances, easements and other liens and any applicable laws, rules, regulations or ordinances concerning the Project Site.

- 9) We understand that the State of New York, DASNY and other entities that may be involved in the Grant process are relying on the above representations in making the determination whether to award a Grant to the Grantee and as an inducement to enter into the Grant Disbursement Agreement (GDA).

- 10) We have the authority to submit this certification on behalf of the Grantee.

Please sign and return this document to DASNY by either signing pen to paper and sending the pdf OR by typing your full name into signature line(s) below as indicated. Please return these documents to NYBRICKS@dasnyny.org from the Grantee's organizational email address and retain the original copies for production to DASNY if requested. By providing electronic signature(s), the Grantee's designee will be providing validly binding legal documents, just the same as a pen-and-paper signature.

Grantee: _____

By: _____ By: _____
Name (sign or type): _____ Name (sign or type): _____

Name (print or type): _____ Name (print or type): _____

Title: **Authorized Officer** Title: **Municipal Attorney**

Dated: _____ Dated: _____

Municipalities can submit a completed **Certificate of Municipal Site Control** with their applications for any project location owned by the Municipality.

This Certificate is Appendix 4 of the NY BRICKS RFA.

If a Municipality leases their Community Center location, then they would need to submit their lease or other site control documentation.



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Site Control, cont.

For all Community Centers that lease their facility, a full lease, with the organization's legal name as tenant, will be required. That includes not only the lease, but any exhibits, amendments or attachments mentioned in the main portion of the lease. ***These should always be included when providing a copy of the lease.***

Leased facilities will be required to have a minimum term of ten (10) years remaining on the lease at the time of application.

The term of the lease will be verified during NY BRICKS scoring and review of the application, but it will also be verified prior to an awarded grant's contract execution.

Leased project locations also require a tenant to include their landlord's approval for the proposed project with their NY BRICKS application. The approval letter must be signed, and on the landlord's or realty company's letterhead.

Indian Nations should submit documentation to demonstrate Site Control over the project location and authorization to construct and maintain the Project at the project location.



Avoid these Site Control Mistakes!

Here are some past mistakes to avoid as they've disqualified competitive grant applications in the past:

- Stated on their application that site control didn't apply to them;
- Provide a deed or lease that is redacted
- Provided a lease amendment, but not the actual lease;
- Provided only the first page and not the entire document;
- Provided an option to have a lease if they got the grant funding;
- Provided a lease with a different address than the project location;
- Provided a lease with a different entity as tenant;
- Provided a lease with a term that doesn't meet the minimum requirements. (10 years for NY BRICKS);
- Stated they would get an actual lease, if it was 'really necessary';
- Provided a Board Resolution to take out a mortgage, but no deed;
- Provided a parcel map, but no deed;
- Provided receipt for payment of insurance, but no deed;
- Provided a contract of sale for a future date, but no deed;
- Provided a mortgage statement, but no deed;
- Provided an opportunity for tax waiver, but no deed;
- Provided a deed with a different entity as owner; and/or
- Provided a deed where the applicant organization transferred the property to another entity



Project Budget & Costs

The proposed project budget is one of the most integral parts of any grant application.

When completing the Project Budget portion of the NY BRICKS Application, Applicants will need to know what tasks are involved in their proposed NY BRICKS project and how much they will cost to complete.

- Are there any pre-construction costs like design and engineering?
- Does the budget include all phases of construction – site prep, foundation, electrical, plumbing, HVAC, etc.?
- Are there post-construction costs like fixtures and furniture?
- Will equipment be part of the overall budget?
- Does the total budget also account for non-capital or soft costs?

NY BRICKS R2 requires a local match, so the math in the project budget matters as it will drive how much match funding a project will need. A wrong number in a project budget could make an application look like it needs a higher than required match.

The NY BRICKS Scoring Matrix, (RFA Appendix 8), shows how points will be assigned to the budget portion of an application. It will also show how the budget corresponds to the cost estimates and other funding for the project, which we will discuss in later slides. If these sections of an application don't align, the application will likely lose points.



Project Budget & Costs, Cont.

A successful NY BRICKS application will provide qualified cost estimates for all the components of their proposed project. A comprehensive project budget is required that accounts for the entire project scope.

For each project cost, Applicant must enter the listed information in the appropriate fields within the Portal.

Contractor/Vendor Name

Description of quote/proposal/contract/invoice

Date of quote/proposal/contract/invoice

Applicants must upload to the Portal the supporting documents to explain all project costs.

- ✓ For each project cost, include only one supporting document- either a quote, proposal, contract, or invoice from the contractor or vendor. Do not submit both a General Contractor's quote, proposal, or contract and a subcontractor's invoice for the same cost item.
- ✓ If you have multiple quotes or proposals from a competitive bid process, submit only the one from the selected contractor. Do not attach competing bids or additional quotes for the same scope of work.
- ✓ If you have multiple invoices or pay applications billed over time, submit only the most recent document. That document must clearly reflect all of the following: the total contract amount, the amount incurred to date, and the remaining balance not yet incurred.



Project Funding Sources

Regardless of the size of the NY BRICKS R2 grant requested, successful NY BRICKS R2 applications will verify they have the financial resources to fully complete their proposed project.

- Any funding needed in addition to the grant amount requested should be identified in the project budget. This includes project costs that are not eligible to be reimbursed with grant funds as well as the required local or grantee match.
- Organizations can use the following to verify they have the necessary funds in their possession:
 - Bank or audited financial statements;
 - Formally adopted budgets with the funding line for the project highlighted;
 - Board Resolutions;
 - Donor pledges, agreements and receipts;
 - Paid invoices, etc. evidencing payment of costs by the applicant after 4/1/2026 for eligible project costs;
 - Other grant award letters, agreements and contracts, (public or private);
 - Bonds or Bond Anticipation Notes; and/or
 - Loan agreements, commitment letters, terms and conditions



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Appendix 2- NY BRICKS R2 Application

Program Specific Questions

Program Specific Questions (Appendix 2)

- The Applicant will upload responses to items set forth in Appendix 2: NY BRICKS Round 2 Application, Program Specific Questions.
 - The “Applicant Worksheets to Calculate Community Need and Project Planning for NY BRICKS” and “Using the ‘Grants Map for Unplug & Play FY27’ for FY 2027” are included at the end of Appendix 2.
1. Worksheet 1 is for Calculating Community Need – Use the Grants Map for Unplug & Play Programs to help complete this Worksheet.
 2. Worksheet 2 is for Calculating Project Planning
 3. Worksheet 3 is to calculate a total value for Community Need & Project Planning – Combine the results of Worksheets 1 & 2.

The Applicant must upload a fully completed Appendix 2 into the Portal.



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Using the Grants Map for NY Unplug and Play Programs for FY 2027

Use the “Grants Map for NY Unplug and Play Programs,” an online, layered map, to answer questions for the application at:
<https://tinyurl.com/unplugplay27>.

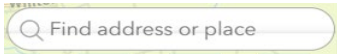
Identify location information for your project location:

- ZIP Code Tabulation Area (ZCTA) and Poverty data,
- Disadvantaged Communities (DAC) and census tract ID numbers, or
- Distressed Communities.

The map is made up of several layers. Layered files allow users to turn data layers on and off. It is recommended that you select only a few layers at a time to avoid a lengthy wait for data to load. Most icons on the map allow you to hover your mouse over them to view text describing that tool.

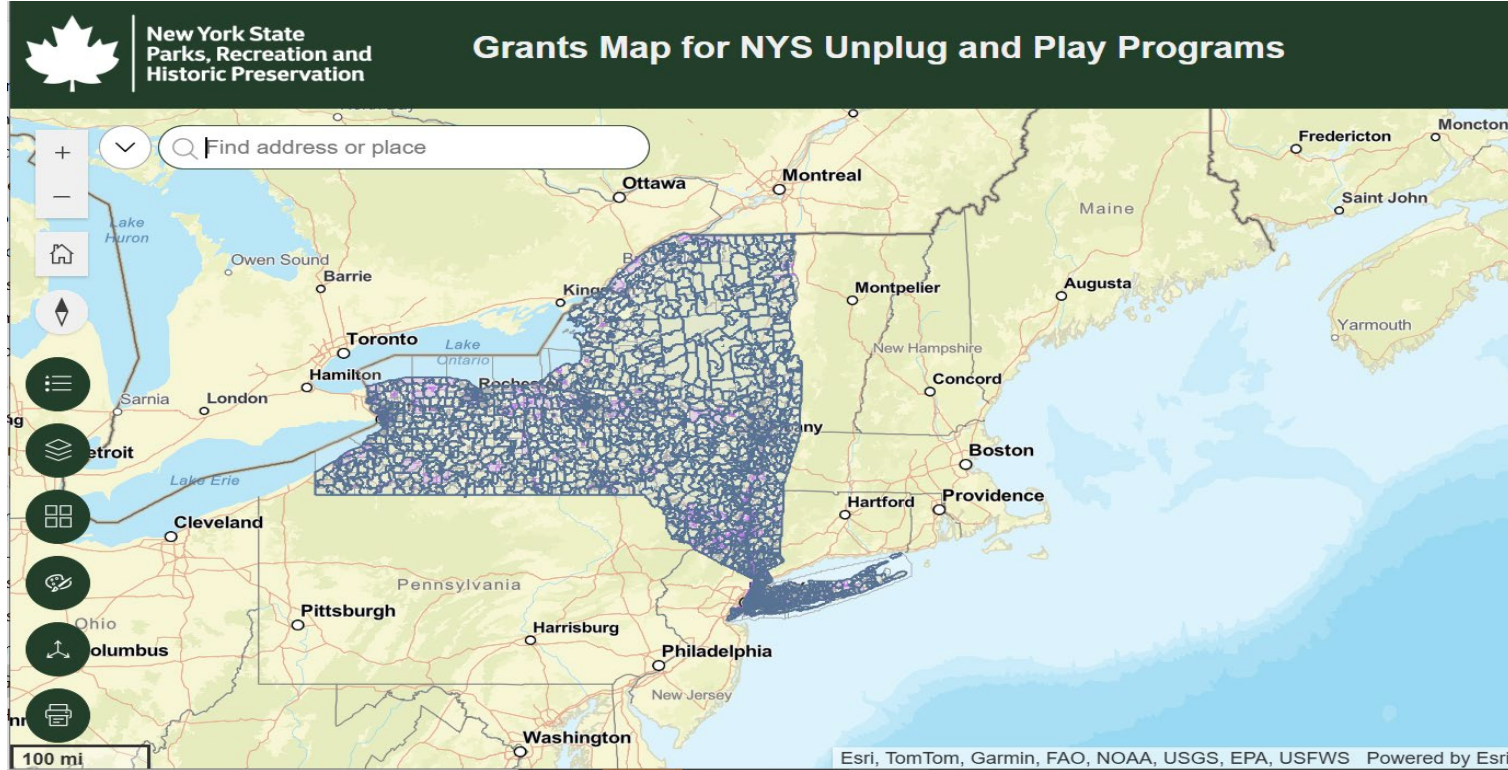
Answer Questions for your project location using the Grants Map

1. Enter the street address, city, and state for your project location into the Find Address search box. Click the magnifying glass to search or select the appropriate address if it is in the search results drop-down box that generates results as you type.



If your project location does not have a street address, select the zoom in or zoom out tools (as needed) which will magnify or minimize portions of the map. Then, click and drag the map to center your project location.

Grants Map for NY Unplug and Play Programs for FY 2027



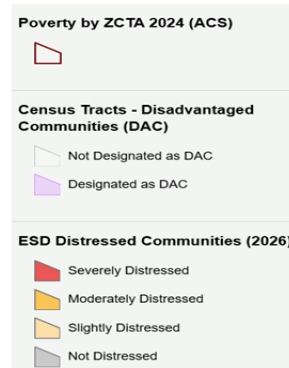
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Using the Grants Map for NY Unplug and Play Programs for FY 2027, cont.

2. If your project location has a street address, view the marked location on the map. If it is incorrect, try zooming in or out to find your project location on the map.
3. To identify any of the features listed above (Poverty by ZCTA, DAC, Distressed Communities, etc.), use the layers tool. Click on the List of Layers tool. Select the layer that you wish to view for your project location such as Poverty by ZCTA, 2024 ACS (ACS=American Community Survey). The boundaries for the ZIP Code Tabulation Areas will then appear on the map. If you do not see anything added, try zooming out to see the boundaries. The map legend tool will show you which layer you are viewing based on the color of the boundaries or shading. See table below. Close the List of Layers box by clicking the X in the upper right-hand corner of that box.
4. Once the boundaries appear, click on the point marking your project location. Note the ZIP Code Tabulation Area (ZCTA) and the Percent Below Poverty Level (%) for your project location and enter that information into the related Applicant Worksheet of the application.



Poverty by ZCTA data

NYS ZCTAs with ACS 5yr Poverty Estimates (2024): 12207

🔍 Zoom to

ZCTA	12207
Population	1957
Population Below Poverty Level	682
Percent Below Poverty Level	34.8



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Using the Grants Map for NY Unplug and Play Programs for FY 2027, cont.

5. **Census Tract 11-digit ID# and
Designation as a Disadvantaged Community (DAC)**

Census Tract 11-digit ID# and
Designation as a Disadvantaged Community (DAC)

Census Tract #
36001001100 is
Designated as DAC

Census Tract 36001001100 is **Designated as DAC**

This Tract covering **Albany city** has a population of
1,573.00

Environmental Burden is higher
than **97%** of Census Tracts statewide
Population Vulnerability is higher

< > 2 of 3

Stress Description from ESD Distressed Communities data

ESD Distressed Communities

Zoom to

Census Tract 001100

Distress level of **Moderately Distressed.**

6. To view other features, go back to the List of Layers tool. Uncheck the box for the layer(s) you already viewed. Select another layer that you wish to identify for your project location. The boundaries of that feature will then be added to the map. Once the boundaries appear, click on the point marking your project location to view the data associated with that layer. Record the requested information on the Applicant Worksheet.



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Applicant Worksheets to Calculate Community Need & Project Planning for NY BRICKS R2

Applicant Worksheets to Calculate Community Need and Project Planning for NY BRICKS

All worksheets must be entirely completed.

Applicant Name

WORKSHEET 1: CALCULATING COMMUNITY NEED

To complete Worksheet 1, follow instructions found in "Using the 'Grants Map for NY Unplug and Play Programs' for FY 2027". The map can be found at: <https://tinyurl.com/unplugplay27>.

RATING CATEGORY: COMMUNITY NEED

Sub-category: Zip Code Tabulation Area (ZCTA) Points from "Grants Map for NY Unplug and Play Programs for FY 2027"

Percent Below Poverty Level from "Grants Map for NY Unplug and Play Programs for FY 2027"

Points for Poverty Level from Point Breakdown for Chart

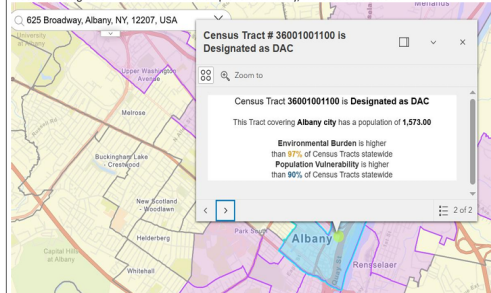
POINT BREAKDOWN FOR POVERTY LEVEL	
Percent Poverty	Points
0 - 3.2	0
3.3 - 4.7	1
4.8 - 6.5	2
6.6 - 8.4	3
8.5 - 10.0	4
10.1 - 11.7	5
11.8 - 13.7	6
13.8 - 17.4	7
17.5 - 18.7	8
18.8 - 19.9	9
20+	10

Calculate the Total Score for ZCTA by multiplying Box B by 2 (e.g., Box B x 2 = ZCTA Score)

Sub-category: NYS Disadvantaged Community (DAC) Designation from "Grants Map for NY Unplug and Play Programs for FY 2027"

Use the "Grants Map for NY Unplug and Play Programs for FY 2027" interactive map to identify the project location Census Tract (11-digit number) and to determine a NYS Disadvantaged Community (DAC) designation. DAC parcels are shaded purple on the interactive map. Use the search icon within the map to enter the address for the project location. There are 1,736 census tracts that have been designated as DACs along with summary data and ratings on individual indicators for all the state's census tracts.

Once the project location is identified on the interactive map, capture a screen view image that includes Census Tract and designation information. An example for an Albany, NY location is below:



Enter the 11-digit Census Tract identification code found on the interactive map on the line:

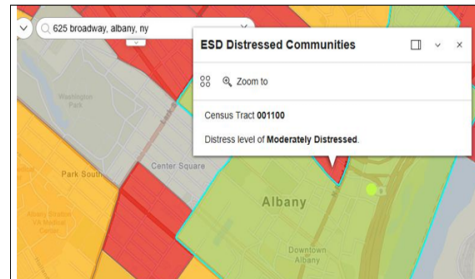
If the project location is designated as a DAC enter "5" in Box D. All others enter "0".

Additional information concerning NYS Disadvantaged Communities ("DACs") is available on the Climate Act website (<https://climate.ny.gov/Resources/Disadvantaged-Communities-Criteria>).

Sub-category: ESD Distressed Community Designation from "Grants Map for NY Unplug and Play Programs for FY 2027"

Use the "Grants Map for NY Unplug and Play Programs for FY 2027" to identify the project location to determine a designation. Use the search icon within the map to enter a specific project location address.

Once the project location is identified on the interactive map, capture a screen view image that includes Census Tract and Distress level description designation information. An example for 625 Broadway, Albany, NY 12207 is below:



Considering the project location, enter the score value associated with the designation.

- If Severely Distressed enter "5" in Box E.
- If Moderately Distressed enter "3" in Box E.
- If Slightly Distressed enter "1" in Box E.
- If Not Distressed enter "0" in Box E.

Additional information concerning the ESD Distressed Communities is available at the NYS GIS Clearinghouse Data website (<https://data.gis.ny.gov/datasets/sharegisny::esd-distressed-communities/about>).

COMMUNITY NEED SCORE SUBTOTAL= Box C + Box D + Box E

If an applicant's "Community Need" score is 20 or higher, the project will be considered part of the pool of underserved communities.



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Applicant Worksheets to Calculate Community Need & Project Planning for NY BRICKS R2

WORKSHEET 2: CALCULATING PROJECT PLANNING

Applicant Name

SECTION: PROJECT PLANNING

Can you provide evidence of the Project being planned? If Yes, attach evidence of planning efforts which may include, but are not limited to, explicit reference to a community center in a Master Plan, Strategic Plan, a Needs Assessment, a Facilities Assessment/Condition Report, a Space Utilization Study, a Feasibility Study, a Capital Campaign Plan, a report of Community Engagement Findings, a Business or Operations Plan, Board Resolution, etc.

G.

If Yes, enter "20" in Box G. If No, enter "0" in Box G.

PROJECT PLANNING SCORE SUBTOTAL= Box G

H.

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WORKSHEET 3: TOTAL RATING FOR COMMUNITY NEED AND PROJECT PLANNING

Applicant Name

TOTAL COMMUNITY NEED AND PROJECT PLANNING SCORE= Box F on page 3 + Box H on page 4

If the value of the score is greater than 40, enter "40" in Box I.

I.

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Appendix 3- Application Certification

The Application Certification (Appendix 3)

- Contains legal certifications that the Applicant must review carefully. By signing the certification, the Authorized Officer is confirming that all of the statements made are true and accurate.
- Must be signed by two Authorized Officers.

The Applicant must upload the completed and signed Appendix 3 into the Portal.



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Appendix 8 - Scoring Matrix

Read and review the NY BRICKS Scoring Matrix (Appendix 8), before and while you are completing the NY BRICKS R2 Application in the DASNY Grants Application Portal.

The Scoring Matrix outlines what the NY BRICKS Scoring and Review team will be looking for in an NY BRICKS Application.

This 'Scoring Matrix' clearly outlines what will pass or fail an Application in the eligibility review. It also outlines the point values for each application category that is evaluated; indicating what information is needed to earn higher scores.



Application Submission

All NY BRICKS R2 Applications must be submitted through the DASNY Grants Application Portal no later than 3:00pm on 12/7/2026.

Anything submitted via email, postal delivery, or facsimile **will not be accepted**, and no notification will be provided to the Applicant.

The Application Portal Submission Period is from **11/2/2026 through 12/7/2026**.

NY BRICKS R2 Applications submitted after the due date will not be considered



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Still have NY BRICKS R2 – Questions?

Please send all questions no later than 3pm on 9/30/2026 to:

<https://www.surveymonkey.com/r/NYBRICKS2026>

Responses to all survey questions received by 9/30/2026 will be posted on the DASNY website by 10/26/2026.

Applicants experiencing technical problems accessing or using the Portal should contact portalhelp@dasny.org, (DASNY Portal Help), however there is no guarantee that an issue can be resolved in the final hours of the submission window.



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**Thank you for
your interest in NY
BRICKS R2.**

**Good Luck to all
Applicants!**



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