

**APPLICATION
BUILDING RECREATIONAL INFRASTRUCTURE FOR
COMMUNITIES, KIDS AND SENIORS (NY BRICKS)**

PLEASE REFER TO THE REQUEST FOR APPLICATIONS AND INCLUDE ANY ADDITIONAL PAGES AS NECESSARY TO FULLY
RESPOND TO EACH QUESTION IN THIS APPLICATION

SECTION 1: GENERAL INFORMATION

A. Applicant Organization

Type of Applicant: Municipality ☐ Not-for-profit ☐

Legal Name (and d/b/a if applicable): _____

Mailing Address (not P.O. Box): _____

City: _____ County: _____ Zip Code: _____

Federal Taxpayer ID: _____

NYS Charities Registration # (if applicable): _____

Statewide Financial System (SFS) Vendor ID # _____

Prequalification Application # _____

Not-for-profit entities must be prequalified in SFS in the name of the Applicant at the time the Application is submitted; otherwise, the Application will not be Eligible for a Grant and will not be scored further.

B. Primary Contact(s):

Name(s): _____

Title(s): _____

Phone#(s): _____ Alt Phone(s): _____

Email(s): _____

SECTION 2: PROJECT INFORMATION

1. Application Project Purpose Priority– **Refer to Section Three of the RFA and indicate the project priority level.**

- ☐ Priority 1-New Community Center (Acquisition, New Construction, or Expansion for additional square footage \$5M to \$15M)
- ☐ Priority 2 - New Community Center (Acquisition, New Construction, or Expansion for additional square footage \$1M to \$5M)
- ☐ Priority 3 - Renovation of existing Community Center (\$250K to \$5M)

2. Project Location including Project Address, Zip Code, and County

Street: _____

City: _____ Zip Code: _____

County: _____

3. Community Need and Project Planning – **Refer to Sections Four and Five of the RFA and use the Applicant Worksheets to complete this section. Attach evidence of planning for the Project, if "Yes" on Worksheet 2.**

The Applicant worksheets following this Application will provide your Community Need and Project Planning scores. Using the worksheet, provide your scores here:

Worksheet 1 Score + **Worksheet 2 Score** = **Worksheet 3 Score**

Applicants with a Worksheet 3 score (total of Worksheet 1 and Worksheet 2) of 19 or below will not be Eligible for a Grant and will not be scored further.

4. Site Control to demonstrate that Applicant has sufficient authorization and control to undertake the Project at the project location. **Refer to Sections Four and Five of the RFA for details.**

Does the applicant: Own ☐ Lease ☐ Pending Acquisition ☐

Attach site control documentation in the form of a certificate of municipal site control, deed, full lease/rental agreement and formal landlord approval, or for acquisitions, executed contract of sale. All leases must be in the name of the Applicant, for the Project Location described in Question 2, and have at least ten years remaining from date the application is submitted.

If appropriate site control is not provided, the Application will not be Eligible for a Grant and will not be scored further.

5. Project Start Date: _____ Anticipated Date of Project Completion: _____

6. Description - Please attach a detailed narrative of the specific capital project that will be undertaken and funded pursuant to this application. Please check box to confirm narrative has been provided.

☐

7. **Total BRICKS funding requested:**_____

Please refer to Section Three of the RFA and verify that you are applying for the correct Application Project Purpose Priority and Grant Funding Level. Please note the following consistent with #1 of this Section:
Priority 1 – \$5M to \$15 M; Priority 2 – \$1M to \$5 M; and Priority 3 – \$250K to \$5 M.

8. Please provide the Total Project Cost for this project. The NY BRICKS Program will require a 20% match. (BRICKS Grant Requested + Required Match Amount + Other Funding= Total Project Cost)

\$ _____ + \$ _____ + \$ _____ = \$ _____ Total

9. Will any entity other than the Grantee set forth in Section 1, above, be paying any project related costs? If yes, please attach a separate sheet setting forth the costs to be paid by another entity, as well as a description of the relationship between the Grantee and the other entity.

No ☐ Yes ☐

10. Please specify the environmental or regulatory permits required for this project. If none, reply NA:

Have they been secured? If no, please specify why: No ☐ Yes ☐ NA ☐

11. Has any State or local government agency reviewed the project under the State Environmental Quality Review Act (SEQRA)?

No ☐ Yes ☐ NA ☐

If yes, please set forth the lead agency for the review and provide a copy of the negative declaration, findings statement, or Type II memo issued by the lead agency.

Please note, costs incurred and paid prior to the 4/1/2025 will not be eligible for NY BRICKS funding but could potentially be used for the match component.

SECTION 3: ELIGIBILITY FOR TAX-EXEMPT FINANCING

1. Has the applicant previously received financing from the sale of tax-exempt bonds for this project?

If Yes, attach a schedule describing the details of such financing.

No ☐ Yes ☐

2. Does the applicant anticipate applying for financing for this project from the sale of other bonds?

No ☐ Yes ☐

3. Is the Project part of an existing or proposed tax credit structure or other similarly structured financing arrangement?

No

Yes

If yes, the Application will not be Eligible for a Grant and will not be scored further.

4. Have any funds been expended, or obligations incurred to date on that portion of the project for which this application is made?

No

☐

Yes

☐

If yes, attach a schedule showing details of such disbursements (date, purpose, payee, etc.).

Please note, costs incurred and paid prior to the 4/1/2025 will not be eligible for NY BRICKS funding but could potentially be used for the match component.

SECTION 4: NY BRICKS PROJECT IMPACT QUESTIONS

Please answer all of the following questions and include additional documentation as attachments if necessary. **Please limit each response to 500 characters or less.**

1. What specific community needs or challenges does the proposed project aim to address? Your response must include how the needs were identified (e.g., community survey, demographic data, stakeholder engagement report).

2. What dedicated programs or services are included for seniors and the aging population?

3. How will these programs in #2 above improve social engagement, health, mobility, or quality of life for older adults?

4. What programs or services will be offered to youth and school-aged children?

5. How will these programs in #4 above promote educational enrichment, personal development, or recreational development?
6. What career training, workforce development, or job-readiness services will be made available?
7. Which populations will have access to the services referenced in question #6, and how do they align with local labor market needs?
8. Does the project include indoor or outdoor spaces accessible for recreational or athletic activities?
9. How will these spaces in #8 above support physical activity, community gatherings, or safe play for the public?
10. How does the project respond to evolving demographics and emerging social conditions in the community?

11. What strategies are in place to ensure the project remains adaptable to future community needs?
12. Will the project provide space for neighborhood associations, community groups, or public meetings?
13. How will these spaces in #12 above be managed and made accessible to local organizations?
14. How does the project ensure open, equitable, and reasonable access to persons of various abilities?
15. What design elements or program accommodations ensure compliance with ADA and universal design principles?
16. Will the project offer or connect participants to wraparound services such as health care, behavioral health, or licensed childcare?

17. How will these services in #16 above be integrated to provide comprehensive support for individuals and families?
18. What is the estimated total number of people the project will serve annually across all programs and services? Please represent this as a whole number and as a percent of overall community population.
19. What hours and days of operation will the community center maintain to ensure access to all populations served?
20. What strategies are in place to ensure affordability or offer subsidies, scholarships, or free programming for low-income participants?

SECTION 5: PROJECT BUDGET

Please refer to Section Three and Four of the RFA and verify that you are applying for the correct Application Project Purpose Priority and Grant Funding Level and have provided a budget and funding sources consistent with the selected Priority category. Refer to Section 4.4 of the RFA for Eligible Uses of Funds.

Complete the following Project Budget detailing the proposed sources and uses of funds (attach additional sheets if necessary) that will be utilized to complete the Project. State the source of the funding, and any conditions or contingencies that need to be satisfied prior to accessing the funds.

Please include evidence of committed funding sources to be used to complete the project as described. This may include a copy of letter(s) of credit, award letters, a resolution from the governing board of the Grantee committing to provide the balance of the funds, or a combination of the above.

<u>USE OF FUNDS</u>	<u>SOURCES</u>						<u>TOTALS</u>
	State		Match - In-Kind /Equity		Other sources (Please specify each source and include commitment letter or other evidence that funds have been secured)		
Tasks	Entity Name	Amount	Source Name	Amount	Entity Name	Amount	
Total:							

I hereby certify that the information in this Application is true and correct in all material respects, and I understand that the Dormitory Authority of the State of New York and other entities that may be involved in the grant process are relying on this information in the course of the reviews that are required under Federal and State law.

Please sign and return these documents to DASNY at NYBRICKS@dasny.org. by no later than 3:00 pm on the Application Deadline. In order for your Application to be reviewed and scored, all supporting documentation requested in the RFA must also be e-mailed to DASNY together with this Application. Please send them from the Grantee's organizational email address and retain the original copies for production to DASNY if requested. By providing electronic signature(s), the Grantee's designee will be providing validly binding legal documents, just the same as a pen-and-paper signature.

Signature of Authorized Officer

Date

Print Name

Title

Using the “Grants Map for NY Unplug and Play Programs” for FY 2026

Use the “Grants Map for NY Unplug and Play Programs,” an online, layered map, to answer questions for the application at: <https://tinyurl.com/9tbhtn4s>.

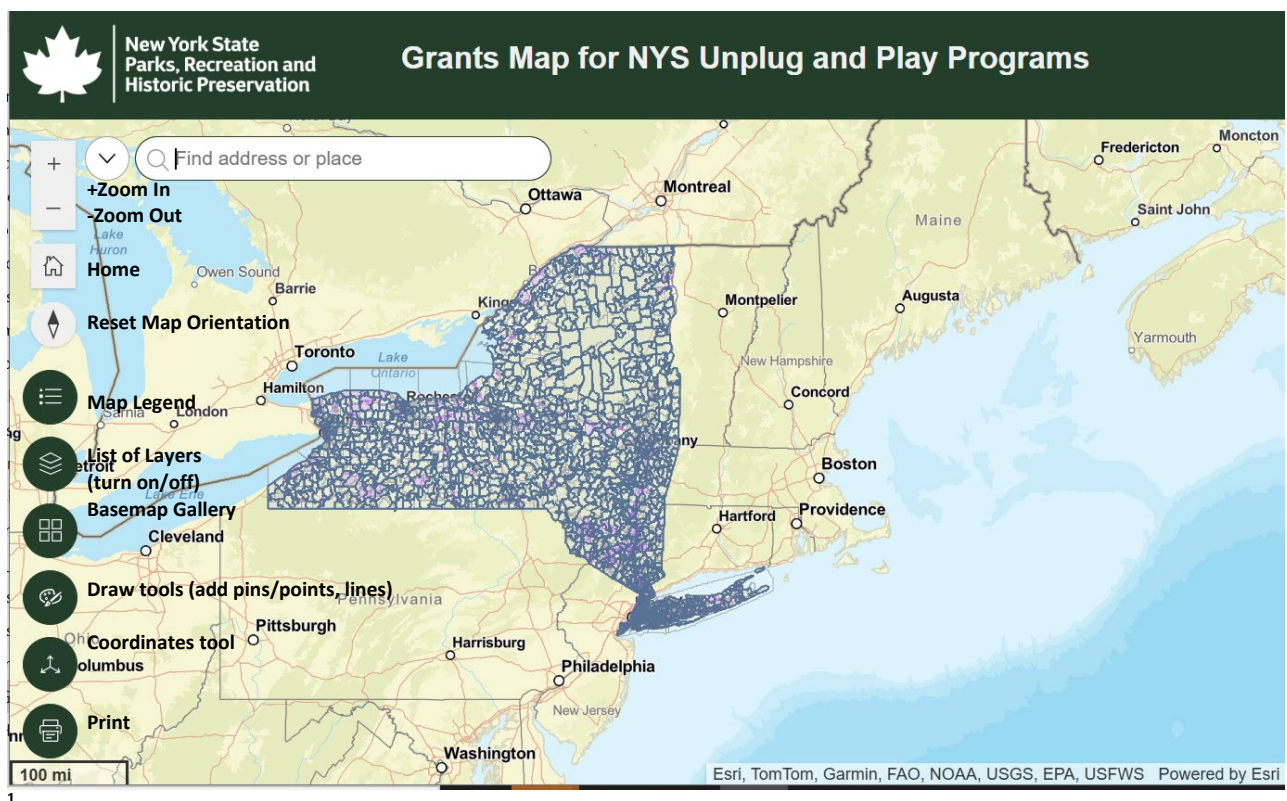
Identify location information for your project location:

- ZIP Code Tabulation Area (ZCTA) and Poverty data,
- Disadvantaged Communities (DAC) and census tract ID numbers, or
- Distressed Communities.

The map is made up of several layers. Layered files allow users to turn data layers on and off. It is recommended that you select only a few layers at a time to avoid a lengthy wait for data to load.

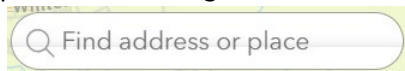
Most icons on the map allow you to hover your mouse over them to view text describing that tool.



Below is a flat image of the map to introduce you to the available features.





Answer Questions for your project location using the Grants Map

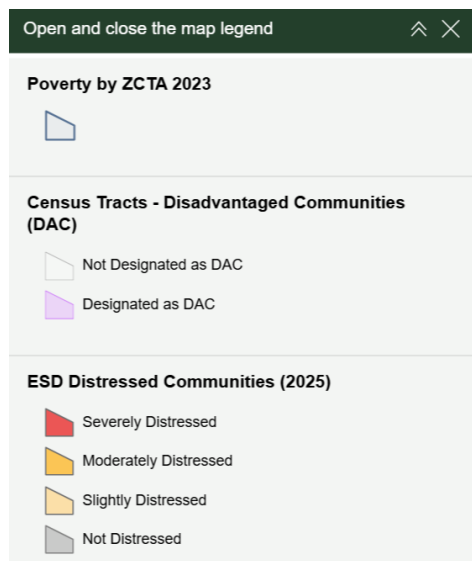
1. Enter the street address, city, and state for your project location into the Find Address search box. Click the magnifying glass to search or select the appropriate address if it is in the search results drop-down box that generates results as you type.



If your project location does not have a street address, select the zoom in  or zoom out  tools (as needed) which will magnify or minimize portions of the map. Then, click and drag the map to center your project location.



2. If your project location has a street address, view the marked location on the map. If it is incorrect, try zooming in or out to find your project location on the map.
3. To identify any of the features listed above (Poverty by ZCTA, DAC, Distressed Communities, etc.), use the layers tool. Click on the List of Layers tool . Select the layer that you wish to view for your project location such as Poverty by ZCTA, 2023 ACS (ACS=American Community Survey). The boundaries for the ZIP Code Tabulation Areas will then appear on the map. If you do not see anything added, try zooming out to see the boundaries. The map legend tool  will show you which layer you are viewing based on the color of the boundaries or shading. See table below. Close the List of Layers box by clicking the X in the upper right-hand corner of that box.

Map Legend



4. Once the boundaries appear, click on the point marking your project location. Note the ZIP Code Tabulation Area (ZCTA) and the Percent Below Poverty Level (%) for your project location and enter that information into the related Applicant Worksheet of the application.

Poverty by ZCTA data

Poverty by ZCTA 2023 ACS: 12207	
  Zoom to	
ZCTA	12207
Population	2,073
Population Below Poverty Level	901
Percent Below Poverty Level	44

5. If you selected more than one layer in the List of Layers tool, your results box will have an arrow. Click the Next arrow to view the results of another layer such as Census Tract # and Disadvantaged Communities or ESD Distressed Communities:

Census Tract 11-digit ID# and Designation as a Disadvantaged Community (DAC)

Census Tract #
36001001100 is
Designated as DAC

Census Tract **36001001100** is **Designated as DAC**

This Tract covering **Albany city** has a population of **1,573.00**

Environmental Burden is higher than **97%** of Census Tracts statewide
Population Vulnerability is higher

2 of 3

Stress Description from ESD Distressed Communities data

ESD Distressed Communities - ESD
DistressedCommunities 2025: 11

Zoom to

Shape__Area	2,003,595.70
Shape__Length	8,130.90
StressDescription	Moderately Distressed
StressLevel	2.00
TRACTCE	001100

2 of 2

- To view other features, go back to the List of Layers tool. Uncheck the box for the layer(s) you already viewed. Select another layer that you wish to identify for your project location. The boundaries of that feature will then be added to the map. Once the boundaries appear, click on the point marking your project location to view the data associated with that layer. Record the requested information on the Applicant Worksheet.

Applicant Worksheets to Calculate Community Need and Project Planning for NY BRICKS

All worksheets must be entirely completed.

Applicant Name

WORKSHEET 1: CALCULATING COMMUNITY NEED

To complete Worksheet 1, follow instructions found in “Using the ‘Grants Map for NY Unplug and Play Programs’ for FY 2026”. The map can be found at: <https://tinyurl.com/9tbhtn4s>.

RATING CATEGORY: COMMUNITY NEED

Sub-category: Zip Code Tabulation Area (ZCTA) Points from “Grants Map for NY Unplug and Play Programs for FY 2026”

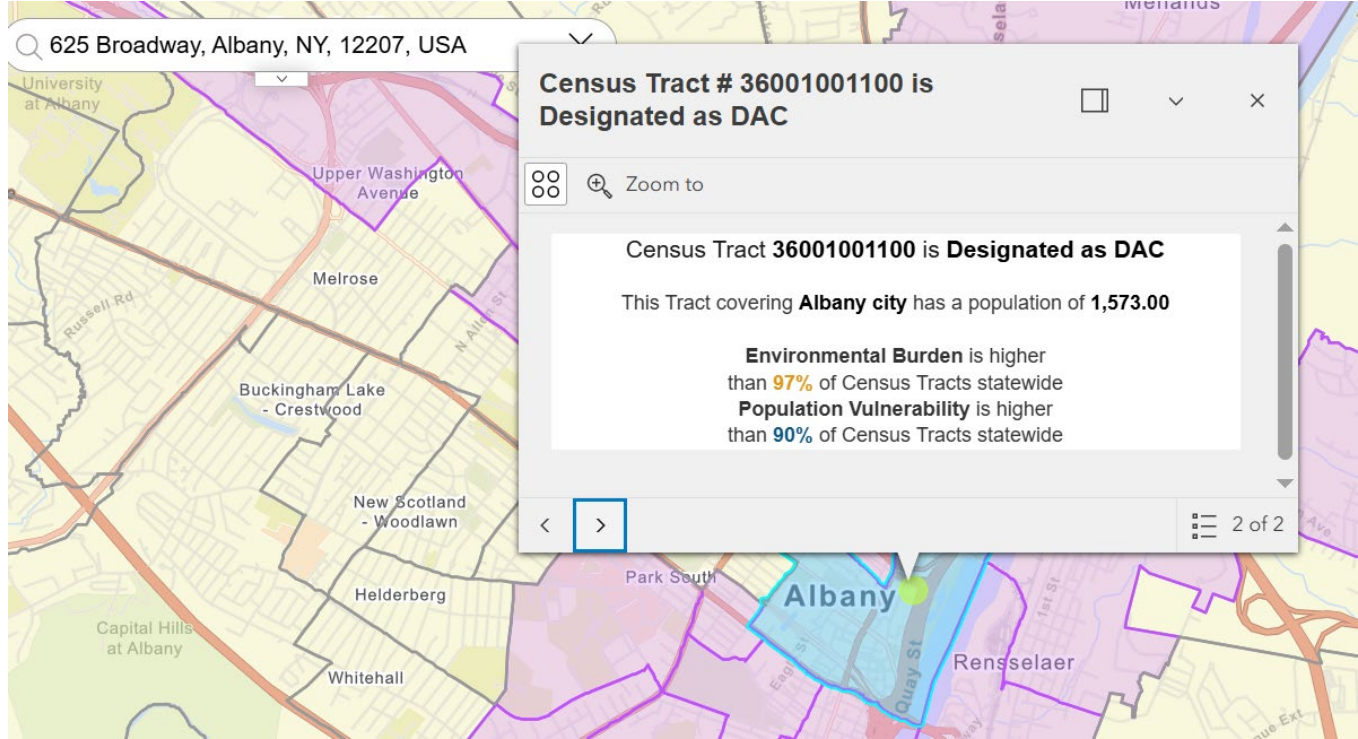
Percent Below Poverty Level From “Grants Map for NY Unplug and Play Programs for FY 2026”	A.																										
Points for Poverty Level from Point Breakdown for Chart	B.																										
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">POINT BREAKDOWN FOR POVERTY LEVEL</th></tr> <tr> <th>Percent Poverty</th><th>Points</th></tr> </thead> <tbody> <tr><td>0 - 3.2</td><td>0</td></tr> <tr><td>3.3 - 4.7</td><td>1</td></tr> <tr><td>4.8 - 6.5</td><td>2</td></tr> <tr><td>6.6 - 8.4</td><td>3</td></tr> <tr><td>8.5 - 10.0</td><td>4</td></tr> <tr><td>10.1 - 11.7</td><td>5</td></tr> <tr><td>11.8 - 13.7</td><td>6</td></tr> <tr><td>13.8 - 17.4</td><td>7</td></tr> <tr><td>17.5 - 18.7</td><td>8</td></tr> <tr><td>18.8 - 19.9</td><td>9</td></tr> <tr><td>20+</td><td>10</td></tr> </tbody> </table>	POINT BREAKDOWN FOR POVERTY LEVEL		Percent Poverty	Points	0 - 3.2	0	3.3 - 4.7	1	4.8 - 6.5	2	6.6 - 8.4	3	8.5 - 10.0	4	10.1 - 11.7	5	11.8 - 13.7	6	13.8 - 17.4	7	17.5 - 18.7	8	18.8 - 19.9	9	20+	10	
POINT BREAKDOWN FOR POVERTY LEVEL																											
Percent Poverty	Points																										
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18.8 - 19.9	9																										
20+	10																										

Calculate the Total Score for ZCTA by multiplying Box B by 2 (e.g., <i>Box B x 2= ZCTA Score</i>)	C.
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Sub-category: NYS Disadvantaged Community (DAC) Designation from “Grants Map for NY Unplug and Play Programs for FY 2026”

Use the “Grants Map for NY Unplug and Play Programs for FY 2026” interactive map to identify the project location Census Tract (11-digit number) and to determine a NYS Disadvantaged Community (DAC) designation. DAC parcels are shaded purple on the interactive map. Use the search icon within the map to enter the address for the project location. There are 1,736 census tracts that have been designated as DACs along with summary data and ratings on individual indicators for all the state’s census tracts.

Once the project location is identified on the interactive map, capture a screen view image that includes Census Tract and designation information. An example for an Albany, NY location is below:



Enter the 11-digit Census Tract identification code found on the interactive map on the line:

_____.

If the project location is designated as a DAC enter “5” in Box D. All others enter “0”.

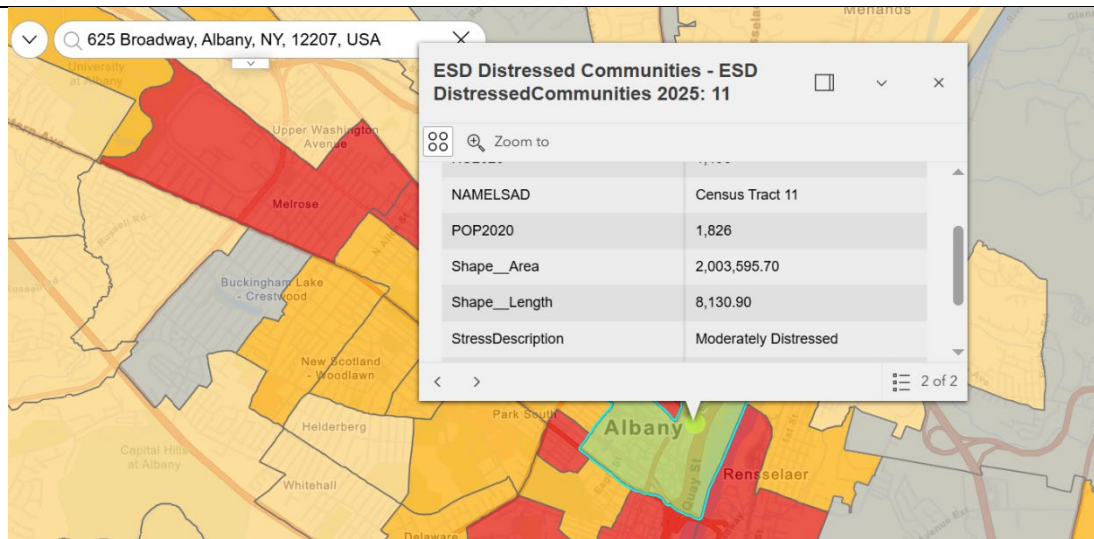
D.

Additional information concerning NYS Disadvantaged Communities (“DACs”) is available on the Climate Act website (<https://climate.ny.gov/Resources/Disadvantaged-Communities-Criteria>).

Sub-category: ESD Distressed Community Designation from “Grants Map for NY Unplug and Play Programs for FY 2026”

Use the “Grants Map for NY Unplug and Play Programs for FY 2026” to identify the project location to determine a designation. Use the search icon within the map to enter a specific project location address.

Once the project location is identified on the interactive map, capture a screen view image that includes Census Tract and Stress Description designation information. An example for 625 Broadway, Albany, NY 12207 is below:



Considering the project location, enter the score value associated with the designation.

- If Severely Distressed enter “5” in Box E.
- If Moderately Distressed enter “3” in Box E.
- If Slightly Distressed enter “1” in Box E.
- If Not Distressed enter “0” in Box E.

E.

Additional information concerning the ESD Distressed Communities is available at the NYS GIS Clearinghouse Data website (<https://data.gis.ny.gov/datasets/sharegisny::esd-distressed-communities/about>).

COMMUNITY NEED SCORE SUBTOTAL= Box C + Box D + Box E

F.

If an applicant’s “Community Need” score is 20 or higher, the project will be considered part of the pool of underserved communities.

WORKSHEET 2: CALCULATING PROJECT PLANNING

Applicant Name

SECTION: PROJECT PLANNING

Can you provide evidence of the Project being planned? If Yes, attach evidence of planning efforts which may include, but are not limited to, explicit reference to a community center in a Master Plan, Strategic Plan, a Needs Assessment, a Facilities Assessment/Condition Report, a Space Utilization Study, a Feasibility Study, a Capital Campaign Plan, a report of Community Engagement Findings, a Business or Operations Plan, Board Resolution, etc.

G.

If Yes, enter "20" in Box G. If No, enter "0" in Box G.

PROJECT PLANNING SCORE SUBTOTAL= Box G

H.

WORKSHEET 3: TOTAL RATING FOR COMMUNITY NEED AND PROJECT PLANNING

Applicant Name

TOTAL COMMUNITY NEED AND PROJECT PLANNING SCORE= Box F on page 3 + Box H on page 4

If the value of the score is greater than 40, enter "40" in Box I.

I.