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# 2020 Procurement Report

**DORMITORY AUTHORITY STATE OF NEW YORK**

**Procurement Contract Annual Report**  
**For the period commencing April 1, 2019 and ending March 31, 2020**  
**Executive Summary**

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## I. Introduction

The Dormitory Authority of the State of New York (“DASNY”) is one of the largest, most sophisticated issuers of low-cost, tax-exempt bonds in the nation and one of the most prominent public builders. DASNY is New York’s premiere financier and developer, creating the health care, education, and scientific infrastructure that forms the foundation of inclusive and sustainable communities, which help New York State compete worldwide.

As an engine for economic development, DASNY’s impact can be felt in every corner of New York State. This Procurement Contract Annual Report reflects that impact. This Report delineates how money flows through DASNY’s construction, public finance, financial, legal, and administrative activities into the work that DASNY delivers on behalf of New York’s world-class hospitals, higher education institutions, State agency partners and other not-for-profit entities.

Additionally, DASNY’s report to the Authorities Budget Office on operations and accomplishments, and DASNY’s forthcoming 2020 Annual Report provides information on the important work DASNY delivers every year on behalf of the people of the State of New York.

## II. Scope

Law Section 2879 of the Public Authorities Law requires DASNY to annually prepare, approve and submit to DASNY’s Board a report on procurement contracts, which shall include DASNY’s Procurement Policy and Procurement Guidelines, with an explanation of any amendments thereto since the previous annual report (the “Report” or “DASNY’s Procurement Contract Annual Report”).

This Report covers the period commencing April 1, 2019 and ending March 31, 2020 (the “Reporting Period”). Unless otherwise specified, all figures presented in the Executive Summary are for the Reporting Period. The Report lists detailed information on all DASNY contracts existing on April 1 of the Reporting Period and those awarded during the Reporting Period. The Report also includes DASNY’s Procurement Policy and Procurement Contract Guidelines.

The Report includes all procurements made by DASNY by contract, purchase order, or other written agreement, with a value of \$5,000 or more. The Report also includes certain payments for more than \$5,000 made by DASNY to vendors selected by DASNY customers where DASNY does not hold a contract. Examples include certain closing costs associated with financings and paid directly to a vendor from bond proceeds, such as title insurance and institution counsel. This Report excludes certain non-contractual obligations of DASNY, including reimbursement of expenses paid to private institutions, grants, insurance settlements, fees paid to state regulatory agencies, land purchases and payroll and fringe benefits.

This Executive Summary combines and analyzes the Report’s data in four broad areas:

- Construction Services;
- Public Finance and Financial Services;
- Counsel’s Office; and
- Administration and Operations Services.

The Procurement Policy and Procurement Contract Guidelines describe the policies and procedures of DASNY regarding the use, award, monitoring, and reporting of procurement contracts. The Procurement Policy and Procurement Contract Guidelines were last amended on December 11, 2019.

The tables below highlight activity in various procurement categories. **Note: Some of the table totals may not equal 100% due to rounding.**

### III. Construction Services Awards

#### Overview

DASNY's Construction Division, which includes planning, design, and quality assurance, is responsible for the largest amount of spending at DASNY. The Construction Division ended the Reporting Period managing a pipeline of 1,084 full and modified services projects valued at approximately \$7.752 billion.

**Table 1. Construction Services Contracts Awarded**

Table 1 presents a summary of the Construction Services contracts DASNY awarded during the Reporting Period. It includes professional services contracts, construction contracts, and purchase order awards. It excludes original General Contract (GC) Minor Maintenance Work Orders, Job Order Contract Job Orders and Professional Service Term Contract Work Authorizations which are presented separately below in Table 2.

Category	Contract \$ Awarded	% of Total Contract \$ Awarded	Number of Contracts Awarded	% of Total Number of Contracts Awarded
Professional Services Contracts	\$10,936,943	3%	17	2%
Construction Contracts	\$358,138,751	86%	104	13%
Purchase Orders	\$48,656,221	12%	682	85%
<b>Total</b>	<b>\$417,731,915</b>	<b>100%</b>	<b>803</b>	<b>100%</b>

**Table 2. GC Minor Maintenance Work Orders, Job Order Contract Work Orders and Professional Services Term Contract Work Authorizations**

Table 2 presents a summary of original GC Minor Maintenance Work Orders, Job Order Contract Job Orders and Professional Services Term Contract Work Authorizations DASNY issued against existing term contracts for construction services during the Reporting Period.

Category	\$ Issued	% of Total \$ Issued	Number Issued	% of Total Number Issued
GC Minor Maintenance Work Orders	\$2,727,605	2%	93	7%
Job Order Contract Job Orders	\$64,230,312	53%	536	40%
Professional Services Term Contract Work Authorizations	\$54,344,289	45%	705	53%
<b>Total</b>	<b>\$121,302,206</b>	<b>100%</b>	<b>1,334</b>	<b>100%</b>

## Awards to New York State Vendors

DASNY helps drive New York State’s economy in many ways, including hiring and buying from New York State companies. For the Reporting Period, 91% of the dollar value of new contract awards went to New York State vendors (Table 3). In addition, 93% of combined new term consultant and work order contracting activity went to New York State vendors (Table 4).

The definition of “New York State Vendor” is different for services and goods, which results in the vast percentage differences between contracts (services) and purchase orders (primarily goods). Services are considered New York State if the service is substantially performed in New York State. Goods are considered New York State if the goods are substantially manufactured, produced, and assembled in New York State.

**Table 3. Construction Services Contracts Awarded to New York State Vendors**

Table 3 presents a summary of the Construction Services contracts DASNY awarded to New York State vendors during the Reporting Period. It includes professional services contracts, construction contracts, and purchase order awards. It excludes GC Minor Maintenance Work Orders, Job Order Contract Job Orders and Professional Service Term Contract Work Authorizations which are presented separately below in Table 4.

Category	Contract \$ Awarded	% of Total \$ Awarded in Category
Professional Services Contracts	\$10,936,943	100%
Construction Contracts	\$358,138,751	100%
Purchase Orders	\$9,177,626	19%
<b>Total</b>	<b>\$378,253,320</b>	<b>91%</b>

**Table 4. GC Minor Maintenance Work Orders, Job Order Contract Job Orders and Professional Services Term Contract Work Authorizations Issued to New York State Vendors**

Table 4 presents a summary of GC Minor Maintenance Work Orders, JOC’s Job Orders and Professional Services Term Contract Work Authorizations DASNY issued for construction services to New York State vendors during the Reporting Period. This represents new activity procured against existing term contracts.

Category	\$ Issued	% of Total \$ Issued in Category
GC Minor Maintenance Work Orders	\$2,727,605	100%
Job Order Contract Job Orders	\$64,230,312	100%
Professional Services Term Contract Work Authorizations	\$45,817,668	71%
<b>Total</b>	<b>\$112,775,585</b>	<b>93%</b>

## Awards by Client Program

DASNY provides construction services to and makes purchases on behalf of a variety of clients statewide.

**Table 5. Construction Services Contracts Awarded by Client Program**

Table 5 summarizes by client program the dollar value of construction services contracts DASNY awarded during the Reporting Period. It includes professional services contracts, construction contracts and purchase order awards. It excludes GC Minor Maintenance Work Orders, Job Order Contract Job Orders and Professional Service Term Contract Work Authorizations which are presented separately below in Table 6.

<b>Client Program</b>	<b>Contract \$ Awarded</b>	<b>% of Total Contract \$ Awarded</b>
City University of New York	\$255,984,770	61%
Mental Hygiene/Department of Health	\$48,463,101	12%
State University of New York	\$91,659,482	22%
Other	\$21,624,562	5%
<b>Total</b>	<b>\$417,731,915</b>	<b>100%</b>

**Table 6. GC Minor Maintenance, Job Order Contracts Job Orders and Professional Services Term Contract Work Authorizations Issued by Client Program**

Table 6 summarizes by client program the dollar value of construction services GC Minor Maintenance Work Orders, Job Order Contract Job Order and Professional Service Term Contract Work Authorizations DASNY issued during the Reporting Period. This represents new activity procured against existing term contracts.

<b>Client Program</b>	<b>\$ Issued</b>	<b>% of Total \$ Issued</b>
City University of New York	\$45,928,049	38%
Mental Hygiene/Department of Health	\$35,267,568	29%
State University of New York	\$23,134,074	19%
Other	\$16,972,515	14%
<b>Total</b>	<b>\$121,302,206</b>	<b>100%</b>

## Professional Services

Professional services are services of a consulting, technical, and professional nature and include such services as architecture, engineering, construction management, and construction manager and pre-construction services on (CM) at risk contracts, whereby the construction manager holds the construction contracts.

DASNY primarily uses two types of contracts to engage professional services providers:

1. Project-specific contracts

Project-specific, professional service contracts are procured and awarded through a qualification-based, request-for-proposal (RFP) process.

**Table 7. Professional Service Project-Specific Contracts Awarded by Type of Service**

Table 7 summarizes by broad service category the dollar value and number of all project-specific professional service contracts DASNY awarded during the Reporting Period (i.e. excludes term contracts that are discussed in item 2 below).

Type of Service	Contract \$ Awarded	% of Total Contract \$ Awarded	Number of Contracts Awarded	% of Total Number of Contracts Awarded
Architect	\$2,680,157	25%	3	18%
CM at Risk	\$3,023,581	28%	5	29%
Construction Management	\$884,974	8%	2	12%
Engineering	\$2,617,441	24%	3	18%
Other	\$1,730,790	16%	4	24%
<b>Total</b>	<b>\$10,936,943</b>	<b>100%</b>	<b>17</b>	<b>100%</b>

2. Professional Services Term Contracts

Professional Services Term Contracts are zero-dollar-based, competitively-procured, professional-services contracts issued for a specified period, usually a four-year term. The specific scope of work and location where the services are to be provided are added to the contract via a work authorization. Professional services provided under term contracts include architectural design, engineering, testing, asbestos abatement design, and other specialized professional services.

DASNY benefits from utilizing its pool of term consultants to advance new design and construction projects because the term contracting structure helps DASNY quickly mobilize consultants for projects, promoting DASNY's ability to efficiently deliver for its clients.



Table 8. Professional Services Term Contract Work Authorizations Issued by Type of Service

Table 8 summarizes by broad service category the dollar value and number of work authorizations DASNY issued against all open term contracts during the Reporting Period.

Type of Service	Work Authorization \$ Issued	% of Total Work Authorization \$ Issued	Number of Work Authorizations	% of Total Number of Work Authorizations
Architect	\$12,482,091	23%	132	19%
Asbestos Consultant	\$3,642,905	7%	160	23%
Construction Management	\$8,852,395	16%	43	6%
Controlled Inspections	\$2,378,194	4%	108	15%
Energy Conservation /Management System	\$4,825,109	9%	2	0%
Energy Performance Contracting	\$2,357,041	4%	11	2%
Engineer	\$9,468,414	17%	132	19%
Environmental Studies	\$29,023	0%	1	0%
Equipment Maintenance	\$1,674,990	3%	14	2%
Other	\$8,634,127	16%	102	14%
<b>Total</b>	<b>\$54,344,289</b>	<b>100%</b>	<b>705</b>	<b>100%</b>

## Construction

Construction contracts are contracts for the phases of construction, such as site work, general construction, and the building trades (structural; plumbing; electrical and mechanical; and heating, ventilating, and cooling). DASNY's expansive capabilities and broad project portfolio result in a wide array of awards.

DASNY primarily uses two types of contracts to engage construction contractors:

1. Project-specific contracts

Project-specific, construction contracts are generally awarded through a public, competitive-bidding process.

Table 9. Construction Contracts Awarded by Type of Service

Table 9 summarizes by broad service category the dollar value and number of all project specific construction contracts DASNY awarded during the Reporting Period (i.e. excludes GC Minor Maintenance and Job Order Contracts).

Type of Service	Contract \$ Awarded	% of Total Contract \$ Awarded	Number of Contracts Awarded	% of Total Number of Contracts Awarded
Asbestos Abatement	\$57,800	0%	1	1%
CM at Risk	\$12,437,330	3%	2	2%
Electrical/Communications	\$2,265,524	1%	9	9%
Energy Performance	\$66,870,259	19%	6	6%
Fire Protection	\$67,020	0%	1	1%
General Construction	\$267,231,428	75%	75	72%
Heating	\$3,041,300	1%	4	4%
Mechanical	\$924,590	0%	1	1%
Plumbing	\$448,900	0%	1	1%
Site Work	\$4,794,600	1%	4	4%
<b>Total</b>	<b>\$358,138,751</b>	<b>100%</b>	<b>104</b>	<b>100%</b>

## 2. Job Order Contracts

Job Order Contracts are term contracts set up regionally by trade. The initial term is typically one year with three one-year renewal options. Contractors competitively bid two adjustment factors (normal work hours and other than normal work hours) that will be applied to the unit prices in the JOC construction price books. The project limits for JOCs use are generally \$500,000 upstate and \$1,000,000 downstate but can be waived on an exception basis by the Chief, Procurement. The specific scope of work and location where the services are to be provided are added to the contract via a job order

JOCs are a critical and effective contracting tool used to help DASNY achieve its construction mission. JOCs enable DASNY to rapidly engage contractors to perform construction services for emergencies, critical maintenance, and small value projects. As indicated elsewhere in the Report, JOCs continue to be a significant source of Minority- and Women-Owned Business Enterprises (MWBE) utilization for DASNY.

Table 10. Job Order Contract Job Orders Issued by Type of Service

Table 10 summarizes by broad service category the dollar value and number of JOC work orders DASNY issued during the Reporting Period.

Type of Service	Work Order \$ Issued	% of Total Work Order \$ Issued	Number of Work Orders Issued	% of Total Number of Work Orders Issued
Asbestos Abatement	\$2,910,554	5%	54	10%
Electrical	\$4,841,555	8%	54	10%
Fire Protection	\$91,811	0%	4	1%
General Construction	\$41,771,145	65%	285	53%
Heating	\$1,529,308	2%	27	5%
Mechanical	\$7,978,693	12%	62	12%
Plumbing	\$4,669,548	7%	42	8%
Roofing	\$437,698	1%	8	1%
<b>Total</b>	<b>\$64,230,312</b>	<b>100%</b>	<b>536</b>	<b>100%</b>

- GC Minor Maintenance contracts are term contracts set up regionally. The initial term is typically two years with one two-year renewal option. The specific scope of work and location where the services are to be provided are added to the contract via a work order. Contractors competitively bid an agreed upon mark-up percentage. GC Minor Maintenance projects are typically a single scope of work ranging in value from \$10,000 - \$80,000.

Table 11. GC Minor Maintenance Issued by Type of Service

Table 11 summarizes by service category, the dollar value and number of GC Minor Maintenance Work Orders DASNY issued during the Reporting Period.

Type of Service	Value	% of Total \$ Issued	Number Issued	% of Total Number Issued
General Construction	\$2,727,605	100%	93	100%

## Purchase Orders

Purchase orders are issued for the purchase of commodities of furniture and fixtures for buildings, such as residence hall and office furniture, medical equipment, computer equipment and laboratory equipment.

DASNY primarily uses one method to procure commodities:

1. Project-specific purchase orders

Project-specific purchase orders are generally awarded through competitive quoting and bidding processes or using centralized government contracts.

**Table 12. Purchase Orders Awarded by Type of Service**

Table 12 summarizes by broad service categories the dollar value and number of all project-specific purchase orders DASNY awarded during the Reporting Period

Type of Service	Purchase Order \$ Awarded	% of Total Purchase Order \$ Awarded	Number of Purchase Orders Awarded	% of Total Number of Purchase Orders Awarded
Construction Supplies and Services	\$6,385,202	13%	29	4%
Furniture/Furnishings	\$14,489,173	30%	298	44%
Medical, Scientific and Lab	\$6,990,842	14%	145	21%
Office, A/V, and Computer	\$19,371,466	40%	150	22%
Miscellaneous	\$1,419,538	3%	60	9%
<b>Total</b>	<b>\$48,656,221</b>	<b>100%</b>	<b>682</b>	<b>100%</b>

## Minority - and Women-Owned Business Enterprises (MWBEs)

MWBE contract participation is central to DASNY's mission to create inclusive communities. DASNY has taken steps to create new opportunities for MWBEs, both by ensuring that MWBE participation is part of every contract discussion and by providing training information and guidance to facilitate their continued access and growth.

For the Reporting Period, DASNY projects total MWBE participation expenditures, including subcontractors, equaled a rate of approximately 31.2% representing a value of approximately \$184.2 million. However, Table 13 and Table 14 represent only prime contract awards to MWBEs for Construction Services and do not reflect the total amount of work performed on behalf of DASNY by MWBEs. In addition, DASNY strives to achieve service-disabled, veteran-owned business participation. Further information is available in DASNY's Operations and Accomplishments report to the Authorities Budget Office.

**Table 13. Construction Services Contracts Awarded to Prime MWBEs**

Category	Contract \$ Value Awarded	Number of Contracts Awarded
Professional Services Contracts	\$132,080	1
Construction Contracts	\$22,195,182	21
Purchase Orders	\$5,934,320	103
<b>Total</b>	<b>\$28,261,582</b>	<b>125</b>

**Table 14. GC Minor Maintenance, Job Order Contract Job Orders and Professional Services Term Contract Work Authorizations Issued to MWBEs**

Table 14 shows the dollar value and number of GC Minor Maintenance Work Orders job order contracting work orders and professional service term contract work authorizations DASNY issued to MWBEs during the Reporting Period.

Category	\$ Value Issued	Number Issued
GC Minor Maintenance	\$17,923	3
Job Order Contract Job Orders	\$17,745,699	149
Professional Services Term Contract Work Authorizations	\$9,893,434	198
<b>Total</b>	<b>\$27,657,056</b>	<b>350</b>

## IV. Public Finance and Portfolio Monitoring, and Finance

DASNY's Public Finance and Portfolio Monitoring Division works on the behalf of public and private clients to issue low-cost, tax-exempt bonds. These municipal bonds play a critical role in helping New York State, and its health care and higher education institutions meet their capital needs so they can expand their resources and focus their attention and resources on service delivery.

For purposes of this analysis, DASNY's Public Finance and Portfolio Monitoring, and Finance Divisions are properly presented together because, in many instances, vendors and subject matter overlap. Expenditures primarily include underwriting/remarketing, mortgage banking and mortgage servicing fees if any, credit enhancement, and rating agency fees.

For both the Public Finance and Portfolio Monitoring Division, and the Finance Division, most items relate to costs of issuance incurred relating to DASNY's financing process, a series of individual fixed-price transactions rather than a multi-year contract and, therefore, expenditures made during the period have been summarized. As noted in the Introduction, this Report also includes payments in excess of \$5,000 made by DASNY to vendors selected by DASNY's clients (e.g., borrowers), where DASNY did not select the vendor and does not hold a contract with the vendor.

For example, certain expenditures summarized below such as those paid for certain credit enhancement, financial/swap advisor, ratings and other were paid to vendors selected by DASNY's clients from bond proceeds in connection with financings undertaken by DASNY for those customers.

**Table 15. Summary of Expenditures Public Finance and Portfolio Monitoring, and Finance**

Table 15 shows expenditures by DASNY during the Reporting Period.

<b>Category</b>	<b>\$ of Service Expenditures</b>	<b>% of Total \$ of Service Expenditures</b>
Underwriting/Remarketing*	\$39,607,867	75%
Credit Enhancement	\$5,555,314	11%
Financial/Swap Advisors	\$3,545,006	7%
Ratings	\$2,336,640	4%
Trustee/Custody	\$303,345	1%
Other	\$1,425,456	3%
<b>Total</b>	<b>\$52,773,628</b>	<b>100%</b>

(\* Underwriters are generally compensated by utilizing a discount on the purchase of bonds and the amount of that discount includes expenses incurred by the underwriter including underwriter's counsel fee. This category also includes placement agent fees.)

## V. Legal Services

Table 16. Summary of Expenditures Legal Services

Table 16 shows expenditures made by DASNY for legal services during the Reporting Period.

Category	\$ of Service Expenditure	% of Total \$ of Service Expenditures
Bond Counsel	\$4,990,056	32%
Institutions Counsel	\$3,939,174	25%
Special Counsel	\$775,087	5%
Litigation Counsel	\$1,860,808	12%
Real Estate Counsel	\$399,082	3%
Personal Injury Counsel	\$251,595	2%
Title Insurance	\$516,902	3%
Bankruptcy/Restructuring/ Workout Counsel	\$46,621	0%
Other	\$147,000	1%
<b>Total</b>	<b>\$12,926,325</b>	<b>100%</b>

Expenditures for Bond Counsel, Institution's Counsel and Title Insurance relate to costs of issuance incurred in connection with DASNY's financing process, which include a series of individual fixed-price transactions rather than multi-year contracts, and therefore, expenditures made during the period have been summarized.

Additionally, the table depicts certain expenditures made by DASNY to vendors selected by DASNY's clients (e.g., borrowers/institutions) where DASNY does not hold a contract with the vendor. For example, certain expenditures summarized above, such as those paid for Institution's Counsel and Title Insurance, were paid to vendors selected by DASNY's customers (i.e., borrowers) from bond proceeds generated from financings undertaken by DASNY for those customers. Additionally, the payments listed in the table above are reported on a cash basis, and not the accrual basis used by DASNY for financial reporting purposes.

## VI. Administration and Operations Services

DASNY's Administration and Operations Services includes costs incurred for the ongoing administration and operations of DASNY, such as occupancy, information services and telecommunications, and general operating expenses. These items are included within DASNY's operating budget or are paid from other program operating funds and have also been summarized by expenditures made during the period.

Table 17. Summary of Expenditures Administration and Operations

Table 17 summarizes Administration and Operations Services expenditures by DASNY by major category during the Reporting Period. Expenditures relate to DASNY operations only.

Category	\$ of Service Expenditure	% of Total \$ of Service Expenditures
I/S & Telecommunications	\$1,453,943	16%
NYC Office Rent	\$3,400,488	54%
Building/Utilities	\$119,530	2%
Executive Initiatives	\$74,693	1%
Office Expense	\$225,766	1%
Human Resources/Benefits	\$88,745	4%
Insurance	\$311,880	5%
Other	\$635,594	10%
<b>Total</b>	<b>\$6,310,639</b>	<b>100%</b>



## **VII. Procurement Contract Policy and Guidelines**

DASNY has a Procurement Contract Policy and Procurement Contract Guidelines that are reviewed and approved annually by the DASNY Board in accordance with Public Authorities Law Section 2879. Copies of the DASNY Procurement Policy and DASNY Procurement Contract Guidelines follow.

As part of its annual compliance obligations, Public Authorities Law Section 2879[7] requires that DASNY annually prepare and approve a report on procurement contracts, which shall include DASNY's Procurement Policy and Procurement Contract Guidelines, and an explanation of any amendments thereto since the last annual report.

DASNY's Procurement Policy and Procurement Contract Guidelines were modified on December 11, 2019 to conform with various changes in New York State law and/ policy. Modifications consist of the following:

### **Opportunities Programs – Participation in State Contracts:**

On July 15, 2019, comprehensive legislation was signed into law by Governor Andrew M. Cuomo reauthorizing Executive Law Article 15-A (Participation by Minority Group Members and Women with respect to State Contracts) and making associated changes to related provisions of law (Chapter 96 of the Laws of 2019). Accordingly, the definitions of Minority-Owned Business Enterprise ("MBE") (Guidelines § 2[16]); Women-Owned Business Enterprise ("WBE") (Guidelines § 2[33]); Diversity Practices (Guidelines § 2[12][a] and [b]); and Disparity Study (Guidelines § 2[32]) were updated to account for changes in the relevant terminology.

Additional updates to DASNY's Procurement Contract Guidelines include the following: (1) an increase in the dollar threshold for MWBE and Small Business discretionary purchases from \$200,000 to \$500,000 (Guidelines § 3[C][5]; Policy § 3[a][iii]); (2) modifications to DASNY reporting requirements (Guidelines § 7[A]); and (3) the separate authorization pursuant to Chapter 97 of the Laws of 2019 of a new DASNY four-year pilot program for the award of certain Procurement Contracts for goods and services to Small Businesses and MWBEs (Guidelines § 5[G]; Policy § 2[e]).

The Procurement Policy and Procurement Contract Guidelines were further updated to reference DASNY's ongoing participation in the Service-Disabled Veteran-Owned Businesses ("SDVOB") program authorized by Executive Law Article 17-B (Guidelines §§ 2[29], 5[E] & 5[H][3]; Policy § 1).

### **Continuing Integrity**

Executive Order 192 (effective January 15, 2019) requires that State entities use existing vendor responsibility procedures to evaluate whether proposed contractors or suppliers are responsible at the time of contract award, and remain responsible throughout the term of the applicable Procurement Contract. The Procurement Policy and Procurement Contract Guidelines were updated to include reference to Executive Order No. 192, including the right to review responsibility and responsiveness issues at the subcontractor level as appropriate (Guidelines § 5[K]; Policy § 1).

### **Administrative and Other General Updates**

The Procurement Policy and Procurement Contract Guidelines were updated to include the following administrative and other general revisions: (1) updated to the Policy and Guidelines to refer to "DASNY" rather than "Authority" throughout the documents; (2) clarification that contracts are awarded to entities that are both "responsive" as well as "responsible" (Policy §§1 and 2; Guidelines §§ 3[A][1] and 5[G]); (3) inclusion of the definition of "Emergency Contract" appearing in the Policy in the Guidelines (Guidelines § 2[13]); (4) a new definition of "Non-Competitive Basis" (Guidelines § 2[19]); (5) conforming change to Guidelines of the Policy provision which allows the President "or designee" to make decisions on Single and Sole Source selections (Guidelines § 3[C][7] and [8]); and (6) removal of the narrower term "Professional Services" from the Annual Reporting requirement for Procurement Contracts (Guidelines § 5[I]).

PROCUREMENT POLICY OF THE DORMITORY AUTHORITY  
OF THE STATE OF NEW YORK

1. Purpose

It is the policy of the Dormitory Authority of the State of New York (“DASNY”) to procure goods and services in a manner which ensures: (i) compliance with all provisions of law governing procurements by DASNY; (ii) the acquisition of quality goods and services at the lowest possible cost in a timely and efficient manner; (iii) the wise and prudent use of the resources of DASNY, its clients and the taxpayers of the State of New York; (iv) the use of Procurement Contractors and subcontractors that are qualified, responsive and responsible; (v) the promotion of the use of certified Minority and Women-Owned Enterprises in Procurement Contracts in accordance with law; (vi) the promotion of the use of certified Service-Disabled Veteran-Owned (“SDVO”) Business Enterprises in Procurement Contracts in accordance with law; (vii) that Procurement Contractors and their subcontractors remain responsible throughout the term of the applicable Procurement Contract; and (viii) guards against favoritism, extravagance, fraud and corruption.

2. Competitive Procurement Methods

(a) All procurements of goods and services shall be made by DASNY on a competitive basis except as otherwise provided in this Policy. The competitive methods used to make procurements shall include: (i) sealed competitive bids; (ii) requests for proposals; (iii) written quotations; (iv) verbal quotations; (v) purchases made pursuant to centralized contracts let by other public and private entities pursuant to a competitive process; or (vi) any other competitive method of procurement that is consistent with the purposes of this Policy.

(b) For every contract awarded pursuant to sealed competitive bids, DASNY shall maintain procedures designed to ensure that the contract is awarded to the lowest responsible and responsive bidder submitting a bid that meets the specifications. In determining responsibility, staff shall consider factors such as financial responsibility, reliability, skill, past performance by the

contractor on DASNY projects, judgment and integrity. The written procedures shall further require, among other things, that: (i) to the extent required by law, there be separate specifications for major categories for work; (ii) all advertisements for sealed bids be published in the manner required by law and in such other publications as are appropriate to ensure reasonable competition; and (iii) the rationale for awarding the contract to other than the apparent low bidder be documented and retained in the procurement file.

(c) For every contract awarded pursuant to a request for proposal process, DASNY shall maintain procedures governing the solicitation, evaluation and selection of consultants and contractors designed to ensure that the contract is awarded to a responsible and responsive contractor evidencing proven experience with projects of the scope, magnitude and complexity of the type that are the subject of the contract and that the contractor has the ability to perform all work required in a professional and timely manner. The written procedures shall require, among other things, that: (i) there be a written request for proposals setting forth the criteria and standards upon which the award is to be based; (ii) the notice for request for proposals be published in the manner required by law and in such other publications as are appropriate to ensure reasonable competition; (iii) the rationale for awarding the contract be documented and retained in the procurement file; and (iv) any competitive negotiations with a proposer be in the best interests of the procurement and documented in the procurement file.

(d) DASNY shall not let a construction contract under which the contractor is to provide both design and construction services ("design/build contract") unless: (i) this method of procurement is permitted under applicable law; and (ii) DASNY and its client concur in writing prior to the commencement of the procurement process that the use of a design/build contract is in the best interests of the project and in support of that determination, identify the specific benefits, such as schedule, financial, or project feasibility, expected to be gained from a design/build method of procurement. All design/build contracts shall be awarded pursuant to a documented request for proposal process.

(e) To further promote the awareness and utilization of certified Small Businesses and Minority and Women-Owned Business Enterprises, and increase the capacity and capabilities of such firms to bid on State Procurement Contracts, it is the policy of DASNY to establish, subject to the legislative authorization at Chapter 97 of the Laws of 2019, a pilot program for the award of Procurement Contracts for goods and services from, or for the construction, reconstruction, rehabilitation or improvement of facilities by, Small Businesses as defined in § 131 of the Economic Development Law, and Minority-Owned and Women-Owned Business Enterprises as defined in § 310 of the Executive Law. The required terms of this pilot program are set forth in the DASNY Procurement Contract Guidelines, and DASNY shall maintain written procedures for the solicitation of bids or other proposals for Procurement Contract and selection of Procurement Contractors pursuant to this authorization.

(f) DASNY shall, in addition to the procedures required above, maintain written procedures for any other method of competitive procurement to be used by DASNY. These procedures shall, among other things: (i) identify the category of procurement to which the procedure relates; (ii) ensure reasonable competition given the cost and type of procurement; and (iii) require written documentation of the rationale for awarding the procurement.

(g) DASNY shall implement and maintain a process for reviewing inquiries from unsuccessful bidders and proposers. Such process shall ensure that unsuccessful bidders and proposers are treated in a fair and equitable manner.

### 3. Non-Competitive Procurement Methods

(a) DASNY, subject to the provisions of paragraph b of this Section, shall not be required to use a competitive method of procurement in the following instances:

(i) Selection By Client. DASNY may enter into contracts with contractors selected by clients of DASNY in appropriate instances where the client has provided adequate written rationale justifying the selection.

(ii) Emergency Contract. In the case of an emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting property or other interests of DASNY or life, health or safety require immediate action, the President or his or her designee may authorize the award of a contract on other than a competitive basis. For each such procurement, there shall be a written record setting forth the basis for concluding that there was an emergency and the methods used to identify the selected contractor.

(iii) Discretionary Purchases. DASNY may purchase commodities or services from small business concerns or Minority or Women-Owned Business Enterprises, or commodities or technology that are recycled or remanufactured, in an amount not exceeding five hundred thousand dollars without a formal competitive process.

(iv) Preferred Sources. Goods or materials may be obtained from any provider, such as the Department of Correctional Services Industries Program and qualified charitable agencies for the blind, which, by law, are exempt from competitive bidding or similar requirements.

(v) Single Source. The President or his or her designee may authorize the award of a contract on other than a competitive basis, even though two or more firms can supply the required service, good, or material, provided that DASNY determines that either: (a) one particular firm has unique knowledge or expertise with respect to the required service, good or material rendering the use of competitive procedures impractical; or (b) other material or substantial reasons exist for awarding the contract on other than a competitive basis. For each such procurement, there shall be a written record setting forth the basis for concluding that a single source procurement was in the best interests of the project and the methods used to identify the selected contractor.

(vi) Sole Source. When there is only one source for a required service, good or material, the President or his or her designee may the

authorize the award of a contract for that service, good or material on other than a competitive basis.

(vii) Miscellaneous Exempt Contracts. Other types of goods or services for which a competitive procurement process is impractical may be awarded on other than a competitive basis. Such exempt contacts may include: tuition and other expenses incurred for employee training; services provided by monopolies, utilities and hotels; transportation services; contracts for computer or telephone hardware, software or services where current Authority license or use restrictions render competition impractical; and contracts for the completion of existing contracts that have been the subject of contractor default, termination or the exercise of owner's right to do work. Miscellaneous Exempt Contracts may be awarded without the approval of the President.

(b) All procurements made pursuant to this Section 3 shall be done in accordance with law and in furtherance of the purposes enumerated in Section 1 of this Policy. In addition, even if procurements need not be made on a competitive basis under this Policy, it is still the policy of DASNY to seek competition to the maximum extent practicable under the circumstances.

#### 4. Procurement Guidelines.

In furtherance of this Policy and section 2879 of the Public Authorities Law, the Board of DASNY hereby adopts the attached Procurement Guidelines. The Members of DASNY shall annually review this Policy and the attached Guidelines, together with the procurement report required by section 2879.

Dated: December 11, 2019



**DORMITORY AUTHORITY  
STATE OF NEW YORK**

**PROCUREMENT CONTRACT GUIDELINES**

AMENDED	6/27/01
	9/22/04
	9/27/06
	9/22/10
	6/22/11
	6/26/13
	1/14/15
	6/24/15
	12/9/15
	10/5/16
	9/12/18
	12/11/19

**DORMITORY AUTHORITY OF THE STATE NEW YORK  
PROCUREMENT CONTRACT GUIDELINES**

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## **Section 1. STATEMENT OF PURPOSE**

These Guidelines are adopted pursuant to the provisions of the Act (as defined below), Section 2879 of the Public Authorities Law, as amended, and the Procurement Policy of the Dormitory Authority of the State of New York (“DASNY”). These Guidelines are designed to ensure the wise and prudent use of the resources of DASNY, its Clients and taxpayers; to guard against favoritism, extravagance, fraud and corruption; and, to facilitate the efficient and timely acquisition of goods and services for DASNY and its Clients. To help ensure that the purposes of these Guidelines are met and that there is compliance with applicable law and procedures governing procurements by DASNY, each operating division within DASNY shall involve the Procurement Unit within the Division of Construction in all purchases of goods and services by DASNY.

## **Section 2. DEFINITION OF TERMS**

Definitions. The following terms shall, for purposes of these Guidelines, have the following meanings unless the context shall clearly indicate otherwise:

- (1) “Act” shall mean the Dormitory Authority Act.
- (2) “Alternative Project Delivery System” shall mean any project delivery system, including (but not limited to) Construction Manager Build, Construction Manager at Risk and Design/ Build, pursuant to which one or more contracts for the provision of design or construction services are awarded pursuant to an open, objective and competitive method of procurement. To the extent not prohibited by applicable law, such contracts may be awarded by DASNY prior to the completion of developed designs. To the extent not prohibited by applicable law, and in a manner consistent with these Procurement Contract Guidelines, such contracts may be awarded based upon qualifications-based selection criteria which may include but not be limited to: approach to and understanding of the scope of work; technical qualifications; ability to meet project schedule; designated staff, experience and availability; MWBE participation on project team; similar project experience and/or overall responsiveness to the procurement request. DASNY may require, in its sole discretion as a condition of award, that the proposer assume all or a portion of the risk on budget, schedule or other requirements, as provided in the applicable procurement.
- (3) “Client” shall mean those entities for which DASNY is authorized to perform work under the Act or by other statute.
- (4) “DASNY” shall mean the Dormitory Authority of the State New York.
- (5) “Goods” shall mean tangible goods, materials, supplies, products or other standard articles of commerce other than technology and printing. For purposes of these Procurement Guidelines, the term “goods” shall also

include “commodities” as defined elsewhere in applicable law and/or DASNY policies and procedures.

- (6) “Construction Manager At Risk” shall mean a method of procurement whereby: (i) a construction manager serves as part of a team in conjunction with the owner in the design phase of the project; (ii) during the construction phase, acts as general contractor for agreed upon compensation as set forth in the construction manager at risk agreement; and (iii) assumes the risk of construction costs exceeding an amount specified in the Construction Manager at Risk agreement.
- (6-a) Construction Manager Build (“CM-Build”) is a project delivery method whereby a construction manager: (i) serves as part of a team in conjunction with the owner in the design phase of the project; (ii) under the oversight of the owner acts as the single source of responsibility to bid, select and hold construction contracts on behalf of the owner during the construction phase; and (iii) manages the construction project on behalf of the owner.
- (7) “Counsel” shall mean an attorney in the regular employment of DASNY.
- (8) “Competitive Basis” shall mean any of the Source Selection Methods enumerated in Paragraph B of Section 3 of these Guidelines.
- (9) “Completion Contract” shall mean contracts for the completion of existing contracts that have been the subject of contractor default, termination or the exercise of owner’s right to do work.
- (10) “Critical Contracts” shall mean Procurement Contracts which must be awarded within a specific time period because delay of award would have a serious adverse effect on DASNY that outweighs the benefits of advertising or reporting in the Contract Reporter as determined by the President or his or her designee.
- (11) “Design/Build” shall mean a Procurement Contract under which the contractor is to provide both design and construction services under a single contract but further requires that any professional services regulated by articles one hundred forty-five, one hundred forty-seven and one-hundred forty-eight of the education law be performed by a professional licensed in accordance with such articles.
- (12) “Diversity Practices” shall mean the contractor’s practices and policies with respect to:
  - a. utilizing or mentoring Minority and Women-Owned Business Enterprises as subcontractors and suppliers on contracts awarded by DASNY to the contractor; and
  - b. entering into partnerships, joint ventures or other similar arrangements

with Minority and Women-Owned Business Enterprises, including without limitation establishment of a mentor-protégé program pursuant to State Finance Law Section 147.

- (13) “Emergency Contract” shall mean a Procurement Contract awarded in the case of an emergency arising out of an accident or other unforeseen occurrence or condition affecting property or other interests of DASNY or situations endangering life, health or safety requiring immediate action as determined by the President or his or her designee.
- (14) “Exempt Contracts” shall mean: (i) any written agreement for goods or services for which a procurement process is impractical, including but not limited to, tuition and other expenses incurred for employee training; services provided by monopolies, utilities and hotels; transportation services; contracts for computer or telephone hardware, software or services where current DASNY license or use restrictions render competition impractical; and (ii) Completion Contracts.
- (15) “Foreign Business Enterprise” shall mean a business enterprise, including a sole proprietorship, partnership or corporation, which offers for sale, lease or other form of exchange, goods sought by DASNY and which are substantially produced outside New York State, or services sought by DASNY and which are substantially performed outside New York State. For purposes of construction services, a Foreign Business Enterprise shall mean a business enterprise, including a sole proprietorship, partnership or corporation, which has its principal place of business outside New York State.
- (16) “Minority-Owned Business Enterprise” shall mean, unless the context requires otherwise, those minority business enterprises certified as such pursuant Article 15-A of the Executive Law.
- (17) “New York State Business Enterprise” shall mean a business enterprise, including a sole proprietorship, partnership, or corporation, which offers for sale or lease or other form of exchange, goods which are sought by DASNY and which are substantially manufactured, produced or assembled in New York State, or services which are sought by DASNY and which are substantially performed within New York State. For purposes of construction services, a New York State Business Enterprise shall mean a business enterprise, including a sole proprietorship, partnership or corporation that has its principal place of business in New York State.
- (18) “New York Resident” shall mean a natural person who maintains a fixed, permanent and principal home located within New York State and to which such person, whenever temporarily located, always intends to return.
- (19) “Non-Competitive Basis” shall mean any of the Source Selection Methods enumerated in Paragraph C of Section 3 of these Guidelines.

- (20) "Officer" shall mean any person so defined in the By-Laws of DASNY.
- (21) "Procurement Contract" shall mean any written agreement to which DASNY is a party for the acquisition of goods or services of any kind in the actual or estimated amount of five thousand dollars (\$5,000) or more.
- (22) "Procurement Contractor" shall mean any contractor, consultant or vendor who enters into a Procurement Contract with DASNY.
- (23) "Procurement Contracts for Goods" shall mean any written agreement entered into by DASNY primarily for the acquisition of goods in the actual or estimated amount of five thousand dollars (\$5,000) or more unless the goods are procured as part of a Procurement Contract for Non-Professional Services.
- (24) "Procurement Contracts for Non-Professional Services" shall mean any written agreement entered into by DASNY for the acquisition of services (other than Professional Services) and related goods, including construction contracts and Alternative Project Delivery System contracts, in the actual or estimated amount of five thousand dollars (\$5,000) or more.
- (25) "Procurement Contract for Professional Services" shall mean any written agreement for services involving the exercise of discretion, knowledge or expertise that are performed for fee, commission or other compensation by persons or organizations not providing such services in their capacities as officers or employees of DASNY or of any state agency or public corporation in the actual or estimated amount of five thousand dollars (\$5,000) or more. Professional Services include, but are not limited to, management consulting, investment banking, financial services, insurance, planning, training, statistical, research, public relations, architectural, engineering, surveying or any other services of a consulting, technical or professional nature. Professional Services shall not include any contract for the retention of outside counsel or independent auditors, which are procured separately and shall remain subject to independent approval of the DASNY Board of Directors in accordance with the DASNY By-Laws. Professional Services that may be required by DASNY include without limitation:
- a. Intentionally deleted.
  - b. Appraisal - independent appraisals of properties or art work.
  - c. Art Work - provide selected art objects for display to enhance the aesthetic appearance of DASNY projects.
  - d. Construction and Design Consulting.
    - i. Architectural - professional architectural services related to the design and construction of DASNY and Client-owned facilities.

- ii. Construction Management - management services on certain designated DASNY projects including on-site inspections and overall coordination of all prime construction contracts.
- iii. Controlled Inspection - professional engineering services to assure conformance to certain requirements of New York State and City Building Code.
- iv. Engineering - professional engineering services related to the design and construction of DASNY and Client-owned facilities.
- v. Scheduling - construction Critical Path Method (CPM) scheduling services or other scheduling services as may be required.
- vi. Surveying - surveys of DASNY and Client-owned, or to be acquired, properties to establish boundaries, utility locations, etc.
- vii. Test Boring - test borings services for the purpose of analyzing sub-surface soil conditions on DASNY construction sites.
- viii. Testing - technical testing services on various construction projects to assure adherence to quality of materials and design intent.
- e. Credit Facility - municipal bond insurance, letters of credit, surety bonds or other contracts that secure the repayment of obligations issued by DASNY, constitute part of a debt service reserve fund or provide liquidity for obligations rendered for purchase or redemption.
- f. Custody and Safekeeping Services - custody and safekeeping services to secure DASNY investments and receive and evaluate underlying collateral.
- g. Data Processing Services - including report generating and printing services for DASNY which are not programmed to be run on site, programming services as may be required and systems maintenance and support.
- h. Equipment Maintenance - maintenance for the routine service and repair of office, data processing or other equipment.
- i. Financial Advice - independent advice with regard to DASNY investments and the structure of DASNY debt instruments.
- j. Legal - bond and other outside counsel retained by DASNY.
- k. Investment Banking - purchase of DASNY bonds, including assistance in

the preparation, marketing, distribution and sale of DASNY debt issues.

- l. Management Consulting - analysis and recommendations concerning DASNY's structure and operation, including but not limited to, data processing and telecommunications services and training.
  - m. Minority Business Enterprise Consultants - technical assistance services to Minority Owned Business Enterprises to facilitate their participation in DASNY's construction program
  - n. Mortgage Servicing - services involving the collection of monthly mortgage payments on insured mortgages, maintaining escrow accounts, transmittal of mortgage insurance premiums to the insurer, submission of advances for insurance, filing of notices, and in the event of default, processing claims for benefits to the insurer.
  - o. Trustee Banking Services - banking services to monitor the timely receipt of debt service payments, compliance with reserve requirements, retirement of debt, collateral evaluations, and other services as required by the various bond resolutions.
  - p. Training - supervisory and special skills training to DASNY employees.
  - q. Typographical/Printing – financial printing services based upon specifications and detail developed by DASNY; technical printing services relative to the reproduction of construction documents for the purpose of securing completion; graphic, layout, and printing services in connection with production of DASNY's annual report and any special reports that may be required.
  - r. Cloud computing, hosting and software as a service.
  - s. Such other Professional Services DASNY determines to be necessary pursuant to paragraph A of Section 5 hereunder.
- (26) "Procurement Policy" shall mean the Procurement Policy of DASNY that was developed by the Board of DASNY pursuant to which these Guidelines were adopted.
- (27) "Procurement Record" shall mean: (i) the documentation of the deliberative process by which a Procurement Contractor is selected and the approach taken in the procurement process; and (ii) the documentation pertaining to each contract amendment to any Procurement Contract.
- (28) "Re-bid Contracts" means contract opportunities being re-bid or re-solicited within forty-five business days after bids or proposals were originally due pursuant to publication in the Contract Reporter.

- (29) "Service-Disabled Veteran-Owned Business" shall mean those service-disabled veteran-owned businesses certified as such by the New York State Office of General Services pursuant to Article 17-B of the Executive Law.
- (30) "Small Business" shall, unless the context requires otherwise, have the same meaning ascribed thereto by Article 15-A of the Executive Law and shall include a business which has a significant business presence in the State of New York, is independently owned and operated, not dominant in its field and employs, based on its industry, a certain number of persons as determined by the Director of the Division of Minority and Women's Business Development, but not to exceed three hundred, taking into consideration factors which include, but are not limited to, Federal small business administration standards pursuant to 13 CFR part 121 and any amendments thereto.
- (31) "Source Selection Method" shall mean any method of procurement set forth in Paragraphs B and C of Section 3 of these Guidelines.
- (32) "The Disparity Study" shall refer to the disparity study regarding Minority and Women-Owned Business Enterprises and other matters pursuant to Article 15-A of the Executive Law.
- (33) "Women-Owned Business Enterprise" shall mean, unless the context requires otherwise, those women-owned business enterprises certified as such pursuant to Article 15-A of the Executive Law.

**Section 3. SOURCE SELECTION METHODS**

- A.
  - 1. All Procurement Contracts shall be awarded using a Competitive Basis unless these Guidelines, the Procurement Policy and any applicable provisions of law permit the use of another Source Selection Method. Such contracts shall be awarded: (i) in accordance with the Act, other applicable provisions of law, the Procurement Policy, these Guidelines and other applicable DASNY procedures, including without limitation any procedure relating to the solicitation of quotes from qualified vendors; (ii) on terms most favorable to DASNY and its Clients; and (iii) be supported by a written Procurement Record.
  - 2. Prior to using any other Source Selection Method, DASNY must, in accordance with the requirements of section 162 of the State Finance Law insofar as it applies to public authorities, first ascertain whether the goods or services are required to be obtained from a Preferred Source as provided in Section 3.C.6 of these Guidelines.
- B. SOURCE SELECTION METHODS (COMPETITIVE BASIS): Subject to the requirements of these Guidelines, Procurement Contractors may be selected

using one of the following competitive Source Selection Methods:

1. Centralized Contracts. Services, goods or materials may be obtained through contracts or other arrangements of the State of New York (e.g., New York State Office of General Services) or the United States General Services Administration or contracts or other arrangements of any health care, educational institution or local governmental Clients provided that the procurement complies with applicable procurement laws, regulations and guidelines for the use of such contracts.
2. Comparative Pricing. Solicitation of qualified potential contractors and analysis of the cost of each good, material or service required.
3. Competitive Bid. Solicitation of price bids by advertising for specified services (other than Professional Services), goods, materials, to be awarded to the lowest responsible bidder after the submission of a responsive bid.
4. Competitive Negotiations. Solicitation of qualified potential contractors who have submitted materials for a Procurement Contract not subject to Competitive Bid, which permits further negotiation of their proposals, including prices for contract award, on the basis of a formal evaluation of the characteristics, quality and cost of such proposals.
5. Mental Hygiene and SUNY Dormitory Projects Under \$80,000. DASNY may award Procurement Contracts valued at eighty thousand dollars (\$80,000) or less (or such other monetary limit as shall be specified in applicable law) utilizing Comparative Pricing for authorized Mental Hygiene and SUNY Dormitory projects.
6. Job Order Contracts. DASNY may award Procurement Contracts or work orders to Procurement Contractors who have been selected, pursuant to a Competitive Basis, to participate in the Job Order Contract program. A Job Order Contract consultant shall be selected to develop contract documents necessary to procure Job Order Contractors, and to implement execution procedures and training.
7. Requests for Proposals. Solicitation of specific proposals to determine the proposer's understanding of identified financial, organizational, logistical and technical requirements and/or problems and detailing elements of performance including techniques and procedures as well as prices. Award of a Procurement Contract using this method is made on the basis of a formal evaluation of the qualifications of the proposers and the characteristics, quality and cost of such proposals.



8. Requests for Qualifications. A solicitation used in connection with any Procurement Contract to be awarded on a Competitive Basis for which DASNY is authorized by law to establish a pre-qualified list of Procurement Contractors in order to retain a qualified pool of Procurement Contractors.
9. Term Contracts. Procurement Contracts entered into by DASNY on a Competitive Basis for a specific period of time for either (i) Professional Services or (ii) other than Professional Services.
10. Other State Authority Procurement Contracts Procurement Contracts of other state authorities as defined in section 2 of the Public Authorities Law shall be deemed a Procurement Contract of DASNY subject to:
  - (i) written approval from the President, in his or her sole discretion, which approval shall include a statement that the use of the applicable state authority Procurement Contract is necessary to address a DASNY and/or DASNY client need; and
  - (ii) a written determination by DASNY's General Counsel that:
    - (a) the subject matter of the other state authority Procurement Contract is not covered by another valid and existing DASNY procurement (in lieu of which, the DASNY procurement shall apply); and
    - (b) the selected vendor has been procured by the other state authority on a competitive basis in a manner which is substantially consistent with DASNY's Guidelines and consistent with all other applicable law.

C. SOURCE SELECTION METHODS (NON-COMPETITIVE BASIS): Subject to the requirements of these Guidelines, Procurement Contractors may be selected using one of the following non-competitive Source Selection Methods:

1. Assignment. DASNY may acquire contracts through assignment from Clients or their legal subsidiaries. The assignor shall certify that such contracts were awarded pursuant to applicable procurement laws, regulations and guidelines and, if required, that a competitive process was employed.
2. Completion Contract. DASNY may enter into contracts for the completion of existing contracts that have been the subject of contractor default, termination or the exercise of owner's right to do work. Except as otherwise required by any law or regulation, DASNY shall seek competition to the extent required by procedures adopted

by DASNY.

3. Designation. DASNY may enter into Procurement Contracts with Procurement Contractors that are designated by Clients or their legal subsidiaries, provided that such designation is not inconsistent with any legal requirement applicable to DASNY. The designator, in the case of public clients, shall certify that such Procurement Contractors were selected pursuant to applicable procurement laws, regulations and guidelines and, if required, that a competitive process was employed.
4. Emergency Contract. In the case of an emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting property or other interests of DASNY or life, health or safety require immediate action, the President or an Officer designee may award a Procurement Contract without the use of a Competitive Basis. A record setting forth the circumstances under which such contract was let shall be maintained with the contract.
5. Certain Discretionary Purchases: Public Authorities Law §2879[3][b][i] authorizes the Board of Directors to define the circumstances under which DASNY may facilitate (a) the purchase of goods or services from Small Businesses or Minority or Women-Owned Business Enterprises, and (b) goods or technology that are recycled or remanufactured, in an amount not exceeding five hundred thousand dollars without a formal competitive process. In accordance with this authority, DASNY has established a Discretionary Purchases Procedure setting forth the parameters under which procurements for such goods or services may be made. Such procedure at a minimum contain provisions relating to: the development and maintenance of a list or lists of qualified Small Business and Minority or Women-Owned Business Enterprises; the provision of notice and compliance with State publication requirements; and the duty to maintain a written Procurement Record in accordance with these Guidelines. Such Discretionary Purchases shall not exceed five hundred thousand dollars and shall comply with applicable law (including section 162 of the State Finance Law insofar as it applies to public authorities). Notwithstanding the definition of “small business” contained in Section 2(30) hereof, for purposes of certain discretionary purchases, “small business” shall mean a business that is resident in this State, independently owned and operated, not dominant in its field, and employs not more than one hundred people.
6. Preferred Sources. Goods or services may be available from any provider who has been afforded Preferred Source status in accordance with section 162 of the State Finance Law, including the Department of Correctional Services Industries Program and

qualified charitable agencies for the blind. If a Preferred Source has goods or services available in the form, function and utility consistent with the needs of DASNY, such goods or services shall be procured in accordance with the requirements of State Finance Law section 162. If a good or service is not available in form, function and utility consistent with the needs of DASNY from a Preferred Source, DASNY may then exercise its authority to utilize any of the Source Selection Methods set forth in these Guidelines.

7. Single Source. When DASNY determines, and the President or his or her designee approves in writing, that a Procurement Contract may be awarded on other than a Competitive Basis because, even though two or more firms can supply the required goods or services, one particular firm has unique knowledge or expertise with respect to the required goods or services rendering the use of a Competitive Basis method of selection impractical or other material or substantial reasons exist for awarding the Procurement Contract on other than a Competitive Basis.
8. Sole Source. When DASNY determines, and the President or his or her designee approves in writing, that there is only one source for required goods or services, a Procurement Contract for that good or service may be awarded on other than a Competitive Basis. In addition, Exempt Contracts, other than Completion Contracts, may also be procured on a Sole Source basis without the approval of the President.

#### **Section 4. PUBLICATION REQUIREMENTS FOR SOURCE SELECTION METHODS**

The following publication requirements shall apply to Procurement Contracts:

- A. Methods of obtaining Bids and Proposals. The solicitation of bids, proposals or submissions of qualification data or offers for Procurement Contracts shall be made by DASNY in a manner determined by DASNY to be the most cost-effective method of providing reasonable competition. For Procurement Contracts that must be awarded on a Competitive Basis, the requirements may include advertisement in appropriate newspapers or trade journals and may also include direct mailings to firms considered qualified and such other outreach mechanisms as are consistent with the policy of these Guidelines, including the Minority and Women-Owned Business Enterprise provisions herein.
- B. Procurement Opportunities Newsletter – Contracts Under \$50,000. In the case of Procurement Contracts having a value greater than five thousand dollars (\$5,000) but less than fifty thousand dollars (\$50,000), DASNY will provide a quarterly listing of such Procurement Contracts for publication in the Procurement Opportunities Newsletter (“Contract Reporter”) published by the New York State Department of Economic Development to the extent

permitted or required by law.

- C. Procurement Opportunities Newsletter – Contracts \$50,000 or More. In the case of Procurement Contracts in the actual or estimated amount of fifty thousand dollars (\$50,000) or more, DASNY will place a notice of all such opportunities in the Contract Reporter.
- D. Publication on DASNY's Website. All competitive Procurement Contracts should be made available on DASNY's website concurrent with or after publication in the NYS Contract Reporter.
- E. Exemptions from Publication Requirement. The requirements in Paragraphs B, C and D above relative to publications in the Contract Reporter and on DASNY's website shall not apply to Procurement Contracts awarded pursuant to the following methods:
  - 1. Assignment;
  - 2. Centralized Contracts;
  - 3. Critical Contracts;
  - 4. Designation;
  - 5. Emergency Contracts;
  - 6. Exempt Contracts;
  - 7. Preferred Sources;
  - 8. Re-bid Contracts;
  - 9. Single Source; or,
  - 10. Sole Source.
- F. Post-Award Publication Requirements. Whenever a Procurement Contract is let or awarded as a Critical Contract, Emergency Contract, Single Source or Sole Source and a notice has not been published in the Contract Reporter prior to the award or letting of the contract as permitted by Paragraph E above, DASNY shall, after the award or letting of the Procurement Contract, publish a notice of such award or letting stating the basis for not publishing advance notice of the procurement.

## **Section 5. REQUIREMENTS REGARDING THE SELECTION OF PROCUREMENT CONTRACTORS**

- A. Procurement Contracts for Professional Services. DASNY shall award Procurement Contracts for Professional Services on a Competitive Basis unless the Procurement Contract is an Exempt Contract or is awarded using any of the non-competitive Source Selection Methods. Before entering into a Procurement Contract for Professional Services, DASNY should consider whether the contemplated services are best provided by DASNY staff or external consultants. Capacity, expertise and cost shall be considered in making the determination. In addition, DASNY shall assure that the award of such contract is made to a Procurement Contractor evidencing proven experience with projects of the scope, magnitude and complexity that are

the subject of the contract and that such contractor has the ability to perform all work required in a professional and timely manner. DASNY shall also consider factors such as financial responsibility, reliability, skill, past performance on DASNY projects, judgment and integrity. As part of the competitive process, DASNY shall:

1. solicit proposals from several firms known to be qualified in the area of the service to be provided;
2. evaluate those proposals received on the basis of the proposers' qualifications and other appropriate factors recited in the Request for Proposals. Contract price and fee may be the subject of Competitive Negotiation;
3. establish a Procurement Record;
4. in the procurement of architectural, engineering, construction management and surveying services with respect to DASNY projects, DASNY may request such professional firms to submit statements of their qualifications (RFQ's) and performance data and rank each professional firm submitting such statements and performance data on the basis of its demonstrated competence and qualifications for the type of professional services rendered. DASNY may utilize Competitive Negotiations for architectural, engineering construction management and surveying services with the highest qualified professional firm at a fee determined by DASNY to be fair and reasonable;
5. DASNY shall not refuse to negotiate with an architecture, engineering or surveying firm solely because the ratio of the "allowable indirect costs" to direct labor costs of such professional firm or the hourly labor rate in any labor category of such professional firm exceeds a limitation generally set by DASNY in the determination of the reasonableness of the estimated cost of services to be rendered by such professional firm, but rather DASNY should also consider the reasonableness of cost based on the total estimated cost of the service of such professional firm which should include, among other things, all the direct labor costs of such professional firm for such services plus all "allowable indirect costs," other direct costs, and negotiated profit of such professional firm. "Allowable indirect costs" of such a professional firm are defined as those costs generally associated with overhead which cannot be specifically identified with a single project or contract and are considered reasonable and allowable under specific State contract or allowable limits;
6. maintain written procedures to be used in connection with Requests

for Proposals and Competitive Negotiations that are consistent with these Guidelines and that contain provisions relating to the solicitation, evaluation and selection of service contractors to which Procurement Contracts for Professional Services are to be awarded. These procedures shall also provide for, among other things, the promotion of Minority and Women-Owned Business Enterprises, New York State Business Enterprises, New York State Residents and Small Businesses and an assessment of the Diversity Practices of Procurement Contractors in accordance with the provisions of Article 15-A of the Executive Law and any regulations promulgated thereunder; and

The requirements of this subsection shall also apply to the award of contracts for the retention of outside counsel and independent auditors.

- B. Procurement Contracts for Non-Professional Services-Construction. The award of construction contracts by DASNY is authorized by legislation that may or may not require contracts to be awarded pursuant to Competitive Bids and the drawing of separate specifications for the major categories of work, i.e., plumbing, electrical and heating, ventilating, and air conditioning work. In those program areas where Competitive Bids are not required by statute, DASNY shall select its construction contractors using a Competitive Basis (including Competitive Bids) unless the Procurement Contract is an Exempt Contract or is made using any of the following Source Selection Methods: Assignment, Designation, Emergency Contract, Single Source or Sole Source. In addition, all DASNY-held construction contracts must require compliance by contractors and subcontractors with the provisions of the Labor Law requiring the payment of prevailing wage rates.

Any method of procurement employed for any construction contract shall assure that the work is done by qualified and experienced contractors at the lowest price to DASNY. If a contract is awarded on a Competitive Basis, DASNY shall assure that the award of such contract is made to a contractor evidencing proven experience with projects of the scope, magnitude and complexity of the facilities that are the subject of the contract and that such contractor has the ability to perform all work required in a professional and timely manner. In addition, DASNY shall consider factors such as financial and other responsibility, reliability, skill, past performance on DASNY projects, judgment and integrity.

DASNY shall maintain written procedures consistent with these Guidelines concerning the solicitation, evaluation and selection of Procurement Contractors to which Procurement Contracts for construction services are to be awarded. These procedures shall also provide for, among other things, the promotion of Minority and Women-Owned Business Enterprise, New York State Business Enterprises, New York State Residents and Small Businesses and an assessment of the Diversity Practices of Procurement Contractors in accordance with the provisions of Article 15-A of the

Executive Law and any regulations promulgated thereunder.

All Alternative Project Delivery System contracts shall be awarded pursuant to a Request for Proposals Source Selection Method. Alternative Project Delivery System contracts shall not be utilized unless: (i) this method of procurement is permitted under applicable law; and (ii) DASNY and its client concur in writing prior to the commencement of the procurement process that the use of an Alternative Project Delivery System contract is in the best interests of the project and in support of that determination, identify the specific benefits, such as schedule, financial, or project feasibility, expected to be gained from an Alternative Project Delivery System method of procurement.

C. Procurement Contracts for Goods and Other Non-Professional Services. DASNY shall award Procurement Contracts for goods (including but not limited to, materials, fixtures, furnishings and equipment) and services (other than Professional Services and construction services) in the following manner:

1. Consult with the Client to establish a realistic furnishings and equipment budget based upon that Client's program.
2. Prepare, when required, Competitive Bid documents and comply with advertisement requirements or, if Competitive Bidding is not required by statute, utilize a Competitive Basis (including Competitive Bids) unless the Procurement Contract is an Exempt Contract or is made using one the following Source Selection Methods: Assignment, Centralized Contracts, Designation, Emergency Contract, Preferred Source, Discretionary Purchases, Single Source or Sole Source.
3. Evaluate Competitive Bids received or analyze Comparative Pricing costs and make recommendations to the client.
4. Prepare contracts and/or purchase orders.
5. Monitor vendors for quality control and timely deliveries.
6. Assist the Client in the receipt and placing of furnishings and equipment.
7. Verify the quantities received and the quality of the products in light of the specifications, and monitor the vendor invoices for timely payments.
8. DASNY shall maintain written procedures that are consistent with these Guidelines concerning the solicitation, evaluation and

selection of vendors and suppliers to which Procurement Contracts for goods and materials shall be awarded. These procedures shall provide for, among other things, the promotion of Minority and Women-Owned Business Enterprises, New York State Business Enterprises, New York State Residents and Small Businesses and an assessment of the Diversity Practices of Procurement Contractors in accordance with the requirements of Article 15-A of the Executive Law and any regulations promulgated thereunder.

- D. Review of Unsuccessful Bids (Debriefing Requirements). In the event that an unsuccessful bidder or proposer requests DASNY to review the award of a Procurement Contract to a bidder or proposer other than itself, DASNY shall afford the unsuccessful bidder or proposer the opportunity to review its bid or proposal with DASNY. In addition, DASNY shall provide the reasons to the unsuccessful bidder or proposer for not receiving the award of the Procurement Contract. DASNY shall ensure that in the process of reviewing the bid or proposal of an unsuccessful bidder or proposer that such bidder or proposer is treated in a fair and equitable manner.
- E. Promotion of Service-Disabled Veteran-Owned Businesses. It is the goal of DASNY to (a) promote and assist participation by Service-Disabled Veteran-Owned Businesses in competition for Procurement Contracts and to (b) award a fair share of Procurement Contracts to Certified Service-Disabled Veteran-Owned Businesses. All Procurement Contracts, where required, shall be in compliance with Article 17-B of the Executive Law.
- F. Promotion of Minority and Women-Owned Business Enterprises. It is the goal of DASNY to (a) promote and assist participation by Minority and Women-Owned Business Enterprises in competition for Procurement Contracts and to (b) award a fair share of Procurement Contracts to Minority and Women-Owned Business Enterprises. It is also DASNY's goal to award contracts to those contractors who have evidenced compliance with the laws of the State of New York prohibiting discrimination in employment. DASNY recognizes that this goal may be achieved by awarding Procurement Contracts to those firms who have demonstrated that they do not discriminate in employment. Furthermore, if the performance of any contract permits or requires the use of a subcontractor, said contract shall require the contractor to act affirmatively to secure participation by Minority and Women-Owned Business Enterprises in such subcontract and to report the nature and extent of such efforts to DASNY. All Procurement Contracts, where required, shall be in compliance with Article 15-A of the Executive Law.
  - 1. In furtherance of the above, and to promote the use of Minority and Women-Owned Enterprises in Procurement Contracts, DASNY shall:



- i. establish appropriate goals for participation of Minority and Women-Owned Business Enterprises in Procurement Contracts and for the utilization of Minority and Women-Owned Business Enterprises as subcontractors and suppliers by entities having Procurement Contracts with DASNY in accordance with Article 15-A of the Executive Law and any regulations promulgated thereunder.
- ii. solicit offers from Minority and Women-Owned Business Enterprises known to have experience in the area of the goods or service to be provided, regardless of the type of contract.
- iii. provide notice of any procurement to appropriate professional organizations that serve Minority and Women-Owned Business Enterprises so that members of these organizations are apprised of potential opportunities to contract with DASNY.
- iv. maintain a database of Minority and Women-Owned Business Enterprises that have expressed interest in doing business with DASNY and ensure that such entities receive direct notice of any impending procurements.
- v. consult any list maintained by any State agency or department known to DASNY, including the Department of Economic Development, which identifies Minority and Women-Owned Business Enterprises by area of expertise and shall contact appropriate Minority and Women-Owned Business Enterprises listed therein to solicit their offers.
- vi. designate appropriate staff to oversee DASNY's programs established to promote and assist: (i) participation by Minority or Women-owned Business Enterprises in DASNY's procurement opportunities and facilitation of the award of procurement contracts to such enterprises; (ii) the utilization of Minority and Women-Owned Business Enterprises as subcontractors and suppliers by entities having procurement contracts with DASNY; and (iii) the utilization of partnerships, joint ventures or other similar arrangements between Minority and Women-Owned Business Enterprises and other entities having procurement contracts with DASNY. Such staff shall be familiar with the procurement of the types of construction, financial, legal or professional services utilized by DASNY, report directly to DASNY's President and either directly or through their designees participate in the procurement process.
- vii. Establish requirements to conduct procurements in a manner that will enable DASNY to achieve the maximum feasible portion of

the goals established pursuant to subparagraph (i) of this subsection and that eliminates barriers to participation by Minority and Women-Owned Business Enterprises on Procurement Contracts. Such requirements shall, in accordance with the requirements of section 2879 of the Public Authorities Law, include, without limitation:

- a. a condition that each contract solicitation document accompanying each solicitation provide the expected degree of Minority and Women-Owned Business Enterprise participation;
- b. provisions relating to joint ventures, under which a bidder may count toward meeting its Minority Business Enterprise Participation goal, the Minority and Women-Owned Business Enterprise portion of the joint venture;
- c. provisions under which DASNY may waive obligations of the contractor relating to Minority and Women-Owned Business Enterprise participation after a showing of good faith efforts to comply with the Minority and Women-Owned Business Enterprise requirements of the contract and all applicable laws pursuant to the waiver provisions contained in Article 15-A of the Executive Law; and
- d. verification that Minority and Women-Owned Business Enterprises listed in a successful bid are participating to the extent listed on the project for which the bid was submitted.

2. In implementing the provisions of this Section F, DASNY shall:

- i. Consider, where practicable, the severability of construction projects and other bundled contracts;
- ii. Implement a program that will enable it to evaluate each contract to determine the appropriateness of the established goal;
- iii. Consider compliance with the requirements of any federal law concerning opportunities for Minority and Women-Owned Business Enterprises which effectuates the purpose of this section; and
- iv. Consult the most recent disparity study pursuant to Article 15-A of the Executive Law.

G. Small Businesses or Minority or Women-Owned Business Enterprises Pilot Program: Public Authorities Law §1678[29] authorizes the establishment of a pilot program (the “Pilot Program”) for the award of contracts for the procurement of Goods or Services from, or for the construction, reconstruction, rehabilitation or improvement of facilities by, Small Businesses (as defined in § 131 of the Economic Development Law) or Minority or Women-Owned Business Enterprises (as defined in § 310 of the Executive Law). The total value of Procurement Contracts awarded pursuant to this Pilot Program shall not exceed the greater of twenty million dollars or five percent of the value of all Procurement Contracts awarded by DASNY in any given fiscal year. Procurements made pursuant to the Pilot Program shall be designated as such by DASNY prior to the advertisement and request for bids or proposals. Any advertisement or request shall clearly indicate such designation. Designated procurements made pursuant to this Pilot Program may be undertaken in conjunction with § 147 of the State Finance Law authorizing a mentor-protégé program to foster long-term relationships between approved mentor firms and Small Business concerns and Minority and Women-Owned Business Enterprises certified pursuant to Article 15-A of the Executive Law. Prior to such designation, DASNY shall determine the availability of Small Businesses or Minority or Women-Owned Business Enterprises to assure adequate competition for the applicable procurement of Goods or Services. In making this determination, DASNY shall consider the availability, capacity and capability of Small Businesses or Minority or Women-Owned Business Enterprises to submit bids or other proposals for, and perform the relevant work under the applicable Procurement Contract. This evaluation may include, but shall not be limited to: the nature and geographic location of the work; the nature and geographic location of the qualified, responsible, responsive and certified Small Businesses, Minority or Women-Owned Business Enterprises; potential prime contract, subcontract or supplier contracting opportunities; financial capacity, experience, qualifications of principals, integrity, bonding capacity and maintenance of compliant insurance. If the total number or parties responding and considered capable of meeting the specifications and terms of a designated advertisement and request for bids or proposals is less than three, or if DASNY determines that acceptance of any bid or proposal will result in the payment of an unreasonable price, DASNY shall reject all responses and withdraw such Pilot Program designation.

H. Promotion of New York State Business Enterprises and New York State Residents. It is the goal of DASNY to promote the participation of New York State Business Enterprises and New York State Residents in Procurement Contracts. Accordingly, the following procedures shall apply:

1. DASNY shall collect and consult the specifications of New York State Business Enterprises in developing specifications for any

Procurement Contract for the purchase of goods where possible, practicable, feasible and consistent with open bidding. DASNY shall, where feasible, make use of the stock item specification forms prepared by the New York State Commissioner of General Services, and where necessary, consult with said Commissioner in developing such specifications and making such determinations.

2. DASNY shall, with the cooperation of the Department of Economic Development and through cooperative efforts with contractors, provide for the notification of New York State Business Enterprises of opportunities to participate as subcontractors and suppliers on Procurement Contracts let by DASNY in an amount estimated to be equal to or greater than one million dollars and promulgating procedures which will assure compliance by contractors with such notification as a condition of awarding bids. Such contractors shall, as supplementary materials to their bids, document their efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors on Procurement Contracts equal to or greater than one million dollars; attest to compliance with the federal Equal Employment Opportunity Act of 1972 (P.L. 92-261) as amended; and document their efforts to provide notification to New York State Residents of employment opportunities through listing any such positions with the community service division of the New York State Department of Labor or providing for such notification in such manner as is consistent with existing collective bargaining contracts or agreements.
3. DASNY shall include in all bid documents provided to potential bidders a statement that information concerning the availability of New York State subcontractors and suppliers is available from the New York State Department of Economic Development; a statement notifying potential bidders located in foreign countries that DASNY may assign or otherwise transfer offset credits created by such Procurement Contracts to third parties located in New York State, and it is the policy of New York State to encourage the use of New York State subcontractors and suppliers, and to promote the participation of Certified Minority and Women Owned Business Enterprises and Service-Disabled Veteran-Owned Businesses where possible, in the procurement of goods and services.
4. DASNY, with the cooperation of the community service division of the New York State Department of Labor and through cooperative effort with contractors, shall provide for the notification of New York State Residents of employment opportunities arising in New York State out of Procurement Contracts let by DASNY in an amount estimated to be equal to or greater than one million dollars, and shall require contractors to submit post-award compliance reports documenting their efforts to provide such notification through listing

any such positions with the community service division, or providing for such notification in such manner as is consistent with existing collective bargaining contracts or agreements.

5. DASNY shall notify the New York State Commissioner of Economic Development of the award of a Procurement Contract for the purchase of goods from a Foreign Business Enterprise in an amount equal to or greater than one million dollars simultaneously with notifying the successful bidder therefore. DASNY shall not thereafter enter into a Procurement Contract for said goods until at least fifteen days has elapsed, except for Procurement Contracts awarded on an emergency or critical basis. The notification to the Commissioner of Economic Development shall include the name, address and telephone and facsimile number of the Foreign Business Enterprise, the amount of the proposed Procurement Contract and the name of the individual at the Foreign Business Enterprise or acting on behalf of the same who is principally responsible for the proposed Procurement Contract.
  6. DASNY shall comply with the provision of paragraphs (b), (c) and (d) of subdivision five of section 2879 of the Public Authorities Law in relation to dealing with discriminatory jurisdictions as such term is defined therein.
- I. Approval and Annual Review of Certain Contracts. DASNY may enter into Procurement Contracts for periods of longer than one year in accordance with these Guidelines provided such contracts are presented to the Board of DASNY for approval and review annually as part of the approval of the Annual Report on Procurement Contracts. Such Procurement Contracts may also be terminated by the Board of DASNY.
  - J. Contracts Requiring Approval of the Board of DASNY. All Procurement Contracts for the general corporate purposes of DASNY, other than Exempt Contracts, that are in excess of three hundred thousand dollars (\$300,000.00), or are for the retention of outside legal counsel or independent auditors must be approved by the Board of DASNY.
  - K. Vendor Integrity. 1. As a public entity, DASNY may only contract with entities that are determined to be responsive and responsible at the time of contract award, and said entities are required to maintain responsibility throughout the term of the applicable Procurement Contract. Pursuant to DASNY's vendor responsibility determination processes, prospective Procurement Contractors shall submit a Vendor Responsibility Questionnaire ("VRQ") which is designed to provide information to assess a proposed vendor's responsibility to conduct business in New York State. All VRQ shall be reviewed in accordance with applicable law, policy, rules, regulations and guidelines, including without limitation Executive Order

Nos. 125, 170.1 and 192; the procedures adopted by the Council of Contracting Agencies in accordance therewith; and the procedures adopted by DASNY pursuant to these Guidelines. Procurement Contracts shall require Procurement Contractors and their subcontractors, if any, remain responsible during the term of a Procurement Contract and shall have a continuing obligation to update the information provided in any VRQ, upon request and when there is a material change to information provided therein.

In furtherance of the above, and to promote the use of responsive and responsible subcontractors, DASNY shall include in all bid and contract documents to potential bidders a statement that: (i) when selecting all subcontractors, a Procurement Contractor shall consider whether the proposed subcontractor has legal authority to do business in New York State and possesses the integrity, experience, qualifications, and organizational and financial capacity to perform; (ii) the Procurement Contractor shall not subcontract with any entity on the list of non-responsible entities maintained by the NYS Office of General Services pursuant to Executive Order No. 192 or that is otherwise debarred pursuant to New York State Law; and that (iii) the Procurement Contractor shall also monitor each subcontractor for responsibility during the term of the Procurement Contract and shall immediately notify DASNY of any material or adverse information.

DASNY may request additional information from Procurement Contractors and their subcontractors deemed necessary to assist in making responsibility determinations.

- L. Requirement that Procurement Contracts be in Writing. All Procurement Contracts shall be in writing, and except as provided in the DASNY By-Laws or separate Board resolution, approved and executed by an authorized officer of DASNY.
- M. Limitations on Contracts with Former Officers and Employees. DASNY shall not enter into a Procurement Contract with a former officer or employee of DASNY or any entity in which such officer or employee has an interest (including a position of employment with such entity) unless there has been compliance with these Guidelines and the applicable provisions of the Public Officers Law.
- N. Joint Source Selections. No provision of these Guidelines shall prohibit DASNY from undertaking any Source Selection Method (Competitive Basis) pursuant to Section 3[B] hereof for one or more Procurement Contracts jointly with one or more state authorities as defined in section 2 of the Public Authorities Law, provided however, that each requirement of such Source Selection Method (Competitive Basis) shall be satisfied with respect to any contractor selected by DASNY under a Joint Source Selection procurement,

and that no other state DASNY shall be a party to any specific Procurement Contract authorizing the purchase of goods or services by DASNY resulting from such Source Selection Method (Competitive Basis).

## **Section 6. STANDARD PROVISIONS FOR PROCUREMENT CONTRACTS**

- A. Procurement Contracts for Professional Services. Procurement Contracts for Professional Services shall detail the scope of services to be performed and the time frame for performance, the monitoring or reviewing of that performance by DASNY personnel and, where appropriate, any permitted use of DASNY supplies, facilities or personnel. Such contracts shall also state the compensation for the services, the schedule of payment, the pre-conditions for receiving payment from DASNY, procedures for termination of the contract and any other provisions deemed necessary or appropriate for each particular Contract. In addition, if performance of a particular Procurement Contract for Professional Services will require the use of subcontractors, the contract shall require the contractor to act affirmatively to secure such participation by Minority and Women-Owned Business Enterprises and to report such efforts to DASNY.
- B. Requirements for All Procurement Contracts: All Procurement Contracts shall generally include, without limitation, the following provisions:
1. Scope of Services;
  2. Contract Price or Fee Structure;
  3. Method of Monitoring Work Performed;
  4. Use of DASNY Supplies and Facilities;
  5. Use of DASNY Personnel;
  6. Method or Basis of Payment;
  7. Compliance with Laws, Rules and Regulations;
  8. Contract Deemed Executory;
  9. Termination of Agreement for Cause and for Convenience;
  10. Suspension or Alteration of Agreement;
  11. Death of Consultant, if such consultant is an individual or partnership;
  12. Laws of New York State Apply;
  13. Creation of Independent Contractor Relationship;
  14. Provisions Required by Law Deemed Inserted;
  15. Certification of Non-Segregated Facilities and Non-Discrimination in Employment in Northern Ireland, compliance with Federal Equal Employment Opportunity Act, Commitment to New York State Business Enterprises and Non Collusive Bidding Requirement;
  16. Indemnity and Insurance;
  17. Severability;
  18. Promotion of Minority and Women-Owned Business Enterprises; and
  19. Promotion of New York State Business Enterprises, New York State Residents and Small Businesses.
  20. Integrity Certification.

- C. Compliance with Procedures of the Procurement Unit. All Procurement Contracts shall be awarded in compliance with procedures adopted by the Procurement Unit within the Division of Construction for the applicable type of Procurement Contract.
- D. Compliance with Title 4 of Article 9 of Public Authorities Law. DASNY shall comply with all provisions of Title 4 of Article 9 of the Public Authorities Law as they relate to Procurement Contracts of DASNY; provided however, that DASNY shall not be required to comply with the provisions of subdivision one of section 2603-a of that statute (relating to the use of domestic steel) if the Managing Director of Construction has advised the Board of DASNY that the criteria contained in subdivision two of that section is satisfied. Under Public Authorities Law §2879-a and the regulations promulgated thereunder, Procurement Contracts in excess of one million dollars that either: (i) are to be paid for in whole or in part from moneys appropriated by the State to DASNY for the purpose of paying such contractual expenditure; or (ii) are not to be awarded after a competitive process (regardless of funding source) are subject to approval by the Office of the State Comptroller ("OSC") if OSC has notified DASNY in writing that any such contract or category of contracts requires the OSC's approval. Upon the receipt of any such notice from OSC, DASNY shall include appropriate language in the affected Procurement Contract stating that the OSC's approval is required for the Procurement Contract to be effective and valid and enforceable against the parties thereto.
- E. Compliance with State Finance Law §§ 139-j and 139-k (the Procurement Lobbying Law). In order to comply with the Procurement Lobbying Law, DASNY has established Policy and Procedures pertaining to contacts regarding Procurement Contracts. Consistent with the Procurement Lobbying Law and DASNY's Policies and Procedures, DASNY shall designate one or more persons who may be contacted by Procurement Contractors regarding a given procurement and shall require disclosure from Procurement Contractors of persons or organizations designated, retained or employed to attempt to influence the procurement process. DASNY shall incorporate a summary of the Policy and Procedures in all solicitation of proposals, bid documents or specifications. Procurement Contracts must contain a certification by the Procurement Contractor that all information provided to DASNY with respect to the Procurement Lobbying Law is complete, true and accurate, and a provision authorizing termination of the Procurement Contract where it is found that the Procurement Contractor intentionally violated the Procurement Lobbying Law. DASNY shall consider as part of its determination of responsibility of a Procurement Contractor whether there has been past or present non-compliance with the Procurement Lobbying Law.
- F. Requirements for Procurement Contracts Based on Procurements of Other State Authorities. Where a DASNY contract is procured in accordance with



the provisions of Section 3.B.10. hereof, to the extent the other state authority has negotiated a procurement contract with the subject vendor, the terms of the procurement contract of the other state authority shall apply to the DASNY Procurement Contract with said vendor to the extent the terms do not conflict with DASNY policy and standard contract terms. In the event the other state authority has not yet entered into a procurement contract with the subject vendor by the time the subject DASNY Procurement Contract is negotiated, the terms negotiated in the DASNY Procurement Contract shall control, provided however, that to the extent the other state authority subsequently negotiates more favorable terms with the subject vendor, the more favorable terms of the other state authority procurement contract shall be incorporated into DASNY's Procurement Contract with the subject vendor.

## **Section 7. REPORT ON PROCUREMENT CONTRACTS**

- A. Annual Report. Following each fiscal year, the Board of DASNY shall approve an annual report on Procurement Contracts as required by subdivision 7 of section 2879 of the Public Authorities Law. Such annual report will include: (i) these Guidelines and any amendments hereto; (ii) an explanation of these Guidelines and any amendments hereof; (iii) a list of the year's Procurement Contracts; (iv) a list of the aforesaid contracts entered into with New York State Business Enterprises (as defined in Public Authorities Law, §2879(3)(i)), and the subject matter and value thereof; (v) a list of the aforesaid contracts entered into with Foreign Business Enterprises and the subject matter and value thereof; (vi) a list of contracts exempted from reporting in the Contract Reporter and the basis for each exemption; and, (vii) the total fees, commissions or other compensations, by payee, paid for Professional Services and (viii) the total number and total dollar value of procurement contracts awarded to minority and women-owned business enterprises pursuant to Public Authorities Law § 2879(3)(b)(i). The percent of contracts awarded, and total compensation paid, to Minority and Women-Owned Business Enterprises as well as all referrals made and penalties imposed pursuant to Executive Law § 316 shall be reported in accordance with the provisions of Article 15-A of the Executive Law and need not be included in the Annual Report required by these Guidelines.
- B. Submission of Annual Report. The annual report on Procurement Contracts, after being approved by the Board of DASNY, shall be submitted to the Division of the Budget with copies to the Department of Audit and Control, the Department of Economic Development, the Senate Finance Committee and the Assembly Ways and Means Committee.
- C. Availability to Public. Copies of the annual report on Procurement Contracts shall also be available to the public upon reasonable request at DASNY's main office.

- D. Article 15-A Reports. Reports made pursuant to Article 15-A of the Executive Law, with respect to activities undertaken by DASNY to promote and increase participation by certified Minority and Women Business Enterprise Procurement Contractors, shall also include, without limitation, DASNY's annual goals for contracts with Minority-owned and Women-owned Business Enterprises; the number of actual contracts issued to Minority-owned and Women-owned Business Enterprises; and a summary of all waivers of the requirements of subdivisions 6 and 7 of section 313 of Article 15-A of the Executive Law allowed by DASNY during the preceding year, including a description of the basis of the waiver request and the rationale for granting such waiver. DASNY shall also include in such annual report whether or not it has been required to prepare a remedial plan, and, if so, the plan and the extent to which DASNY has complied with each element of the plan.

## **Section 8. MISCELLANEOUS PROVISIONS**

- A. Amendment of Guidelines. Any modification or amendment of these Guidelines may be made by a Supplemental Resolution adopted at any duly constituted meeting of the Board of DASNY; provided, however, that no such modification or amendment shall abrogate the rights and duties of existing DASNY contracts, the terms of which were established pursuant to these Guidelines.
- B. No Recourse Under these Guidelines. No provision contained solely in these Guidelines shall be the basis for any claim based on these Guidelines against any member, officer or employee of DASNY or DASNY itself.
- C. Effect of Noncompliance of Guidelines. Nothing contained in these Guidelines shall be deemed to alter, affect the validity of, modify the terms of or impair any contract or agreement made or entered into in violation of, or without compliance with, the provisions of these Guidelines.

Dated: December 11, 2019

**D A S N Y**  
 Procurement Contract Annual Report  
 for the Period Commencing  
 April 1, 2019 and Ending March 31, 2020

**CONSTRUCTION SERVICES**  
**SUMMARY OF AWARDS**

		<b>Original Emcumbered Value</b>	<b>Current Emcumbered Value</b>	<b>Fiscal Period Payments</b>	<b>All Payments To-Date</b>
17	Professional Service Contracts	10,936,943	11,537,264	3,714,038	3,714,038
104	Construction Contracts	358,138,751	368,963,392	71,579,121	71,579,121
682	Purchase Orders (Construction)	48,656,221	49,019,910	24,064,118	24,064,118
<b>803</b>		<b>417,731,915</b>	<b>429,520,566</b>	<b>99,357,277</b>	<b>99,357,277</b>

Executive Summary - APPENDIX A  
Awarded Professional Services

Procurement Report  
April 1, 2019 - March 31, 2020

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
<b>Professional Service Contracts</b>													
11/05/19	07/31/20	COGENT TECHNOLOGIES INC	210133	400	E	84,060	84,060	0	0	Y	01		
09/15/19	07/10/19	CONSIGLI CONSTRUCTION NY LLC	209754	307	A2	94,433	94,433	31,895	31,895	Y	52		2
05/28/19	08/14/19	FPM ENGINEERING GROUP P.C.	204203	265	A2	38,930	53,216	33,127	33,127	Y	28		
09/12/19	10/10/19	G SHEMO CONSULTING INC.	210380	400	A2	14,700	14,700	14,700	14,700	Y	01		
07/31/19	03/05/19	GILBANE BUILDING COMPANY	208008	307	A2	58,986	58,986	58,986	58,986	Y	52		2
12/10/19	07/31/20	GILBANE BUILDING COMPANY	210697	307	A2	1,293,245	1,293,245	69,743	69,743	Y	52		
02/13/20	12/31/20	GRAF & LEWENT ARCHITECTS LLP	210303	255	C	168,007	168,007	0	0	Y	40		
11/12/19	03/02/20	GRAF & LEWENT ARCHITECTS LLP	209628	255	C	41,407	41,407	20,831	20,831	Y	41		
10/10/19	07/31/20	KNOWLEDGE BUILDERS INC.	210781	MIS	A2	132,080	132,080	0	0	Y	01	X	
09/04/19	12/31/19	LECHASE CONSTRUCTION SERVICES, LLC	209676	307	A2	152,382	152,382	148,269	148,269	Y	52		3
12/03/19	07/31/20	LECHASE CONSTRUCTION SERVICES, LLC	210858	307	A2	1,424,535	1,637,742	325,893	325,893	Y	52		
03/13/20	04/30/20	LEGACY A JOINT VENTURE OF AECOM USA INC	208658	302	A2	663,373	663,373	0	0	Y	55		
01/16/20	12/31/20	OLA CONSULTING ENGINEERS PC	206856	265	C	35,820	35,820	0	0	Y	40		
11/19/19	10/08/21	PMWEB, INC.	210916	400	A2	1,499,950	1,499,950	337,000	337,000	Y	01		
08/15/19	01/15/23	SHOP ARCHITECTS P.C.	208434	265	A2	2,542,691	2,738,344	2,284,276	2,284,276	Y	55		
03/18/20	12/31/20	TDX CONSTRUCTION CORP.	211143	300	A2	221,601	221,601	0	0	Y	41		11
06/12/19	12/31/22	URBAHN ARCHITECTS PLLC	208821	255	A2	2,470,743	2,647,918	389,318	389,318	Y	28		
<b>Total Awarded Professional Service Contracts</b>						<b>10,936,943</b>	<b>11,537,264</b>	<b>3,714,038</b>	<b>3,714,038</b>				

Executive Summary - APPENDIX B  
Awarded Construction ContractsProcurement Report  
April 1, 2019 - March 31, 2020

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
10/07/19	11/15/19	A POTTS CONSTRUCTION COMPANY, LLC	210740	600	A1	357,800	357,800	259,127	259,127	Y	28	X	2
05/06/19	05/31/20	A1 CONSTRUCTION SERVICE, INC.	208862	600	A1	1,125,126	1,125,126	509,166	509,166	Y	41		11
02/10/20	06/20/20	AAA CONTRACTING SERVICES CORP.	212082	600	A1	1,286,000	1,286,000	0	0	Y	29	X	3
12/27/19	03/18/20	AAA CONTRACTING SERVICES CORP.	211782	600	A1	1,868,547	1,868,547	0	0	Y	29	X	4
08/01/19	03/31/20	AERO PLUMBING & HEATING CO INC	210055	805	A1	448,900	448,900	253,390	253,390	Y	21		1
03/04/20	03/04/21	AGA ENVIRONMENTAL INC.	212653	906	E	57,800	57,800	0	0	Y	28	X	
05/24/19	05/30/20	ARAMARK MANAGEMENT SERVICES LIMITED	208226	266	A1	5,956,767	5,956,767	4,934,205	4,934,205	Y	40		
08/15/19	09/30/20	ARISTA CONTRACTING, INC.	210202	600	A1	2,899,990	2,899,990	97,375	97,375	Y	40		4
11/20/19	02/14/20	ARISTA CONTRACTING, INC.	211271	600	A1	665,555	665,555	19,950	19,950	Y	40		7
01/15/20	02/09/21	ASH CONTRACTING CORP.	212059	600	A1	1,800,000	1,800,000	0	0	Y	29	X	5
07/16/19	08/08/19	A-TECH CONCRETE CO., INC	209808	600	A1	2,298,000	2,498,877	435,932	435,932	Y	40		5
05/07/19	04/13/20	B N RESTORATION, INC.	208871	600	A1	1,153,786	1,153,786	72,498	72,498	Y	28	X	14
08/14/19	08/31/19	BARRETT PAVING MATERIALS, INC.	210164	600	B1	99,020	99,020	99,020	99,020	Y	52		
05/01/19	08/19/20	BISON ELEVATOR SERVICE INC	208828	600	A1	1,298,750	1,311,350	488,578	488,578	Y	28		3
01/31/20	07/31/20	BRG CORPORATION	212368	600	A1	1,100,000	1,100,000	32,537	32,537	Y	52		4
01/22/20	07/31/20	BURGIO & CAMPOFELICE INC.	212247	600	A1	2,433,000	2,433,000	0	0	Y	52	X	3
04/02/19	08/07/20	BURGIO & CAMPOFELICE INC.	208472	600	A1	1,863,000	2,027,142	1,185,066	1,185,066	Y	52	X	4
05/02/19	08/31/20	BURNS BROS. CONTRACTORS, INC.	208842	804	A1	870,000	870,000	192,756	192,756	Y	28		6
01/31/20	12/11/20	C&S TECHNICAL RESOURCES, INC.	212378	600	A1	903,500	903,500	0	0	Y	28		3
01/31/20	10/01/20	CAMPITO PLUMBING & HEATING INC.	212370	800	A1	924,590	924,590	0	0	Y	28		7
04/11/19	10/25/19	CENTRAL PAVING, INC.	208576	SIT	A1	413,400	434,563	390,345	390,345	Y	28		5
07/11/19	11/20/19	CENTRAL PAVING, INC.	209761	SIT	A1	348,000	413,986	345,311	345,311	Y	28		3
07/25/19	12/20/19	CIR ELECTRICAL CONSTRUCTION CORP.	209958	700	A1	39,590	39,590	29,936	29,936	Y	28		2
02/24/20	07/16/22	CITNALTA CONSTRUCTION CORP.	212077	600	A1	71,621,000	71,621,000	0	0	Y	40		13
08/15/19	01/31/20	CONSTRUCTION FORCE SERVICES, INC.	210204	600	A1	697,388	718,748	656,818	656,818	Y	41		9
12/16/19	03/31/21	CONSTRUCTOMICS LLC	211613	600	A1	6,337,300	6,337,300	0	0	Y	41		5
03/11/20	03/20/20	CORPORATE CONSTRUCTION & PROJECT	212084	600	A1	134,900	134,900	0	0	Y	28	X	
08/05/19	08/05/20	DAVIS-ULMER SPRINKLER CO., INC.	210078	600	B1	38,693	38,693	0	0	Y	52		
04/23/19	08/18/19	DEBRINO CAULKING ASSOC, INC.	208743	600	A1	217,825	253,679	253,679	253,679	Y	29		6
06/11/19	02/28/20	DYNAMIC US INC	209383	600	A1	1,150,250	1,150,250	25,887	25,887	Y	29		3
04/22/19	12/31/21	ECOSYSTEM/LIRO ENERGY GROUP II JV	206352	266	A1	22,273,821	22,302,261	6,566,754	6,566,754	Y	28		
11/22/19	09/30/20	FANSHAW INC. DBA ROCKLAND ELECTRIC	211331	700	A1	434,000	434,000	38,332	38,332	Y	28		3
04/18/19	07/31/19	FRANK J. MARIANACCI, INC.	208699	600	A1	848,000	861,998	837,661	837,661	Y	52		3
08/22/19	04/30/20	FULCRUM FACILITIES SERVICES LLC DBA	208240	266	A1	7,016,397	7,373,756	3,696,664	3,696,664	Y	41		
01/29/20	01/29/21	GENESYS ENGINEERING P.C.	210982	266	A1	4,670,297	4,670,297	412,062	412,062	Y	40		
09/05/19	12/31/20	GENESYS ENGINEERING P.C.	209961	266	A1	13,438,637	13,472,934	6,545,295	6,545,295	Y	41		

Executive Summary - APPENDIX B  
Awarded Construction Contracts

Procurement Report  
April 1, 2019 - March 31, 2020

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
03/11/20	05/29/20	GEOMATRIX SERVICES, INC.	212083	600	A1	198,000	198,000	0	0	Y	28	X	
12/10/19	09/30/20	GILBANE BUILDING COMPANY	210734	307	A2	9,188,031	9,188,031	2,228,227	2,228,227	Y	52		
01/15/20	02/26/21	GLASS ARMOR OF NEW YORK INC DBA EMPIRE	212050	600	A1	7,443,000	7,443,000	0	0	Y	40		8
06/25/19	07/31/20	GP LAND & CARPET CORP DBA GP FLOORING	209052	607	A1	422,710	427,406	427,406	427,406	Y	52	X	
06/26/19	08/01/20	GP LAND & CARPET CORP DBA GP FLOORING	209050	607	A1	44,311	44,311	44,311	44,311	Y	52	X	
05/06/19	08/19/20	GREATER NIAGARA MECHANICAL, INC.	208870	804	A1	85,300	85,300	3,192	3,192	Y	28		2
04/23/19	08/02/19	HIGHLAND MASONRY & RESTORATION, INC.	208738	600	A1	149,772	249,163	136,583	136,583	Y	52		6
04/16/19	07/31/19	HORIZON MASONRY RESTORATION INC	208670	600	A1	623,623	630,663	590,294	590,294	Y	52		5
03/04/20	12/11/20	HUEN ELECTRIC, INC.	212379	700	A1	214,934	214,934	0	0	Y	28		3
08/15/19	07/15/20	IMPERIUM CONSTRUCTION INC	210200	600	A1	7,967,000	7,967,000	492,100	492,100	Y	40		3
08/07/19	01/24/20	INDUSTRIAL POWER & LIGHTING CORP	210111	700	A1	447,900	447,900	10,307	10,307	Y	52		6
08/20/19	12/02/19	INFINITY CONTRACTING SERVICES CORP	210270	600	A1	4,816,000	4,816,000	885,705	885,705	Y	40	X	2
03/04/20	06/30/20	JAVEN CONSTRUCTION CO., INC.	212037	600	A1E	52,000	52,000	0	0	Y	52		
04/12/19	08/02/19	JAVEN CONSTRUCTION CO., INC.	208656	600	A1	2,049,000	2,205,099	1,949,869	1,949,869	Y	52		3
08/01/19	03/31/20	JEMCO ELECTRICAL CONTRACTORS, INC.	210053	600	A1	1,095,142	1,095,142	282,150	282,150	Y	21		1
09/16/19	11/05/20	JEMCO ELECTRICAL CONTRACTORS, INC.	210500	600	A1	1,625,404	1,625,403	0	0	Y	29		3
09/16/19	12/30/21	JEMCO ELECTRICAL CONTRACTORS, INC.	210506	600	A1	6,042,173	6,042,173	222,348	222,348	Y	40		10
06/19/19	06/19/20	JOHNSON CONTROLS FIRE PROTECTION LP	209505	600	B1	215,722	227,793	227,793	227,793	Y	52		
07/31/19	08/15/19	JOHNSON CONTROLS INC	210030	600	B1	36,613	36,613	0	0	Y	40		
02/07/20	04/30/21	KOCHENDORFER GROUP USA, INC.	212053	600	A1	1,798,000	1,798,000	0	0	Y	29		8
08/07/19	05/29/20	LAND REMEDIATION, INC.	210113	SIT	A1	3,765,000	3,765,000	0	0	Y	29		2
01/29/20	12/20/20	LANDRY MECHANICAL CONTRACTORS, INC.	212322	804	A1	1,021,000	1,021,000	0	0	Y	28		3
12/03/19	07/10/20	LECHASE CONSTRUCTION SERVICES, LLC	210735	307	A2	3,249,299	10,999,581	829,838	829,838	Y	52		
11/18/19	04/30/20	LIGHT HOUSE DESIGNS INC	211240	600	A1	667,000	667,000	148,599	148,599	Y	28		4
06/28/19	12/31/19	LIPSKY ENTERPRISES, INC.	209575	600	A1	299,875	299,875	273,889	273,889	Y	28		6
11/18/19	03/23/20	LODUCA ASSOCIATES INC.	211226	600	A1	449,110	449,110	0	0	Y	29		4
05/06/19	08/09/19	LOUIS C. ALLEGRONE, INC.	208874	600	A1	1,087,000	1,146,064	1,146,064	1,146,064	Y	52		3
07/22/19	11/15/19	LUPINI CONSTRUCTION, INC.	209920	600	A1	158,400	387,321	274,896	274,896	Y	28	X	7
04/29/19	04/29/20	M & J ELECTRICAL CONTRACTORS CORP.	208792	600	A1	1,432,000	1,432,000	343,755	343,755	Y	41		3
07/15/19	02/20/20	M & J ELECTRICAL CONTRACTORS CORP.	209789	600	A1	3,157,000	3,157,000	91,247	91,247	Y	41		9
02/12/20	11/30/20	MATTHEW P NOLTY DBA GREENWAY USA LLC	212491	600	A1	530,000	530,000	0	0	Y	28		6
07/08/19	12/31/19	MATTHEW P NOLTY DBA GREENWAY USA LLC	209678	600	A1	1,320,000	1,320,000	1,138,261	1,138,261	Y	40		9
04/16/19	08/14/20	MURNANE BUILDING CONTRACTORS INC	208668	600	A1	16,748,000	17,185,381	12,200,495	12,200,495	Y	52		5
04/25/19	12/31/19	N.B.A. CONSTRUCTION, INC.	208759	600	A1	1,237,000	1,237,000	823,537	823,537	Y	40	X	6
06/28/19	10/29/19	N.B.A. CONSTRUCTION, INC.	209588	600	A1	237,000	237,000	142,070	142,070	Y	41	X	8
07/16/19	09/27/19	N.B.A. CONSTRUCTION, INC.	209829	600	A1	460,000	460,000	437,000	437,000	Y	31	X	6
09/20/19	12/31/20	NICHOLSON & GALLOWAY, INC.	210563	600	A1	10,458,000	10,461,243	777,922	777,922	Y	41		3
01/29/20	02/03/20	NIRAM, INC.	212196	600	A1	4,573,000	4,573,000	0	0	Y	52		1

Executive Summary - APPENDIX B  
Awarded Construction Contracts

Procurement Report  
April 1, 2019 - March 31, 2020

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
04/12/19	08/07/19	NIRAM, INC.	208654	600	A1	1,397,000	1,501,477	1,357,503	1,357,503	Y	52		1
04/23/19	08/12/20	NIRAM, INC.	208739	600	A1	7,637,000	7,669,775	4,180,853	4,180,853	Y	52		2
08/09/19	12/31/20	O'BRIEN & GERE/DEWBERRY JOINT VENTURE	209629	266	A1	13,514,340	13,514,340	2,911,031	2,911,031	Y	40		
08/08/19	04/14/20	O'CONNOR MECHANICAL CORP.	210115	804	A1	1,065,000	1,065,000	747,393	747,393	Y	28		6
06/11/19	06/11/20	PAUL J SCARIANO INC	209386	600	A1	3,453,991	3,453,991	887,851	887,851	Y	40		5
08/07/19	11/01/19	PETER LUIZZI & BROS. CONTRACTING, INC.	210112	SIT	A1	268,200	276,494	246,430	246,430	Y	28		5
05/01/19	08/09/19	PULVER ROOFING CO., INC.	208834	600	A1	719,900	1,433,590	702,842	702,842	Y	52	X	4
10/18/19	10/18/20	PURE GLASS LLC	210917	600	E	56,300	56,300	56,300	56,300	Y	40		
08/12/19	09/01/19	RED HAWK FIRE & SECURITY (NY) LLC	209506	803	A1E	67,020	67,020	48,138	48,138	Y	52		
08/01/19	03/31/20	RICHARD PARKER ELECTRICAL CONTRACTOR I	210054	700	A1	124,500	124,500	88,115	88,115	Y	21		3
07/30/19	06/25/20	RJ GREEN CONSTRUCTION CORPORATION	210018	600	A1	2,368,000	2,368,000	852,334	852,334	Y	40	X	4
07/15/19	12/16/20	SANDEEP SINGH DBA J & N CONSTRUCTION	209788	600	A1	9,940,576	10,034,826	553,441	553,441	Y	40		8
01/31/20	07/22/22	SAVARINO COMPANIES LLC	212367	600	A1	17,957,933	17,957,933	0	0	Y	52		3
05/10/19	05/29/20	SIEMENS INDUSTRY INC	208888	600	B1	10,270,014	10,270,013	637,942	637,942	Y	40		
12/03/19	12/31/20	SIEMENS INDUSTRY INC	211455	600	E	371,480	371,480	0	0	Y	40		
08/30/19	02/17/20	SRR HOLDINGS LLC	210265	600	A1	1,599,786	1,600,986	1,485,112	1,485,112	Y	40		3
05/10/19	08/02/19	STILSING ELECTRIC, INC.	208951	600	A1	431,078	431,078	403,884	403,884	Y	52	X	1
09/26/19	09/26/20	U & S SERVICES INC	210620	600	B1	1,465,208	1,465,207	163,263	163,263	Y	28		
04/19/19	09/19/19	UNION CONCRETE AND CONSTRUCTION CORP	208716	600	A1	1,910,252	1,910,252	495,738	495,738	Y	29		2
09/20/19	06/30/20	UNITED FORCE CONSTRUCTION CORP.	210586	600	A1	4,224,000	4,232,640	132,838	132,838	Y	28		2
04/23/19	08/09/19	UPSTATE COMPANIES I LLC	208742	700	A1	204,900	210,413	210,413	210,413	Y	52		4
07/22/19	09/04/20	VACRI CONSTRUCTION CORPORTATION	209925	600	A1	1,274,000	1,274,000	25,623	25,623	Y	29		1
01/10/20	04/30/21	VANGUARD CONSTRUCTION & DEVELOPMENT	212026	600	A1	4,608,899	4,608,899	0	0	Y	40		7
10/01/19	03/31/20	VANGUARD CONSTRUCTION & DEVELOPMENT	210663	600	A1	869,726	869,726	92,507	92,507	Y	40		8
09/18/19	08/04/21	VERDE ELECTRIC CORP	210545	600	A1	15,770,000	15,911,541	609,534	609,534	Y	40		10
12/19/19	06/17/20	WAINSCHAF ASSOCIATES, INC.	211698	600	A1	410,000	410,000	86,548	86,548	Y	28		7
01/13/20	04/30/20	WEST-FAIR ELECTRIC CONTRACTORS INC.	212071	700	A1	549,000	549,000	8,360	8,360	Y	28		2
01/20/20	10/01/21	WEYDMAN ELECTRIC, INC.	212207	700	A1	147,950	147,950	0	0	Y	28	X	1
10/03/19	12/31/19	WHITTON CONSTRUCTION, LLC	210698	700	A1	102,750	102,750	70,183	70,183	Y	28		4
01/13/20	07/31/20	WU & ASSOCIATES, INC.	212067	600	A1	907,000	907,000	18,743	18,743	Y	52		2
<b>Total Awarded Construction Contracts</b>						<b>358,138,751</b>	<b>368,963,392</b>	<b>71,579,121</b>	<b>71,579,121</b>				

Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
<b>Purchase Orders (Construction)</b>													
08/09/19	08/14/19	1 STOP ELECTRONICS CENTER INC	210125	25202	A1	17,680	17,680	17,680	17,680	N	52		3
12/12/19	12/12/19	3SAE TECHNOLOGIES INC.	211624	12099	C	15,268	15,268	15,268	15,268	N	40		1
01/07/20	01/07/20	A & B HERITAGE INC DBA ASI SIGNAGE	211986	38600	A1	5,000	5,050	5,050	5,050	Y	52	X	1
12/03/19	12/03/19	A+ TECHNOLOGY & SECURITY SOLUTIONS INC	211456	85100	B1	15,284	16,561	7,723	7,723	N	40		1
06/28/19	06/28/19	ABB INC	209614	12099	E	38,419	38,419	38,419	38,419	N	40		1
01/02/20	01/02/20	ADORAMA INC.	211899	38205	B1	9,085	9,085	9,084	9,084	N	40		1
05/23/19	05/23/19	ADORAMA INC.	209171	22931	A1	16,105	16,105	16,104	16,104	N	41		3
05/24/19	05/24/19	ADORAMA INC.	209185	79528	C	15,578	15,578	15,577	15,577	N	40		1
01/16/20	01/16/20	ADVANCED MEASUREMENT TECHNOLOGY INC.	212152	12099	C	67,953	67,953	0	0	N	40		1
02/04/20	02/13/20	ADVANCED PRESENTATION SYSTEMS INC DBA	212401	76050	B1	60,158	60,158	0	0	N	40	X	1
08/15/19	08/15/19	ADVANTAGE SPORT & FITNESS INC	210248	30200	B1	139,132	139,132	139,132	139,132	N	40		1
05/21/19	05/21/19	AGATI INC.	209123	20915	B1	111,247	117,076	117,076	117,076	N	40		1
07/03/19	01/01/20	AGATI INC.	209685	21801	B1	131,066	138,922	138,922	138,922	N	40		1
10/21/19	10/21/19	ALDORAY & ASSOCIATES CORP	210929	38789	A1	27,185	27,185	27,185	27,185	N	40		3
03/10/20	06/15/20	ALIANZA SERVICES LLC	212845	20915	B1	65,480	65,480	0	0	Y	41	X	1
03/10/20	06/15/20	ALIANZA SERVICES LLC	212850	20915	B1	30,989	30,989	0	0	Y	41	X	1
11/20/19	11/26/19	ALIANZA SERVICES LLC	211280	20803	DS	16,771	16,770	0	0	Y	41	X	
06/06/19	07/15/19	ALL A BOARD, INC.	209354	21501	A1	9,152	9,152	9,152	9,152	N	52		1
07/15/19	07/15/19	ALL A BOARD, INC.	209793	20915	A1	5,580	5,580	5,580	5,580	N	52		1
05/22/19	05/22/19	ALPHA MEDICAL EQUIPMENT OF NY INC.	209133	22940	E	50,650	50,650	50,650	50,650	N	40		1
02/04/20	03/09/20	ALTECH ELECTRONICS INC	212399	38212A	A1	5,445	5,445	0	0	N	40		1
05/10/19	07/01/19	ALTERNATIVE INFORMATION SYSTEMS INC	208939	79528	B1	320,701	320,701	320,701	320,701	N	52		1
04/15/19	06/11/19	AMAX ENGINEERING CORPORATION	208664	12009	C	78,384	78,625	78,625	78,625	N	40		1
06/19/19	09/01/19	AMERICAN TIME & SIGNAL COMPANY DBA	209516	22916	A1	6,802	6,802	6,802	6,802	N	28		1
01/21/20	02/13/20	AMUZA INC	212208	12099	C	60,215	60,214	0	0	N	40		1
08/08/19	08/08/19	AMV BROADCAST SALES INC	210117	12099	C	48,545	48,545	48,545	48,545	N	40		1
07/10/19	07/10/19	ANIXTER INC.	209751	93040	A1	6,742	6,742	6,742	6,742	Y	52		1
05/24/19	05/24/19	APOGEE TELECOM INC	209184	85110	E	22,637	22,637	22,637	22,637	N	52		1
07/17/19	02/05/20	APOGEE TELECOM INC	209876	38789	A1	7,522	7,088	7,087	7,087	NA	52		1
03/20/20	03/20/20	APPLE INC.	212982	22932	E	5,345,175	5,345,175	0	0	N	40		1
08/13/19	08/16/19	APPLE INC.	210183	12009	E	93,936	93,936	93,936	93,936	N	40		1
08/14/19	09/27/19	APPLE INC.	210201	22932	E	38,802	38,802	38,802	38,802	N	40		1
08/20/19	08/20/19	APPLE INC.	210294	22932	A1	5,352	5,352	5,352	5,352	N	40		1
05/16/19	12/09/19	ARCADIA CHAIR COMPANY	209091	21501	B1	14,237	15,247	15,247	15,247	N	41		1
01/17/20	01/17/20	ARC-COM FABRICS INC.	212163	21501	A1	14,412	14,484	0	0	N	53		2
12/16/19	05/25/20	ARENSON OFFICE FURNISHINGS INC.	211668	21500	A1	9,350	9,350	0	0	Y	40		1



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03/11/20	03/30/20	ARGENT ASSOCIATES INC	212856	38000	B1	178,216	178,216	0	0	N	40	X	1
10/21/19	11/01/19	ARMSTRONG MEDICAL INDUSTRIES INC.	210919	10132	E	15,066	14,795	14,794	14,794	N	28		1
08/08/19	09/13/19	ARNOFF MOVING & STORAGE OF ALBANY, INC.	210123	79004	B1	19,548	19,548	19,548	19,548	Y	52		1
11/19/19	12/19/19	ARNOFF MOVING & STORAGE OF ALBANY, INC.	211269	79004	B1	5,797	5,797	0	0	Y	52		1
08/12/19	08/12/19	ASPEN SYSTEMS INC.	210143	12099	A1	49,727	49,727	49,727	49,727	N	40		3
05/10/19	05/13/19	AUDIO VIDEO CORP.	208960	38200	A1	14,880	14,880	14,880	14,880	N	55		2
05/22/19	08/01/19	AUDIO VIDEO CORP.	209141	38205	B1	18,364	18,364	18,363	18,363	N	55		1
05/24/19	08/01/19	AUDIO VIDEO CORP.	209189	38205	B2	24,168	24,168	24,168	24,168	N	55		1
06/06/19	07/01/19	AUDIO VIDEO CORP.	209353	38205	B2	35,134	31,287	31,287	31,287	N	55		1
12/12/19	12/12/19	AUDIO VISUAL SALES & SERVICE INC.	211600	38200	A1	14,726	14,726	14,725	14,725	N	52		2
09/17/19	09/20/19	AXION BIOSYSTEMS INC	210546	12099	C	129,129	129,599	129,599	129,599	N	40		1
02/10/20	02/10/20	B&H FOTO & ELECTRONICS CORP DBA B&H	212478	43200	A1	9,648	9,648	0	0	N	40		1
03/04/20	03/04/20	B&H FOTO & ELECTRONICS CORP DBA B&H	212811	38800	A1	24,687	24,687	0	0	N	40		3
05/07/19	07/01/19	B&H FOTO & ELECTRONICS CORP DBA B&H	208890	38800	A1	5,228	5,228	5,228	5,228	N	52		1
06/14/19	06/14/19	B&H FOTO & ELECTRONICS CORP DBA B&H	209437	12099	C	41,800	41,803	41,800	41,800	N	40		1
07/01/19	07/08/19	B&H FOTO & ELECTRONICS CORP DBA B&H	209622	12009	C	31,771	31,771	31,770	31,770	N	40		1
12/31/19	01/31/20	B&H FOTO & ELECTRONICS CORP DBA B&H	211843	12099	A1	28,746	28,746	0	0	N	40		3
04/23/19	04/23/19	BARBIZON ELECTRIC COMPANY	208756	12099	C	83,797	83,797	83,796	83,796	N	40		1
03/05/20	03/05/20	BARJAN MANUFACTURING LTD.	212818	10132	A1	9,640	9,640	0	0	Y	28		1
12/24/19	12/24/19	BARJAN MANUFACTURING LTD.	211798	21202	A1	4,669	5,149	4,994	4,994	N	28		1
08/16/19	08/21/19	BECKMAN COULTER, INC.	210250	12099	C	37,700	38,982	38,981	38,981	N	40		1
05/30/19	11/27/19	BECTON, DICKINSON & COMPANY	209268	12099	C	57,140	57,140	57,140	57,140	N	40		1
04/03/19	08/01/19	BEHAVIORAL SAFETY PRODUCTS LLC	208487	21111	E	73,793	71,636	71,636	71,636	N	28		1
07/10/19	10/01/19	BEHAVIORAL SAFETY PRODUCTS LLC	209758	70000	E	0	72,965	72,659	72,659	N	28		1
01/06/20	01/06/20	BIO-RAD LABORATORIES INC	211941	12099	A1	6,634	6,634	6,634	6,634	N	40		1
02/13/20	02/13/20	BIO-RAD LABORATORIES INC	212531	12099	C	38,190	38,271	0	0	Y	40		1
07/22/19	07/22/19	BIO-RAD LABORATORIES INC	209933	12099	A1	5,395	5,643	5,643	5,643	N	40		1
10/01/19	10/01/19	BIOSCIENCE DESIGNS DBA BIOSCIENCE TOOL	210669	12009	A1	5,775	5,775	5,775	5,775	N	40		1
08/15/19	11/25/19	BIO-TEK INSTRUMENTS, INC.	210216	12099	A1	36,008	36,126	36,125	36,125	N	40		3
10/24/19	10/25/19	BISON TURF EQUIPMENT INC	210967	40900	C	42,699	42,699	42,698	42,698	N	52		1
09/16/19	09/30/19	BLAKE GROUP HOLDINGS INC DBA BLAKE	210534	94040	A1	9,890	19,780	19,780	19,780	N	21		1
12/10/19	12/10/19	BLAKE GROUP HOLDINGS INC DBA BLAKE	211562	94040	A1	9,890	9,890	9,670	9,670	N	21		1
05/20/19	08/05/19	BLOCKHOUSE CO., INC.	209121	21501	B1	23,102	24,489	24,488	24,488	N	52		1
06/06/19	07/15/19	BLOCKHOUSE CO., INC.	209355	21501	B1	9,456	9,456	9,456	9,456	N	52		1
06/06/19	07/15/19	BLOCKHOUSE CO., INC.	209360	21501	A1	5,880	5,880	5,880	5,880	N	52		1
07/22/19	10/18/19	BRAIN VISION LLC	209935	12009	A1	6,260	6,590	6,590	6,590	N	40		1
09/23/19	10/30/19	BRIDGESET SOUND	210607	38205	A1	215,255	204,894	204,892	204,892	N	40		1
05/31/19	03/10/20	BROADCASTERS GENERAL STORE INC	209280	12099	C	10,199	10,207	10,207	10,207	N	40		1

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08/26/19	08/26/19	BRUKER BIOSPIN CORPORATION	210332	12010	E	165,000	165,000	0	0	N	40		1
07/11/19	07/11/19	BRUKER NANO INC DBA BRUKER NANO SURFA	209760	12009	C	38,625	38,625	38,625	38,625	N	40		1
10/09/19	10/09/19	BUSCH SYSTEMS INTERNATIONAL INC	210803	35504	A1	6,999	6,999	6,999	6,999	N	50		1
01/27/20	01/28/20	BYR INC	212296	35503	DS	7,976	7,976	0	0	N	40	X	
01/02/20	01/10/20	CALKOVSKY CINEMA WORLDWIDE	211893	38800	A1	18,979	18,979	18,979	18,979	N	40		3
01/08/20	01/08/20	CALMAR LASER	212010	12099	C	65,450	65,450	0	0	N	40		1
11/05/19	12/30/19	CAPITOL DESIGN & CONSTRUCTION SERVICES	211100	38200	A1	196,930	204,438	204,438	204,438	N	40	X	
04/10/19	08/01/19	CAREFUSION SOLUTIONS LLC	208564	10100	B5	636,115	645,956	0	0	N	28		1
06/28/19	06/28/19	CAREFUSION SOLUTIONS LLC	209606	10132	B5	71,864	71,864	68,869	68,869	N	28		1
10/16/19	11/01/19	CAREFUSION SOLUTIONS LLC	210859	22220	E	47,400	47,400	47,400	47,400	N	28		1
05/02/19	08/01/19	CARESTREAM DENTAL LLC	208847	10800	B1	29,736	29,736	29,736	29,736	N	28		1
10/31/19	11/07/19	CARO-LINE HOLDING COMPANY INC DBA	211056	12009	A1	9,346	7,346	7,345	7,345	N	40		1
07/08/19	07/08/19	CASE SYSTEMS, INC.	209701	12009	B1	19,203	21,603	21,603	21,603	N	55		1
11/21/19	11/21/19	CDE ELECTRIC INC.	211287	34404	A1	8,960	8,960	0	0	Y	28		1
01/09/20	01/09/20	CDW GOVERNMENT LLC	212025	22931	A1	5,736	5,737	5,735	5,735	N	40		1
03/11/20	03/11/20	CDW GOVERNMENT LLC	212859	22980	A1	9,615	9,615	0	0	N	40		1
03/27/20	03/27/20	CDW GOVERNMENT LLC	213046	35503	E	660,310	660,310	0	0	NA	41		1
05/21/19	05/21/19	CDW GOVERNMENT LLC	209127	22994	B1	161,131	161,131	161,131	161,131	N	40		1
07/31/19	07/31/19	CDW GOVERNMENT LLC	210039	12009	A1	16,189	16,189	16,189	16,189	N	40		3
09/18/19	09/20/19	CDW GOVERNMENT LLC	210573	22932	A1	30,302	30,302	30,302	30,302	N	40		3
11/04/19	11/04/19	CDW GOVERNMENT LLC	211085	12099	A1	22,520	22,714	22,714	22,714	N	40		3
12/04/19	12/04/19	CDW GOVERNMENT LLC	211488	12099	A1	10,795	10,795	10,795	10,795	N	40		2
12/12/19	02/12/20	CDW GOVERNMENT LLC	211611	12099	A1	5,517	5,105	5,105	5,105	N	40		1
11/18/19	11/20/19	CELLINK LLC	211254	12099	C	35,000	35,000	0	0	N	40		1
01/28/20	01/29/20	CELTIX INC	212313	76050	A1	8,250	8,250	8,250	8,250	N	40		1
12/03/19	04/16/20	CEM HOLDINGS CORPORATION DBA CEM	211463	12009	C	42,348	42,297	0	0	N	40		1
05/13/19	05/28/19	CHARYBDIS GROUP LLC	208966	12099	A1	9,990	9,990	0	0	N	40		1
05/15/19	07/15/19	CKEPUSA LLC	209037	33500	A1	173,882	173,882	173,882	173,882	NA	28		
06/12/19	07/24/19	CKEPUSA LLC	209407	36100	A1	8,674	8,673	8,673	8,673	N	40		1
07/01/19	07/01/19	COHERENT NA INC	209619	12099	C	70,150	70,150	70,150	70,150	N	40		1
11/19/19	11/22/19	COLE-PARMER INSTRUMENT CO.	211273	12099	A1	9,262	9,348	9,348	9,348	N	40		1
04/23/19	04/23/19	COMMUNITY PRODUCTS LLC D/B/A COMMUNIT	208758	27000	B1	5,099	5,099	5,098	5,098	N	40		1
04/17/19	04/17/19	COMNET CO, INC.	208684	12009	B1	132,486	132,486	132,486	132,486	N	40		1
02/04/20	03/03/20	COMPULINK TECHNOLOGIES INC.	212402	35503	B1	127,687	127,687	0	0	N	40	X	1
03/13/20	03/13/20	COMPULINK TECHNOLOGIES INC.	212910	22980	DS	15,980	15,980	0	0	Y	40	X	
03/30/20	03/30/20	COMPULINK TECHNOLOGIES INC.	213058	75518	E	32,780	32,780	0	0	N	28	X	1
07/08/19	07/08/19	COMPULINK TECHNOLOGIES INC.	209716	79528	B1	33,707	33,707	33,706	33,706	N	28	X	1
08/29/19	03/27/20	COMPULINK TECHNOLOGIES INC.	210398	35503	A1	4,850	11,987	4,850	4,850	N	28	X	1

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11/19/19	11/19/19	COMPULINK TECHNOLOGIES INC.	211279	35503	B1	12,641	12,641	12,640	12,640	N	28	X	1
12/19/19	12/19/19	COMPULINK TECHNOLOGIES INC.	211702	22994	B1	11,681	11,681	11,680	11,680	N	40	X	1
12/18/19	12/18/19	COMPUMEDICS USA INC.	211690	12099	C	11,450	11,450	11,450	11,450	N	40		1
03/09/20	03/09/20	COMSOURCE INC	212831	35503	B1	13,370	13,370	0	0	N	52		1
05/09/19	07/01/19	COMSOURCE INC	208916	79528	B1	22,925	22,925	22,924	22,924	N	52		1
01/02/20	03/03/20	CONCEPTS OFFICE FURNISHINGS, INC.	211890	21500	DS	16,210	23,539	0	0	NA	41	X	
11/26/19	01/06/20	CONCEPTS OFFICE FURNISHINGS, INC.	211398	21500	B1	74,354	74,357	74,354	74,354	N	41	X	1
05/13/19	05/13/19	CONVERGEONE INC	208977	79528	B1	29,497	29,497	29,497	29,497	N	55		1
01/22/20	01/22/20	CORANET CORP	212261	22994	B1	741,360	741,360	0	0	N	40	X	1
02/04/20	02/04/20	CORPORATE COMPUTER SOLUTIONS, INC	212400	76050	B1	210,174	210,174	0	0	N	40	X	1
12/03/19	12/03/19	CORPORATE COMPUTER SOLUTIONS, INC	211457	22994	B1	198,440	198,440	198,440	198,440	N	40	X	1
06/06/19	08/05/19	CUEVA CONTRACT INC D/B/A INTERIOR	209356	21501	B1	80,434	95,252	95,252	95,252	N	52	X	1
09/05/19	10/01/19	DALE ELECTRONICS CORP	210450	38300	A1	10,061	10,061	10,061	10,061	N	40		2
05/10/19	05/10/19	DAY AUTOMATION SYSTEMS, INC.	208957	22942	B1	9,860	9,860	9,859	9,859	N	28		1
05/23/19	01/21/20	DAY AUTOMATION SYSTEMS, INC.	209170	77201	B1	9,785	9,889	7,538	7,538	N	01		1
06/18/19	12/31/19	DAY AUTOMATION SYSTEMS, INC.	209501	77201	A1	8,999	9,484	9,484	9,484	N	01		1
06/03/19	02/11/20	DEBRA AUDETTE DBA ACE WINDOW FASHIONS	209286	24400	DS	38,010	39,414	38,010	38,010	N	52	X	3
01/14/20	01/14/20	DELL MARKETING L.P.	212097	22994	B1	37,477	37,475	0	0	N	40		1
01/15/20	01/15/20	DELL MARKETING L.P.	212144	22932	B1	20,580	20,580	0	0	NA	40		1
01/23/20	01/23/20	DELL MARKETING L.P.	212263	22994	A1	23,098	23,098	0	0	N	40		3
03/20/20	03/20/20	DELL MARKETING L.P.	212978	22932	B1	2,781,000	2,781,000	0	0	N	40		1
04/12/19	08/01/19	DELL MARKETING L.P.	208623	22931	A1	7,157	8,350	0	0	N	28		1
06/14/19	06/14/19	DELL MARKETING L.P.	209445	12099	B1	11,542	11,542	11,542	11,542	N	40		1
07/05/19	07/08/19	DELL MARKETING L.P.	209689	79528	B1	38,752	39,280	39,280	39,280	N	40		1
07/10/19	07/10/19	DELL MARKETING L.P.	209756	22994	B1	707,964	687,399	687,399	687,399	N	40		1
07/19/19	08/05/19	DELL MARKETING L.P.	209915	35503	B1	42,389	42,389	42,389	42,389	N	40		1
07/30/19	07/30/19	DELL MARKETING L.P.	210028	22992	B1	12,427	12,427	12,426	12,426	N	40		1
07/30/19	07/30/19	DELL MARKETING L.P.	210029	22990	B1	15,225	15,225	15,225	15,225	N	40		1
07/31/19	08/05/19	DELL MARKETING L.P.	210040	79528	B1	103,702	101,802	101,800	101,800	N	40		1
07/31/19	08/05/19	DELL MARKETING L.P.	210041	35503	A1	45,740	43,578	43,577	43,577	N	40		3
09/10/19	09/10/19	DELL MARKETING L.P.	210483	12009	B1	27,728	27,728	27,727	27,727	N	40		1
09/18/19	09/24/19	DELL MARKETING L.P.	210572	22932	A1	7,793	7,793	7,792	7,792	N	40		1
09/24/19	09/24/19	DELL MARKETING L.P.	210619	22941	B1	25,637	25,637	25,637	25,637	N	40		1
10/29/19	10/29/19	DELL MARKETING L.P.	211015	12009	B1	16,195	16,195	16,194	16,194	N	40		1
11/19/19	11/25/19	DELL MARKETING L.P.	211263	35503	B1	72,410	72,410	72,409	72,409	N	40		1
12/09/19	12/09/19	DELL MARKETING L.P.	211540	12009	B1	15,751	15,751	15,750	15,750	N	40		1
12/18/19	01/29/20	DELL MARKETING L.P.	211688	22970	A1	23,445	23,445	23,444	23,444	N	40		3
12/30/19	12/30/19	DELL MARKETING L.P.	211824	22980	C	45,007	45,007	0	0	N	40		1

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06/12/19	06/24/19	DELWELD INDUSTRIES CORP.	209398	21506	A1	6,123	6,123	6,122	6,122	N	52		1
06/12/19	06/24/19	DELWELD INDUSTRIES CORP.	209402	21506	B5	49,022	49,022	49,022	49,022	N	52		1
02/21/20	02/21/20	DERIVE TECHNOLOGIES LLC	212631	22994	B1	33,084	33,084	0	0	N	40	X	1
12/12/19	02/06/20	DERIVE TECHNOLOGIES LLC	211632	22932	DS	46,940	46,940	0	0	N	40	X	
07/15/19	07/15/19	DESIGN SPECIALISTS INC. D/B/A CORPORATE	209803	92220	A1	7,492	7,492	7,492	7,492	N	01	X	1
10/09/19	11/11/19	DESIGN SPECIALISTS INC. D/B/A CORPORATE	210800	24400	A1	10,111	10,113	10,110	10,110	N	52	X	2
10/18/19	10/18/19	DIATOME U.S.	210904	12009	A1	6,650	6,650	6,650	6,650	N	40		1
12/06/19	01/31/20	DIMON & BACORN INC	211510	79004	C	20,747	24,016	0	0	Y	52		1
02/06/20	02/29/20	DRAPERY INDUSTRIES INC.	212437	24400	C	16,410	16,410	0	0	Y	52		1
08/05/19	08/09/19	DRAPERY INDUSTRIES INC.	210100	21200	A1	4,020	6,020	6,020	6,020	Y	52		1
07/25/19	07/25/19	EC PRO VIDEO SYSTEMS INC	209966	12009	C	25,012	25,012	25,012	25,012	N	40		1
06/27/19	07/31/19	ECKERT & ZIEGLER RADIOPHARMA INC	209598	12099	C	14,868	14,889	14,889	14,889	N	40		1
04/16/19	04/17/19	ECLIPSE NETWORK SOLUTIONS LLC	208673	77201	B1	42,503	42,503	42,502	42,502	N	52		1
12/19/19	01/21/20	EDGE ELECTRONICS INC	211699	43200	DS	7,014	7,014	7,014	7,014	N	40	X	
03/11/20	03/11/20	EIA DATACOM INC.	212855	86090	C	12,160	12,160	0	0	N	40		1
02/28/20	07/13/20	EM & N MARKETING INC DBA QUALITY OFFICE	212722	21501	DS	42,412	42,412	0	0	Y	52	X	
06/04/19	07/01/19	EM & N MARKETING INC DBA QUALITY OFFICE	209297	11614	B1	32,660	32,660	32,660	32,660	N	55	X	1
06/04/19	06/04/19	EM & N MARKETING INC DBA QUALITY OFFICE	209321	21501	B1	24,200	24,200	24,200	24,200	N	52	X	1
06/12/19	07/01/19	EM & N MARKETING INC DBA QUALITY OFFICE	209394	12009	B1	8,775	9,234	9,234	9,234	N	55	X	1
07/25/19	07/25/19	EMINENCE GROUP INC DBA COLECRAFT	209963	20915	B1	20,347	20,347	20,347	20,347	N	55		1
07/24/19	08/08/19	EMPATICA SRL	209951	12009	A1	6,817	6,817	6,817	6,817	N	40		1
06/12/19	10/29/19	EMS ACQUISITION CORP DBA ELECTRON	209405	12009	A1	14,750	15,054	15,054	15,054	N	40		2
07/25/19	07/29/19	EPLUS TECHNOLOGY INC	209977	77503	B1	224,116	224,116	224,115	224,115	N	52		1
11/05/19	11/05/19	EPOXY FLOOR NOW INC	211099	12009	C	23,165	23,165	0	0	N	40		1
09/11/19	12/06/19	EPPENDORF NORTH AMERICA INC	210494	12099	C	12,175	12,233	12,233	12,233	N	40		1
03/30/20	04/02/20	ERGONOM CORPORATION D/B/A ERG INTERNA	213070	21500	B1	279,270	279,270	0	0	N	52		1
05/07/19	05/07/19	ERGONOM CORPORATION D/B/A ERG INTERNA	208882	21501	B1	7,552	7,552	7,552	7,552	N	53		1
05/15/19	05/15/19	ERGONOM CORPORATION D/B/A ERG INTERNA	209038	21501	B1	5,610	5,610	5,610	5,610	N	52		1
05/15/19	05/16/19	ERGONOM CORPORATION D/B/A ERG INTERNA	209044	21501	B1	82,296	82,296	82,295	82,295	N	52		1
05/31/19	05/31/19	ERGONOM CORPORATION D/B/A ERG INTERNA	209272	21501	B1	6,490	6,490	6,490	6,490	N	52		1
07/03/19	07/03/19	ERGONOM CORPORATION D/B/A ERG INTERNA	209683	21801	B1	20,282	20,282	20,282	20,282	N	40		1
11/20/19	11/21/19	ERGONOM CORPORATION D/B/A ERG INTERNA	211284	21501	B1	83,514	83,514	0	0	N	52		1
07/03/19	07/03/19	EXEMPLIS LLC	209679	21801	B1	25,837	25,837	25,837	25,837	N	40		1
07/09/19	07/09/19	EXEMPLIS LLC	209727	21801	B1	7,226	7,226	7,225	7,225	N	40		1
10/24/19	10/24/19	EXEMPLIS LLC	210974	20915	B1	23,620	23,620	23,619	23,619	N	52		1
11/05/19	12/09/19	EXEMPLIS LLC	211106	21501	B1	12,319	11,509	11,509	11,509	N	52		1
07/09/19	07/15/19	F.W. WEBB COMPANY	209737	38789	A1	5,210	5,210	5,210	5,210	Y	52		1
11/12/19	11/12/19	FASTEC IMAGING CORPORATION	211213	12009	A1	10,030	10,030	10,030	10,030	N	40		2

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01/07/20	01/07/20	FEDERAL RESOURCES SUPPLY COMPANY	211983	12099	C	47,422	47,422	0	0	N	40		1
02/12/20	02/13/20	FELIX STORCH, INC.	212512	24204	A1	7,663	8,073	6,048	6,048	Y	28		1
06/14/19	10/01/19	FELIX STORCH, INC.	209435	24203	A1	25,831	25,831	25,831	25,831	Y	28		3
07/09/19	10/01/19	FELIX STORCH, INC.	209731	24203	A1	12,668	12,668	12,667	12,667	Y	28		2
06/13/19	06/13/19	FEMTOCHROME RESEARCH INC.	209411	12009	A1	12,600	12,600	12,600	12,600	N	40		2
09/09/19	09/10/19	FILLION ASSOCIATES INC	210462	95020	A1	5,049	5,049	0	0	N	41		1
01/03/20	01/03/20	FISHER SCIENTIFIC COMPANY LLC	211900	12099	A1	5,714	5,714	0	0	N	40		1
02/20/20	02/20/20	FISHER SCIENTIFIC COMPANY LLC	212626	10500	C	30,539	30,539	0	0	N	40		1
04/02/19	04/02/19	FISHER SCIENTIFIC COMPANY LLC	208478	12009	C	14,651	14,650	14,650	14,650	Y	40		1
04/12/19	05/29/19	FISHER SCIENTIFIC COMPANY LLC	208615	12009	C	25,998	24,600	24,600	24,600	N	40		1
04/29/19	04/29/19	FISHER SCIENTIFIC COMPANY LLC	208808	12009	A1	5,729	5,729	5,729	5,729	N	40		1
05/28/19	05/28/19	FISHER SCIENTIFIC COMPANY LLC	209229	12099	A1	5,957	5,957	0	0	N	40		1
06/21/19	06/21/19	FISHER SCIENTIFIC COMPANY LLC	209544	12099	A1	194,432	196,610	196,610	196,610	N	40		
07/22/19	07/24/19	FISHER SCIENTIFIC COMPANY LLC	209926	12099	A1	8,033	8,033	7,769	7,769	N	40		1
07/30/19	08/03/19	FISHER SCIENTIFIC COMPANY LLC	210024	12099	A1	48,928	48,927	48,178	48,178	N	40		3
07/30/19	07/30/19	FISHER SCIENTIFIC COMPANY LLC	210026	12009	B1	8,859	8,859	8,859	8,859	N	40		1
08/01/19	09/16/19	FISHER SCIENTIFIC COMPANY LLC	210047	25202	A1	8,772	8,772	8,771	8,771	N	40		1
08/23/19	08/23/19	FISHER SCIENTIFIC COMPANY LLC	210314	12099	C	49,994	51,155	51,155	51,155	Y	40		1
09/04/19	09/05/19	FISHER SCIENTIFIC COMPANY LLC	210428	25201	B1	8,070	8,070	8,069	8,069	N	55		1
09/06/19	09/06/19	FISHER SCIENTIFIC COMPANY LLC	210454	12099	B1	83,798	83,798	83,797	83,797	N	40		1
09/13/19	09/13/19	FISHER SCIENTIFIC COMPANY LLC	210512	12099	A1	6,159	6,159	0	0	N	40		1
09/18/19	09/18/19	FISHER SCIENTIFIC COMPANY LLC	210575	12099	C	16,159	16,159	16,158	16,158	N	40		1
09/23/19	09/26/19	FISHER SCIENTIFIC COMPANY LLC	210606	12099	A1	6,465	6,465	6,465	6,465	N	40		1
10/21/19	08/01/20	FISHER SCIENTIFIC COMPANY LLC	210927	12099	A1	13,819	13,819	0	0	N	40		2
11/04/19	11/04/19	FISHER SCIENTIFIC COMPANY LLC	211084	12009	A1	9,057	9,057	9,056	9,056	N	40		1
11/14/19	11/14/19	FISHER SCIENTIFIC COMPANY LLC	211224	12099	A1	7,732	7,732	0	0	N	40		1
12/09/19	12/09/19	FISHER SCIENTIFIC COMPANY LLC	211553	12099	B1	24,366	24,366	24,366	24,366	N	40		1
12/18/19	12/18/19	FISHER SCIENTIFIC COMPANY LLC	211684	12099	A1	10,592	10,592	10,591	10,591	NA	40		2
12/18/19	12/18/19	FISHER SCIENTIFIC COMPANY LLC	211687	12099	B1	43,169	43,169	41,417	41,417	NA	40		1
06/14/19	08/01/19	FITNESS VENTURES INTERNATIONAL LLC DBA	209440	28000	B1	8,078	8,078	0	0	N	28		1
08/15/19	08/15/19	FM OFFICE EXPRESS INC DBA BUSINESS	210243	20915	B1	73,382	73,382	0	0	N	29	X	1
04/09/19	02/24/20	FM OFFICE EXPRESS INC DBA FM OFFICE	208551	21804	B1	24,184	25,027	0	0	N	28	X	1
04/10/19	02/24/20	FM OFFICE EXPRESS INC DBA FM OFFICE	208565	93040	A1	16,130	16,468	0	0	N	28	X	3
04/12/19	08/01/19	FM OFFICE EXPRESS INC DBA FM OFFICE	208651	11602	A1	10,439	10,439	5,397	5,397	N	28	X	2
06/19/19	07/01/19	FM OFFICE EXPRESS INC DBA FM OFFICE	209504	21501	B1	39,415	39,415	39,415	39,415	N	52	X	1
07/24/19	07/25/19	FM OFFICE EXPRESS INC DBA FM OFFICE	209957	20915	B1	39,252	39,252	39,251	39,251	N	50	X	1
08/28/19	10/16/19	FM OFFICE EXPRESS INC DBA FM OFFICE	210372	20803	B1	25,618	25,618	0	0	N	29	X	1
10/28/19	12/05/19	FM OFFICE EXPRESS INC DBA FM OFFICE	210991	20915	B1	1,914	13,205	0	0	N	50	X	1

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12/20/19	12/20/19	FM OFFICE EXPRESS INC DBA FM OFFICE	211775	20915	B1	74,715	74,715	0	0	N	50	X	1
12/20/19	12/20/19	FM OFFICE EXPRESS INC DBA FM OFFICE	211778	20915	B1	45,584	45,584	0	0	N	50	X	1
07/08/19	04/13/20	FM OFFICE EXPRESS INC DBA MERKEL DONOH	209722	21500	B1	26,385	27,036	0	0	Y	40	X	1
07/16/19	02/24/20	FM OFFICE EXPRESS INC DBA MERKEL DONOH	209827	21500	A1	18,051	18,780	0	0	Y	40	X	3
07/16/19	02/24/20	FM OFFICE EXPRESS INC DBA MERKEL DONOH	209828	21500	B1	6,126	6,326	0	0	Y	40	X	1
07/24/19	04/13/20	FM OFFICE EXPRESS INC DBA MERKEL DONOH	209954	21500	B1	27,837	29,857	0	0	Y	40	X	1
07/25/19	07/25/19	FM OFFICE EXPRESS INC DBA MERKEL DONOH	209974	20915	B1	26,607	26,607	26,606	26,606	N	55	X	1
10/07/19	12/02/19	FM OFFICE EXPRESS INC DBA MERKEL DONOH	210741	21809	B1	5,102	5,102	5,101	5,101	N	52	X	1
10/16/19	12/02/19	FM OFFICE EXPRESS INC DBA MERKEL DONOH	210857	21809	B1	49,526	49,528	49,526	49,526	N	52	X	1
06/12/19	08/26/19	FOLIOT FURNITURE INC.	209409	21501	B1	24,366	24,122	24,122	24,122	Y	52		1
06/13/19	07/15/19	FOLIOT FURNITURE INC.	209412	21501	B1	95,867	95,867	95,866	95,866	N	52		1
06/20/19	06/20/19	FOLIOT FURNITURE INC.	209525	21501	B1	96,357	96,357	96,357	96,357	Y	52		1
07/08/19	08/15/19	FOLIOT FURNITURE INC.	209709	21501	A1	9,952	9,952	9,951	9,951	N	52		1
01/13/20	01/13/20	FOLIOT FURNITURE PACIFIC INC	212072	21501	B1	25,466	25,466	0	0	N	53		1
08/13/19	12/02/19	FOLIOT FURNITURE PACIFIC INC	210182	21501	B1	124,043	124,043	124,042	124,042	N	52		1
08/14/19	07/27/20	FOLIOT FURNITURE PACIFIC INC	210196	21501	B1	217,074	217,074	0	0	N	52		1
12/03/19	12/03/19	FOLIOT FURNITURE PACIFIC INC	211459	21501	B1	34,564	34,564	34,563	34,563	N	52		1
12/30/19	08/17/20	FOLIOT FURNITURE PACIFIC INC	211808	21501	B1	218,067	218,067	0	0	N	53		1
12/09/19	12/10/19	FRONTRUNNER NETWORK SYSTEMS CORP	211539	79528	A1	8,780	8,781	8,781	8,781	N	52		1
12/11/19	12/11/19	FRONTRUNNER NETWORK SYSTEMS CORP	211591	77201	B1	10,949	10,949	0	0	N	55		1
12/12/19	12/12/19	FRONTRUNNER NETWORK SYSTEMS CORP	211601	35503	B1	71,783	71,783	71,782	71,782	N	52		1
03/10/20	03/10/20	G. E. PICKERING, INC.	212852	10132	A1	6,501	6,245	0	0	N	28		1
12/18/19	12/20/19	GENERAL PHOTONICS CORPORATION	211686	12099	C	15,840	15,840	0	0	N	40		1
11/04/19	11/04/19	GENEVA SCIENTIFIC LLC	211086	12009	A1	30,464	30,464	0	0	N	40		3
07/08/19	07/08/19	GEORGE J. MARTIN & SON INC.	209723	34404	A1	8,100	8,100	0	0	Y	28		1
08/28/19	09/03/19	GLOBAL IMAGINATION INC	210379	12099	C	39,830	39,830	26,000	26,000	N	40		1
06/17/19	06/21/19	GOVCONNECTION INC.	209455	77503	B1	58,097	58,097	58,096	58,096	NA	41		1
12/31/19	12/31/19	GOVCONNECTION INC.	211848	22980	B1	27,740	27,740	27,740	27,740	N	40		1
02/26/20	03/20/20	GRANITE FINANCIAL SOLUTIONS INC DBA	212686	35503	B1	0	5,709	0	0	N	28		1
05/24/19	05/24/19	GRAYBAR ELECTRIC CO., INC.	209188	79528	A1	27,816	27,816	27,816	27,816	N	52		3
05/10/19	05/10/19	GREAT LAKES BUILDING SYSTEMS INC.	208948	34711	E	21,120	21,120	21,120	21,120	N	52		1
03/26/20	04/01/20	GRIFFINS LANDSCAPING CORP	213035	86090	A1	47,800	47,800	0	0	N	21		3
08/06/19	08/13/19	GROUPE LACASSE LLC	210109	27000	B1	5,152	5,152	5,151	5,151	N	52		1
05/02/19	06/24/19	HAIER US APPLIANCE SOLUTIONS INC DBA	208852	25200	A1	25,200	25,200	25,200	25,200	N	52		3
06/12/19	06/18/19	HAIER US APPLIANCE SOLUTIONS INC DBA	209393	25200	A1	5,484	5,484	5,484	5,484	N	52		1
08/02/19	08/08/19	HAIER US APPLIANCE SOLUTIONS INC DBA	210085	24100	A1	20,680	21,680	21,680	21,680	N	52		3
10/30/19	10/30/19	HAIER US APPLIANCE SOLUTIONS INC DBA	211043	25200	A1	7,241	7,123	7,123	7,123	N	52		1
06/25/19	07/08/19	HAWORTH INC	209577	20915	B1	10,355	10,272	10,271	10,271	Y	52		1

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03/06/20	03/09/20	HAYDEN PRODUCTION SERVICES INC	212820	35700	A1	168,840	168,836	0	0	N	40		
04/04/19	08/01/19	HEALTH-CARE EQUIPMENT & PARTS COMPANY	208492	10132	B1	20,681	20,681	0	0	N	28		1
04/04/19	08/01/19	HEALTH-CARE EQUIPMENT & PARTS COMPANY	208493	10132	B1	5,951	5,951	0	0	N	28		1
05/06/19	10/01/19	HEALTH-CARE EQUIPMENT & PARTS COMPANY	208876	10100	A1	41,150	41,150	39,649	39,649	N	28		3
09/09/19	11/01/19	HEALTH-CARE EQUIPMENT & PARTS COMPANY	210467	10100	B1	229,800	229,800	229,800	229,800	N	28		1
09/16/19	09/16/19	HEALTH-CARE EQUIPMENT & PARTS COMPANY	210531	12099	B1	26,823	26,823	26,823	26,823	Y	52		1
09/27/19	11/15/19	HEALTH-CARE EQUIPMENT & PARTS COMPANY	210644	10132	B1	38,315	38,315	38,315	38,315	Y	52		1
10/21/19	01/08/20	HEALTH-CARE EQUIPMENT & PARTS COMPANY	210921	20803	A1	34,440	45,005	0	0	N	40		3
12/10/19	12/31/19	HEIGHTS CARPENTER & PAINT SHOP INC DBA	211556	35536	A1	7,385	8,232	8,232	8,232	N	40		1
04/12/19	08/01/19	HENRY SCHEIN INC.	208619	38900	A1	5,867	5,867	0	0	N	28		1
04/16/19	08/01/19	HENRY SCHEIN INC.	208672	10800	A1	42,312	42,312	0	0	N	28		3
07/17/19	07/17/19	HENRY SCHEIN INC.	209878	10800	A1	26,639	26,639	0	0	N	28		3
06/19/19	03/04/20	HERMAN MILLER INC DBA HERMAN MILLER FO	209513	20915	B1	16,617	16,443	16,442	16,442	N	40		1
12/23/19	01/28/20	HERTZ FURNITURE SYSTEMS	211793	20803	B1	4,992	6,294	0	0	N	40		1
08/23/19	12/03/19	HIGH POINT SOLUTIONS INC	210316	12099	B1	165,722	166,266	166,266	166,266	Y	40		1
07/03/19	08/05/19	HI-TEC COMPUTER POWER INC.	209669	79528	B1	9,740	9,740	9,740	9,740	N	40		1
04/18/19	07/15/19	HP INC	208697	22932	B1	168,777	202,272	202,272	202,272	N	28		1
08/29/19	09/09/19	HP INC	210399	12009	B1	28,061	28,061	28,060	28,060	N	40		1
08/13/19	09/04/19	HUDSON SCENIC STUDIO INC	210180	38789	A1	10,928	13,358	0	0	Y	40		2
08/22/19	08/22/19	I & I SOFTWARE INC	210307	73001	C	240,000	240,000	106,320	106,320	NA	40	X	1
08/30/19	08/30/19	I & I SOFTWARE INC	210411	73001	C	268,000	268,000	127,702	127,702	NA	40	X	1
09/12/19	12/16/19	IMAGE OFFICE ENVIRONMENTS LLC	210499	20915	B1	33,284	39,822	0	0	N	40	X	1
12/12/19	12/13/19	IMPERIAL BAG & PAPER	211615	71008	A1	15,040	15,040	0	0	N	40		3
12/12/19	12/12/19	IMPERIAL BAG & PAPER	211618	71008	A1	14,666	14,814	0	0	N	40		2
09/20/19	09/20/19	INFINITY SQUARED PRODUCTIONS LLC	210603	38300	A1	15,908	15,908	15,908	15,908	N	40		3
10/25/19	10/25/19	INFORS USA INC	210986	12099	A1	23,546	24,546	24,546	24,546	N	40		3
08/12/19	10/19/19	INNER SPACE SYSTEMS INC.	210130	20915	A1	7,940	7,940	0	0	N	29		1
08/30/19	08/30/19	INSIGHT PUBLIC SECTOR INC.	210401	76050	B1	6,949	6,949	6,948	6,948	N	40		1
02/13/20	02/13/20	INTERMEDIA GROUP INC.	212532	73001	C	219,696	219,696	0	0	Y	40		1
02/19/20	02/19/20	INTERMEDIA GROUP INC.	212577	73001	C	397,440	397,440	0	0	Y	40		1
08/12/19	08/12/19	INTERMEDIA GROUP INC.	210140	73001	C	184,000	184,000	94,208	94,208	Y	40		1
08/29/19	08/29/19	INTERMEDIA GROUP INC.	210389	73001	C	530,000	530,000	241,502	241,502	Y	40		1
11/25/19	11/25/19	INTERMEDIA GROUP INC.	211380	73001	C	195,000	195,000	63,115	63,115	Y	40		1
03/11/20	03/11/20	INTERNATIONAL CODE COUNCIL	212857	20060	E	28,683	28,683	0	0	N	28		1
01/28/20	02/13/20	INTIVITY INC	212312	22921	DS	5,203	5,203	0	0	N	41	X	
02/27/20	07/13/20	INTIVITY INC	212699	21501	DS	5,210	5,210	0	0	Y	52	X	
03/18/20	07/13/20	INTIVITY INC	212949	21501	A1	15,204	15,204	0	0	Y	52	X	3
03/27/20	03/27/20	INTIVITY INC	213049	24204	DS	7,228	7,228	0	0	N	28	X	

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12/17/19	12/23/19	ISLAND COMPUTER PRODUCTS INC DBA ICP	211674	22932	B1	5,233	5,233	5,232	5,232	N	52	X	1
08/15/19	08/19/19	J SQUARED INC DBA UNIVERSITY LOFT	210237	21501	C	26,601	26,601	26,600	26,600	N	52		1
01/08/20	01/30/20	JAMESTOWN MATTRESS CO INC	212005	22700	B5	34,485	34,485	0	0	Y	52		1
01/13/20	01/13/20	JAMESTOWN MATTRESS CO INC	212075	21501	B5	142,950	142,950	0	0	Y	53		1
02/04/20	02/04/20	JAMESTOWN MATTRESS CO INC	212388	22700	B5	104,750	104,750	0	0	Y	52		1
02/11/20	06/01/20	JAMESTOWN MATTRESS CO INC	212490	22700	B5	21,000	21,000	0	0	Y	52		1
03/30/20	04/02/20	JAMESTOWN MATTRESS CO INC	213059	22700	A1	150,236	150,236	0	0	Y	52		
04/05/19	07/08/19	JAMESTOWN MATTRESS CO INC	208533	22700	B5	47,250	47,250	47,250	47,250	Y	52		1
04/05/19	07/01/19	JAMESTOWN MATTRESS CO INC	208542	22700	B5	53,400	53,400	53,400	53,400	Y	52		1
04/05/19	06/03/19	JAMESTOWN MATTRESS CO INC	208543	21501	B5	49,875	46,200	46,200	46,200	Y	52		1
04/05/19	06/03/19	JAMESTOWN MATTRESS CO INC	208545	21501	B5	5,138	5,138	5,138	5,138	Y	52		1
04/18/19	04/18/19	JAMESTOWN MATTRESS CO INC	208705	22700	B5	15,750	15,750	15,750	15,750	Y	52		1
04/22/19	09/12/19	JAMESTOWN MATTRESS CO INC	208736	22700	A1	26,250	26,145	26,145	26,145	Y	52		3
04/23/19	07/15/19	JAMESTOWN MATTRESS CO INC	208740	22700	B5	48,300	50,830	50,830	50,830	Y	52		1
05/03/19	07/29/19	JAMESTOWN MATTRESS CO INC	208861	22700	B5	26,250	26,250	26,250	26,250	Y	52		1
05/14/19	07/15/19	JAMESTOWN MATTRESS CO INC	209012	21501	B5	39,820	39,820	39,820	39,820	Y	52		1
05/14/19	06/01/19	JAMESTOWN MATTRESS CO INC	209013	21501	B5	21,440	21,440	21,440	21,440	Y	52		1
05/20/19	07/16/19	JAMESTOWN MATTRESS CO INC	209116	21501	B5	151,797	151,798	151,798	151,798	Y	52		1
06/04/19	07/08/19	JAMESTOWN MATTRESS CO INC	209317	22700	B5	26,250	26,250	26,250	26,250	Y	52		1
06/10/19	07/15/19	JAMESTOWN MATTRESS CO INC	209377	22700	A1	13,545	13,545	13,545	13,545	Y	52		2
06/12/19	07/02/19	JAMESTOWN MATTRESS CO INC	209404	22700	B5	212,800	128,800	128,800	128,800	Y	52		1
06/20/19	07/19/19	JAMESTOWN MATTRESS CO INC	209534	22700	B5	13,260	13,260	13,260	13,260	Y	52		1
07/01/19	07/08/19	JAMESTOWN MATTRESS CO INC	209616	22700	B5	26,250	26,250	26,250	26,250	Y	40		1
07/08/19	08/15/19	JAMESTOWN MATTRESS CO INC	209705	22700	B5	31,500	31,500	31,500	31,500	Y	52		1
07/17/19	07/26/19	JAMESTOWN MATTRESS CO INC	209855	22700	B5	30,325	30,325	30,325	30,325	Y	52		1
07/18/19	08/09/19	JAMESTOWN MATTRESS CO INC	209905	22700	B5	8,100	9,075	9,075	9,075	Y	52		1
08/15/19	08/15/19	JAMESTOWN MATTRESS CO INC	210241	22701	B5	6,450	6,450	6,450	6,450	Y	52		1
08/15/19	08/19/19	JAMESTOWN MATTRESS CO INC	210244	22700	B5	21,550	21,550	21,550	21,550	Y	52		1
08/15/19	08/15/19	JAMESTOWN MATTRESS CO INC	210245	22700	B5	10,500	10,500	10,500	10,500	Y	52		1
11/04/19	11/04/19	JAMESTOWN MATTRESS CO INC	211088	22700	B5	15,750	15,750	15,750	15,750	Y	52		1
02/20/20	02/20/20	JASCO INC.	212600	12099	C	26,465	26,465	0	0	N	40		1
02/07/20	08/10/20	JASPER SEATING COMPANY INC DBA	212465	21501	B1	35,747	35,757	0	0	N	52		1
03/06/20	08/17/20	JASPER SEATING COMPANY INC DBA	212822	21501	B1	42,650	42,654	0	0	N	52		1
04/24/19	04/24/19	JASPER SEATING COMPANY INC DBA	208765	21501	B1	37,379	37,385	37,378	37,378	N	52		1
05/07/19	05/07/19	JASPER SEATING COMPANY INC DBA	208880	21501	B1	23,789	23,789	23,788	23,788	N	53		1
05/13/19	05/14/19	JASPER SEATING COMPANY INC DBA	208973	21501	B1	13,528	13,528	13,527	13,527	N	52		1
05/15/19	05/15/19	JASPER SEATING COMPANY INC DBA	209042	21501	B1	57,222	57,222	57,221	57,221	N	52		1
07/31/19	07/31/19	JASPER SEATING COMPANY INC DBA	210043	85050	B1	39,492	46,604	46,600	46,600	N	52		1



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03/10/20	03/31/20	JEM COMPUTERS INC DBA JEM TECH GROUP	212848	35503	DS	11,930	11,930	0	0	N	40	X	
04/23/19	07/08/19	JES LIGHTING INC.	208741	35706	B5	48,400	48,400	48,400	48,400	N	52		1
05/06/19	07/15/19	JES LIGHTING INC.	208878	35706	B5	44,000	44,000	44,000	44,000	N	52		1
07/08/19	08/15/19	JES LIGHTING INC.	209704	93040	B5	16,500	16,500	16,500	16,500	N	52		1
12/03/19	12/03/19	JES LIGHTING INC.	211466	35706	B5	22,000	22,000	22,000	22,000	N	52		1
02/07/20	06/01/20	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	212471	21501	B1	44,040	44,040	0	0	N	52		1
02/12/20	07/20/20	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	212508	21501	B1	190,022	190,022	0	0	N	52		1
04/03/19	04/03/19	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	208484	21501	B1	12,753	12,753	12,753	12,753	N	52		1
04/24/19	06/03/19	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	208761	21501	B1	44,933	44,933	44,933	44,933	N	52		1
04/24/19	06/03/19	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	208764	21501	B1	10,023	10,023	10,023	10,023	N	52		1
05/20/19	08/05/19	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	209120	21501	B1	20,042	20,042	20,042	20,042	N	52		1
12/04/19	12/04/19	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	211476	21506	B1	14,040	14,040	14,040	14,040	N	52		1
12/12/19	07/31/20	JOHN SAVOY & SON INC. DBA SAVOY CONTRA	211633	21501	B1	878,593	878,592	0	0	N	52		1
03/23/20	03/23/20	JOHNSON CONTROLS FIRE PROTECTION LP	212999	94030	B1	38,000	38,000	0	0	N	52		1
06/18/19	02/27/20	JOHNSON CONTROLS FIRE PROTECTION LP	209497	34711	E	66,217	99,981	85,336	85,336	N	52		1
06/20/19	06/20/19	JOHNSON CONTROLS FIRE PROTECTION LP	209529	38201	B1	22,373	22,373	22,373	22,373	N	52		1
09/13/19	09/16/19	JOHNSON CONTROLS FIRE PROTECTION LP	210515	34711	B1	67,157	67,157	65,254	65,254	N	52		1
07/09/19	07/09/19	JOHNSON CONTROLS INC	209735	85050	A1	5,333	5,333	5,332	5,332	NA	40		1
10/21/19	10/21/19	JOHNSON CONTROLS, INC.	210926	38789	A1	71,600	71,600	0	0	N	40		
04/19/19	08/01/19	JUST THE RIGHT STUFF INC	208723	21804	DS	120,577	124,827	124,826	124,826	N	28		2
05/13/19	05/14/19	K & R DESIGN ENTERPRISES	208968	38789	A1	9,891	9,891	9,891	9,891	N	52		1
05/13/19	05/14/19	K & R DESIGN ENTERPRISES	208970	38789	A1	6,670	6,670	6,670	6,670	N	52		1
08/27/19	08/27/19	KENT SCIENTIFIC CORP	210362	12099	A1	5,570	5,610	5,610	5,610	N	40		1
06/05/19	06/05/19	KISTLER INSTRUMENT CORPORATION	209328	12009	C	30,330	30,330	30,330	30,330	N	40		1
09/17/19	09/17/19	KMEL CORPORATION DBA KEYSTONE PRECISI	210551	12009	A1	20,376	20,376	20,375	20,375	N	40		3
10/10/19	05/25/20	KNOLL, INC.	210811	21500	B1	21,185	21,184	0	0	NA	40		1
07/23/19	08/03/19	KRACKELER SCIENTIFIC, INC.	209941	12099	B1	9,763	9,763	9,763	9,763	N	40		1
07/26/19	07/26/19	KRACKELER SCIENTIFIC, INC.	209994	12099	A1	10,895	10,895	10,895	10,895	N	40		2
09/03/19	11/01/19	KRACKELER SCIENTIFIC, INC.	210414	12099	B1	29,432	29,432	29,432	29,432	N	28		1
03/02/20	07/13/20	KRUEGER INTERNATIONAL INC DBA KI	212746	21501	B1	66,544	66,544	0	0	NA	52		1
10/23/19	01/06/20	KRUEGER INTERNATIONAL INC DBA KI	210954	20803	B1	130,428	130,424	0	0	N	52		1
11/27/19	12/05/19	KWIKBOOST LLC	211454	93050	A1	7,266	7,266	7,266	7,266	N	55		1
12/03/19	12/03/19	LAB CRAFTERS INC	211461	12049	A1	26,989	26,989	0	0	Y	40		3
06/21/19	06/21/19	LABORATORY DISPOSABLE PRODUCTS INC	209542	12099	A1	7,808	7,808	7,808	7,808	N	40	X	1
07/29/19	09/05/19	LAERDAL MEDICAL CORPORATION	210006	10132	B1	140,851	140,851	140,850	140,850	N	40		1
09/06/19	10/16/19	LAERDAL MEDICAL CORPORATION	210456	10132	E	66,500	66,500	66,500	66,500	N	40		1
03/04/20	06/15/20	LANDSCAPE FORMS INC	212812	20915	B1	8,742	8,742	0	0	N	41		1
05/13/19	08/01/19	LANDSCAPE FORMS INC	208976	20915	A1	14,990	14,990	14,990	14,990	N	28		2

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08/12/19	08/12/19	LANDSCAPE FORMS INC	210142	27000	B1	63,611	54,486	54,486	54,486	N	40		1
01/22/20	01/22/20	LEICA MICROSYSTEMS, INC.	212245	12099	C	94,159	94,159	0	0	N	40		1
06/11/19	06/11/19	LEICA MICROSYSTEMS, INC.	209387	12009	A1	27,610	27,610	27,609	27,609	N	40		3
08/13/19	08/13/19	LEICA MICROSYSTEMS, INC.	210176	38800	C	12,197	12,197	12,196	12,196	N	40		1
10/11/19	10/11/19	LEICA MICROSYSTEMS, INC.	210824	12009	A1	6,511	6,511	6,511	6,511	N	40		1
10/11/19	10/11/19	LEICA MICROSYSTEMS, INC.	210825	12099	C	30,606	30,606	30,605	30,605	N	40		1
11/06/19	11/06/19	LEICA MICROSYSTEMS, INC.	211137	12099	C	90,000	90,000	89,999	89,999	Y	40		1
05/22/19	07/12/19	LIBERTY MOVING & STORAGE CO., INC.	209151	79004	C	95,000	135,340	135,340	135,340	Y	52		1
02/25/20	02/25/20	LI-COR, INC.	212657	12099	C	12,050	12,050	0	0	N	40		1
07/31/19	07/31/19	LIFE TECHNOLOGIES CORPORATION	210038	12099	B1	69,920	69,920	69,920	69,920	N	40		1
01/14/20	01/14/20	LIGHT CONVERSION-USA INC	212091	12099	C	49,060	49,060	49,060	49,060	N	40		1
02/28/20	02/28/20	LIGHT CONVERSION-USA INC	212708	12099	C	392,890	392,890	0	0	N	40		1
05/16/19	05/20/19	LINCOLN MOVING & STORAGE OF BUFFALO IN	209095	79004	A1	41,850	41,850	41,850	41,850	Y	52		3
10/03/19	11/11/19	LLV OFFICE CONCEPTS LLC	210694	20803	B1	66,468	66,468	66,468	66,468	N	52		1
05/09/19	09/01/19	LOGICALIS INC	208917	60000	B1	95,558	96,538	95,558	95,558	N	28		1
06/19/19	06/19/19	LOGICALIS INC	209512	22994	B1	168,463	168,463	168,463	168,463	N	41		1
07/26/19	09/10/19	LOGICALIS INC	209992	22994	B1	437,860	466,062	466,058	466,058	NA	40		1
12/09/19	12/09/19	LOMBART INSTRUMENT CO.	211531	10100	A1	23,533	43,033	41,487	41,487	N	28		3
10/21/19	10/21/19	MACADAME INC DBA IMAKR	210922	38789	A1	7,774	7,774	7,774	7,774	N	40		1
12/23/19	01/12/20	MADISON CORTLAND CHAPTER NYSARC INC	211792	27000	C	12,888	12,888	0	0	N	52		1
11/01/19	11/05/19	MAGSTIM INC	211059	12099	A1	5,100	5,300	5,300	5,300	N	40		1
03/12/20	03/12/20	MAINLINE INFORMATION SYSTEMS INC	212882	22994	B1	43,574	43,574	0	0	N	52		1
03/10/20	06/15/20	MARGEN DESIGNS, INC.	212854	20915	B1	111,711	111,712	0	0	N	41	X	1
06/21/19	10/01/19	MARGEN DESIGNS, INC.	209546	30700	DS	5,465	5,465	0	0	N	28	X	
07/30/19	08/12/19	MARGEN DESIGNS, INC.	210022	21501	B1	13,241	13,241	13,240	13,240	N	52	X	1
05/03/19	07/10/19	MEDIQUIP PARTS PLUS INC	208867	12009	A1	8,415	8,810	8,810	8,810	N	40		1
09/09/19	09/09/19	MEDLINE INDUSTRIES INC.	210465	85200	A1	9,608	10,013	359	359	N	28		1
07/25/19	07/25/19	METROPOLITAN CONTRACT FURNITURE OF NY	209962	20915	B1	51,606	51,606	51,605	51,605	N	55	X	1
09/06/19	09/06/19	METTLER-TOLEDO AUTOCHEM INC	210455	12099	C	69,257	69,257	69,257	69,257	N	40		1
08/01/19	09/03/19	MICHAEL KURCZESKI DBA K SOUND LLC	210046	38203	A1	26,102	26,102	26,102	26,102	N	40		3
12/09/19	12/09/19	MICROMERITICS INSTRUMENT CORPORATION	211529	12099	C	76,522	76,990	0	0	N	40		1
08/15/19	08/15/19	MICRO-OPTICS PRECISION INSTRUMENTS INC.	210212	12009	C	14,899	14,899	14,898	14,898	N	40		1
09/30/19	09/30/19	MICRO-OPTICS PRECISION INSTRUMENTS INC.	210648	12099	C	11,026	11,026	0	0	N	40		1
06/06/19	06/06/19	MILLINGTON LOCKWOOD INC	209359	21501	B1	8,226	8,752	8,752	8,752	N	52		1
11/05/19	12/09/19	MILLINGTON LOCKWOOD INC	211107	21501	A1	6,237	6,237	6,236	6,236	N	52		1
05/10/19	05/10/19	MINORIA TECH LLC	208962	22932	A1	42,284	42,284	42,284	42,284	N	55	X	3
05/28/19	05/28/19	MITEGEN LLC	209226	12099	C	29,132	29,132	29,131	29,131	Y	40		1
05/28/19	05/28/19	MITEGEN LLC	209232	12099	A1	9,101	9,101	9,100	9,100	N	40		1

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06/28/19	06/28/19	MITEGEN LLC	209608	12099	A1	8,576	8,576	8,575	8,575	N	40		1
10/02/19	10/02/19	MMR ENTERPRISES INC DBA STANDARD	210677	21809	B1	4,418	5,107	5,106	5,106	Y	52	X	1
10/08/19	11/11/19	MMR ENTERPRISES INC DBA STANDARD	210786	21804	B1	150,133	150,232	150,232	150,232	N	52	X	1
02/20/20	08/10/20	MOBILIER DE BUREAU LOGIFLEX	212625	21501	B1	82,453	82,459	0	0	N	52		1
04/25/19	04/25/19	MOBILIER DE BUREAU LOGIFLEX	208770	21501	B1	92,752	92,166	92,166	92,166	N	52		1
08/20/19	08/20/19	MOBILIER DE BUREAU LOGIFLEX	210283	21501	B1	106,157	106,160	106,156	106,156	N	52		1
07/29/19	07/29/19	MODERN CUSTODIAL SERVICES INC.	210014	71008	A1	9,862	9,862	9,861	9,861	N	52	X	1
01/29/20	02/06/20	MOLECULAR DEVICES LLC	212330	12099	A1	19,849	20,075	0	0	N	40		3
09/27/19	09/27/19	MOLECULAR DEVICES LLC	210645	12099	C	33,875	33,875	33,875	33,875	NA	40		1
06/27/19	06/27/19	MONPAT CONSTRUCTION INC.	209601	92150	E	23,088	23,088	0	0	Y	41	X	1
01/15/20	01/15/20	MONTANA INSTRUMENTS CORPORATION	212115	12099	C	149,915	149,915	0	0	N	40		1
07/08/19	07/08/19	MORRELL INSTRUMENT CO., INC	209720	12009	A1	14,382	14,382	14,382	14,382	N	40		2
11/13/19	11/13/19	MORRELL INSTRUMENT CO., INC	211220	12099	C	36,017	36,017	36,017	36,017	N	40		1
10/03/19	04/09/20	MOUNTAINSIDE MEDICAL EQUIPMENT INC	210696	10132	DS	132,892	147,565	146,970	146,970	N	28		
06/20/19	10/18/19	MR RESOURCES, INC.	209530	12099	C	26,900	27,375	27,375	27,375	N	40		1
07/25/19	08/09/19	MYTHICS INC.	209978	22994	B1	963,930	963,930	963,929	963,929	N	40		1
09/19/19	09/19/19	NATIONAL BUSINESS FURNITURE LLC	210583	20915	A1	8,739	5,380	5,380	5,380	N	50		1
08/15/19	08/20/19	NATIONWIDE OFFICE PRODUCTS GROUP INC	210242	12099	C	18,750	18,750	18,750	18,750	Y	40		1
01/13/20	01/16/20	NEW ENGLAND WOODCRAFT INC.	212074	21501	B1	8,750	8,750	0	0	N	53		1
03/27/20	06/01/20	NEW ENGLAND WOODCRAFT INC.	213045	21501	B1	9,100	9,100	0	0	N	52		1
05/01/19	07/25/19	NEW ENGLAND WOODCRAFT INC.	208833	20915	B5	328,218	328,218	328,218	328,218	N	52		1
06/04/19	08/05/19	NEW ENGLAND WOODCRAFT INC.	209292	21501	B5	70,587	70,587	70,587	70,587	N	52		1
06/04/19	08/05/19	NEW ENGLAND WOODCRAFT INC.	209293	21501	B1	50,883	50,883	50,883	50,883	N	52		1
06/04/19	07/15/19	NEW ENGLAND WOODCRAFT INC.	209322	21501	B1	9,100	9,100	9,100	9,100	N	52		1
06/24/19	08/05/19	NEW ENGLAND WOODCRAFT INC.	209561	21501	B1	68,112	68,112	68,112	68,112	N	52		1
12/10/19	01/02/20	NEW ENGLAND WOODCRAFT INC.	211557	20915	B1	7,113	7,113	7,113	7,113	N	52		1
02/10/20	02/10/20	NEW YORK STATE INDUSTRIES FOR THE	212483	31607	B4	12,719	12,719	0	0	Y	52		1
05/01/19	05/09/19	NEW YORK STATE INDUSTRIES FOR THE	208839	21804	B4	7,255	7,431	7,431	7,431	Y	52		1
05/28/19	08/01/19	NEW YORK STATE INDUSTRIES FOR THE	209230	21501	B4	7,568	7,568	7,567	7,567	Y	52		1
06/17/19	08/02/19	NEW YORK STATE INDUSTRIES FOR THE	209472	21501	B4	11,021	9,968	9,968	9,968	Y	52		1
08/06/19	08/06/19	NEW YORK STATE INDUSTRIES FOR THE	210102	22200	B4	13,750	13,748	0	0	Y	52		1
10/15/19	10/15/19	NEW YORK STATE INDUSTRIES FOR THE	210853	31607	B4	21,565	21,565	0	0	Y	52		1
11/21/19	02/02/20	NEW YORK STATE INDUSTRIES FOR THE	211288	22200	B4	12,577	13,602	13,602	13,602	Y	52		1
12/23/19	12/23/19	NEW YORK STATE TECHNOLOGY ENTERPRISE	211794	73012	B1	3,578,544	3,578,544	536,845	536,845	Y	40		1
08/22/19	08/22/19	NEWPORT CORPORATION	210308	12099	C	14,856	14,856	14,856	14,856	N	40		1
12/19/19	01/10/20	NEWPORT CORPORATION	211724	12099	C	26,120	26,120	0	0	N	40		1
07/23/19	08/15/19	NICKERSON CORPORATION	209945	21501	B1	38,637	46,737	46,737	46,737	N	55	X	1
08/12/19	10/19/19	NICKERSON CORPORATION	210135	20915	B1	117,763	117,763	0	0	N	29	X	1

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09/30/19	09/30/19	NOLDUS INFORMATION TECHNOLOGY INC.	210657	12099	C	10,444	10,444	10,444	10,444	N	40		1
01/06/20	01/06/20	NORIX GROUP, INC.	211962	21500	B1	44,583	44,583	0	0	NA	30		1
07/30/19	08/30/19	NORIX GROUP, INC.	210027	21501	B1	5,124	5,199	5,199	5,199	N	52		1
05/30/19	06/06/19	OLYMPUS AMERICA INC.	209257	12099	B1	27,742	27,742	27,741	27,741	N	40		1
12/04/19	12/04/19	OLYMPUS AMERICA INC.	211486	12099	A1	30,700	30,700	30,700	30,700	N	40		3
10/17/19	10/17/19	ONE WAY SUPPLY CORP	210898	24103	A1	5,980	5,980	5,980	5,980	Y	52		1
12/23/19	12/23/19	ONE WAY SUPPLY CORP	211784	24103	A1	5,980	5,980	5,980	5,980	Y	53		1
04/23/19	04/23/19	OPENTRONS LABWORKS INC	208746	12009	A1	9,750	9,750	9,750	9,750	N	40		1
08/19/19	10/21/19	OXFORD INSTRUMENTS ASYLUM RESEARCH IN	210271	12099	A1	5,725	5,771	5,771	5,771	N	40		1
07/03/19	07/03/19	PALMIERI FURNITURE LIMITED	209684	86090	B1	147,448	148,350	148,347	148,347	N	40		1
11/22/19	01/30/20	PARR INSTRUMENT COMPANY	211364	12099	C	11,394	11,342	11,342	11,342	N	40		1
07/10/19	10/20/19	PATTERSON DENTAL SUPPLY INC	209753	10132	A1	10,300	10,300	10,300	10,300	N	28		2
03/04/20	03/04/20	PC RICHARD & SON LONG ISLAND CORPORATI	212796	25200	A1	17,960	17,960	0	0	N	53		3
04/10/19	08/01/19	PC RICHARD & SON LONG ISLAND CORPORATI	208561	25200	A1	7,562	7,562	7,562	7,562	N	28		1
04/12/19	01/07/20	PC RICHARD & SON LONG ISLAND CORPORATI	208618	25200	A1	24,940	25,190	25,190	25,190	N	28		3
05/16/19	06/03/19	PC RICHARD & SON LONG ISLAND CORPORATI	209071	25200	A1	628,650	555,720	553,640	553,640	N	29		
07/26/19	08/20/19	PC RICHARD & SON LONG ISLAND CORPORATI	209987	25200	A1	98,779	96,509	96,509	96,509	N	29		
08/21/19	09/10/19	PC RICHARD & SON LONG ISLAND CORPORATI	210301	24204	A1	8,330	8,330	8,330	8,330	N	52		1
09/13/19	10/02/19	PC RICHARD & SON LONG ISLAND CORPORATI	210513	25200	A1	258,859	261,883	167,227	167,227	N	29		
10/24/19	10/24/19	PC RICHARD & SON LONG ISLAND CORPORATI	210970	25200	A1	18,683	18,683	18,683	18,683	N	52		3
10/28/19	10/28/19	PC RICHARD & SON LONG ISLAND CORPORATI	210993	25200	E	36,113	36,113	0	0	N	29		1
11/18/19	01/30/20	PC RICHARD & SON LONG ISLAND CORPORATI	211251	25200	A1	635,074	737,550	419,100	419,100	Y	29		
04/29/19	04/29/19	PCMG INC	208806	12009	C	77,320	77,320	77,320	77,320	N	40		1
11/21/19	02/04/20	PEBBLE BROADCAST SYSTEMS INC.	211289	38212	A1	9,480	9,480	0	0	N	40		1
10/07/19	10/07/19	PELTON'S APPLIANCE SERVICE	210745	36501	A1	9,680	9,680	9,680	9,680	N	52		1
02/06/20	02/06/20	PICOQUANT PHOTONICS NORTH AMERICA INC	212435	22979	C	36,100	36,100	0	0	N	40		1
05/29/19	05/29/19	PINE RESEARCH INSTRUMENTATION INC.	209240	12009	C	20,509	20,509	20,508	20,508	N	40		1
06/12/19	07/08/19	POSTCRAFT CO.	209396	21202	A1	9,720	9,652	9,651	9,651	N	52		1
03/16/20	03/16/20	PRECISION PRODUCTS GROUP INC DBA	212923	10132	A1	16,160	16,506	0	0	N	28		3
12/16/19	12/16/19	PRECISIONARY INSTRUMENTS LLC	211669	12099	C	15,983	15,983	15,983	15,983	N	40		1
02/10/20	03/31/20	PRESIDIO NETWORKED SOLUTIONS INC DBA	212473	22994	C	33,005	33,005	0	0	N	40		1
04/08/19	04/08/19	PRESIDIO NETWORKED SOLUTIONS INC DBA	208550	79528	A1	8,549	8,549	8,548	8,548	N	40		1
04/12/19	04/16/19	PRESIDIO NETWORKED SOLUTIONS INC DBA	208620	79528	B1	12,530	12,530	12,530	12,530	N	40		1
04/12/19	04/16/19	PRESIDIO NETWORKED SOLUTIONS INC DBA	208621	79528	A1	9,672	9,672	9,671	9,671	N	40		1
05/03/19	05/03/19	PRESIDIO NETWORKED SOLUTIONS INC DBA	208860	79528	B1	19,708	19,708	19,707	19,707	N	40		1
06/04/19	06/04/19	PRESIDIO NETWORKED SOLUTIONS INC DBA	209323	79528	B1	19,674	19,674	19,673	19,673	N	40		1
06/05/19	06/10/19	PRESIDIO NETWORKED SOLUTIONS INC DBA	209334	79528	B1	31,281	31,281	31,281	31,281	N	40		1
07/05/19	08/05/19	PRESIDIO NETWORKED SOLUTIONS INC DBA	209687	35503	B1	190,354	190,348	66,412	66,412	N	40		1

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07/05/19	08/05/19	PRESIDIO NETWORKED SOLUTIONS INC DBA	209688	35503	A1	36,236	36,236	36,235	36,235	N	40		3
07/15/19	08/15/19	PRESIDIO NETWORKED SOLUTIONS INC DBA	209800	79528	B1	14,881	14,881	3,720	3,720	N	40		1
07/19/19	08/05/19	PRESIDIO NETWORKED SOLUTIONS INC DBA	209917	79528	B1	24,731	24,731	24,730	24,730	N	40		1
01/24/20	01/28/20	PRO CARPET INC.	212272	20600	B1	182,931	182,930	0	0	Y	52	X	1
05/14/19	05/21/19	PRO-LAB INCORPORATED DBA PRO-LAB	209023	12009	A1	9,481	9,481	9,480	9,480	N	40		1
07/03/19	07/03/19	PS FURNITURE INC	209682	21801	B1	8,104	8,104	8,104	8,104	N	40		1
08/23/19	08/23/19	QED INC DBA QED NATIONAL	210315	22994	B1	47,279	47,279	47,278	47,278	N	40	X	1
08/30/19	08/30/19	QIAGEN LLC	210400	12099	C	19,229	19,229	19,229	19,229	N	40		1
08/20/19	08/20/19	QUALITY & ASSURANCE TECHNOLOGY CORP	210282	22994	B1	43,302	43,302	43,301	43,301	N	40	X	1
10/21/19	10/21/19	QUALITY & ASSURANCE TECHNOLOGY CORP	210932	22932	B1	6,227	6,229	6,227	6,227	N	40	X	1
02/06/20	03/06/20	RAHI SYSTEMS INC	212430	38709	A1	36,932	35,797	0	0	N	40		3
07/26/19	09/03/19	RAMTECH INC.	209988	38203	A1	7,000	7,456	7,455	7,455	N	40		1
12/12/19	12/12/19	RED DIGITAL CINEMA LLC	211616	12099	A1	7,665	7,665	7,665	7,665	N	40		1
10/01/19	10/01/19	RISE VISION USA INC DBA RISE DISPLAY	210667	38200	A1	76,708	83,428	83,428	83,428	N	40		
11/21/19	11/26/19	ROBERT TABATZNIK ASSOC. INC. DBA	211319	20803	A1	9,943	9,436	9,436	9,436	N	55	X	1
02/21/20	08/10/20	ROBERTS OFFICE INTERIORS, INC	212629	20700A	A1	6,098	6,098	0	0	N	52		1
02/27/20	07/13/20	ROBERTS OFFICE INTERIORS, INC	212701	21501	A1	6,127	6,127	0	0	Y	52		1
02/27/20	07/13/20	ROBERTS OFFICE INTERIORS, INC	212703	21501	B1	40,839	40,839	0	0	Y	52		1
03/10/20	03/10/20	ROBERTS OFFICE INTERIORS, INC	212844	21501	B1	45,231	45,231	0	0	Y	52		1
03/17/20	07/13/20	ROBERTS OFFICE INTERIORS, INC	212946	21501	B1	13,985	13,985	0	0	Y	52		1
03/19/20	07/13/20	ROBERTS OFFICE INTERIORS, INC	212952	21501	B1	10,957	10,957	0	0	Y	52		1
07/31/19	07/31/19	ROBERTS OFFICE INTERIORS, INC	210036	85050	B1	5,059	6,070	6,070	6,070	N	52		1
07/03/19	07/03/19	RONCO COMMUNICATIONS & ELECTRONICS IN	209677	85110	B1	229,302	229,302	157,357	157,357	N	01		1
08/29/19	08/29/19	RONCO COMMUNICATIONS & ELECTRONICS IN	210397	85110	A1	9,528	9,528	0	0	N	01		1
02/27/20	07/13/20	RT LONDON COMPANY DBA 1642 BROADWAY L	212692	21501	B1	326,471	326,470	0	0	NA	52		1
07/16/19	07/31/19	RULYN GRAVES DBA RULYN DESIGN RESOURC	209832	20915	B1	29,571	34,421	34,420	34,420	N	52	X	1
12/18/19	01/16/20	SAIGENE BIOTECH INC	211691	12099	A1	13,700	13,200	13,200	13,200	N	40		2
11/06/19	04/06/20	SAM TELL AND SON INC	211139	38789	A1	24,988	29,679	0	0	Y	29		3
10/02/19	10/02/19	SANICO, INC.	210675	21402	A1	17,425	17,425	17,425	17,425	N	52		3
12/18/19	12/19/19	SANTEC U.S.A. CORPORATION	211685	12099	C	25,650	25,650	25,650	25,650	N	40		1
05/09/19	08/29/19	SANTIAGO WORLDWIDE INC	208930	79004	A1	25,690	29,328	29,327	29,327	Y	52		3
05/10/19	05/10/19	SANTIAGO WORLDWIDE INC	208941	79004	A1	27,575	37,070	37,070	37,070	Y	52		3
11/25/19	11/25/19	SAS INSTITUTE, INC.	211379	12009	C	10,500	10,500	10,500	10,500	N	40		1
05/23/19	07/15/19	SAUDER MANUFACTURING CO DBA SAUDER	209164	21501	B1	29,847	29,847	29,846	29,846	N	52		1
07/30/19	09/17/19	SAUDER MANUFACTURING CO DBA SAUDER	210023	21501	B1	49,329	52,955	52,954	52,954	N	52		1
09/06/19	09/09/19	SAUDER MANUFACTURING CO DBA SAUDER	210453	21501	B1	91,141	91,141	91,141	91,141	N	52		1
07/25/19	07/31/19	SCHINDLER ELEVATOR CORPORATION	209965	71004	C	27,938	27,938	27,938	27,938	N	52		1
05/29/19	05/29/19	SCOTT W RUSHIA DBA NORTHEAST ENGRAVE	209249	12099	A1	24,000	24,000	24,000	24,000	NA	40		3

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02/28/20	03/16/20	SDVO SB MATERIALS TECHNOLOGY & SUPPLY	212711	21500	DS	32,510	32,510	0	0	Y	30		
09/25/19	04/01/20	SDVO SB MATERIALS TECHNOLOGY & SUPPLY	210621	35100	DS	130,755	137,860	0	0	N	40		
06/12/19	07/08/19	SEATING INC.	209395	20915	B1	5,719	5,089	5,089	5,089	Y	52	X	1
10/24/19	01/06/20	SENATOR INTERNATIONAL INC DBA ALLERMUI	210966	20803	B1	10,324	10,325	0	0	N	52		1
01/06/20	01/06/20	SHI INTERNATIONAL CORP	211940	22994	B1	108,870	108,910	108,908	108,908	N	40		1
09/24/19	09/24/19	SHI INTERNATIONAL CORP	210615	12009	B1	16,709	16,709	16,709	16,709	N	40		1
12/31/19	01/21/20	SHI INTERNATIONAL CORP	211849	79528	B1	71,730	71,730	0	0	N	40		1
05/30/19	05/30/19	SHIMADZU SCIENTIFIC INSTRUMENTS, INC.	209267	12099	B1	36,994	36,995	36,993	36,993	N	40		1
10/24/19	10/28/19	SIEMENS INDUSTRY INC	210962	93040	A1	5,095	5,095	1,610	1,610	N	52		1
06/27/19	06/27/19	SOURCE CODE LLC DBA SILICON MECHANICS	209599	22932	A1	30,000	30,000	30,000	30,000	N	40		3
10/30/19	10/30/19	SOURCE CODE LLC DBA SILICON MECHANICS	211033	22994	C	85,972	85,972	0	0	N	40		1
12/19/19	12/19/19	SOURCE CODE LLC DBA SILICON MECHANICS	211715	12099	C	22,673	22,673	0	0	N	40		1
12/31/19	01/16/20	SOURCE CODE LLC DBA SILICON MECHANICS	211845	35503	A1	24,873	24,873	0	0	N	40		3
03/13/20	08/17/20	SOURCE INTERNATIONAL CORP.	212906	21501	B1	11,026	11,026	0	0	N	52		1
05/21/19	05/21/19	SPATIAL NETWORKS INC	209126	22940	A1	6,588	6,588	6,588	6,588	N	28		1
01/21/20	01/27/20	SPT LABTECH LTD	212215	12099	C	191,946	191,946	0	0	N	40		1
08/20/19	09/04/19	SR RESEARCH LTD	210278	12099	C	33,375	33,375	33,375	33,375	N	40		1
02/26/20	02/26/20	STAPLES INC DBA STAPLES CONTRACT &	212685	35503	B1	51,438	51,438	0	0	N	28		1
10/09/19	11/11/19	STAPLES INC DBA STAPLES CONTRACT &	210804	21804	B1	43,254	43,254	42,088	42,088	N	52		1
10/24/19	10/24/19	STARBUCKS CORPORATION	210972	38789	A1	19,990	19,990	19,990	19,990	N	41		3
09/11/19	10/15/19	STERIS CORPORATION	210493	12009	A1	41,045	41,045	0	0	N	40		3
04/01/19	04/02/19	STERLING FLOOR DESIGNS LTD	208440	20600	A1	8,925	8,925	8,925	8,925	N	52		1
04/01/19	04/02/19	STERLING FLOOR DESIGNS LTD	208441	20600	A1	9,562	9,562	9,562	9,562	N	52		1
04/01/19	04/02/19	STERLING FLOOR DESIGNS LTD	208442	20600	A1	8,925	8,925	8,925	8,925	N	52		1
04/02/19	08/14/19	STERLING FLOOR DESIGNS LTD	208466	20600	B1	126,980	125,166	125,166	125,166	N	52		1
04/02/19	08/14/19	STERLING FLOOR DESIGNS LTD	208468	20600	B1	96,185	93,799	93,799	93,799	N	52		1
04/02/19	08/14/19	STERLING FLOOR DESIGNS LTD	208469	20600	B1	90,211	89,346	89,346	89,346	N	52		1
04/02/19	08/14/19	STERLING FLOOR DESIGNS LTD	208470	20600	B1	124,019	120,295	120,294	120,294	N	52		1
05/31/19	05/31/19	STERLING FLOOR DESIGNS LTD	209278	20600	B1	8,597	8,597	8,596	8,596	N	52		1
06/18/19	08/26/19	STERLING FLOOR DESIGNS LTD	209498	92070	B1	63,388	39,582	39,580	39,580	N	52		1
06/18/19	06/18/19	STERLING FLOOR DESIGNS LTD	209499	92070	B1	127,502	127,502	127,502	127,502	N	52		1
06/18/19	06/18/19	STERLING FLOOR DESIGNS LTD	209500	92070	B1	51,696	51,696	51,696	51,696	N	52		1
07/25/19	07/29/19	STERLING FLOOR DESIGNS LTD	209959	20600	B1	5,635	5,637	5,635	5,635	N	52		1
08/15/19	08/15/19	STERLING FLOOR DESIGNS LTD	210247	92070	B1	51,402	51,402	51,402	51,402	N	52		1
12/17/19	12/17/19	STRYKER SALES CORPORATION	211677	10132	A1	37,099	37,099	0	0	N	28		3
07/11/19	07/16/19	SUPERIOR WINDOWS LLC	209764	24401	A1	5,471	5,471	5,471	5,471	N	52		1
07/11/19	07/29/19	SUPERIOR WINDOWS LLC	209769	24401	A1	5,155	5,155	5,155	5,155	Y	52		1
06/27/19	07/12/19	SUTTER INSTRUMENT COMPANY	209587	12099	C	110,850	110,850	110,849	110,849	N	40		1

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Award Date	Complete Date	Contractor/Vendor	ContractID	Comm/ Service	Award Code	Original Encum. Value	Current Encum. Value	Fiscal Period Payments	Payments To-Date	NYS	Prog.	MWBE	Bids
04/23/19	06/12/19	SWAMP OPTICS LLC	208749	12009	A1	19,500	19,800	19,800	19,800	N	40		3
12/20/19	12/20/19	SYNOPTICS, INC.	211765	12099	A1	7,049	7,049	7,049	7,049	N	40		1
03/20/20	08/17/20	SYRACUSE OFFICE ENVIRONMENTS	212980	21501	C	33,116	33,115	0	0	N	52		1
03/23/20	03/23/20	SYRACUSE OFFICE ENVIRONMENTS	213001	20803	C	36,367	36,367	0	0	N	52		1
04/19/19	04/19/19	SYSTEMS MANAGEMENT PLANNING INC.	208726	79528	A1	15,956	15,956	15,955	15,955	N	01		3
06/13/19	07/15/19	TABLE TEK INC	209417	38789	A1	5,250	5,250	5,250	5,250	N	52		1
10/29/19	10/30/19	TECHCOMP USA INC DBA EDINBURGH	211008	12099	C	23,812	23,812	23,812	23,812	N	40		1
11/12/19	11/13/19	TECHNOLOGY EDUCATION CONCEPTS INC	211209	38789	A1	42,435	42,435	42,435	42,435	N	40		3
07/22/19	07/22/19	TEKNION LLC	209932	21501	B1	5,610	5,610	5,610	5,610	N	52		1
07/25/19	11/20/19	TEKNION LLC	209980	21801	B1	105,086	139,554	139,554	139,554	N	40		1
11/08/19	11/08/19	TELEDYNE DIGITAL IMAGING US INC DBA	211198	38800	C	71,375	71,607	71,375	71,375	N	40		1
04/17/19	04/17/19	TEXTURE TECHNOLOGIES CORP	208685	12009	C	26,095	26,095	26,095	26,095	N	40		1
05/29/19	07/01/19	THE BAKER COMPANY INC	209245	38789	A1	14,713	14,713	14,063	14,063	N	28		2
04/18/19	04/18/19	THE CHAMBERS CORP.	208696	35500	A1	41,753	41,753	41,448	41,448	N	52	X	3
04/29/19	04/29/19	THE CHAMBERS CORP.	208810	35500	A1	15,675	15,675	15,675	15,675	Y	52	X	3
06/03/19	08/01/19	THE CHAMBERS CORP.	209285	21200	A1	24,036	24,036	24,035	24,035	Y	52	X	3
07/16/19	08/15/19	THE HON COMPANY LLC	209831	20915	B1	5,022	5,022	5,021	5,021	N	52		1
10/31/19	10/31/19	THE KNOTTS COMPANY INC	211055	12099	A1	31,953	32,259	32,259	32,259	N	40		3
07/31/19	08/15/19	THE WINDOW DRESSER AT HUDSON VALLEY	210042	20915	A1	9,751	9,751	9,751	9,751	N	55		1
04/10/19	04/10/19	THINKRF CORP	208567	12009	A1	6,999	7,139	7,139	7,139	N	40		1
10/11/19	10/11/19	THOMAS GRIMALDI POOL TABLES INC	210828	38789	A1	6,635	6,635	6,634	6,634	N	52		1
03/10/20	03/10/20	THORLABS INC.	212847	31804	A1	9,783	9,783	0	0	N	40		1
09/30/19	09/30/19	TIMELY SIGNS	210647	38611	C	11,595	11,595	11,595	11,595	Y	55		1
02/19/20	02/19/20	TOBII TECHNOLOGY INC	212581	12099	C	25,938	25,938	25,938	25,938	N	40		1
10/16/19	10/16/19	TOBII TECHNOLOGY INC	210865	12009	C	69,244	69,244	69,244	69,244	N	40		1
03/05/20	03/05/20	TOWER PRODUCTS INC DBA MARKERTEK VIDE	212819	38206	A1	6,816	6,816	0	0	N	40		1
06/12/19	06/12/19	TOWER PRODUCTS INC DBA MARKERTEK VIDE	209410	12099	CL	14,732	14,732	14,732	14,732	N	40		
07/29/19	09/03/19	TOWER PRODUCTS INC DBA MARKERTEK VIDE	210020	38203	A1	9,078	9,079	9,077	9,077	N	40		1
05/29/19	07/15/19	TRANSFORMATIONS BY WIELAND, INC.	209250	21501	B1	93,191	93,191	93,191	93,191	N	52		1
07/10/19	07/10/19	TRANSFORMATIONS BY WIELAND, INC.	209743	21501	B1	36,060	36,062	36,059	36,059	N	52		1
07/18/19	07/18/19	TRANSFORMATIONS BY WIELAND, INC.	209912	21501	B1	105,198	105,198	105,197	105,197	N	52		1
05/09/19	05/09/19	TRENDWAY CORP.	208915	21501	B1	15,579	15,579	15,578	15,578	N	53		1
05/15/19	05/15/19	TRENDWAY CORP.	209041	21501	B1	7,033	7,033	7,032	7,032	N	52		1
10/22/19	10/25/19	TRILION QUALITY SYSTEMS LLC	210938	12099	C	114,300	114,300	114,300	114,300	N	40		1
04/24/19	08/01/19	TRISTATE DENTAL SUPPLIES & EQUIPMENT IN	208760	10800	A1	9,050	6,392	0	0	N	28		1
08/27/19	10/24/19	TRJL ENTERPRISES CORP DBA ERS OF	210358	12009	A1	19,074	18,605	18,604	18,604	N	40		3
07/19/19	07/22/19	TYCO FIRE & SECURITY (US) MANAGEMENT IN	209919	38000	B1	18,644	18,644	18,643	18,643	N	52		1
06/07/19	06/07/19	TYRRELLTECH INC.	209372	12099	A1	96,728	96,728	96,728	96,728	N	40		

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05/29/19	05/29/19	U & S SERVICES INC	209241	38000	E	55,130	55,130	55,130	55,130	Y	52		1
10/18/19	11/26/19	ULTRAFast SYSTEMS LLC	210906	12099	C	210,595	211,706	211,706	211,706	N	40		1
10/25/19	10/28/19	UPTEK SOLUTIONS CORP	210981	12099	C	209,000	209,000	209,000	209,000	N	40		1
05/01/19	05/01/19	VANDIS INC.	208826	79528	B1	5,318	5,319	0	0	N	40		1
05/02/19	05/02/19	VANDIS INC.	208851	79528	B1	6,801	6,801	6,801	6,801	N	40		1
05/02/19	12/18/19	VERACITY GROUP INC	208853	10132	C	31,327	31,376	23,266	23,266	N	28		1
03/13/20	08/17/20	VIA, INC.	212907	21501	B1	13,907	13,907	0	0	N	52		1
02/25/20	06/15/20	VIDEO HI-TECH CORP DBA ADWAR VIDEO	212658	60000	B1	5,873	5,873	0	0	N	52		1
03/02/20	03/02/20	VIDEO HI-TECH CORP DBA ADWAR VIDEO	212745	86090	A1	9,991	9,991	0	0	N	28		1
04/04/19	03/10/20	VIDEO HI-TECH CORP DBA ADWAR VIDEO	208496	12009	B1	9,750	8,775	8,774	8,774	Y	40		1
06/21/19	06/21/19	VIDEO HI-TECH CORP DBA ADWAR VIDEO	209547	38200	B1	8,475	8,475	8,475	8,475	N	40		1
06/27/19	06/27/19	VIDEO HI-TECH CORP DBA ADWAR VIDEO	209600	12099	B1	13,300	13,300	13,300	13,300	N	40		1
06/28/19	07/10/19	VIDEO HI-TECH CORP DBA ADWAR VIDEO	209605	60000	A1	24,650	24,650	24,650	24,650	N	41		3
07/01/19	03/03/20	VIDEO HI-TECH CORP DBA ADWAR VIDEO	209618	38200	B1	53,810	58,339	0	0	N	28		1
07/01/19	03/03/20	VIDEO HI-TECH CORP DBA ADWAR VIDEO	209620	38200	A1	4,092	5,638	0	0	N	28		1
07/12/19	08/08/19	VIDEO HI-TECH CORP DBA ADWAR VIDEO	209778	12009	A1	9,750	9,750	9,749	9,749	N	40		1
07/26/19	01/14/20	VIDEO HI-TECH CORP DBA ADWAR VIDEO	209989	38200	B1	26,469	27,528	27,527	27,527	N	28		1
07/26/19	01/14/20	VIDEO HI-TECH CORP DBA ADWAR VIDEO	209990	38200	B1	12,767	19,402	19,402	19,402	N	28		1
07/29/19	10/01/19	VIDEO HI-TECH CORP DBA ADWAR VIDEO	210021	86090	B1	22,000	22,200	0	0	N	28		1
10/22/19	10/22/19	VIDEO HI-TECH CORP DBA ADWAR VIDEO	210936	12009	B1	75,910	75,910	75,910	75,910	N	40		1
11/08/19	11/08/19	VIDEO HI-TECH CORP DBA ADWAR VIDEO	211202	12009	A1	5,900	5,900	5,900	5,900	N	40		1
12/05/19	12/05/19	VIDEO HI-TECH CORP DBA ADWAR VIDEO	211495	12009	C	48,800	48,800	5,856	5,856	Y	40		1
12/16/19	12/17/19	VIDEO HI-TECH CORP DBA ADWAR VIDEO	211672	38205	A1	7,356	11,567	0	0	N	28		1
12/17/19	03/03/20	VIDEO HI-TECH CORP DBA ADWAR VIDEO	211673	38205	B1	4,999	14,997	0	0	N	28		1
06/14/19	07/15/19	VIRCO, INC.	209436	21501	B1	12,621	12,621	12,621	12,621	N	52		1
09/10/19	09/10/19	VISION RESEARCH INC	210479	12009	C	32,800	32,800	32,800	32,800	N	40		1
04/16/19	04/16/19	VIVIAN DUCAT DBA DUCAT MEDIA LLC	208669	12009	C	17,759	17,759	17,759	17,759	N	40	X	1
12/23/19	12/31/19	VORTEX SALES GROUP LLC	211783	12099	C	48,600	48,600	0	0	N	40		1
03/12/20	03/13/20	VRD CONTRACTING INC DBA VRD CORPORATE	212894	20915	B1	62,745	62,744	0	0	N	55	X	1
03/27/20	03/27/20	VRD CONTRACTING INC DBA VRD CORPORATE	213041	10132	E	108,423	108,423	0	0	Y	28	X	1
04/03/19	12/31/19	VRD CONTRACTING INC DBA VRD CORPORATE	208485	11602	A1	13,637	14,267	0	0	N	28	X	2
05/16/19	10/01/19	VRD CONTRACTING INC DBA VRD CORPORATE	209092	20915	A1	755,067	755,067	637,894	637,894	N	28	X	
06/07/19	12/31/19	VRD CONTRACTING INC DBA VRD CORPORATE	209370	11602	A1	6,180	6,630	0	0	N	28	X	1
07/29/19	12/31/19	VRD CONTRACTING INC DBA VRD CORPORATE	210015	22916	A1	10,000	10,599	0	0	N	28	X	1
08/14/19	08/14/19	VRD CONTRACTING INC DBA VRD CORPORATE	210197	20915	B1	14,383	14,383	0	0	N	40	X	1
08/16/19	10/16/19	VRD CONTRACTING INC DBA VRD CORPORATE	210251	20803	A1	6,900	6,900	0	0	N	29	X	1
08/21/19	10/16/19	VRD CONTRACTING INC DBA VRD CORPORATE	210298	11614	B1	17,163	17,163	0	0	N	29	X	1
10/29/19	10/29/19	VRD CONTRACTING INC DBA VRD CORPORATE	210994	20911	DS	23,136	23,136	18,929	18,929	N	40	X	



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01/16/20	01/16/20	VWR FUNDING INC DBA VWR INTERNATIONAL	212150	12049	A1	11,265	11,264	0	0	N	40		2
03/09/20	07/13/20	W.B. MASON CO., INC.	212843	21501	B1	5,319	5,319	0	0	NA	52		1
05/01/19	07/25/19	W.B. MASON CO., INC.	208823	20915	B1	7,389	7,389	7,389	7,389	NA	52		1
05/01/19	07/25/19	W.B. MASON CO., INC.	208825	20915	B1	56,954	56,954	56,953	56,953	N	52		1
05/03/19	07/25/19	W.B. MASON CO., INC.	208864	20915	A1	9,796	9,796	9,795	9,795	N	52		1
10/04/19	11/11/19	W.B. MASON CO., INC.	210732	20915	B1	9,949	9,949	9,948	9,948	Y	52		1
10/07/19	11/11/19	W.B. MASON CO., INC.	210748	20915	B1	7,310	8,033	7,310	7,310	Y	52		1
05/14/19	07/01/19	WALDNER'S BUSINESS ENVIRONMENTS, INC.	209011	21801	B1	30,633	30,633	30,633	30,633	N	40	X	1
06/04/19	07/01/19	WALDNER'S BUSINESS ENVIRONMENTS, INC.	209320	21801	B1	76,085	76,085	76,084	76,084	N	40	X	1
06/05/19	07/01/19	WALDNER'S BUSINESS ENVIRONMENTS, INC.	209333	21801	B1	43,587	43,733	43,733	43,733	N	40	X	1
06/24/19	07/01/19	WALDNER'S BUSINESS ENVIRONMENTS, INC.	209567	21801	B1	7,538	7,538	7,538	7,538	N	40	X	1
06/25/19	07/01/19	WALDNER'S BUSINESS ENVIRONMENTS, INC.	209579	21801	A1	46,649	46,649	46,648	46,648	N	40	X	3
08/13/19	08/13/19	WALDNER'S BUSINESS ENVIRONMENTS, INC.	210175	27000	B1	63,031	63,031	63,031	63,031	N	40	X	1
08/13/19	08/13/19	WALDNER'S BUSINESS ENVIRONMENTS, INC.	210178	27000	B1	48,787	48,787	48,787	48,787	N	40	X	1
08/15/19	08/15/19	WALDNER'S BUSINESS ENVIRONMENTS, INC.	210236	27000	A1	9,125	9,125	0	0	N	40	X	1
11/26/19	11/26/19	WALDNER'S BUSINESS ENVIRONMENTS, INC.	211387	21801	B1	5,827	5,827	5,826	5,826	N	40	X	1
01/28/20	02/03/20	WASHINGTON COMPUTER SERVICES INC.	212311	35503	B1	8,924	8,924	0	0	N	41		1
09/12/19	09/18/19	WASHINGTON COMPUTER SERVICES INC.	210496	35503	B1	25,556	25,556	25,555	25,555	N	28		1
04/19/19	08/01/19	WATS INTERNATIONAL, INC.	208719	38789	B1	7,243	7,243	7,243	7,243	N	28	X	1
04/19/19	08/01/19	WATS INTERNATIONAL, INC.	208720	38789	A1	16,326	16,326	4,866	4,866	N	28	X	3
07/25/19	07/25/19	WATS INTERNATIONAL, INC.	209973	85050	B1	81,463	81,463	81,463	81,463	N	50	X	1
09/04/19	09/04/19	WATS INTERNATIONAL, INC.	210422	21400	A1	6,106	6,106	6,106	6,106	Y	41	X	1
01/14/20	01/14/20	WEB HOUSE INC.	212092	22994	B1	309,593	309,593	0	0	N	40		1
05/24/19	05/24/19	WEB HOUSE INC.	209186	22992	B1	783,000	783,000	783,000	783,000	N	40		1
06/24/19	06/24/19	WEB HOUSE INC.	209558	22994	B1	367,720	367,720	367,719	367,719	N	40		1
07/05/19	08/05/19	WEB HOUSE INC.	209686	35503	B1	84,322	84,322	84,322	84,322	N	40		1
07/09/19	07/09/19	WEB HOUSE INC.	209729	79528	B1	58,413	58,414	58,414	58,414	N	41		1
01/07/20	02/12/20	WESCO DISTRIBUTION INC.	211981	93040	A1	25,644	25,644	0	0	N	40		3
10/30/19	10/30/19	WESCO DISTRIBUTION INC.	211029	93040	A1	7,033	7,267	7,267	7,267	N	40		1
05/03/19	05/03/19	WHISPERROOM INC.	208863	12099	A1	8,950	8,950	8,950	8,950	N	40		1
07/10/19	07/10/19	WOLBERG ELECTRICAL SUPPLY CO. INC	209749	93040	A1	24,946	24,946	24,946	24,946	Y	52		3
06/19/19	06/19/19	WORLD WIDE TECHNOLOGY LLC	209514	22994	B1	15,585	15,585	15,585	15,585	N	41		1
06/26/19	06/26/19	WORLD WIDE TECHNOLOGY LLC	209580	79528	B1	41,190	41,190	41,190	41,190	N	41		1
06/26/19	06/26/19	WORLD WIDE TECHNOLOGY LLC	209581	79528	A1	6,900	6,900	6,900	6,900	N	41		1
08/08/19	09/03/19	WORLD WIDE TECHNOLOGY LLC	210118	79528	B1	64,634	64,634	64,634	64,634	N	40		1
08/08/19	09/03/19	WORLD WIDE TECHNOLOGY LLC	210119	79528	A1	21,231	21,231	21,231	21,231	N	40		3
10/02/19	10/02/19	WORLD WIDE TECHNOLOGY LLC	210674	22994	B1	157,216	157,218	156,565	156,565	N	41		1
06/21/19	06/21/19	ZONES INC	209552	60000	B1	205,871	205,871	205,871	205,871	NA	41		1

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<b>Total Awarded Purchase Orders (Construction)</b>						48,656,221	49,019,910	24,064,118	24,064,118		

**TOTAL 2019/2020 PROCUREMENT AWARDS**

417,731,915    429,520,566    99,357,277    99,357,277

**LEGEND - AWARD CODES**

<b>A</b>	<b>Competitive Bids or Proposals prior to 4-12-94 - No Distinction Made Prior to 4/12/94 on Bids vs. Proposals</b>
<b>A1</b>	<b>Competitive Bids (Post 4-12-94):</b>
	Primarily used for construction contracts, and frequently for the purchase of furnishings, equipment and supplies. Awards are made to the lowest responsible and responsive bidder as prescribed by statute.
<b>A1E</b>	<b>Competitive bids received; exemption from placement of a notice in the New York State Contract Reporter approved by the Executive Director:</b>
	Exemptions from placing a notice in the New York State Contract Reporter are granted in situations where it is determined that there is an emergency or critical need, or on the basis that it is not feasible to place notice in the New York State Contract Reporter.
<b>A2</b>	<b>Competitive Proposals (Post 4-12-94):</b>
	Primarily used for architect, engineer, survey, data processing, printing and minority business enterprise consultants; testing, controlled inspections, construction management, management of parking facilities, audit and accounting, training, investment banking contracts, and for goods or services for the Authority's own accounts. Awards are made to the best qualified personal services contractor at costs determined by the Authority to be fair and reasonable.
<b>A2E</b>	<b>Competitive proposals received; exemption from placement of a notice in the New York State Contract Reporter approved by the Executive Director:</b>
	Exemptions from placing a notice in the New York State Contract Reporter are granted in situations where it is determined that there is an emergency or critical need, or on the basis that it is not feasible to place notice in the New York State Contract Reporter.
<b>B</b>	<b>Government Contracts:</b>
	Primarily used for purchase of goods from contract lists established by NYS Office of General Services, Federal General Services Administration, from City Government; from Preferred Source contracts such as prison industry, the disabled and the blind; Dormitory Authority; City of New York; County Government for Community Colleges, City University of New York; and the State University of New York.
	<b>B1-State Contract, B2-GSA Contract, B3-City Contract, B4-Preferred Source, B5-DASNY Contract, B6-Board of Education Contract, B7-County Contract, B8-CUNY Contract, B9-SUNY Contract</b>
<b>C</b>	<b>Selection Controlled by Client:</b>
	Primarily used for architect, engineer, or artwork contracts where the selection process is controlled by the Client, and the Authority negotiates and holds the contract for personal services. Occasionally used to identify assigned contracts.
<b>DS</b>	<b>Discretionary</b>
<b>E</b>	<b>Exemption from competition and placement of a notice in the New York State Contract Reporter approved by the Executive Director:</b>
	Primarily used in emergency or unique situations which cannot await the usual competitive procedure, or where the services require a uniquely qualified personal service or sole source provider.
<b>EC</b>	<b>Completion Contract:</b>
	Primarily used for contracts with sub-consultants or sub-contractors when a prime consultant or contractor defaults their contract, or when the Surety on a Performance Bond steps in to complete the work following termination of a contract. Occasionally used when the Authority invokes the "Owner's Right to do Work" provision of the construction contract General Conditions, when a contractor is near completion of work but not progressing the work satisfactorily.
<b>ED</b>	<b>Competition Waived</b>
	Waived from competition by Procurement Guidelines. Includes tuition and other expenses incurred for employee training; services provided by monopolies, utilities and hotels; transportation services; contracts for computer or telephone hardware, software or services where current Authority license or use restrictions render competition impractical.
<b>NP</b>	<b>Non-Procurement Contract</b>

**LEGEND - PROGRAM NUMBERS (by Client)**

	Client Type	New Program Numbers	Related Operating Funds	Annual Report Column
<b>PUBLIC</b>				
<b>New York Agencies</b>				
	State Education Department	20	SED	NYS Agen
	Department of Health	21	D90, DOH, DVH, RPG	NYS Agen
	CEFAP	22	CEF	NYS Agen
	Child Care Facilities Dev Prg	23	CCF	NYS Agen
	Mental Health - MCFFA	27	MLH	NYS Agen
	Mental Health - DASNY	28	OMR, OAS, OMH, MLH	NYS Agen
	New York State (Pension)	29	PRI	NYS Agen
	Library Facilities	29	LFB	NYS Agen
	Office of General Services (Parking Garage)	29	OGS	NYS Agen
	Office of State Comptroller	29	OSC	NYS Agen
	Albany County (Airport)	29	ACA	NYS Agen
	Pace Judicial	29	PJI	NYS Agen
	Rescue	29	RES	NYS Agen
	PIT	29	NYA	NYS Agen
	Hudson Valley Stadium	29	HVS	NYS Agen
	HHAC	29	HHA	NYS Agen
	CBVH	29	CBV	NYS Agen
<b>Municipal Programs</b>				
	Municipal Health Facilities (PCDC)	30	MUN	Municipal
	Special Act School Districts	31	SAS	Municipal
	Court Facilities	32	SUF, NYC, WES, MUN, UCS	Municipal
	NYC Health and Hospital Corp	33	HHC, HHO, OCM, MUN	Municipal
	Boces	34	MUN	Municipal
	Public School Districts	35	PSD	Municipal
<b>City University</b>				
	CUNY - Senior	40	CSC	CUNY
	CUNY - Community	41	CCC, CSC	CUNY
<b>State University</b>				
	SUNY Ed	50	SYE	SUNY
	SUNY Dorms	52	SYD, UMG, SBK	SUNY
	SUNY Athletic Facilities	54	SYA	SUNY
	Upstates	55	ERI, FIT, UPS	SUNY
<b>Educational and Nonprofit Organizations</b>				
	Educational & Nonprofit Organizations	60	PRI, PCP, PST, SHF	Indep
	853 Schools	61	PRI	Indep
	4201 Schools	62	PRI	Indep
<b>Healthcare</b>				
	Hospitals - DASNY	80	HCR	Healthcare
	Hospitals - MCFFA	81	HCR, MLO	Healthcare
	Nursing Homes - DASNY	82	HCR	Healthcare
	Nursing Homes - MCFFA	83	HCR	Healthcare

**LEGEND - PROGRAM NUMBERS (by Client)**

	<b>Client Type</b>	<b>New Program Numbers</b>	<b>Related Operating Funds</b>	<b>Annual Report Column</b>
	Assisted Living Facilities - DASNY	84	HCR	Healthcare
	Assisted Living Facilities - MCFFA	85	HCR	Healthcare
	Adult Day Care (Aids Fac) - DASNY	86	HCR	Healthcare
	Adult Day Care (Aids Fac) - MCFFA	87	HCR	Healthcare
	Diagnostic & Treatment Centers-DASNY	88	HCR	Healthcare
	Diagnostic & Treatment Centers-MCFFA	89	HCR	Healthcare
	Other	99	HCR	Healthcare
<b>OPERATING</b>				
	<b>DASNY Operating Funds</b>	01		Authority
	Project Reserve Funds	01		Authority
	<b>New York Agencies Operating Funds</b>			
	State Education Program	20		NYS Agen
	DOH Program Funds	21		NYS Agen
	CEFAP	22		NYS Agen
	Child Care Facilities Dev Prg	23		NYS Agen
	Mental Health Program	28		NYS Agen
	Healthcare Restruct Pool	29		NYS Agen
	Med Care Loan AIDS Rev Dev	29		NYS Agen
	Library Facilities	29		NYS Agen
	Misc NYS Agencies (SIP, PIT, Rescue, OSC, Pace Jud, OGS)	29		NYS Agen
	<b>Municipal Programs Operating Funds</b>			
	Misc Municipal Fac Programs (PCDC, BOCES, County Courts)	30		Municipal
	Special Act School Districts	31		Municipal
	Court Facilities	32		Municipal
	NYC Health and Hospital and OCME	33		Municipal
	BOCES	34		Municipal
	Public School Districts	35		Municipal
	<b>CUNY Operating Funds</b>			
	CUNY Senior Funds	40		CUNY
	CUNY Community College Funds	41		CUNY
	<b>SUNY Operating Funds</b>			
	SUNY Ed Program	50		SUNY
	SUNY Dorm Program	52		SUNY
	SUNY Athletic Program	54		SUNY
	Upstates CC Program	55		SUNY
	<b>Private &amp; Nonprofit Organization Operating Funds</b>			
	Private Institutions (853 Schools & 4201 Schools)	60		Indep
	SHELF	60		Indep
	<b>Healthcare Operating Funds</b>			
	Private Healthcare	80		Healthcare
	Moral Obligations	81		Healthcare

## LEGEND - COMMODITY CODES

### Commodity

<u>Code</u>	<u>Commodity Description</u>
5400	Lamps, Electric
5500	Fuel, Heating
5600	Fuel, Gasoline
5700	Oil, Motor, High Detergen
5702	Transmission Fluid, Autom
5800	Propane (Liquid Petroleum
5900	Natural Gas
8300	Food Serv. - Milk Coolers
10100	Medical Supplies & Equip
10120	First Aid Kits, All Types
10132	Meical Supplies & Equipme
10133	Basins, Bowls, Buckets-Me
10136	Catheters (Surgical)
10500	Sterilizers, Hosp & Lab
10502	Stillls, Hosp & Lab
10610	Medical Research Equipmen
10611	Ultrasound System
10612	Radiology Equipment
10800	Dental Equipment
11000	X-Ray Equipment
11001	X-Ray Equipment Dental
11002	X-Ray, Diffraction
11070	Carillon
11501	X-Ray Accessories
11600	Hospital Equip,Ward & OR,
11601	Hosp. Equip, Ward&OR Stai
11602	Furniture, Healthcare
11603	Cabinets, Medical & Surgi
11604	Tables, Necropsy
11605	Scrub, Sinks
11613	Hospital Equip, Wheeled
11614	Chairs, Wheels
11625	Hydrotherapy Bathing Unit
11800	Lights, Major Surgery
11801	Tables, Operating
11802	Autopsy Equip & Tables
11900	Orthopedic Equipment, Bed
11901	Orthopedic Equip, Bed/Fra
12001	Lab & Pharm Ware, Glass/P

### Commodity

<u>Code</u>	<u>Commodity Description</u>
12003	Aquarium, Terror & Acces.
12004	Lab & Teach Supplies
12005	Sewing Equipment
12006	Lab & Pharm Furn, Install
12007	Lab Apparatus, Bal & Weig
12008	Furniture, Pharmacy
12009	Furniture, Lab, Free Stan
12010	Microscopes, Related Item
12011	Binoculars
12012	Microscopes, Surg & Acces
12013	Microscopes, Electron, Ac
12014	Laboratory Casework
12015	Stereotaxic Inst. & Acces
12016	Centrifuges & Access
12018	Specimen Cabinets & Acces
12023	Lab Apparatus (Ovens & In
12024	Furnace, Laboratory
12026	Environmental Rooms/Chamb
12029	Air Compressors
12029A	Laboratory Equip., Vacuum
12034	Laboratory Equip, Notions
12040	Cages, Animal, Metal
12041	Cages, Animal, Non-Metal
12049	Lab Equip, Filters/filtra
12050	Blood Cell Counters & Acc
12055	Clean Rooms
12060	Tissue Processors/Analyze
12061	Cryosstats, Mictotomes, T
12066	Controlled Temp. Chamber
12070	Vacuum Pumping System
12070A	Laboratory Glassware Wash
12071	Lab Cleaners, Ultrasonic
12072	Lab Equip, Cage Washers
12080	Containers-Lab, Hospital
12099	Laboratory Equip. & Appar
12100	Resuscitation Equipment
12201	Anesthesia Equip, Hospita
12300	Oxygen Tents & Accessorie
12301	Infant Care Equipment

### Commodity

<u>Code</u>	<u>Commodity Description</u>
12400	Blood Clean/Recovery Equi
12402	Oxygenates & Related Item
12500	Instruments, Operate,Gen.
12502	Instruments & Acces,Diagn
12600	Electronic Monitor. Equip
12601	Electronic Heart Resus. A
12602	Gas Detectors
12604	Physiological Test &Resea
12605	Defibrillator/Electrocard
12606	Electroencephalographs
12700	Oxygenates & Related Item
20000	Publications (Not Books)
20001	Maps & Globes
20020	Periodicals, Serials
20060	Books
20100	Site Work
20301	Safety Side Rails
20302	Furniture, Patient Room,
20304	Furniture, Flotation Ther
20600	Carpets & Rugs
20700	Carpets & Rugs
20700A	Fabric, Upholstery
20701	CPR Manikins & Equipment
20702	Wall Covering, Vinyl
20800	Furniture, Lounge
20801	Chairs, Stacking
20802	Furniture, Reception Room
20803	Furniture, Indoor-Outdoor
20807	Office Accessories
20900	Chairs, Folding
20901	Seating, Lecture Hall
20902	Chairs, Folding
20903	Tables, Folding
20904	Chairs, Conference
20905	Chairs, Stacking, Wood
20906	Chairs, Stacking, Metal
20910	Seating, Auditorium & The
20911	Benches
20915	Furniture, Industrial & I

## LEGEND - COMMODITY CODES

### Commodity

<u>Code</u>	<u>Commodity Description</u>
20920	Furniture, Courtroom
20921	Court Stenographer Serv
21101	Food Serv Equip - Install
21111	Towel Bar
21200	Draperies
21201	Cubicle Curtains
21202	Curtains, Shower
21210	Fabric, Upholstrey
21300	Fans, Electric, Free Air
21400	Floor Machines, Scrub & P
21401	Floor Maint. Equip, Mop O
21402	Vacuum Cleaners
21403	Carpet Cleaning Equipment
21410	Flooring, Gymnasium
21500	Furniture, Institutional
21501	Furniture, Dormitory
21506	Beds, Dormitory Metal
21507	Panters, Smokers, Urns
21508	Furniture, Dormitory
21509	Furn, Dorm, Wardrobe/Divi
21510	Tables, Picnic
21512	Furn, Dorm, Chest Beds
21600	Furniture, Household, Woo
21601	Furn, Household, Birch&Map
21602	Chairs, Dining
21603	Furniture, Household Wood
21604	Furn, Household, Wood, Colo
21605	Lecturns
21648	Furn, Household, Wood, OMH
21670	Furn, Household, OMRDD
21701	Furniture, Landscape Offi
21702	Coat Hooks
21703	Cases, Storage
21704	Electric Check Rm Equip
21705	Chairs, Stools, Metal, Of
21706	Tab Accessory Equipment
21707	Furniture, Stools - All T
21708	Visible Index Equipment
21710	Safes

### Commodity

<u>Code</u>	<u>Commodity Description</u>
21715	Chairs, Stools, Metal Off
21716	Files, Vertical, Metal
21720	Furniture, Computer
21800	Furn, Office, Wood/Acous S
21801	Furniture, Library-Wood
21802	Carrels, card Catalogues
21803	Furniture, Library-Stacks/
21804	Chairs, Wood, Upholstered
21805	Desks - Office Wood
21806	Tables, Fancy (Lounge & C
21807	Furniture, Lounge
21808	Computer Work Stations
21809	Health Care Furniture
22000	Area Rugs
22001	Window Washing Equipment
22002	Window Film
22200	Upholstery, Fabric
22201	Linens
22202	Upholstrey - Cushions
22220	Window Repair
22221	Window Screens
22414	Typewriters, Electronic
22424	Copiers
22433	Facsilime Equipment
22500	Floor Covering
22501	Wall Covering, Vinyl
22700	Mattresses & Springs
22701	Mattress Pads
22801	Lableing Machines
22802	Check Signing Mach, Perf.
22803	Office Equip.-Paper Shrea
22804	Folding/Inserting Machine
22805	Packaging
22806	Calculators
22809	Ticket Dispensing Systems
22811	Collators & Sorters
22812	Mailing Machines, Postage
22816	Files, Mechanized
22818	Dictating/Transc Equip, S

### Commodity

<u>Code</u>	<u>Commodity Description</u>
22826	Word Processors
22827	Offset Presses
22830	Accounting/Payroll Machin
22833	Facsimile Equipment
22902	Plants, Artificial
22904	Film Rec, Polaroid Digita
22912	Mailing Machines, Postage
22913	Mailing Stations
22914	Typewriters, Eletronic
22915	Time Clocks/Systems
22916	Clocks
22917	Mailboxes
22921	Cash Registers
22922	Video Expander
22923	Computer Color Printers
22924	Copiers
22925	Office Equipment
22931	Computer, Equip/Maint Rep
22932	Computers
22933	Facsimile Machines
22934	Computer Programs
22936	Computers, Handicapped
22937	Office Equipment
22938	Office Equipment
22940	Software Desktop Computer
22941	Software Maintenance
22942	Software, Network & Telec
22944	Software, Multi User Comp
22950	Consulting-Desktop Comput
22951	Consulting & Design - Lab
22952	Consulting-Network/Teleco
22954	Consulting-Multi User Com
22960	Computers, Desktop
22962	Equip, Network & Telecom
22964	Computers, Multi User
22970	Computer Maint, Desktop
22972	Equip Maint, Network&Tele
22974	Computer Maint, Multi Use
22977	Software, Maint., Desktop

## LEGEND - COMMODITY CODES

### Commodity

<u>Code</u>	<u>Commodity Description</u>
22978	Software Maint., Multi Us
22979	Software Maint, Multi Use
22980	Computer Parts, Desktop
22982	Parts, Network & Telecom
22984	Computer Parts, Multi Use
22990	Computer, Peripherals Des
22992	Computer, Peripherals Mul
22994	Computer, Periph Network&
23000	Misc. Office Supplies
23023	Time Stamps, Auto, Electr
23026	Floppy Magnetic Disks
23033	Masking Tape
23045	Card Catalogs
23100	Art Crafts School Supplie
23101	Looms, Weaving
23103	Bulletin Boards
23104	Kilns
23106	Tables, Drawing Fancy
23203	Chalkboards Bulletin Boar
23500	Dispensers, Toilet Tissue
24100	Appliances, Stoves Commer
24103	Appliances, Microwave Ove
24104	Fryers, Electric Comm.
24200	Refrigerator, Reach-in
24201	Ice Makers
24202	Refrigeration (Blood Bank
24203	Refrigeration - Vac/Lab
24204	Refrigerators, Freezers,W
24208	Refrigeration Equip, Low
24209	Refrig Equip, Compressors
24213	Refrigeration - Ice Cream
24300	Sewing Machines
24400	Shades & Shade Cloth
24401	Blinds, Venetian
24402	Blinds, Wood
24600	Flatware, Table (Silverwa
24603	Children's Furniture/Toys
24800	Tables, Cafeteria
25100	Glassware, Table Use Only

### Commodity

<u>Code</u>	<u>Commodity Description</u>
25101	Glass, Plexiglass
25200	Appliances, Kitchen, Dome
25201	Dishwasher, Commercial
25202	Freezers, Domestic
25203	Washers & Dryers,Domestic
26002	Nicrofilm Equip & Supplie
26500	Water Coolers, Electric
27000	Furniture, School
27200	Cabinets, Kitchen
27500	Shelving & Lockers,Instit
27501	Shelving, Library. Wood
27502	Shelving, Bookshelves - W
27502A	Lockers Coin Operated
27503	Shelving, Cafeteria & Ref
27504	Shelving, Library, Steel
27505	Shelving,Cab.-Chemical St
27506	Shelving, Open Filing
27507	Kitchen Units
28000	Physical Therapy & Rehab.
28001	Ophthalmic Equip & Acces
28002	Hydrotherapy Units, Whirl
28003	Handicapped, Disabled Equ
30000	Air Conditioners
30001	Dehumidifiers
30002	Humidifier
30003	Air Filter Equipment
30004	Boilers & Heating Equipme
30200	Athletic Equipment
30201	Pool Ladders & Railings
30202	Risers, Band
30203	Bleachers
30204	Exercise Machines, Mats&W
30205	Athletic Equipment, Nets
30206	Athletic Equip, Track & F
30207	Tables, Games; i.e. Pinba
30208	Pool Tables
30209	Track & Field Equipment
30210	Scoreboards
30211	Playground Equipment

### Commodity

<u>Code</u>	<u>Commodity Description</u>
30212	Gymnasium Floor Covers
30213	Bowling Equipment & Acces
30214	Football Equipment
30215	Tennis Courts
30216	Sauna Equipment
30217	Golf Equipment
30218	Goals, Hockey, Soccer Etc
30219	Gymnasium Equipment
30220	Bike Rack
30221	Tennis Equipment
30222	Ski Equipment
30224	Baseball Equipment
30225	Mats-All (Gym, Office etc
30226	Table Tennis Equipment
30227	Cases, Exhibit & Trophy
30229	Volleyball Equipment
30233	Scoccer Equipment
30300	Batteries, Automotive
30305	Filters, Auto, Oil,Air,Fu
30306	Lamps, Automotive
30600	Tires & Tubes
30700	Barber Shop Equipment
30900	Antifreeze/Coolant, Engin
30901	Gas Line Antifreeze
31600	Furniture, Drafting
31601	Engineering Instruments
31605	Millwork, Custom
31606	Acoustical; Panels, Scree
31607	Furniture Refubishing-Woo
31608	Furniture Refubishing-Met
31609	Rentals Furniture & Equip
31610	Wardrobes
31616	Beds, Bunk-Metal
31618	Bed Accessories, Linens
31800	Building Materials, Gen.
31804	Mirrors & Mirror Light Un
31807	Wood Laminate Products
31817	Shades, Screens Solar
31823	Ceiling & Acoustical Tile



## LEGEND - COMMODITY CODES

### Commodity

<u>Code</u>	<u>Commodity Description</u>
31824	Tile, Ceramic & Quarry
31825	Slate
32201	Canning & Food Proc. Equi
32500	Water Treatment
32501	Filtration System, Water
33300	Flags
33500	Dishwashers, Commercial
33508	Doors, Metal
33509	Doors, Metal
33713	Concrete Ready Mix
33800	Passenger Waiting Shelter
33810	Security Screens/Gates
33811	Partitions, Relocatable
33813	Stanchions, Ropes-Traffic
33819	Floors, Elevated, Free Ac
33828	Toilet Partions & Compart.
34400	Electric Supplies, Genera
34401	Electrical Supplies Gener
34402	Elec Equipment Transducers
34403	Cardboard Boxes
34404	Electrical Service
34406	Panelboards/Switchboards
34408	Transformers
34700	Fire Extinguishers
34710	Fire Alarm/Equip Main/Rep
34711	Fire Smoke Alarm System
35000	Garage Equipment, General
35004	Car Washing Equip.
35099	Shop Cabinets
35100	Work Benches
35101	Terrazo Benches
35101A	Cabinets, Safety & Storag
35111	Storage/Safety Cabinets
35203	Finger Print Equipment
35208	Breathing Apparatus, Air
35210	Metal Detectors, Walk-Thr
35500	Hardware, Builders
35501	Locks, Door, Institutional
35502	Waste Receptacles, Wire/M

### Commodity

<u>Code</u>	<u>Commodity Description</u>
35503	Hardware, General
35504	Waste Disposal
35505	Wastebaskets, Metal, Indoo
35508	Doors & Frames, Metal
35510	Doors, Wood
35511	Door Scopes
35520	Coat Hooks
35536	Handrails, Grab Bars
35700	Lighting Equipment, Gener
35706	Lamps, Table & Floor
35720	Lamps
35721	Lighting, Exit-Emergency
35845	Parking Gate Systems
35846	Parking Booth
35847	Parking Garage Repair
35900	Generators
36000	Hose, Fire Fighting
36001	Roof Accessory
36100	Food Serv. Equip
36104	Dispensers, Beverage
36106	Food Transport Units
36111	Utensils, Kitchen
36112	Drying & Storage Racks
36113	Urns & Stand (Coffee)
36114	Carts, Moble Kitchen
36125	Trans Compactors (Comm&Do
36200	Cafeteria Line Equipment
36500	Flatworm Ironed Pads & Co
36501	Washers & Dryers, Commerc
36502	Laundry Extractors
37000	Mowing Equip, Walk-Behind,
37002	Snowblowers
37010	Brush Cutters, Tractor-dr
37500	Lumber
37501	Doors, Accordion Fold
37502	Folding Grills, Metal
37503	Doors, Bi-Fold
37600	Plumbing Supplies, Genera
37601	Boilers & Heating Equipme

### Commodity

<u>Code</u>	<u>Commodity Description</u>
37607	Pipe & Fittings
37610	Hot Water Heater (Eletric
37802	Signage - Mech. ID
37807	Bars, Gymnastic, Dance
37900	Security Gates
38000	Security Systems
38000A	Building Materials Genera
38002	Paint, Swimming Pool
38010	Paint, Latex Base
38012	Universal Colorants for A
38100	Photo, Cine, & Theater Eq
38101	Lighting, Theater
38102	Posts & Ropes, Crowd Cont
38103	Curtains, Stage
38200	Audio & Video Electronics
38201	Security Alarm Systems
38201A	Audio Equip., General
38202	Intercom System
38203	Sound System
38205	Audio Video Equipment Gen
38206	Cables, Coaxial
38207	Elec Cords/Surge Supresso
38209	Language Lab Equipment
38210	Television Sets
38211	Radios, Portable, Hand-He
38212	Television Studio, Sys.&
38212A	Radios 2-Way (AM/FM)
38213	Testing Instruments & Equ
38214	Data Processing Equipment
38215	Video Electronic Equip
38217	Tape Recorders, Audio
38218	Radios (Am/Fm)
38219	Video Cassette Tapes
38220	Tape Recorders, Video
38221	CCTV Systems
38224	Training Equip, Major Tra
38230	Fire/Smoke Alarm Sys & Ac
38300	Musical Instruments
38310	Organs

## LEGEND - COMMODITY CODES

### Commodity

<u>Code</u>	<u>Commodity Description</u>
38320	Musical Instruments
38321	Music, Records, Tapes & C
38322	Music, Sheet
38323	Music, Storage Cabinets
38324	Furniture, Music
38600	Signage
38611	Signage
38612	Signage - Outdoor
38700	Air Analysis
38701	Analyzers (Except Blood)
38702	Acoustic Interferometer
38703	Air/Water Monitoring
38708	Breathalyzers
38709	Cabinets & Chambers
38710	Calorimeters
38713	Chromatography
38714	Cryogenic Equipment
38715	Colorimeters
38717	Counters
38719	Cryogenic Equipment
38722	Densitometers, Gas/Liquid
38724	Detectors
38725	Anaerobic Chamber
38728	Electronic Test/Measure I
38730	Environmental Control
38731	Health Consulting
38734	Freeze Drying Equipment
38735	Furnaces (Special)
38736	Gauges
38738	Heaters, Infrared
38746	Lasers & Accessories
38748	Liquid Scintillates
38750	Magnets & Accessories
38751	Manometers
38752	Metallurgical Apparatus
38753	Meteorological Apparatus
38754	Ph Meters & Related Acces
38755	Meteorological Apparatus
38756	Meters, Oil

### Commodity

<u>Code</u>	<u>Commodity Description</u>
38758	Monochrometers
38760	Nuclear Instrumentation
38761	Oceanographic
38762	Simulated Coral reed
38763	Optical Instruments
38764	Oscillographs/Scopes
38767	Ovens, Scientific Equip.
38768	Photometers
38773	Potentiometers
38775	Probeye Infrared Viewer
38776	Phycological Testing Equi
38777	Recorders
38782	Spectrometers & Spectroph
38787	Test Equipment
38788	Testing Instruments & Equ
38789	Miscellaneous
38790	Temp. Equipment
38800	Cameras
38802	Darkroom Supplies (Photog
38803	Blue Print Machines
38804	Cameras, Identification
38806	Projectors
38807	Lighting, Studio Access
38808	Book Detection System
38809	Books
38812	Film Editing & Insp Equip
38813	Cabinets, Film
38815	Projection Systems Equipm
38900	Scales
38998	Safety Equipment, Face, H
38999	Maint.Equip.(Brooms,Mops
39000	Tools, Small, General
39001	Anvils/Accessories
39004	Locks/Padlocks, Comb. & K
39006	Scaffold Equipment
39007	Fork Lifts Rough Terrain
39010	Ladders (Metal, Fibergl,W
39011	Cabinets, Tool
39012	Safety Equip, Face/Head/E

### Commodity

<u>Code</u>	<u>Commodity Description</u>
39013	Smoke Detectors
39014	Cabinets, Wall/Conference
39023	Hand Tools, Carpenters'
39032	Screwdrivers
39033	Mechanics Tools(Pliers/So
39034	Wrenches, Nut Drivers, Et
39036	Tools, Garden & Lawn
39043	Shovels & Snow Shovels
39100	Hand, Platform, & Pallet
39101	Trucks, Pallet
39102	Moving/trucking Services
39103	Carts, Utility
39104	Tenant Relocation/Removal
39104A	Carts & Laundry
39105	Pallet Racks
39108	Conveyors
39109	Wheel Casters
39600	Fencing, General
39604	Fencing, General
39999	Insulation, Pipes & Valve
40400	Automobiles
40490	Lease Vehicles
40520	School Bus,Lt Duty Types
40521	School Bus,Med Duty Type
40522	Van Conversions & Bus Bod
40523	Transit Buses
40531	Tailgate/Ligtgate
40533	Aerial Trucks
40535	Truck Bodies
40540	Vans, Passenger & Cargo
40550	Sport Utility Vehicles
40553	Ski Lifts
40560	Trucks, Pick-Up
40570	Trucks, Cab Chassis, Lt D
40580	Trucks, Medium Duty
40590	Trucks, Heavy Duty Dump
40600	Tractors, Crawler
40601	Tractors, Load/Backhoes/S
40602	Bulldozer

## LEGEND - COMMODITY CODES

### Commodity

<u>Code</u>	<u>Commodity Description</u>
40603	Wheel Loaders
40604	Skid Steer Loaders
40605	Fork Lifts (Rough Terrain
40606	Farm Tractors
40700	Power Plant Equipment
40710	Incinerators
40900	Snowremoval Equipment
41100	Cranes, Pedestal Mounted
41101	Rigging & Hauling
41101A	Buckets, Clam Shell Etc.
41102	Trench Diggers
41103	Hydraulic Excavators
41104	Trench Filling Machines
41105	Cranes, Pedestal Mounted
41200	Drilling Equipment
41400	Air Compressors
41600	Sweeper, Rotary
42200	Snow Vehicles
42201	All-Terrain Vehicles
42300	Trailers, Heavy Hauling
42301	Trailers, Home-Field Offi
42302	Modular Buildings - Trail
42800	Furnace, Heat Treating
42900	Brush & Wood Chippers
43000	Ice Resurfacing Machines
43100	Hoists
43101	Hydraulic Jacks
43200	Tools, Power
43201	Tools, Machine
43202	Tools, Machine, Metal For
43203	Tools, Pneumatic
43204	Tools - Electric Drills
43205	Jointers, Wood (Motorized
43206	Lathes
43221	Paint Spraying Equipment
43222	Paint Spraying Equipment
43223	Welding Equipment
43229	Saws, Chain (Gasoline)
44500	Post Hole Diggers

### Commodity

<u>Code</u>	<u>Commodity Description</u>
45001	Turf Utility Vehicles
46000	Pumps
47100	Sand Blasting Equipment
49600	Boats
49606	Marine Supplies
49608	Life Preservers
50041	Engraving System
50042	Maps & Globes
50050	Printing Equipment
53333	Aluminum Grille Covers
55511	Batteries, Automotive
55551	Salary Reimbursement
55555	Expansion Joints
55666	Let Layup for Waste Heat
60000	Telephone Systems
60001	Telecommunications, Consu
60002	Consultant - Audio Visual
60003	Cable & Fiber Optics
60004	Video Educational TV Syst
60005	Planetariums
60006	Electrical Substations
63636	Fuses
65000	Law Enforcement Equip.
66666	Bus Duck Riser
70000	Artwork
71002	Carpet Installation
71004	Elevator Maint. & Repairs
71006	Fire Extinguisher (Portab
71007	HVAC Equip. Maint/Repair
71008	Janitorial Services
71009	Landscaping
71010	Pest Control Thru Integ.M
71011	Security Services
71012	Snow Plowing/Removal
72001	Automobile/Truck Rental
72002	Automobile/Truck Repair
73000	Office Supplies, Clients
73001	Consultant, Computer
73002	Office Supplies, DASNY

### Commodity

<u>Code</u>	<u>Commodity Description</u>
73003	Temporary Personal Servic
73004	Consulting, Computer Trai
73007	Building Commissioning
73011	Occupational Safety & Hea
73012	Consulting, Systems Integr
73013	Environmental Consulting
73014	Consultant, Energy
73100	Printing Forms Etc.
75000	Svs.-Spec.(secur.Maint.PI
75002	Sys/Periph,Hdwr - Ncr
75003	Sys/Periph, Hdwr - Bull H
75005	Sys/Periph, Hdwr-Digital
75006	Sys/Periph, Hdwr-Hewlett
75008	Sys/Periph, Hdwr - IBM
75011	Sys/Periph, Hdwr - Micro
75016	Sys/Periph, Hdwr - Sun
75020	Sys/Periph, Hdwr - Xerox
75031	Micro Computer Hdwr - Dell
75300	Micro Computer Hdwr - Ast
75301	Micro Computer Hdwr - Comp
75302	Micro Computer Hdwr - Dell
75303	Micro Computer Hdwr-Digit.
75304	Micro Computer Hdwr - Gate
75305	Micro Computer Hdwr-Hewlet
75306	Micro Computer Hdwr - IBM
75307	Micro Computer Hdwr - Nec
75308	Micro Computer Hdwr - Tosh
75309	Micro Computer Hdwr - Zeni
75310	Micro Computer Hdwr - Hert
75311	Micro Computer Hdwr - Cube
75312	Micro Computer Hdwr - Css
75313	Micro Computer Hdwr -Evere
75314	Micro Computer Hdwr - Appl
75315	Micro Computer Hdwr - Sire
75316	Micro Computer Hdwr - Acer
75317	Micro Computer Hdwr-Packar
75318	Micro Computer Hdwr-Misc H
75320	Micro Computer Hdwr-Bernou
75321	Micro Computer Hdwr-Texas

## LEGEND - COMMODITY CODES

### Commodity

<u>Code</u>	<u>Commodity Description</u>
75323	Micro Compuer Hdwr-Bitwis
75324	Micro Compuer Hdwr-Comput
75325	Micro Compuer Hdwr - Sidu
75326	Micro Compuer Hdwr - Data
75327	Micro Compuer Hdwr - Unis
75500	Printers, Hdwr - Genicom
75501	Printers, Hdwr - Epson
75502	Printers, Hdwr-Hewlett Pa
75503	Printers, Hdwr - Nec
75506	Printers, Hdwr - Panasoni
75507	Printers, Hdwr - Qms
75508	Printers, Hdwr - Tektroni
75509	Printers, Hdwr - Canon
75511	Printers, Hdwr - Xerox
75512	Printers, Hdwr - Pennant
75513	Printers, Hdwr - Brother
75517	Printers, Hdwr-Advan. Mat
75518	Printers, Hdwr - Data Pro
75521	Printers, Hdwr - Printron
75522	Printers, Hdwr - Texas In
75700	Adaptive Aids for Disabil
76003	Software Sys - Oracle
76019	Software Sys - Financial
76021	Software Sys - Helpdesk S
76030	Software Sys - Gloval Sof
76040	Consulting & Train, Softw
76050	Software Sys - Miscellane
76060	Network,Hdwr&Softwr - Veritas
76301	Software, Micro - Borland
76303	Software, Micro - Map Inf
76304	Software, Micro - Microso
76306	Software, Micro - Symante
76309	Software, Micro - Filenet
76310	Software, Micro - McAfee
76311	Software, Micro - Autodesk
76313	Software, Micro - Discove
76400	Software, Micro-Secur/Ant
76401	Software, Micro-Secur/Fir
77001	Data Communications

### Commodity

<u>Code</u>	<u>Commodity Description</u>
77003	Interactive Tele Voice Re
77004	Electronic Tele Key&Stati
77006	Video Teleconference
77007	Cable & Fiber Optics
77008	Cellular Telephone Servic
77009	Pbx (100-1000 Ports)
77010	Long Distance Carrier Ser
77011	Local Exchange Carrier (L
77012	Isdn Termination Equipmen
77013	Paging Equipment Rental
77015	Internet Access Services
77020	Data Communications - Mot
77022	Data Communications - Par
77023	Data Communications - Rac
77024	Data Communications - Tel
77025	Data Communications -Newb
77026	Data Communications - Lar
77050	Telemanagement Software
77500	Network, Hdwr&Softwr - Ba
77501	Network, Hdwr&Softwr-Cabl
77503	Cisco, Networking
77504	Network, Hdwr&Softwr - Ma
77505	Network, Hdwr&Softwr - Pr
77506	Network,Hdwr&Softwr-Bay N
77507	Network,Hdwr&Softwr - 3-C
77508	Network,Hdwr&Softwr - Xyp
77509	Network,Hdwr&Softwr-Netwk
77510	Network,Hdwr&Softwr - Int
77511	Network,Hdwr&Softwr-Ub Ne
77513	Network,Hdwr&Softwr -Lano
77515	Network,Hdwr&Softwr-Std.
77517	Network,Hdwr&Softwr-Comp
77518	Network,Hdwr&Softwr - Net
77520	Network,Hdwr&Softwr - Oli
77521	Network,Hdwr&Softwr - Xyl
77522	Network,Hdwr&Softwr -Wall
77523	Network,Hdwr&Softwr - For
77524	Network,Hdwr&Softwr-Secur
77530	Network,Hdwr&Softwr - Mis

### Commodity

<u>Code</u>	<u>Commodity Description</u>
75322	Micro Compuer Hdwr-Upst W
77777	Special Agencies
78013	Sys/Peri -Hdwr Maint-Xero
78018	Sys/Peri -Hdwr Maint- Nor
78020	Sys/Peri -Hdwr Maint- Sun
78100	Client Serv Maint - Nor
78101	Client Serv Maint - Data
78102	Client Serv Maint -Digita
78103	Client Serv Maint -Hewlet
78104	Client Serv Maint - IBM
78105	Client Serv Maint -Silico
78106	Client Serv Maint - Sun
78107	Client Serv Maint - Tektr
78108	Client Serv Maint - Seque
78109	Client Serv Maint - Bull
78110	Client Serv Maint - Unisy
78250	Micro Computer - Ast
78251	Micro Computer - NCR
78252	Micro Computer - Compaq
78253	Micro Computer - Data Gen
78254	Micro Computer - Dell
78255	Micro Computer - Digital
78256	Micro Computer - Gateway
78257	Micro Computer - Hertz
78258	Micro Computer - Hewlett
78259	Micro Computer - IBM
78261	Micro Computer - Nec
78262	Micro Computer - Toshiba
78263	Micro Computer - Unisys
78264	Micro Computer - Zenith
78265	Micro Computer - Apple/Ma
78280	Maint for Pc's &Peri/Brea
78400	Printer (Hdwr-Maint) Geni
78401	Printer (Hdwr-Maint) Epso
78402	Printer (Hdwr-Maint)Hewle
78403	Printer (Hdwr-Maint) Nec
78407	Printer (Hdwr-Maint) Qms
78408	Printer (Hdwr-Maint) Tekt
78409	Printer (Hdwr-Maint) Cano

## LEGEND - COMMODITY CODES

### Commodity

<u>Code</u>	<u>Commodity Description</u>
77002	Digital Centrex Equipment
78412	Printer (Hdwr-Maint) IBM
78414	Printer (Hdwr-Maint) Unis
78416	Printer (Hdwr-Maint) Brot
78550	Comm Equip/Maint/Repair
78551	Telecomm Equip Refurbish
78552	Comm Equip/Maint-Racal-Da
79001	Energy Conserv./Management
79004	Moving/Trucking Services
79006	Travel Services
79007	Lodging
79008	Bank Card Services
79009	Transcriptions
79010	Info Subscrip Svs&On-Line
79011	Overnight Mail
79012	Mail Presort
79013	Waste Collection & Dispos
79014	Contract Hearing Report&T
79015	Telecommunications Audit
79016	Internet/Web Services
79018	Mail Presorting/Bar Codin
79020	Recycling (paper)
79021	Towing
79022	Cost Recovery Services
79027	Payroll Services
79031	Record Ctr Storage & Retr
79034	Telephone Debit Card
79501	Microfilming
79503	Security Sys Maint/Repair
79504	Power Supply (Uninterrupt
79505	Educational Prod (Hdwr&St
79507	Scanning Products
79508	Tape Drives
79509	Imaging
79512	Ticket Dispensing System
79513	Plotters
79514	Digitizers
79515	Memory (Technology) Misc
79518	Software (Microcomp) - Mi
79519	Disk Drives

### Commodity

<u>Code</u>	<u>Commodity Description</u>
79520	X-Terminals
79521	Electronics Switch
79522	PC Sharing Devices/Tech -
79523	Optical Mark Readers
79524	Maint Tracking Stwr Tech-
79525	Time Mgmt/Acc Control Hdwr
79526	Project Mgmt Sfwr/Tech-Mi
79527	Edi Value Added Network/T
79528	Hardware & Software - Mis
79529	Telecomm On-Site Train -
79530	Comp Point of Sale Equip-
79531	Intel Char Recog Sftw Tec
79532	Forms Process Sftw Tech -
79533	Edi Sftw Tech - Misc
79534	Tech Misc - Tsr Consultin
79535	Tech Misc - Bus Records C
80000	Building Maintenance, DAS
80010	Building Supplies, DASNY
80020	Office Supplies, DASNY
80030	Ergonomics, DASNY
80040	Projection Systems/Equip
80060	Equip Ribbons/Printer DAS
80070	Equip Repairs, DASNY
80100	Artwork, Framing
80101	Artwork, Installation
80102	Artwork, Fabrication
80103	Artwork, Storage
80104	Artwork, Appraisal
80105	Artwork, Transportation
80106	Artwork, Honorarium
80107	Artwork, Consultant
81000	Finance Contracts
81010	Audit/Accounting
81020	Investment Banking
81030	Trustee Custody Fees
81040	Lodging - Hotels & Motels
81050	Insurance Premiums & Fees
81060	Letter of Credit Fees
81070	Rating Agencies Bond Clos
92000	General Construction Cont

### Commodity

<u>Code</u>	<u>Commodity Description</u>
78411	Printer (Hdwr-Maint) Xero
81080	Rating Agencies Commerc P
81090	Claims Handling
81100	Remarketing Fees
81110	Mortgage Servicing
81120	Bond Insurance Fees
81130	Floor Ceiling Fees
81140	Fees, Final Endorsement
81150	Administrative Fees
81160	SHELF Rebates
81300	Background Check for Empl
82000	Pre-Design Phase Contract
82010	Soil/Boring Testing
82020	Environmental Studies
82030	Surveying
82040	Real Estate
82050	Programming Planners
82060	Appraiser
82070	Abstract Company
82080	Land Survey Company
82090	Real Estate Acquisition
82100	Lease Renovations
83000	Design Phase Contracts
83010	Architect
83020	Design/Build
83030	Engineering
83040	Interior Design
83050	Landscape Design
84000	Construction Contracts
84001	Honorarium
84010	Clerk-of-the-Works
84020	Construction Management
84030	Controlled Inspections
84040	Estimator - Estimating
84050	Field Representative
85000	Miscellaneous Contracts
85010	Artists
85020	Asbestos
85030	Custody & Safekeeping
85035	Bridge/Street Franchises

## LEGEND - COMMODITY CODES

**Commodity**

<u>Code</u>	<u>Commodity Description</u>
85040	Data Processing
85050	Equipment Maintenance
85060	Garage Maintenance
85070	Management Consultant
85075	Consultant Services
85080	MBE Consultant
85090	Printing
85100	Security
85110	Telecommunications
85120	Photography
85130	Training Consultant
85131	Seminars
85132	Training Coordinator
85135	Caterer
85140	Building & Office Rent
85150	Licensing & Fees - Govern
85160	Garage Operations
85170	Memberships
85180	Building Operating Expens
85190	Real Estate Tax Escalatio
85200	Freight
85210	Courier Service
85220	Misc. Building Expenses
85230	Site Safety Inspections
86000	Legal Contracts
86010	Litigation Counsel
86020	Real Estate Counsel
86030	Special Counsel
86040	Bond Counsel
86050	UCC Filings
86060	Contract Claim Settlement
90000	Equip Replacemet Direct P
91000	Site Work Contracts
91010	Demolition
91020	Excavation
91030	Piped Utilities
91040	Landscaping
91050	Paving
91060	Surfacing

**Commodity**

<u>Code</u>	<u>Commodity Description</u>
92010	Acoustical Ceilings
92020	Carpentry
92030	Concrete
92040	Decks, Metal
92050	Drywall
92060	Fabrications
92070	Flooring
92080	Glazing
92090	Insulation
92100	Masonry
92110	Ornamental Metal
92120	Painting
92130	Partitions
92140	Plaster
92150	Roofing
92160	Sealants & Caulking
92170	Sheetmetal
92180	Siding
92190	Signs
92200	Wall Covering
92210	Waterproofing
92220	Windows
93000	Electrical Contracts
93010	Communications
93020	Controls
93030	Instrumentation
93040	Lighting
93041	Reflectors
93050	Power Distribution
94000	Mechanical Contracts
94010	Air Conditioning
94020	Drainage
94030	Fire Protection
94040	Heating
94050	Plumbing
94060	Temperature Controls
94070	Ventilating
95000	Misc. Construction Contra

**Commodity**

<u>Code</u>	<u>Commodity Description</u>
95010	Fire Suppression System
95020	Pools
95021	Pool Tiles/Repairs
95030	Storage Tanks
95040	Utility Control Systems
95041	Automated Watering System
95050	Elevators
95051	Elev. Car Position Indica
95060	Asbestos Abatement
96000	Trailer Rental, DASNY Fie
96010	Office Equipment, DASNY F
96020	Computer Equipment DASNY
96030	Heat Light & Power DASNY
96040	Telephone, DASNY Field
96050	Water, DASNY Field
96060	Postage/Messenger, DASNY
96070	Office Supplies, DASNY Fi
96080	Progress Photos, DASNY Fi
96090	Parking Expenses, DASNY F
96100	Misc. Expenses, DASNY Fie
97000	Telecommunications Expens
98000	Parking Rental
98010	Cable Television
98020	Gasoline Expense
98030	Express Mail
98040	Utilities
98050	Postage
99000	Accountant Fees, COIS
99100	Advertising Fees, COIS
99110	DASNY Construction Fee, C
99120	DASNY Financing Fee
99130	DOH Con Fee, COIS
99140	FHA Counsel Fee, COIS
99150	Financial Consultant, COI
99160	Floor Ceiling Fees, COIS
99170	Institution Attorney, COI
99180	LOC Attorney Fees, COIS
99190	LOC Fees, COIS
99200	Miscellaneous 2%, COIS

## LEGEND - COMMODITY CODES

### Commodity

<u>Code</u>	<u>Commodity Description</u>
99210	Mortgage Banking Fee, COI
99220	Municipal Bond, COIS
99230	Printing/Documents/Bonds,
99240	Surety Bond Fees, COIS
99250	Title Insurance, COIS
99260	Trustee Acceptance Cou, C
99270	Trustee Administrative, C
99280	Underwriter Discount, COI
99290	Verification Refunding, C
99300	Bond Issuance Fees, COIS

### Commodity

<u>Code</u>	<u>Commodity Description</u>
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### Commodity

<u>Code</u>	<u>Commodity Description</u>
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**LEGEND - TRADE/SERVICE CODES**

<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>
100	Finance Contracts	411	Telecommunications	621	Waterproofing
101	Auditing/Accounting	412	Training Consultant	622	Windows
102	Investment Banking	413	Photography	700	Electrical
103	Letter of Credit Banking	415	Training Coordinator	701	Communications
104	Trustee Banking	416	Building & Office Rent	702	Controls
105	Lodging-Hotels/Motels	417	Licensing & Fees-Gov't	703	Instrumentation
106	Insurance Premiums	450	Legal	704	Lighting
200	Pre-Design Phase Contracts	451	Litigation Counsel	705	Power Distribution
201	Soil/Boring Tests	452	Real Estate Counsel	800	Mechanical
202	Environmental Studies	453	Special Counsel	801	Air Conditioning
203	Surveying	454	Bond Counsel	802	Drainage
204	Real Estate	500	Site Work	803	Fire Protection
205	Programming/Planners	501	Demolition	804	Heating
250	Design Phase Contracts	502	Excavation	805	Plumbing
255	Architect	503	Piped Utilities	806	Temperature Controls
260	Design Build	504	Landscaping	807	Ventilating
265	Engineer	505	Paving	900	Misc. Construction
266	Energy Performance	506	Surfacing	901	Fire Suppression Systems
270	Interior Design	600	General Construction	902	Pools
275	Landscape	601	Acoustical	903	Storage Tanks
300	Construction Phase Contracts	602	Carpentry	904	Utility Control Systems
301	Clerk of the Works	603	Concrete	905	Elevators
302	Construction Management	604	Decks	906	Asbestos Abatement
303	Controlled Inspections	605	Drywall	907	Building Management System
304	Estimator	606	Fabrications		
305	Field Representative	607	Flooring		
306	General Conditions	608	Glazing		
307	Construction Manager at Risk	609	Insulation		
400	Misc. Professional Svcs	610	Masonry		
401	Artist	611	Ornamental Metal		
402	Asbestos Consultant	612	Painting		
403	Printing	613	Partitions		
404	MBE Consultant	614	Plaster		
405	Security	615	Roofing		
406	Data Processing	616	Sealants		
407	Management Consultant	617	Sheet Metal		
408	Custody and Safekeeping	618	Siding		
409	Equipment Maintenance	619	Signs		
410	Garage Maintenance	620	Wall Coverings		



**LEGEND - TRADE/SERVICE CODES**

<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>
AIR	Air Conditioners	DIR	Direct Pay Invoice	LCD	Video Electronic Equip
ALA	Fire/Smoke Alarm Systems	DOF	Dormitory Furniture	LEG	Legal Contracts
APP	Appliances	DRA	Draperies	LIG	Lighting Equipment, General
ART	Artwork	ELC	Electrical Contracts	LOC	Lockers & Shelving
ATH	Athletic Equipment	ELE	Electrical Supplies, General	LOO	looms, Weaving
AUD	Audio & Video Electronics	ENE	Energy Conserv/Management Sys	LUM	Lumber
AUT	Batteries, Automotive	ENG	Engineering Instruments	MAI	Maint. & Repairs
BAR	Barber Shop Equip	ERE	Equipment Repairs, DASNY	MAP	Maps & Globes
BED	Bed	ERG	Ergonomics, DASNY	MAR	Marine Supplies
BLI	Blinds	ERI	Equip Ribbons/Printer DASNY	MAT	Mattress
BMA	Building Maintenance, DASNY	EXT	Fire Extinguishers	MCN	Misc. Construction Contracts
BOI	Boilers & Heating Equipment	FAB	Fabric, Upholstery	MCO	Miscellaneous Contracts
BOO	Books	FAN	Fans	MEC	Mechanical Contracts
BRU	Brush Cutters, Tractor-drawn	FAX	Facsimile	MED	Medical Supplies
BSU	Building Supplies, DASNY	FEN	Fencing	MIS	Miscellaneous
BUI	Building Materials, General	FIE	DASNY Field	MOW	Mowing Equipment
BUL	Bulletin Boards	FIL	Files	MUS	Musical Instruments
CAB	Cabinets	FIN	Finance Contracts	NET	Networking Hardware &
CAF	Cafeteria Line Equipment	FLA	Flags	OFF	Office Equipment
CAR	Carts	FLM	Film	OSU	Office Supplies, DASNY
CAS	Casework	FLO	Carpet Cleaning Equipment	PAR	Parking Gate Systems
CHA	Chairs	FLU	Fluid, Transmission	PER	Periodicals
CLO	Clocks	FOO	Food	PHO	Photographic Equipment
COI	Fees	FUE	Fuel, Heating	PLU	Plumbing Supplies, General
COM	Air Compressors	FUR	Furniture	POO	Pool Ladders & Railings
CON	Consultant Services	FRT	Freight	POW	Power Plant Equip
COO	Water Coolers	GAR	Garage Equipment, General	PRD	Pre-Design Phase Contracts
COP	Copiers	GEN	General Construction Contracts	PRE	Offset Presses
COS	Construction Contracts	HAN	Handicap	PRI	Printing Equipment
COV	Floor Covering	HDW	Systems/Peripherals-Hardware	PRO	Projection Systems/Equip
CUR	Cubical Curtains	HMR	Background Check	PUB	Publications
DEG	Design Phase Contracts	HOO	Coat Hooks	RAD	Radios, Portable, Hand-Held
DEN	Dental Equipment	HOS	Hospital Supplies	REC	Waste Receptacles
DES	Desks	ICE	Ice Makers	REF	Refrigerator
DET	Metal Detectors, Walk-Through	INS	Carpet Installation	RUG	Rugs and Carpets
REN	Parking Rental	IRO	Flatworm Ironed Pads & Covers	RSK	Ins.Prem. & Fees/Claims
RIS	Risers, Band	LAB	Laboratory Equipment	SAF	Safes
RLP	Appraisals/Survey/Real	LAD	Ladders	SCH	School
SAL	Salary	LAM	Lamps, Table & Floor	SCQ	Scientific Equipment

**LEGEND - TRADE/SERVICE CODES**

<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>	<u>Trade/Service</u> <u>Category Code</u>	<u>Category Code</u> <u>Description</u>
SEC	n Security				
SEM	Seminars				
SEW	Sewing Machines				
SHA	Shades				
SHE	Shelving, Cafeteria & Refrig				
SIG	Signage				
SIT	Site Work Contracts				
SNO	Snowblowers				
SOF	Software Sys, Purchase &				
SVS	Services				
TAB	Tables, Picnic				
TEC	Memory Technology				
TEL	Telephone Systems				
THE	Photo, Cine, & Theater				
TIC	Ticket Dispensing Systems				
TOO	Tools				
TRA	Transformers				
TVS	Television Sets				
TYP	Typewriters				
UPS	Power Supply				
VAC	Vacuums				
VEH	Automobiles				
VID	Tape Recorders, Video				
XRA	X-Ray Equipment				
XTA	X-Ray				