

NY BRICKS PROGRAM 2026 - Eligibility Screening (Pass/Fail)						
Question	Response Field Type	Documentation Required	Pass	Fail	Score (P/F)	
Prequalification Requirement						
a	What is the Organization's SFS Vendor ID?	Text	Application Reviewer to reference NYS DOS & SFS for Verification of Information	Legal name of Applicant, and D/B/A if applicable, is on file in DOS. Applicant is registered and was Prequalified in SFS on the date the Application was submitted.	Applicant was not registered and Prequalified in SFS using the proper legal name on the day the Application was submitted.	
b	What is the Organization's FEIN?	Text				
c	Does the Organization name on the Application correspond to the legal name that is on file with the Department of State and SFS; or provides a reasonable explanation?	Verification				
d	Was the Organization Prequalified on the date they submitted their NY BRICKS Application?	Verification				
Eligibility Criteria Attestation						
a	Did the Applicant attest that the facility referenced in the Application meets all eligibility criteria by answering "Yes" to all the 17 related questions?	Y/N	Text	All 17 responses are "yes"	Any of the 17 responses are "no"	
Project Location Eligibility						
a	If the Organization owns the project location, is it under their legal name that is on file with DOS and not a parent or affiliate?	Verification	Deed	Applicant has provided a Deed or Lease and the name on the Deed or Lease matches the DOS filing.	Site control documentation has not been provided or the name on the Deed or Lease does not match the Applicant organization's filing with DOS.	
	If the Organization leases the project location, is it under their legal name on file with DOS and not under a parent or affiliate?	Verification	Lease			
b	If the project location is leased, does the term of the lease extend to the required 10 years from the date of the application as noted in the RFA?	Verification	Lease	Lease term extends to at least ten years from the date the Application was submitted.	Lease term does not extend to at least ten years from the date the Application was submitted.	
c	If the project location is leased, and the Lease references riders, attachments, exhibits and/or amendments, have those be submitted with the Lease?	Verification	Additional leasing documentation	Riders, attachments, exhibits and/or amendments referenced in Lease have been provided	Riders, attachments, exhibits and/or amendments are referenced within the Lease but not attached, in full, to the Application	
d	If the project location is leased, and landlord approval for the project is required as a term of the lease, has a letter of approval been provided on formal letterhead of the landlord or leasing agent?	Verification	Landlord approval	Landlord approval was submitted, on formal letterhead and signed by landlord or leasing entity.	No landlord support provided.	
e	If the project location is to being acquired with other funds in order to advance the Project proposed in the Application, is the contract of sale with closing date signed by the same legal name as the applicant organization?	Verification	Contract of Sale & Appraisal	Signed contract of sale with closing date is in the same legal name of the applicant organization.	No contract of sale or appraisal was provided or the purchaser listed on the contract of sale is not the applicant organization..	
Project / Project Cost Eligibility						
a	Will all of the Eligible Project costs be incurred after April 1, 2026?	Verification	Schedule showing details of such costs (date, purpose, payee, etc.)	Application documents show that all of the Eligible Project costs will be incurred after April 1, 2026.	Application documents show that all of the Eligible Project costs will NOT be incurred after April 1, 2026.	
b	Is the project submitted a eligible project as defined in section 4.2 of the RFA?	Verification	Related Application Response	Response describes an Eligible Project.	Response does NOT describe an Eligible Project.	
c	Will the Applicant be incurring and making payment of all project costs under the Applicant's legal name and will these costs be incurred from a vendor authorized to do business in NYS?	Verification	Review Invoices, Estimates, and other vendor/contractor documents	Documents submitted meet standards.	Documents do not meet standards or no documents are provided.	
Project Finance Eligibility						
a	Is it the case that the Project costs to be submitted for reimbursement will not require any long-term financing or accrual of long-term debt (over 1 year old)?	Verification	Project Budget	Project Budget does not show long-term financing or accrual of long-term debt (over 1 year old).	Project Budget shows long-term financing or accrual of long-term debt (over 1 year old).	
b	Is the Project part of an existing or proposed tax credit structure or other similarly structured financing arrangement?	Y/N	N/A	Applicant answers NO	Applicant answers YES	

NY BRICKS - COMMUNITY NEED, PROJECT PLANNING & PROJECT IMPACT SCORING MATRIX

Q#	Question	Response Field Type	Documentation Required	Scoring Guidance	MAX score	Score
	Community Need and Project Planning				40	0
	<i>(Combined total of 1a-1d cannot exceed 40 points. Applications with a total score of 30 or below in Community Need and Project Planning (Worksheet 3) shall be deemed Ineligible and shall not be scored further.)</i>					
1	a) Community Need - ZCTA	Text	Worksheet 1	What is the ZCTA Score in Worksheet 1 - Box C	20	
	b) Community Need - DAC Designation	Text	Worksheet 1	What is the DAC Designation Score in Worksheet 1 - Box D	5	
	c) Community Need - Distressed Community Designation	Text	Worksheet 1	What is the Distressed Community Designation Score in Worksheet 1 - Box E	5	
	d) Project Planning	Text	Worksheet 2	What is the Planning Score Listed in Worksheet 2 - Box H	20	
	Project Impact Questions				20	0
1	What specific community needs or challenges does the proposed project aim to address? Your response must include how the needs were identified (e.g., community survey, demographic data, stakeholder engagement report).	Text	Additional sheets may be included with application	Award point if application contains information regarding needs and challenges.	1	
2	What dedicated programs or services are included for seniors and the aging population?	Text	Additional sheets may be included with application	Award point if application contains information outlining programs and/or services included for seniors and the aging population.	1	
3	How will these programs in #2 above improve social engagement, health, mobility, or quality of life for older adults?	Text	Additional sheets may be included with application	Award point if application contains information showing how the programs improve social engagement, health, mobility or quality of life for older adults.	1	
4	What programs or services will be offered to youth and school-aged children?	Text	Additional sheets may be included with application	Award point if application contains information outlining programs and/or services included for youth and school-aged children.	1	
5	How will these programs in #4 above promote educational enrichment, personal development, or recreational development?	Text	Additional sheets may be included with application	Award point if application contains information showing how the programs promote educational enrichment, personal development, or recreational development.	1	
6	What career training, workforce development, or job-readiness services will be made available?	Text	Additional sheets may be included with application	Award point if application contains information outlining career training, workforce development, or job-readiness services being made available.	1	
7	Which populations will have access to the services reference in question #6, and how do they align with local labor market needs?	Text	Additional sheets may be included with application	Award point if application contains information showing which population will have access to the services outlined in question #6 and how they align with local labor market needs.	1	
8	Does the project include indoor or outdoor spaces accessible for recreational or athletic activities?	Y/N	N/A	Award point if applicant answers yes.	1	
9	How will these spaces in #8 above support physical activity, community gatherings, or safe play for the public?	Text	Additional sheets may be included with application	Award point if application contains information on how the spaces involved in the project will support physical activity, community gatherings, or safe play for the public.	1	

NY BRICKS - COMMUNITY NEED, PROJECT PLANNING & PROJECT IMPACT SCORING MATRIX

Q#	Question	Response Field Type	Documentation Required	Scoring Guidance	MAX score	Score
10	How does the project respond to evolving demographics and emerging social conditions in the community?	Text	Additional sheets may be included with application	Award point if application contains information on how the project responds to evolving demographics and emerging social conditions in the community.	1	
11	What strategies are in place to ensure the project remains adaptable to future community needs?	Text	Additional sheets may be included with application	Award point if application contains information detailing what strategies are in place to ensure the project remains adaptable to future community needs.	1	
12	Will the project provide space for neighborhood associations, community groups, or public meetings?	Y/N	N/A	Award point if applicant answers yes.	1	
13	How will these spaces be managed and made accessible to local organizations?	Text	Additional sheets may be included with application	Award point if application contains information indicating how the project spaces will be managed and made accessible to local organizations.	1	
14	How does the project ensure open, equitable, and reasonable access to persons of various abilities?	Text	Additional sheets may be included with application	Award point if application contains information as to how their project will ensure open, equitable, and reasonable access to persons of various abilities.	1	
15	What design elements or program accommodations ensure compliance with ADA and universal design principles?	Text	Additional sheets may be included with application	Award point if application contains information that shows what design elements or program accommodations ensure compliance with ADA and universal design principles.	1	
16	Will the project offer or connect participants to wraparound services such as health care, behavioral health, or licensed childcare?	Y/N	N/A	Award point if applicant answers yes.	1	
17	How will these services in #16 above be integrated to provide comprehensive support for individuals and families.	Text	Additional sheets may be included with application	Award point if application contains information that shows how the services will be integrated to provide comprehensive support for individuals and families.	1	
18	What is the estimated total number of people the project will serve annually across all programs and services? Please represent this as a whole number and as a percent of overall community population.	Text	Additional sheets may be included with application	Award point if application provides both an estimate of the total number of people the project will serve annually across all programs and services and the percentage of the overall community's population.	1	
19	What hours and days of operation will the community center maintain to ensure accessibility to all populations served?	Text	Additional sheets may be included with application	Award point if application contains information on the days and hours of operation maintained to ensure accessibility.	1	
20	What strategies are in place to ensure affordability or offer subsidies, scholarships, or free programming for low-income participants?	Text	Additional sheets may be included with application	Award point if application contains information regarding the applicant's strategies to ensure affordability or offer subsidies, scholarships, or free programming for low-income participants.	1	
					60	0

NY BRICKS - PROJECT VIABILITY SCORING MATRIX

Q#	Question	Response Field Type	Documentation Required	Scoring Guidance	MAX score	Score
Construction Readiness					8	0
1	What are the construction start and end dates for the proposed project?	Text	N/A	Reviewer will assess documentation provided and will assign 0 to 2 points: 2 points if the project start date is prior to 12/31/2026. 1 point if the project start date is after 1/1/2027. 0 points if no timeline is given or the project completion date is prior to 4/1/2026.	2	
2	Have any of the project costs already been incurred?	Y/N	Disbursement Schedule	Reviewer will assess documentation provided and will assign 0 to 2 points: 2 points if no costs have been incurred; the cost were incurred after 4/1/2026; or those incurred prior to 4/1/2026 can be utilized for the match requirement. 1 point if some costs incurred to date meet the RFA standards for eligibility. 0 points if none of the costs incurred to date meet any eligibility requirements as listed in the	2	
3	Are any environmental or regulatory permits required for the project as indicated by the application?	Text and Y/N/NA	if No or N/A - none	Reviewer will assess documentation provided and will assign 0 to 4 points: 4 points if the project does not require additional permits. 0 points if project is likely to require additional permits but applicant indicated No or N/A.	4	
	if Yes - various		Reviewer will assess documentation provided and will assign 0 to 4 points: 4 points if the Applicant indicated Yes and provided further information. 0 points if the Applicant indicated Yes but provided no further information.			
Financial Review					32	0
1	Has the Applicant provided a detailed Project Budget, eligibility of costs, and supporting documentation (e.g., professional quotes, proposals, estimates, etc.) related to the entire Project?	Y/N	Quotes, proposals, Estimates	Reviewer will assess documentation provided and will assign 0 to 10 points: 10 points if all costs of the Project Budget are supported by professional cost estimates not greater than six months old. 7 points if most costs of the Project Budget are supported by professional cost estimates not greater than six months old. 4 points if some costs of the Project Budget are supported by professional cost estimates not greater than six months old. 0 points if no professional costs estimates are provided or if they are all greater than six months old.	10	
2	Has the Applicant provided documentation of committed funding to date and a credible plan describing how the remaining funds, if any, will be obtained?	Text	Bank Statements, Budget	Reviewer will assess documentation provided and will assign 0 to 20 points: 20 points if the Application demonstrates that sufficient committed funding exists, or is highly likely to exist, to complete the Project; all supported by documentation. 14 points if the Application demonstrates some committed funding and a reasonable plan to obtain remaining funds, supported by documentation. 6 points if the Application demonstrated limited committed funding and the plan to obtain remaining funds lacks detail or credibility; supported by documentation. 0 points if the Application demonstrates minimal or no evidence that sufficient funding exists to complete the Project or there is evidence of tax credit involvement.	20	
3	Has the applicant provided evidence that other State funding is committed to complete the Project?	Y/N	Award letters	Reviewer will assess documentation provided and will assign 0 to 2 points: 2 points for evidence of other State funding is committed to complete the project. 0 points for no evidence of other State funding is committed to complete the project.	2	
TOTALS					40	0

S#	Section	MAX score	Score
1	Community Need, Project Planning & Impact	60	0
2	Project Viability	40	0
TOTALS		100	0

Total Score