

A Video Conference Meeting of the Dormitory Authority of the State of New York (“DASNY”) Governance Committee was held among DASNY’s New York City Office located at 28 Liberty Street, New York, NY 10005; DASNY’s Albany Office located at 515 Broadway, Albany, NY 12207 and DASNY’s Buffalo Office located at 6047 Transit Road, Suite 103, East Amherst, Buffalo, NY 14051 on Tuesday, January 10, 2023 with proceedings commencing at 4:00 p.m.

CALL TO ORDER / ROLL CALL

The Meeting was called to order by Beryl Snyder, Governance Committee Chair at 4:05 p.m. and a quorum was declared present.

The following Board Members and Staff were present:

Governance Committee Members Present

Beryl L. Snyder, Esq. – Governance Committee Chair (NYCO)
Alfonso L. Carney, Jr. –Governance Committee Member, Board Chair (NYCO)
Joan M. Sullivan – Governance Committee Member (Albany Office)

Other Board Members Present

Gerard Ronski, Esq. – Vice Chair (NYCO)
Janice McKinnie – Board Member (Buffalo Office)

Staff Members Present

Reuben R. McDaniel, III, President and Chief Executive Officer
Paul G. Koopman, Vice President
Kimberly A. Ellis, Chief Financial Officer
Nadine Fontaine, Esq., General Counsel
Portia Lee, Managing Director, Public Finance and Portfolio Monitoring
Charlie Williams, Managing Director, Executive Direction
Ricardo Salaman, Esq., Deputy General Counsel
Sara Potter Richards, Esq., Managing Senior Director, Governance and Administration
Dena Amodio, Esq., Assistant General Counsel
Jeffrey Gordon, Senior Director, Communications & Marketing
J. Matthew Moore, Director, Procurement
Jenilee Flinton, Director, Internal Audit
Matthew Bergin, Director, Public Finance
Craig Schreivogl, Director, Portfolio Monitoring
Alex Sirdine, Financial Analyst
Amanda Nazario, Confidential Legal Assistant

Several members of the public joined the meeting via Zoom.

Upon a motion by Ms. Sullivan and a second by Ms. Snyder, the Minutes of the October 11, 2022 Governance Committee Meeting were approved.

Revisions to Bylaws--Amendment

Ms. Richards informed the Committee Members that Staff is proposing revisions to the DASNY bylaws to add the position of the Managing Director of Executive Administration as a DASNY authorized officer. Ms. Richards noted that Charlie Williams currently holds this position. She informed the Committee Members that the new position is the equivalent of a Managing Director position, and references to it appear at various points in the bylaws.

President McDaniel stated that Caroline Griffin was DASNY's former Chief of Staff and was an integral and valued part of the Executive Management Team. He informed the Members that the Chief of Staff position has been eliminated, and the position of Managing Director of Executive Administration was created to better describe the broad range of functions undertaken by the person in this position.

Upon a motion from Ms. Snyder and a second from Ms. Sullivan, the Governance Committee agreed to recommend approval of the revised by-laws by the full Board at tomorrow's meeting.

Procurement Guidelines--Amendment

Ms. Snyder reminded the Committee Members that Matthew Moore, Procurement Director, provided an overview of the proposed changes to the Procurement Policy and Guidelines at the Committee's October meeting. She summarized that the revised Policy and Guidelines have been reorganized and updated to be more user friendly and complete. Ms. Snyder stated that she is pleased that the new document incorporates best practices and relevant ethics provisions into the Guidelines so they are all in one document. She noted that the Procurement Guidelines were last amended in December 2019.

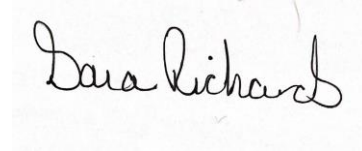
Mr. Carney stated that he is fully supportive of the changes and complimented Mr. Moore for his work in revising the Policy and Guidelines. He further stated that he appreciates the presentation that Mr. Moore provided in October.

Ms. Sullivan stated that she had a follow-up conversation with Mr. Moore after the October meeting and it was very productive. She reported that the discussion helped her to fully understand the changes and stated she is very supportive of them. Ms. Sullivan thanked Mr. Moore for taking the time to have the discussion and for his work on the Guidelines generally.

Upon a motion from Ms. Snyder and a second from Ms. Sullivan, the Governance Committee agreed to recommend approval of the revised Procurement Policy and Guidelines by the full Board at tomorrow's meeting.

Ms. Snyder moved to adjourn the meeting, Ms. Sullivan seconded the motion and the meeting was adjourned at approximately 4:15 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Sara Richards". The signature is written in a cursive style with a large initial 'S' and a long, sweeping tail.

Sara Richards
Assistant Secretary