

A Video Conference Meeting of the Governance Committee of the Dormitory Authority of the State of New York (“DASNY”) was held among DASNY’s Offices in New York City, 28 Liberty Plaza, New York, New York; 6047 Transit Road, Suite 103, East Amherst, New York and 515 Broadway, Albany, New York on Wednesday, June 25, 2025 at 11:10 a.m.

CALL TO ORDER / ROLL CALL

The Meeting was called to order by Beryl Snyder, Governance Committee Chair at 11:10 a.m. Ms. Richards called the roll and a quorum was then declared present.

Governance Committee Members Present

Beryl Snyder – Committee Chair (New York City Office)
Alfonso Carney – Committee Member (New York City Office)
Joan M. Sullivan – Committee Member (Albany Office)

Other Board Members Present

Lisa Gomez – Board Chair (New York City Office)
Gerard Ronski, Esq., Board Member, Vice Chair (New York City Office)
Janice McKinnie, Board Member (Buffalo Office)
Kent Syverud – Board Member (Via Zoom)
Christina Coughlin, Designated Representative of the Commissioner of Education, Board Member (*ex officio*) (Albany Office)
Adrian Swierczewski, Designated Representative of the Director of Budget, Board Member (*ex officio*) (Albany Office)

Other Board Members Absent

Ken Evans, Designated Representative of the Commissioner of Health, Board Member (*ex officio*) (Albany Office)

Senior and Presenting Staff Members

Robert Rodriguez, President/CEO
Stephen Curro, Managing Director, Construction
Kimberly Ellis, Chief Financial Officer
Portia Lee, Managing Director, Public Finance & Portfolio Monitoring
Jennifer Maglienti, General Counsel
Sara Potter Richards, Managing Director, Executive Direction
Nicola Zarrelli, Managing Senior Director, Construction Finance & Administration
J. Matthew Moore, Deputy General Counsel
Ricardo Salaman, Deputy General Counsel
Geoffrey Arnold, Director, Budget & Operations
Matthew Bergin, Director, Public Finance
Kara Mallard, Director, Procurement
Craig Schreivogl, Director, Portfolio Monitoring
Carrie Torres, Director, Opportunity Programs

Gregory Maisenbacher, Manager, Internal Control Analysis
Juan Reyes-Alvarez, Financial Analyst

Various Staff Members of the Dormitory Authority of the State of New York and Members of the Public also joined via Zoom.

PUBLIC SESSION

Approval of March 12, 2025 Governance Committee Meeting Minutes

Governance Committee Chair Snyder welcomed the Members to the meeting. The minutes of the March 12, 2025 Governance Committee Meeting were unanimously approved.

Implementation of Budget Bulletin

Committee Chair Snyder directed the Members' attention to the memo included in the Board Materials regarding the proposed implementation of Budget Bulletin D-1153. She asked Geoffrey Arnold, Director of Budget and Operations, to summarize the provisions of the Budget Bulletin and the Resolution before them for consideration.

Mr. Arnold stated that the Governance Committee is being asked to recommend to the Full Board the adoption of a Resolution authorizing salary increases for DASNY Staff Officers pursuant to Budget Bulletin D-1153, which was issued by the New York State Division of Budget on May 20, 2025. He noted that DASNY will administratively implement salary adjustments for management/confidential employees at levels below Managing Director.

Mr. Arnold stated that the Bulletin includes a 3% general salary increase effective April 1, 2025 for all Management Confidential employees who were on the payroll as of April 3, 2025, as well as performance advances for employees who completed 13 or more full pay periods of creditable service during the 2024-25 fiscal year. He further stated that no budget increases are being requested to cover the increases, as the funds were included in the adopted DASNY Operating Budget for this purpose.

Mr. Carney inquired about the performance evaluation process. President Rodriguez responded that DASNY conducts regular performance reviews. He noted that the current Bulletin is not related to performance, but rather to the State's contractual obligations to State employees. Mr. Arnold further explained that the Bulletin pertains specifically to advances that are representative of a step, or increment, commensurate with the salary schedule for unionized employees. He noted that employees advance through the salary range in this manner during their DASNY tenure. President Rodriguez stated that the salary increases for Management and Confidential employees will keep salaries for these employees in line with the salaries of the unionized workforce.

Mr. Carney moved to recommend approval of the Implementation of Budget Bulletin D-1153 by the full Board at today's meeting. Ms. Sullivan seconded the motion, which was unanimously approved.

Procurement Policy and Guidelines

Chair Snyder stated that a memo describing the proposed changes to DASNY's Procurement Policy and Guidelines is included in the board materials together with a blacklined copy of the document under consideration. She asked Kara Mallard, Director of Procurement, to describe the proposed changes to the Procurement Policy and Guidelines.

Ms. Mallard stated that proposed revisions to the Procurement Policy and Guidelines reflect legislative changes, including the increased threshold for discretionary contracts for Minority and Women Owned Business Enterprises and Service-Disabled Veteran Owned Business Enterprises up to \$1.5 million, as well as new reporting requirements. She explained that additional information relating to contracts awarded to MWBE's and SDVOB's, as well as reporting requirements for the pilot program, will be required in the Annual Report. She further stated that the reference to Executive Law 17-B was replaced with the Veterans Services Law Article 3, which relates to participation by SDVOB's with respect to State contracts. Ms. Mallard informed the Committee Members that the revised Policy also reflects minor clarifications and cleanups resulting from the 2023 revisions to the Procurement Policy and Guidelines.

In response to an inquiry from Mr. Carney regarding the Pilot program, President Rodriguez stated that the program will be developed and implemented in response to legislation that encouraged DASNY to either provide the higher of 5% of the value of all procurement contracts awarded by DASNY, or \$20 million, to MWBE firms. He explained that Carrie Torres, Director, Opportunity Programs, is focused on developing the Pilot program as well as a mentor/protégé program.

President Rodriguez informed the Committee Members that DASNY expects to further increase MWBE participation from the current rate of 34%. He stated that DASNY continues its efforts to increase the pool of eligible MWBE contractors and provide substantive opportunities for them. He noted that the proposed Procurement Policy revisions will help verify that these measures are supported and reported accordingly, including the new tools provided in recent legislation relating to alternative delivery and qualification metrics. Mr. Ronski observed that DASNY has always been at the forefront of MWBE efforts in the State. Committee Chair Snyder agreed and stated she looks forward to continuing to expand these important initiatives.

Mr. Carney moved to recommend full Board approval of the Resolution. Ms. Sullivan seconded the motion, which was unanimously approved.

ADJOURN

Mr. Carney moved that the meeting adjourn. Ms. Sullivan seconded the motion and the Governance Committee meeting was adjourned at approximately 11:20 a.m.

Respectfully submitted,

Sara P. Richards
Assistant Secretary