Attachment 12 – project experience form

**Form 1 Technical Experience – Design, Engineering, Construction & Commissioning**

**Form 2 Financing Experience – ESCO Financing, TELP Financing & Third-Party Financing**

**Form 3 Technical Experience – Operations, Maintenance & M&V**

***Instructions:***  As described in the RFP, proposers may use this form or incorporate the required information from this form in the proposers SOQP, provided that the proposer refers back to the applicable requirements in this Attachment 12.

**Form 1. Technical Experience – Design, Engineering, Construction & Commissioning**

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| **Table 1. Experience of the ESCO in Design, Engineering, Construction and Commissioning on Reference Projects** | | | | | | | | | |
| **ESCO Entity** | **Client Organization and Contact Name, Email and Phone Number  (for at least 3 Projects)** | **Project Name and Location[[1]](#footnote-1),[[2]](#footnote-2)** | **Project Description[[3]](#footnote-3)** | **Initial and Final Project Cost[[4]](#footnote-4)** | **Construction Start Date** | **Scheduled and Actual Completion Dates** | **Project Type &**  **(D-B-B, DB, DBF, DBOM, DBFOM)** | **Commissioning Process[[5]](#footnote-5)** | **Role of ESCO on the Project[[6]](#footnote-6)** |
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**Form 2. Financing Experience – ESCO Financing, TELP Financing & Third-Party Financing**

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| **Table 2. Experience of the ESCO in different types of financing – ESCO Financing, TELP Financing & Third-Party Financing** |

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| **ESCO Entity** | **Client Organization and Contact Name, Email and Phone Number  (for at least 3 Projects)** | **Project Name and Location[[7]](#footnote-7),[[8]](#footnote-8)** | **Project Description[[9]](#footnote-9)** | **Initial and Final Project Cost[[10]](#footnote-10)** | **Type of Financing** | **Financing Terms and Structure** | **Project Type &**  **(D-B-B, DB, DBF, DBOM, DBFOM)** | **Financing Costs[[11]](#footnote-11)** | **Role of ESCO on the Project[[12]](#footnote-12)** |
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**Form 3. Technical Experience – Operations, Maintenance & M&V**

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| **Table 3. Experience of the ESCO in Operations, Maintenance & M&V on Reference Projects** |

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| **ESCO Entity** | **Client Organization and Contact Name, Email and Phone Number** | **Project Name and Location[[13]](#footnote-13),[[14]](#footnote-14)** | **Project Description[[15]](#footnote-15)** | **Initial and Final Project O&M / M&V Cost[[16]](#footnote-16)** | **Operations / Maintenance Start Date** | **Whether the Performance Guarantee was called and if so the remedy** | **Type & years of M&V provided** | **Level of ESCO's Participation[[17]](#footnote-17)** | **Role of ESCO** **on the Project[[18]](#footnote-18)** |
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1. Provide information for 2 to 10 projects (total) on which any of the any ESCO (where relevant) has delivered ECMs for ESCO Projects. The page limit for this Form F1 is two pages. [↑](#footnote-ref-1)
2. Only include projects on which the ESCO was at least 30% responsible for the design, engineering or construction work. [↑](#footnote-ref-2)
3. The description should give an overview of the project, a summary of relevant technical elements of the project (including type of ECMs) and an explanation of any significant problems or challenges that impacted the final cost or schedule. [↑](#footnote-ref-3)
4. Provide the total construction cost budgeted and the total completed construction cost or the current estimate at completion (EAC). Proposers should specify amounts in units of 1000 US Dollars or where appropriate proposers may make references to a different base currency, provided that any such amounts are also specified in US Dollars (e.g., £1,000,000 ($1,300,000)) at the rate of conversion appropriate for the project being referenced. [↑](#footnote-ref-4)
5. Explain the length of commissioning and the types of processes used for commissioning. [↑](#footnote-ref-5)
6. Provide a brief summary of the role that the ESCO played in the listed project (scope of work). [↑](#footnote-ref-6)
7. Provide information for 2 to 10 projects (total) on which any of the any ESCO (where relevant) has financed any ECMs (to the extent there is overlap with Form F1 – the proposers should cross refer to Form F1. The page limit for this Form F2 is two pages. [↑](#footnote-ref-7)
8. Only include projects on which the ESCO was at least 30% responsible for delivering the ECMs. [↑](#footnote-ref-8)
9. The description should give an overview of the project, a summary of relevant ECMs and the type of financing available. [↑](#footnote-ref-9)
10. Provide the total construction cost budgeted and the total completed construction cost or the current estimate at completion (EAC). Proposers should specify amounts in units of 1000 US Dollars or where appropriate proposers may make references to a different base currency, provided that any such amounts are also specified in US Dollars (e.g., £1,000,000 ($1,300,000)) at the rate of conversion appropriate for the project being referenced. [↑](#footnote-ref-10)
11. This should provide a description of the interest rates and any financing fees required for such project. [↑](#footnote-ref-11)
12. Provide a brief summary of the role that the ESCO played in the listed project in arranging or providing financing. [↑](#footnote-ref-12)
13. Provide information for 2 to 10 projects (total) on which any ESCO has provided operations, maintenance or M&V services at any time (to the extent there is overlap with Form F1 – the proposers should cross refer to Form F1). The page limit for this Form F2 is two pages. [↑](#footnote-ref-13)
14. Only include projects on which the **ESCO** was at least 30% responsible for the operations or maintenance or M&V work. [↑](#footnote-ref-14)
15. The description should give an overview of the project, a summary of relevant technical elements of the project, including the ECMs and an explanation of any significant problems or challenges that impacted the overall operations or maintenance or M&V or resulted in a performance guarantee being called. [↑](#footnote-ref-15)
16. Provide the total operations and maintenance cost for the Project. Proposers should specify amounts in units of 1000 US Dollars or where appropriate proposers may make references to a different base currency, provided that any such amounts are also specified in US Dollars (e.g., £1,000,000 ($1,300,000)) at the rate of conversion appropriate for the project being referenced. [↑](#footnote-ref-16)
17. Quantify the proposer’s participation in monetary terms and as a percentage of the operations and maintenance work. [↑](#footnote-ref-17)
18. Provide a brief summary of the role that the proposer played in the listed project (scope of work). [↑](#footnote-ref-18)