

NY PLAYS - Pass/Fail Scoring Matrix							
Question for Rater			Response Field Type	Documentation Required	Pass	Fail	Score (P/F)
1	Prequalification Requirement						
	a	What is your organization's SFS Vendor ID?	Text	Application Reviewer to reference NYS DOS & SFS for Verification of Information	Legal name of Applicant, and d/b/a if applicable, is on file in DOS AND Applicant is registered and was Prequalified in SFS on the date the NY PLAYS Application was submitted.	Applicant was not registered and Prequalified in SFS using the proper legal name on the day the Application was submitted.	
	b	Was the Organization Prequalified on the date they submitted their NY PLAYS Application?	Verification				
	c	Does the Organization name on the NY PLAYS Application correspond to the legal name that is on file with the Department of State and SFS?	Verification				
2	Project Location Eligibility						
	a	If the Organization owns the project location, is it under their legal name that is on file with DOS and not a parent or affiliate?	Verification	Deed	Applicant has provided a Deed or Lease and the name on the Deed or Lease matches the DOS filing.	Site control documentation has not been provided or the name on the Deed or Lease does not match the Applicant organization's filing with DOS.	
		If the Organization leases the project location, is it under their legal name on file with DOS and not under a parent or affiliate?	Verification	Lease			
	b	If the project location is leased, does the term of the Lease extend to the required 10 years from the date of the Application as noted in the RFA?	Verification	Lease	Lease term extends to at least ten years from the date the Application was submitted.	Lease term does not extend to at least ten years from the date the Application was submitted.	
	c	If the project location is leased, and the Lease references riders, attachments, exhibits and/or amendments, have those be submitted with the Lease?	Verification	Additional leasing documentation	Riders, attachments, exhibits and/or amendments referenced in Lease have been provided	Riders, attachments, exhibits and/or amendments are referenced within the Lease but not attached, in full, to the Application	
	d	If the project location is leased, has landlord approval, on formal letterhead of landlord or leasing agent, been provided?	Verification	Landlord approval	Landlord approval was submitted, on formal letterhead and signed by landlord or leasing entity.	No landlord support provided.	
	e	If the project location is to be acquired with NY PLAYS funding, is the contract of sale signed using the same legal name as the Applicant organization? Has an appraisal of the property been provided with the Application?	Verification	Contract of Sale & Appraisal	Signed contract of sale is in the same legal name of the Applicant organization and an appraisal of the property undertaken in accordance with USPAP standards has been provided.	No contract of sale or appraisal was provided or the purchaser listed on the contract of sale is not the Applicant organization.	
3	Project / Project Cost Eligibility						
	a	Will all of the Project's construction costs be incurred after April 1, 2025?	Verification	Schedule showing details of such costs (date, purpose, payee, etc.)	Application documents show that all of the Project's construction costs will be incurred after April 1, 2025.	Application documents show that all of the Project's construction costs will NOT be incurred after April 1, 2025.	
	b	Is the Project submitted an Eligible Project as defined in section 4.2 of the RFA?	Verification	Response to Application Section 2, number 6	Response describes an Eligible Project.	Response does NOT describe and Eligible Project.	
	c	Will the Applicant be incurring and making payment of all project costs under the Applicant's legal name and will these costs be incurred from a vendor authorized to do business in NYS?	Verification	Review Invoices, Estimates, and other vendor/contractor documents	Documents submitted meet standards.	Documents do not meet standards or no documents are provided.	
4	Project Finance Eligibility						
	a	Is it the case that the Project costs to be submitted for reimbursement will not require any long-term financing or accrual of long-term debt (over 1 year old)?	Verification	Project Budget	Project Budget does not show long-term financing or accrual of long-term debt (over 1 year old).	Project Budget shows long-term financing or accrual of long-term debt (over 1 year old).	
	b	Is the Project part of an existing or proposed tax credit structure or other similarly structured financing arrangement?	Y/N	N/A	Applicant answers NO	Applicant answers YES	

NY PLAYS - COMMUNITY NEED, PROJECT PLANNING & PROJECT IMPACT SCORING MATRIX								
Question for Rater			Response Field Type	Documentation Required	Scoring Guidance	MAX score	Score	
	Community Need and Project Planning					(Combined total of 1a-1e cannot exceed 40 points)	40	0
1	a	Community Need - ZCTA	Text	Worksheet 1	What is the ZCTA Score in Worksheet 1 - Box B	10		
	b	Community Need - RIN (Park)	Text	Worksheet 1	What is the RIN Score in Worksheet 1 - Box D	10		
	c	Community Need - DAC Designation	Text	Worksheet 1	What is the DAC Designation Score in Worksheet 1 - Box F	5		
	d	Community Need - Distressed Community Designation	Text	Worksheet 1	What is the Distressed Community Designation Score in Worksheet 1 - Box G	5		
	e	Project Planning	Text and supporting documentation	Worksheet 2	What is the Planning Score Listed in Worksheet 2 - Box J and has evidence been submitted with the Application	20		
	Project Impact Questions					20	0	
1	Explain if, and how, the Playground will serve a reasonably large number of people in the service area. Please specify the hours of operation in which the Playground will be open to the public, as well as any limits on access to the Playground or anticipated improvements. Schools must describe how the Playground will be open to the public after school hours.		Text	Additional sheets may be included with application	0 or 5 points for relevance of the proposal related to the number of people served and the hours of operation in which the Playground will be open to the public; and if the Applicant is a school, after school hours public access was addressed.	5		
2	Explain if, and how, the project will provide close-to-home recreation and be accessible by public transportation.		Text	Additional sheets may be included with application	0 or 5 points for relevance of the proposal related to providing close-to-home recreation and access to public transportation	5		
3	Explain if, and how, the project will serve a wide range of recreation interests and abilities (including individuals with disabilities as well as more active recreationists).		Text	Additional sheets may be included with application	0 or 5 points for relevance of the proposal related to serving a wide range of recreation interests and abilities, especially for highlighted demographics	5		
4	Explain the strategy and resources for maintaining and operating the Project once complete; that is, for implementing grant-funded plans, developing and using grant-funded acquisitions, and maintaining grant-funded improvements.		Text	Additional sheets may be included with application	0 or 5 points for relevance of the proposal related to ensuring continued operation and maintenance of the Project	5		
TOTALS						60	0	

NY PLAYS - PROJECT VIABILITY SCORING MATRIX						
Question for Rater		Response Field Type	Documentation Required	Scoring Guidance	MAX score	Score
	Construction Readiness				10	0
1	What are the construction start and end dates for the proposed project?	Text	N/A	Reviewer will assess documentation provided and will assign 0 to 2 points: 2 points if the Project start date is prior to 12/31/2026. 1 point if the Project start date is after 1/1/2027. 0 points if no timeline is given or the Project completion date is prior to 4/1/2025.	2	
2	Have any of the Project costs already been incurred?	Y/N	Disbursement Schedule	Reviewer will assess documentation provided and will assign 0 to 2 points: 2 points if no costs have been incurred; the cost were incurred after 4/1/2025; or those incurred prior to 4/1/2025 can be utilized for the match requirement. 1 point if some costs incurred to date meet the RFA standards for eligibility. 0 points if none of the costs incurred to date meet any eligibility requirements as listed in the RFA.	2	
3	Has any State or local government agency reviewed the project under the State Environmental Quality Review Act (SEQRA)?	Y/N/NA	if No or N/A - none	Reviewer will assess documentation provided and will assign 0 to 4 points: 4 points if the Project does not require local SEQRA action or is N/A. 0 points if the Project is likely to require local action, but applicant indicated No or N/A.	4	
			if Yes - various	Reviewer will assess documentation provided and will assign 0 to 4 points: 4 points if the Application indicated Yes and provided documentation. 2 point if the Application indicated Yes and also indicated local review in process. 0 points if the Application indicated Yes, but provided no additional information.		
4	Are any environmental or regulatory permits required for the Project as indicated by the Application?	Text and Y/N/NA	if No or N/A - none	Reviewer will assess documentation provided and will assign 0 to 2 points: 2 points if the Project does not require additional permits. 0 points if the Project is likely to require additional permits but Applicant indicated No or N/A.	2	
	If they are required, does the Applicant indicate whether they have been secured? If not secured, does the Application indicate why?		if Yes - various	Reviewer will assess documentation provided and will assign 0 to 2 points: 2 points if the Applicant indicated Yes and provided further information. 0 points if the Applicant indicated Yes but provided no further information.		
	Financial Review				30	0
1	Has the Applicant provided a detailed Project Budget, eligibility of costs and supporting documentation (e.g., quotes, proposals, estimates, etc.) to support the entire Project?	Text	Quotes, proposals, Estimates	Reviewer will assess documentation provided and will assign 0 to 10 points: 10 points if all costs of the Project Budget are supported by professional cost estimates not greater than six months old. 7 points if most costs of the Project Budget are supported by professional cost estimates not greater than six months old. 5 points if some costs of the Project Budget are supported by professional cost estimates not greater than six months old. 0 points if no professional costs estimates are provided or if they are all greater than six months old.	10	
2	Does the proposed Project Budget clearly identify the budget elements that will make up the 20% match requirement?	Text	Project Budget Section 5 of Application	Reviewer will assess Project Budget and estimates provided to assign 0 to 10 points: 10 points if identified match items in budget meet or exceed 20% of total Project Budget and cost estimates provided support budget numbers. 5 points if identified match items in budget meet or exceed 20% of total Project Budget but not completely supported by cost estimates. 0 points if identified match items in budget do not equal 20% of total Project Budget or no cost estimates provided for matching elements.	10	
3	Has the Applicant provided evidence of matching funds and other/additional funding?	Text	Bank Statements, Budget	Reviewer will assess documentation provided and will assign 0 to 10 points: 10 points for evidence of all additional funding needed to complete the Project. 7 points for evidence of some funding to complete the Project, with a plan to secure remainder. 5 points for evidence of some funding to complete the Project, and no plan to secure remainder. 0 points for no evidence of funding to complete the Project or evidence of tax credit involvement.	10	
TOTALS					40	0

3. Viability

S#	Section	MAX score	Score
2	Community Need, Project Planning & Impact	60	0
3	Project Viability	40	0
TOTALS		100	0

Total Score